



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
जुहू विमानपत्तन, मुंबई -56
JUHU AIRPORT, MUMBAI - 56



NOTICE INVITING QUOTATION

(2 Envelopes)

Name of Work : **Job contract for providing Services of paramedical Pesonnels at Juhu Airport for year 2022-23.**

NIQ No. : AAI/JUHU/ATM/NIQ-1/2022-23/
Estimate Cost : 7,20,000.00 (excluding GST)

Time Period : 12 Months.

Sale Start Date : 15/07/2022 at 1600 hrs.

Last date of receipt of Quotations : 22/07/2022 upto 1800 hrs

Date of opening of Envelope-I : 25/07/2022 at 1100 hrs.

Date of opening of Envelope-II : 25/07/2022 at 1130 hrs

To be submitted to : **Jt.GM(ATM)**
Airports Authority of India
AAI, Juhu Airport, Mumbai-56.

Before Opening	After Opening
C-NIL	C-
I-NIL	I-
O-NIL	O-



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Name of Work :-Job contract for providing Services of paramedical Personnels at Juhu Airport for year 2022-23.

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This is to certify that this Document contains total 09 (Nine) Pages excluding cover page and Index.

Before Opening	After Opening
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AIRPORTS AUTHORITY OF INDIA

JUHU AIRPORT, MUMBAI-400056

No. AAI/ JUHU/ATM/NIQ-1/2022-23/

Date:15/07/2022

Sealed Item Rate Quotations are invited from agencies by the Jt. GM (ATM), AAI, Juhu Airport, Mumbai – 400 056 on behalf of Chairman, AAI from eligible contractor for the work following work:-

S. No	Name of Work	Estimated Cost	Time Allowed
01	Job contract for providing Services of paramedical Personnels at Juhu Airport for year 2022-23.	7,20,000.00 (Excluding GST)	12 Months

The quotations shall be submitted in two different sealed covers.

a) First sealed envelopes superscribed as “Technical Bid” shall contain:

1. Duly signed copy of NIQ terms & conditions of contract as per Annexure-A.
2. Duly filled copy of unconditional acceptance letter as per Annexure-B
3. Duly signed certificate (Annexure – C) stating that the Proprietor(s)/Partners/Directors is/are not related to any of the AAI employee involved in the NIQ bid.
4. Duly filled and signed copy of GST undertaking as per Annexure-D
5. Duly filled copy of E-payment details as per Annexure-E
6. Copy of Permanent Account Number (PAN)
7. Copy of GST registration certificate.

b) Second sealed envelope superscribed as “Financial Bid” shall contain:

Duly filled and signed Financial Bid with Company Seal (Annexure – F)
Both the sealed envelopes shall be put in a single envelope(Master Envelope)and that envelope shall also be Sealed and super scribed as “Job contract for providing Services of paramedical Personnels at Juhu Airport for year 2022-23.” and addressed to “Jt.GM(ATM), Airports Authority of India, Juhu Airport, S.V Road, Vile Parle (W) Mumbai-400056” so as to reach on or before 1800 hrs of 22/07/2022
The quotations received will be opened on on 25/07/2022 in the O/o“Jt. GM (ATM), Airports Authority of India, Juhu Airport, S.V Road, Vile Parle (W) Mumbai-400056”.

The details given below:

Sale Start Date : 15/07/2022 at 1600 hrs.
Last date of receipt of Quotations : 22/07/2022 upto 1800 hrs
Date of opening of Envelope-I : 25/07/2022 at 1100 hrs.
Date of opening of Envelope-II : 25/07/2022 at 11:30 hrs.

Quotations submitted in any form other than the prescribed format and not in accordance with the enclosed terms and conditions shall be summarily rejected. Bidders are advised to read all the terms & conditions of the NIQ carefully before filling in the financial bid pro-forma.

Before Opening	After Opening
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AIRPORTS AUTHORITY OF INDIA
JUHU AIRPORT: MUMBAI-400056

SCOPE OF WORK:

The Service Providers required to provide paramedic/ Personnel holding BSc (Nursing) In particular, the broad outline of scope of work in is as follows:

- a) To comply with the regulatory provisions certain staff / Personnel have to undergo Breath analyzer test for detection of consumption of Alcohol if any, and to assist for first Aid facility room at Juhu Airport.
- b) Agency shall make necessary arrangements to comply the same.
- c) The procedures, requirements, documents to be maintained and preserved is specified in DGCA Civil Aviation Requirements Section 5 Air Safety Series F Part IV Issue 1 August 2019 for Breath analyzer test.(This will form the part of contract award / agreement)
- d) The AAI will provide all the necessary medical equipments and medicines at first aids centre for performing/dealing the medical emergency.
- e) The Candidate shall have a requisite degree prescribed in DGCA Circular/CAR, and to comply First aid facilities.
- f) Preference shall be given to service providers having work experience of same type of work. The paramedic shall attend the office all days a week i.e. from Monday to Sunday (Including holidays) The Service provider will make alternate arrangement to cover absence / leave etc.
- g) The paramedic will be working for 8 hrs in two shift from 06:00-14:00 Hrs and 12:00 hrs-20:00 hrs for BA testing and first aid facilities. (The time may vary a bit but not exceeding 8 hours)
- h) AAI does not undertake any liability for providing any medical facility to the paramedic or their dependents, which is existing AAI and there will be no other financial liability on the part of AAI, since the remuneration is inclusive of everything.
 - i) The paramedic will not be entitled for any benefit like provident/benevolent Fund or any group insurance or any other kind of compensation available to the employees of AAI.
 - ii) The suitable place / Breath Analyzer equipment's / consumables and stationery will be provided by AAI.
 - iii) The paramedic on duty to follow all AAI rules regulations while on duty.
 - iv) As the job consist of compliance of regulatory provision in case of absence/ failure of service the penalty will be applicable. This will be double the daily remuneration for each day.
 - v) The service provider will make an advance arrangement for alternative paramedic in case of absence of regular paramedic due illness/leave etc and for entry permit / pass to the alternate paramedic as the Airport is restricted area.

Before Opening	After Opening
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TERMS AND CONDITIONS

1. Agency has to submit proof of GST registration, PAN and Bank Account Details along with Quotation.
2. The work shall be carried out as per description of item and to the satisfaction of Airport Director or his authorized representative.
3. Agency has to make his own arrangement for entry pass/permit at his own cost.
4. The period of the contract shall be **12 month** from the day of the issue of award letter. The contract can be terminated with the advance notice of 1 month with the reason by any party.
5. The bidder shall submit their quotation in the prescribed form issued to him/her or down load from the AAI website (www.aai.aero) or collected in person from the O/o Jt.GM(ATM), Juhu Airport on all working days from 1000 hrs to 1800hrs on or before 22/07/2022. The quotation received after due date and time will not be entertained.
6. The Quotation has to be signed on all the pages by the Agency or by his authorized signatory with proof of authorization.
7. Payment shall be made to the agency on Monthly basis as per terms and conditions. TDS will be recovered as per rules (If applicable)
8. The evaluation criteria of Quotation will be based on the lowest overall quoted amount for the work.
9. AAI reserves the right to accept or reject any or all quotations without assigning any reasons thereof. AAI also reserves the right to call off tender process at any stage without assigning any reason.
10. No conditional quote to be made. It is not permissible to put any remarks/conditions (except unconditional rebate on price if any) in the Quotation (Annexure - D) enclosed failing which offer shall be rejected summarily. Filling of Schedule of quantity should be hand written and any conditions/additions/changes with regard to size/specification other than given in NIQ will not be considered.
11. The agency should comply the EPF & MP act 1952 in respect of the employees engaged by them and should liable to make the remittance to the respective PF accounts and the information about same should be submitted to AAI.

Before Opening

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12. ARBITRATION CLAUSE:

In the event of any/all disputes or differences relating to the interpretation and application of the provision of the order/contract, such disputes shall be referred by either party for the arbitration, and shall be referred to the Sole Arbitration of a person to be appointed by the Airport Director, Airports Authority of India, Juhu Airport who will be the sole arbitrator and his decision or award will be final and binding on both i.e. AAI as well as the contractor/supplier on whom the order is placed, and if the Arbitrator so appointed is unable and unwilling to act, to the sole arbitration of some other person to be similarly appointed and willing to act as such arbitrator. There will be no objection to any such appointments that the Arbitrator so appointed is a servant of the Authority that he had to deal with the matters to which this agreement relates and that in the course of his duties as such servant of the Authority he had expressed views on all or any of the matters in dispute or differences. The award of the arbitrator so appointed shall be final and binding on the parties.

Acceptance: -

I hereby accept the above Terms and Condition

Signature of the Agency with Seal

Place:

Date:

Before Opening	After Opening
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I-NIL	I-
O-NIL	O-

UNCONDITIONAL ACCEPTANCE LETTER
(TO BE SUBMITTED BY THE BIDDER IN COVER-1)
 [on company's letter head]

To,
 JT.GM(ATM),
 Juhu Airport,
 S.V.Road, Vile Parle (West),
 Mumbai - 400056

ACCEPTANCE OF AAI'S QUOTATION CONDITIONS

Sir,

1. The Quotation documents for the work of "**Job contract for providing Services of paramedical Personnels at Juhu Airport for year 2022-23.**" have been issued to us by Airports Authority of India and I/we hereby certify that I/we have inspected the site and read the entire terms and condition of the Quotation documents which shall form part of the contract agreement and I/we shall abide by the conditions/clauses contained therein.
2. I/we hereby unconditionally accept(s) the Quotation condition of the AAI's Quotation documents in its entirety for the above work.
3. The contents of the NIQ of Quotation document have been noted wherein it is clarified that after unconditionally accepting the Quotation conditions in its entirety, it is not permissible to upload any additional file or put any remark / conditions (except unconditional rebate on quoted rates if any) in along with the Quotation document and the same has been followed in the present case. In case, the provisions of the Quotation, if found violated after opening Envelope -I/We agree that the Quotation shall be rejected.
4. That, I/we declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I will immediately report it to the Appropriate Authority in AAI.

Yours faithfully,

(Signature of Quotationer)
 With Rubber Stamp

Before Opening	After Opening
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I-NIL	I-
O-NIL	O-

CERTIFICATE
(TO BE FILLED BY THE BIDDER)

I/we the bidder, Proprietors/Partners/Directors of M/s
 hereby certify that
 none of us is related to any employee of AAI involved in the proposed work.

Name :

Signature with date :

Full address of the proprietor/bidder :

Office Seal :

Before Opening

After Opening

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Undertaking for GST Registration & Complying its Provisions
(TO BE SUBMITTED BY THE BIDDER IN COVER-1)
[On company's letter head]

To
 Jt.GM(ATM),
 Juhu Airport,
 S.V.Road, Vile Parle(W),
 Mumbai - 400056.

Name of Work :“Job contract for providing Services of paramedical Personnels at Juhu Airport for year 2022-23.”

With reference to above said work, I/We _____

_____ (Name of company/Firm) hereby
 undertake that :

- 1) I/we are registered under GST and complying the GST provision.
- 2) In case of non-compliance of GST provisions and blockage of any input credit, I/We shall be held responsible to indemnify AAI.
- 3) All input credits have been passed on to AAI by me/us.

Name & Signature of Director / Proprietor of the Company / Firm
(with official rubber stamp)

Date: _____

Before Opening	After Opening
C-NIL	C-
I-NIL	I-
O-NIL	O-

(TO BE SUBMITTED BY THE BIDDER IN COVER-1)
[on company's letter head]

To,
Jt.GM(ATM),
Juhu Airport,
S.V.Road, Vile Parle(W),
Mumbai - 400056.

Sub: - RTGS-format.

Sir,

The following particulars are given for effecting E- Payment in respect of our Claim / Bill.

- (i) Name of the company : _____
- (ii) Address : _____
- (iii) Bank A/C No. : _____
- (iv) Bank / Branch Name & Address : _____
- (v) Branch Code : _____
- (vi) IFSC Code of the Bank : _____
- (vii) Permanent A/C No. of the Company : _____

We also enclosed herewith a cheque duly cancelled of our above Bank A/c.

Thanking you,

Yours faithfully,

(_____)
 Authorized signatory

Before Opening

After Opening

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ANNEXURE- F**(TO BE SUBMITTED BY THE BIDDER IN COVER-2)****FINANCIAL BID****(TO BE FILLED BY THE BIDDER)**

1	2	3	4	5	6=4x5
Sr. No	Description of item	Unit	Quantity	Basic rate per unit (excluding GST)	Amount
1	Providing Trained paramedic /Personnels holding BSc (Nursing) / full time diploma (Nursing) from government recognized college / Institute to conduct breath analyzer examination / test of Air Side Personnels and for first aids room, in two shifts from 06 am to 02 pm and 12 pm to 08 pm by 1 no paramedical Personnels in each shift at Juhu Airport. (For 2 Nos. paramedic /Personnels for 12 Months.)	Month	12		
Total Amount Rs.					
GST					
Total Amount (Including GST) Rs.					
Amount in words:					

Signature of the Party :

Name :

Address :

Mobile :

Date :

Office seal :

Before Opening

After Opening

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