



AIRPORTS AUTHORITY OF INDIA
CIVIL AIRPORT, JAMMU

No: AAI/JU/Engg.(C)/Plantation/2018-19

DT: 15.06.2018

NOTICE INVITING E-TENDER
(Tender ID No. 2018_AAI_11712_1)

1. Item rate tenders are invited through the e-tendering portal by Sr. Manager (Engg-Civil), Airports Authority of India, Civil Airport, Jammu-180003 (**Bid Manager**) on behalf of Chairman, A.A.I from the eligible contractors for the work of **“Providing plants with pots including maintenance for development of green area in the Terminal Building at Civil Airport, Jammu”** at an estimated cost of **Rs. 5.30 Lakhs** with period of completion **one year**.

The tendering process is online at e-portal URL address <http://etenders.gov.in/eprocure/app> or www.aai.aero Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ ‘Password’ and go through the instructions available in the home page after log in to the CPP-portal <http://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path www.aai.aero/tender/e-tender/helpdesk support.

- i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are given below:
[Tel:0120-4200462,0120-4001002](tel:0120-4200462), Mobile: 918826246593
Email: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while mailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- ii) 08.00 hrs to 20.00 hrs (Mon - Sat)
011 24632950, Ext-3512 (Six Lines) E-Mail: eproc@aii.aero
- iii) 09.30 hrs to 18.00 hrs (Mon- Fri)
011-24632950 Ext-3523, E-Mail: etendersupport@aii.aero
Sanjeevkumar@aii.aero and snita@aii.aero
- iv) 09.30 hrs to 18.00 hrs (Mon- Fri)
011-24657900, E-Mail: gmitichq@aii.aero

Tender processing fee of **Rs. 1120.00 (i/c GST) Non-refundable** will be required to be paid offline in the form of Demand Draft from Nationalised or any scheduled bank (but not from co-operative or Gramin bank) in favour of **Airports Authority of India** payable at **Jammu**. The original Demand Draft against Tender processing fee should reach by post/ courier / given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Tender Document. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP portal by the bidder as per the following schedule:-

CRITICAL DATE SHEET

Publishing Date	15.06.2018 (1855 Hrs.)
Bid Document Download / Sale Start Date	15.06.2018 (1855 Hrs.)
Clarification Start Date	15.06.2018 (1855 Hrs.)
Clarification End Date	20.06.2018 (1800 Hrs.)
Bid Submission Start Date	15.06.2018 (1855 Hrs.)
Bid Submission End Date/Sale end date	22.06.2018 (1800 Hrs.)
Last date and time of submission of original BG /Demand Draft/FDR against EMD and DD against Tender processing Fee, Signed hard copy of AAI Unconditional Acceptance Letter.	28.06.2018 (1800 Hrs.)
Bid Opening Date (Envelop –I)	29.06.2018 (1500 Hrs.)
Bid Opening Date (Envelop –II)	To be intimated later on through CPP Portal
Bid Opening Date (Envelop –III)	To be intimated later on through CPP Portal

Envelope –I: Bid containing scanned copy of Unconditional Acceptance of AAI’s Tender Conditions, Tender processing Fee and EMD.

The tenderer shall submit their application only at CPP portal <https://etender.gov.in/eprocure/app>. Tenderer/contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender processing Fee and scanned copy of DD/FDR/BG for EMD. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained

Original copy of tender fee in the form of Demand Draft of value **Rs. 1120.00** and Earnest Money Deposit (EMD) of value **Rs. 10,600.00 (Rupees Ten Thousand Six Hundred only)** in the form of Demand Draft / FDR/ Bank Guarantee as stipulated in the notice inviting tender may be submitted along with Unconditional Acceptance of AAI’s Tender Conditions (Performa given in page no. PR -1 Annexure – I of Tender Document.

**Envelop-II: - (Pre-qualification and Technical Bid)
Qualifying requirements of Contractor /Firm.**

- i) Agency should have Permanent Account Number (PAN).
- ii) Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.
OR
Should have satisfactorily completed (#Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the**

work will be accepted) three works, each of Rs. 2.12 Lakhs or two works, each of Rs. 2.65 Lakhs or one work of Rs. 4.24 Lakhs in single contract of similar nature of work during last seven years ending on 31.05.2018 in India

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii) Should have annualized average financial turnover of **Rs. 1.59 Lakhs** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet and Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

Envelop - III:- (Financial Bid): The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Original EMD, Tender Fee, hard copy of signed unconditional Acceptance of AAI's Tender Conditions, to be sent to the **Sr. Manager (Engg.-Civil), O/o Airport Director, Airports Authority of India, Civil airport, Jammu** and should reach to Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. The tenderer whose EMD, Tender Fee and unconditional acceptance of AAI'S tender conditions are not received by the time as per critical Data Sheet, then their tenders will be summarily rejected. Any postal delay will not be entertained.
4. **Bids opening process is as below:**

Envelope-I: Envelope-I opening date shall be as mentioned in **CRITICAL DATA SHEET**. (Envelop-I shall contain scanned copy of Tender Fees, EMD and Unconditional Acceptance of AAI tender conditions.)

Envelope-II:

Envelope-II opening date shall be as mentioned in **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal. (Envelop-II shall contain scanned copy of Pre-qualification documents, Scanned copy of duly notarized affidavit on Non-Judicial stamp paper of Rs. 100 regarding compliance of minimum wages, scanned copy of duly notarized declaration on non-judicial stamp paper of Rs. 100 regarding black listing/

debaring of firm, scanned copy of undertaking on GST and digitally signed Tender Document.)

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope – I and Envelope – II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

Envelope-III: The financial bids of the contractors/firms found to be meeting the qualifying requirements shall be opened as per **CRITICAL DATA SHEET. (Depending on evaluation of Envelop I & II, the date shall be intimated through CPP Portal).**

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action :**
 - a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action**
7. Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
9. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc. **But Concessions to Indian Micro & Small Enterprises (MSEs) units not applicable for this work.**

SR. MANAGER (ENGG.-CIVIL)
AIRPORTS AUTHORITY OF INDIA
CIVIL AIRPORT, JAMMU