

Name of work: Job Contract for Providing Birds & Animals Scaring and Allied Services in the Operational area at Gaya Airport.

Section-I
AIRPORTS AUTHORITY OF INDIA
GAYA AIRPORT
NOTICE INVITING E-TENDER
(Tender Ref No. AAI/GAYA/OPS/ Bird & Animal Scaring/2018)
Tender ID : 2018_AAI_7297_1

1. Item rate tenders are invited through the NIC CPP e-tendering portal by Sr. Manager, AAI, Gaya Airport, Gaya-823004 on behalf of Chairman, A.A.I from the eligible contractors for the work of “**Job Contract for Providing Bird and Animal Scaring and allied Services in the operational area.**” for an Estimated Cost of Rs. 8,90,900/- with period of completion 6 (Six Months). The scope of work includes covering ATC watch hours including extension or pre-opening of watch, FOD work, bursting of crackers, zone gun operation, removal of dead and live wild animal with total 10 personnel and a supervisor (i.e., 10 unskilled & 1 semi-skilled) on all days.
2. The tendering process is online at NIC CPP e-Portal URL address <http://etenders.gov.in/eprocure/app> Aspiring bidders may go through the tender document by Login CPP Portal.
3. Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements at “Instruction for online bid submission” (Refer – Section –II of Tender Document), register themselves at NIC e-tender portal, obtain ‘User ID’ & ‘Password’ and go through the ‘Self Help files’ available in the Home Page after log into the portal “<http://etenders.gov.in>.” They should also obtain Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 day time. The tenderer may also take guidance from AAI Help Desk Support.

Help Desk Team, AAI, New Delhi

Telephone Number: 011-24632950 (Direct), 011-24626632, 011-24632950 Ext-3512

EPBAX No.: 011-24632950 / 2524 / 2529 (Six Lines)

E Mail ID : entendersupport@aai.aero

Or CPPP Help Desk Number 0120-4200462 / 4001002 and
email ID : cphpp-doe@nic.in

4. Tender documents may be downloaded from CPP portal:
 - 5.
 6. <https://eprocure.gov.in/eprocure/app> and Airports Authority of India web site www.aai.aero (for reference only) as per the schedule as given in CRITICAL DATE SHEET as under.
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Critical Dates

Published Date	23.2.2018
Bid Document Download/Sale Start Date (Next Day of Publishing Date)	23.2.2018 from 1750 Hrs.
Clarification Start Date	23.02.2018 from 1750 Hrs.
Clarification End Date	06.03.2018 up to 1800 Hrs.
Bid submission Start Date	23.2.2018 from 1750 Hrs
Bid Submission End Date	09.03.2018 up to 1800 Hrs.
Last date and time of submission of original Demand Draft against EMD and Tender Fee, Signed hard copy of AAI Unconditional Acceptance Letter.	12.3.2018 up to 1500 Hrs.
Bid Opening Date (Envelope-I)	13.3.2018 up to 1100 Hrs.
Bid Opening Date (Envelope-II)	To be intimated later on through CPP Portal
Bid Opening Date (Envelope-III)	To be intimated later on through CPP Portal
Tender Fee(Non refundable)	Rs. 1120/- (i/c GST) Non-refundable.
EMD	Rs. 17,818/- in the form of Demand Draft /FDR/Bank Guarantee.



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5. Bid Submission:

Bidders are advised to visit this website regularly to keep themselves updated as any change/ modification in the tender will be intimated through this website only.

Bids shall be submitted online only at CPP portal:

<https://eprocure.gov.in/eprocure/app>.

Tenderer/Contractor are advised to follow the instructions “Instructions to Bidder for Online Bid Submission” provided in the Annexure “A” for online submission of bids.

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

6. The Following 3 covers shall be submitted through online CPP-portal by the bidder. Last date and Time of submission of bids (cover 1,2,3) is as per 15.02.2018(15.00Hrs).

6.1 Cover – I: - containing scanned copy of Unconditional Acceptance of AAI’s Tender Conditions and EMD.

Cover – I containing

- (a) Scanned copy of Tender Fee of value Rs 1120/- in the form of D.D.
- (b) Scanned copy of earnest money deposit (EMD) of value Rs. 17,818/- in the form of Demand Draft (as applicable) as stipulated in Notice Inviting Tender and Tender fee.
- (c) Scanned copy of Valid EMD Exemption letter along with letter of undertaking from the depositor to Bank if applicable. / Valid Registration certificate of MSE’s which are registered under MSME act if applicable (For EMD exemption, refer para 14.c)
- (d) Scanned copy of duly signed Unconditional Acceptance letter of AAI’s Tender Conditions, Authorization Letter /Power of Attorney /undertaking if the Agency is a Proprietary concern.

*D.D. will be in favour of “Airports Authority of India” payable at Gaya.

6.2 Cover - II: - **Containing qualifying requirements of Contractor / Firm:** -

The tenderer shall upload the digitally signed file of scanned documents, PQ Performa and firm’s bio-data in support of their meeting each criteria mentioned below on the CPP Portal. Hard copy of application shall not be

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entertained.

Qualifying requirements of contractors / firms

- i. Should have valid Registration for manpower supply on the Date of Submission of bid through e-portal in the similar nature of work.
- ii. Agency should have Permanent Account Number (PAN). Agency shall also submit EPF & ESIC Registration, GSTIN.
- iii. Valid registration certificate of MSE's which are registered under MSME act if applicable.
- iv. Should have satisfactorily completed (# Phase / Part completion of the scope of work in a contract shall not be considered. Three works, each of **Rs. 3,56,360/-** or two works, each of **Rs. 4,45,450/-** or one work of **Rs.7,12,720/-** in single contract during last seven years ending on date of E-Bid submission / Extended date of submission in India.
- v. Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government / non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**
- vi. Should have annualized average financial turnover of **Rs. 2,67,270/-** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

6.3 Cover - III:

- a) The tenderer shall upload the digitally signed **Schedule of price bid in the form of BOQ.xls**

Bidders may please note, the schedule of quantities is attached in the portal. The same (BOQ) shall be downloaded and be filled in the editable (un protected) cells only and they should necessarily submit their financial bids in the format provided after entering the financial quotes, name of the bidder etc.

Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the



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bidders. Bidders are required to download the BOQ file, open it and complete the light blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

7. MODE OF SUBMISSION OF ORIGINAL TENDER COST AND EMD AMOUNT :

(a) Original Demand draft of EMD, (b) Tender Cost, and (c) hard copy of signed Unconditional Acceptance of AAI's Tender conditions to be sent to the Office of Airport Director, AAI, Gaya Airport, Gaya-823004 and should reach before the date & time of opening of Cover-I. Tender of the tenderer whose EMD and unconditional acceptance of AAI's Tender conditions are not received on or before 13.02.2018(15.00Hrs), then their tenders will be summarily rejected. Any postal delay will not be entertained.

The details of the Tender Cost, Earnest Money Deposit (EMD) and Unconditional Acceptance letter document submitted physically to the Bid manager and the scanned copies furnished at the time of bid submission online should be the same otherwise the Tender will be summarily rejected.



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8. Bid Opening Process is as below:-

8.1 **Cover-I:** Containing Documents for bid (uploaded by the contractors/firms) shall be opened on 13.02.2018 at 15.00 Hrs. The intimation regarding acceptance / rejection of their bids will be intimated to the contractors / firms through CPP e-tendering portal.

8.2 **Cover-II:** Pre-Qualification/ Technical bid opening date is 16.02.2018 at 15.00 Hrs. (Depending on pre-qualification, any changes in the date shall be intimated through e-tendering portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Cover-II, he will be asked to provide it through Short fall documents folder in e-tendering portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

8.3 **Cover-III:** The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be opened on date which will be informed through CPP e-tendering portal (Depending on Cover-II evaluation any changes).

9. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.


10. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / temporary / permanent debar by any department of AAI. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action:

- i. Forfeit the entire amount of EMD submitted by the firm.
- ii. The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual /legal action.

11. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.

12. Purchase preference to Central Public Sector undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

13. Public procurement policy for Micro, small and medium enterprises registered



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under MSME shall be followed as per the directives of Government of India prevailing at the date of acceptance.

14. **Exemption from paying tender fees & Earnest Money Deposit**

- a. Micro and Small Enterprises (MSEs) – registered with District Industries Centers or Khadi and Village Industries commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006, and further amendments for goods produced and service rendered – shall be issued Tender Documents free of cost and shall be exempted from paying Earnest Money Deposit (EMD).
- b. Price Preference: The price preference to MSEs shall be applicable as per prevailing government norms/public procurement policy.
- c. **DOCUMENT REQUIRED FOR AVAILING EXEMPTION OF TENDER FEE AND EMD FOR NSIC/MSEs**

The following procedure is adopted for the bidders registered with NSIC/MSEs:

The MSEs who intent to claim benefits under MSME act, shall fulfill the following, otherwise they run the risk of their bid being passed over as “INELIGIBLE” for the benefits applicable to MSEs and their bid will not be considered for evaluation.

- (i) MSEs which are specified by the Ministry of Micro, small and Medium, Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- (ii) NSIC certificate with monetary limit indicated should be valid on the scheduled date / extended date of submission of tender. Certificate without monetary limit will not be considered.
- (iii) The items of Product / Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tendered).
- (iv) The Monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
- (v) If monetary limit is less than the value of work(s)/Supply is/are “In hand(Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail

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MSME benefits. The competency certificate should be uploaded in the Cover 1.

MSEs shall submit the Performa attached in Annexure "MSME-A" duly attested by Notary Public.

During the bid evaluation, EMD exemption shall be granted to the NSIC/MSEs registered firm. In case the NISC/MSEs registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected.

15. If the entity participating in any of the tenders is a private or public limited company. Partnership firm or proprietary firm and any of the Directors / Partners / Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.
16. Due to the implementation of GST Act with effect from 01.07.2017 and the merging of service tax in GST the updated Government order regarding payment of GST prevails. The bidders shall have a valid GST registration as per the GST Act., This supersedes any other conditions about service tax mentioned in any other part of the NIT & tender document.

ATM In-Charge,
Airports Authority of India,
Gaya Airport, Gaya-823004.
Mobile No. 08767611300