



भारतीय विमानपत्तन प्राधिकरण, चेन्नई विमानपत्तन

AIRPORTS AUTHORITY OF INDIA

Chennai International Airport

चेन्नई हवाई अड्डा, चेन्नई पर

Notice Inviting e-Tender (NIT)

For

**License for Regular Disposal of Security Removed
Items (Scissors, Knife, Blade etc.) at Chennai
International Airport.**

**ई-निविदा सं./ E-bid no.2026_AAI_269914 dated
06.03.2026**



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DISCLAIMER

The information contained in this NOTICE INVITING E-TENDER document (the “e-Tender”) or subsequently provided to Applicant(s), whether in documentary form, by or on behalf of the Authority, is provided to Applicant(s) on the terms and conditions set out in this e-Tender and such other terms and conditions subject to which such information is provided.

This e-Tender is neither an agreement nor an offer by the Authority but an invitation to the prospective Applicants or any other person. The purpose of this e-Tender is to provide interested parties with information that may be useful to them in the formulation of their financial application pursuant to this e-Tender. This e-Tender includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the subject Concession. Such assumptions, assessments and statements do not purport to contain all the information that each applicant may require. This e-Tender may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this e-Tender. The assumptions, assessments, statements and information contained in this e-Tender may not be complete, accurate, adequate or correct. Each Applicant should therefore, conduct its own assessment, due diligence and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this e-Tender and obtain independent advice from appropriate sources.

Information provided in this e-Tender to the Applicant(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this e-Tender otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the e-Tender and any assessment, assumption, statement or information contained therein or deemed to form part of this e-Tender arising in any way for participation in the bidding process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Applicant upon the statements contained in this e-Tender.

The Authority may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this e-Tender.



The issue of this e-Tender does not imply that the Authority is bound to select all the Proposals for bidding process for the Concession and the Authority reserves the right to reject all or any of the Applications or Bids without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Application including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Application. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation for submission of the Application, regardless of the conduct or outcome of the Bidding process.

The Applicant shall be wholly responsible for any statements/documents/ records, etc. submitted pursuant to this e-Tender and ensure accuracy thereof. The Authority or its employees shall accept no responsibility or liability for any deficiency that may be made by the Applicant. Any false declaration made by the Applicant shall invite action as may be decided by the Authority including termination of Concession, debarring, forfeiture of EMD and/or Security Deposit. The Applicant shall also indemnify the Authority and its employees from actions arising out of this e-Tender.



AIRPORTS AUTHORITY OF INDIA

OPERATIONS DEPARTMENT

E-tenders are invited for award of Licence for Regular Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport.

INTRODUCTION

1. Airports Authority of India is ("AAI") is the largest Airport Operator in India providing Modernization, Air Navigation, Operation and Management of 125 plus Airports across India.
2. AAI is desirous of participation of eligible entities in the subject e-tender License **for Regular Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport.**
3. AAI came into existence on 1st April 1995. AAI has been constituted as a Statutory Authority under the Airports Authority of India Act, 1994. The main functions of AAI include Design, development, operation and maintenance of passenger terminals.
4. Since its inception in 1995, Airports Authority of India (AAI) has been at the helm of affairs in the development of airport infrastructure and management and control of airport operations and air navigation services in India. Over the past two decades AAI has been on the forefront of modernising and developing airside and terminal side infrastructure and improving its services at airports to deliver a better travel experience to passengers. These measures have resulted in improved air safety and passenger satisfaction as is reflected in passenger experience survey results.
5. The spurt in air traffic has brought new opportunities as well as challenges for AAI in terms of expanding airport infrastructure and passenger amenities.



NOTICE INVITING e-TENDER (NIET)

1. E-Tender is hereby invited for granting concession for the following:

Name of Facility	Tender Fee (in INR)	Earnest Money Deposit (EMD) (in INR)	Minimum Reserved License Fee (MRLF) (in INR)
License for Regular Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport.	Rs. 10,000/- (Rupees Ten Thousand only) Non-Refundable	Rs. 1,79,000/- (Rupees One Lakh and Seventy-Nine Thousand Only)	Rs 65.35/- per Kilogram plus applicable GST (Presently GST @18%)

NOTE:

- a) **On an Average of 2772 kgs of SR items is generated per month**
 - b) Bidding shall be done on MRLF.
 - c) Bids/Quotes received which are less than MRLF shall not be considered.
 - d) Highest quote/ offer received shall be the sole parameter for selection of highest bidder.
 - e) The quoted license fee is subject to annual escalation as detailed in NIT.
 - f) In addition to the above License Fees, the selected bidder shall be liable to pay: All applicable Government Taxes, including GST (presently at the rate of 18%) or at the rates declared by Government of India or State Government from time to time.
2. **Period of Licence:** The period of licence shall be for three (03) years from the date of issue of the Award Letter.
3. **Rate of Escalation:**
- a) License fee shall be subject to annual escalation of 10%.
 - b) The first annual escalation will be applicable after completion of one (01) year of license period. Thereafter the same will be applicable after completion of subsequent one year period there from.
4. The prospective bidders are requested to go through the tender conditions and visit the site to assess the feasibility of business and/or undergo proper diligence study and thereafter may bid in the Tender. No reduction in license fee will be entertained by AAI at any stage for whatever reasons.



5. Participants are advised not to give any conditional tender and adhere to the terms and conditions indicated in the tender documents provided by AAI. Conditional tenders would be summarily rejected.
6. The prospective bidders shall carefully examine and satisfy themselves regarding the **eligibility criteria stipulated in the clause 3 & 4 of the general information / guidelines of Notice Inviting e-Tender**. Submission of a bid shall be deemed to constitute unconditional acceptance and confirmation by the bidder that they meet all prescribed eligibility requirements. Bids submitted by parties not fulfilling the eligibility criteria are liable to be rejected without further notice.
7. A tenderer shall submit only one bid in the tendering process. A tenderer who submits more than one bid will cause all of the proposals, which the tenderer has submitted, to be disqualified. The proprietor of more than one entity will be considered as single party and one legal entity.
8. The tenders for this contract will be considered only from those tenderers (proprietorship firms, partnerships firms, companies, corporations) who meet requisite eligibility criteria.
9. Any party either a firm or an individual falling under the following categories is not eligible:
 - a. De-barred/black listed by CBI or AAI or Undertakings/ Departments like; Railway, Defence, or any other Department of Govt. of India, State Govt. Dept. etc. A declaration to this effect is also to be submitted by the party with tender documents.
 - b. Parties facing action under PPE Act with AAI.
 - c. Parties either an individual or a business establishment, who has been ordered by a Court of Law to pay the outstanding dues of AAI at any of the airports as a whole and has not paid such dues to AAI shall also not be eligible for the e tender.
 - d. If the entity participating in any of the tenders is a private or public limited company, Partnership firm or a Sole Proprietor and any of the Directors/Partners/Sole Proprietor of such company is also a director of any other company or partner of a concern or a Sole Proprietor having established business with AAI and has outstanding dues payable to the Authority against the invoices raised up to the cut-off date as specified in General Information and Guidelines para 3(f) of NIT, then the said entity may not be allowed in AAI tenders.

The disputed amounts which are referred to Dispute Resolution Committee (DRC)/Mediation/Arbitration by the Competent Authority shall not be considered as outstanding dues. In case of DRC and Arbitration, the disputed dues shall not be treated as outstanding dues provided the agency has furnished an additional validated Security Deposit (in addition to the Security Deposit as per the terms & conditions of the existing license/concession) equivalent to 50% of the value of the disputed amount or as stipulated in the agreement. The period of this Security Deposit of disputed dues under DRC/Arbitration shall be minimum 2 years from the date of DRC/Arbitration and further renewable.



In the event of specific Order/judgment from a Judicial Court/Arbitral Tribunal staying/ withholding the realization of certain dues, the adherence to the above condition will be exempted and regulated in accordance with the specific orders.

- e. Raid/seizure/search has been carried out and/or pending by a Regulatory Authority in respect of the license granted by AAI in any of the Airport premises either against agency and/or against our/its affiliates or against any of the Directors/Managers/Employees” (In case if raids/seizure/search conducted, all such relevant details to be furnished).
- f. A declaration to the effect that the Tenderer does not fall under the categories a), b), c), d) and e) above has to be submitted in the Technical Bid. (Refer: Annexure F).

10. Participation in the form of consortium is not allowed for this tender.

11. E-Tender documents indicating full details of the license can be seen in the e-tender documents uploaded on the NIC CPPP E-Tendering Portal at etenders.gov.in

- a) The bids shall be submitted only on the NIC CPPP E-Tendering Portal at etenders.gov.in.
- b) The bids shall not be accepted in any other form.
- c) Tenderers are requested / advised to get themselves acquainted for e-tendering participation requirement themselves at NIC CPPP E-Tendering Portal at etenders.gov.in mentioned above.
- d) Clarification needed, if any, may be sent through NIC CPPP E-Tendering Portal only.
- e) Cost of tender fees amounting to **Rs.10,000/- (Rupees Ten Thousand only)**, shall be paid by the bidder before the scheduled time of e-tender submission through the online payment gateway on CPP portal. No other mode of payment shall be acceptable. The Tender fee is **Non-Refundable**.
- f) The amount of Earnest Money Deposit (EMD) of **1,79,000/- (Rupees One Lakh and Seventy-Nine Thousand Only)** shall be paid by the tenderers before the scheduled time of e-tender submission through the online payment gateway on CPP portal. No other mode of payment shall be acceptable.
- g) A copy of the proof / documents of the above payments (i.e., cost of tender documents and EMD) made through online payment gateway on CPP portal is to be uploaded (i.e., scanned copy) along with the Technical Bid documents to be submitted by the bidders (online).
- h) Non-submission of cost of tender documents and EMD shall lead to disqualification of tenderers.
- i) E-bids shall be submitted in two bid system as follows: -
 - i. Technical Bid – Earnest Money Deposit (EMD) and other documents as required under clause 3 of the general information / guidelines of Notice Inviting e-Tender.
 - ii. Financial Bid – As required under clause 4 of general information /guidelines of Notice Inviting e-Tender.



12. **Critical Dates:**

Sl. no.	Activity	Scheduled dates and time
1	Download/Sale of e-Tender documents from NIC CPP portal	07.03.2026 from 09.00 hrs
2	Submission of queries related to e-Tender, if any, on NIC CPP portal only	07.03.2026 from 09.00 hrs to 11.03.2026 18.00 hrs
3	Reply by AAI to the queries on NIC CPP portal	13-03-2026 by 16.00 Hrs
4	Online submission of bids/proposal(s) (Technical Bid as well as Financial bid) online.	07.03.2026 09.00 hrs to 21.03.2026 18.00 hrs
5	Opening of Technical Bids/Proposal(s) (online only)	On 23-03-2026 at 12.00 Hrs
6	Opening of Financial Bids/Proposal(s) (online only)	On 27-03-2026 at 1200 Hrs

Note: In case date for submission of bids and opening of technical bids is auto extended by 1or 2 weeks in CPP portal, date of opening of financial bids is also to be considered as auto extended by 1 or 2 weeks respectively. However, actual date of opening of financial bids shall be communicated through CPP portal to qualified bidders.

12. EMD of unsuccessful bidder(s) shall be refunded only after issuance of Award Letter to Successful Bidder and published on the NIC CPP Portal.
13. In case, bidder withdraws from tender process before last date of submission of technical bid, 10% of EMD amount shall be forfeited.
14. In case, after last date of submission of bid, at any stage if the Bidder/agency withdraws from tender process, entire EMD amount shall be forfeited and the Bidder is liable to be debarred from participating in any tender of AAI for one year.
15. In case, the agency does not complete the post-award formalities of Acceptance of Award Letter, Submission of Security Deposit and Execution of Agreement within the stipulated date after award of license/concession; entire EMD shall be forfeited and the Bidder is liable to be debarred from participating in any tender of AAI for one year.



16. In case, the agency submits false document(s) in the tender and his/their bid is rejected/tender is cancelled, entire EMD shall be forfeited and the Bidder is liable to be debarred from participating in any tender of AAI for two years.

Note: The debarment shall also apply to the 'allied firms' of the debarred agency. All concerns/entities which come within the sphere of effective influence of the debarred firms shall be treated as allied firms. Further, for determining the 'Allied Firms' of debarred Agency, the following factors may be taken into consideration: -

- a. Whether the management is common;
- b. Majority interest in the management is held by the partners or directors of banned/suspended firm;
- c. Substantial or majority shares are owned by the banned/suspended/debarred firm and by virtue of this, it has a controlling voice.
- d. Directly or indirectly controls, or is controlled by, or is under common control with another bidder.
- e. All successor firm will also be considered as allied firms.

In case Joint venture/Consortium is debarred, all partners/members of such JV/Consortium will also stand debarred for the period specified in the Debarment Order.

17. AAI reserves to itself the right to reject the conditional tenders without assigning any reason thereto.
18. AAI reserves to itself the right to reject any or all the tenders without assigning any reason thereof and to call for any other detail or information from any of the tenderer(s).
19. On acceptance of the tender, the name of the authorize representative (s) of the tenderer who would be responsible for taking instructions from authorized official of the AAI is to be intimated.

Sd/-
Jt. GENERAL MANAGER (OPS)
AIRPORTS AUTHORITY OF INDIA
CHENNAI INTERNATIONAL AIRPORT, CHENNAI.



“E-Tendering guidelines to the bidders”

E-Tendering Participation Requirements: Interested bidders/tenderers willing to participate through e-tendering process are required to register themselves in the GOI Central Public Procurement Portal www.etenders.gov.in

For special Instructions to the Contractors/Bidders for the e-submission of the bids online through e-Procurement Portal click here or follow hyperlink given below:
<https://etenders.gov.in/e procure/app?page=HelpForContractors&service=page>

Bidders Manual Kit available for download at the hyperlink given below:
<https://etenders.gov.in/e procure/app?page=BiddersManualKit&service=page>

For any technical assistance with regard to the functioning of the portal, the bidders may contact the Help desk according to escalation matrix given below:

CPPP under GePNIC, Help Desk Services

1. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4711 508, 0120- 4001 002, 0120-4001 005, 0120-6277 787. International Bidders are requested to prefix 91 as country code. Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4711 508, 0120-4001 002, 0120-4001 005, 0120-6277 787

E-Mail: support-eproc@nic.in

2. **For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance.**

E-Mail: cPPP-doe@nic.in

3. For any queries related to bid submission date extension, EMD, eligibility criteria, technical specifications etc. The bidder may please contact the concerned Bid Manger as mentioned in the tender document.

4. **For any technical Issues / Clarifications relating to the publishing and submission of AAI tender(s)**

A. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <https://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal(CPPP).

- B. Before submitting queries, bidders are requested to follow the instructions given in “**Guidelines to Bidders**” and get their computer system configured according to the recommended settings as specified in the portal at “**System Settings for CPPP**”.



5. In case of any technical issues faced, the escalation matrix is as mentioned below:

Sl. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
1	Technical Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512	0800-2000 Hrs. (MON - SAT)
2	Mr. Gamit Vaibhav Manekjibhai AM(IT)	After 4 Hrs. of Issue	etendersupport@aai.aero or vaibhav_g@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
3	Sh. Amit Mishra, Sr. Manager. (IT)	After 12 Hrs.	amitmishra@aai.aero	011-24632950 Ext. 3520	0930-1800 Hrs. (MON-FRI)
4	Sh. Sunil Kumar Jt. GM (IT)	After 24 Hrs.	sunil.km@aai.aero	011-24632950 Ext. 3506	0930-1800 Hrs. (MON-FRI)
5	General Manager(IT)	After 03 Days	gmit@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)
6	Bid Manager	After 24 Hrs.	opsfmschn@AAI.AERO	+91-044-2256 4927	0930-1800 Hrs. (MON-FRI)

***The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

The above-mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal.



GENERAL INFORMATION AND GUIDELINES PERTAINING TO THE TENDER

1. E-Tender documents are not transferable.
2. Following bids shall be submitted through online only at e-portal by the bidder / tenderer:-
 - a) Envelope One - Technical e-Bid through e-portal.
 - b) Envelope Two - Financial e-Bid through e-portal.
3. Each page of Technical Bid should be signed by the tenderer or person authorized by the tenderer. The authorization (Power of Attorney) must be issued on the company/agency's letterhead duly signed & stamped (Format as per Annexure: B).

Technical Bid

The technical e-bid which will be opened first, shall contain the following documents specified as under (Bidders shall upload scanned copy of following documents along with authorization letter in readable form at NIC CPPP E-Tendering Portal at etenders.gov.in as a part of Technical Bid):-

- a) **Details of the concern and legal status that is whether it is sole proprietor, partnership firm or a company under the Companies Act.** Details to be provided as per **Annexure 'D'**.
- b) **Self-attested copies of the PAN card, GST registration.**
In case any or all the provisions mentioned above are not applicable, the party should give a declaration to that effect. Non submission will not be considered as exemption. AAI reserves the right to confirm the legal applicability of the provisions before accepting the declaration of non-applicability as submitted by the party.
- c) **The bidder must have an Annual Turnover of at least Rs. 21,74,000/-** (equivalent to 12 Months' MRLF on the average SR item generated i.e 2772 Kgs * ₹65.35 * 12 Months.) in any one of the Financial Years during the last seven years, in accordance with audited financial statement duly certified by a statutory auditor. Details to be provided as per **Annexure 'O'**.
- d) The Bidders are required to furnish Tender Processing Fee of **Rs. 10,000/- (Rupees Ten Thousand only)** and Earnest Money Deposit of **Rs. 1,79,000 (Rupees One Lakh and Seventy-Nine Thousand Only)** through payment gateway on CPP portal. A copy of document indicating payment of EMD the payment gateway on CPP portal is to be uploaded in the Technical Bid. Non-payment of EMD by the stipulated date & time shall lead to disqualification of tenderer(s).



Note: EMD in the form of cash/Demand Draft/RTGS/NEFT or any other form **shall not be accepted**. Prospective Bidders shall also note that they are not required to contact any AAI employee or submit any documentary evidence of submission of EMD via Bank Transfer in the form of RTGS/NEFT to any AAI employee during the process of the tender. In no scenario, the prospective bidders are required to submit/contact any AAI employee for physical submission of any documents before opening of the bids. Tenders/bids without Tender Processing Fee and EMD shall not be considered.

Refund of EMD:

EMD of unsuccessful bidders received through Payment Gateway on CPP Portal shall be refunded online through the same mode only. The refund of EMD to bidders who fail to qualify the eligibility /technical stage shall be initiated automatically by CPP portal. the EMD of the successful bidder to be returned through E-tender Portal after completion of post-award formalities of Acceptance of Award Letter, Submission of Security Deposit and Execution of Agreement from the Successful Bidder.

f) No Dues Certificate:

i. Self-Declaration of Dues:

The party should submit the details of contracts held (current and past) at all AAI controlled airports and offices and the details of disputed and undisputed dues there on along with the details of Security Deposit and mode of Security Deposit (Refer Annexure 'F').

- ii. If the entity participating in any of the e-tender is a private or public limited company, Partnership Firm or Sole Proprietor and any of the Directors / Partners / Sole Proprietor of such company is also a director of any other company or partner of a concern or a Sole Proprietor having established business with AAI and has outstanding dues payable to the Authority against the invoices/bills raised up to the date as specified in para (ii) above, then the said entity shall not be allowed in AAI e-tenders. A declaration to this effect has to be submitted by the party / tenderer. (Refer Annexure 'F').

g) Form of unconditional acceptance duly signed (enclosed as Annexure 'C' along with tender documents).

h) Declaration to the effect that no raid/seizure/search has been carried out and/or pending by a Regulatory Authority in respect of the license granted by AAI in any of the Airport premises either against me and/or any member of the consortium or against our/its affiliates or against any of the Directors/Managers/Employees. (Refer Annexure 'F').

i) Declaration giving the details of blacklisting or debarring by AAI, or any Government of India department, any Central or State public sector undertakings. (NIL statement also to be filed). (Refer Annexure 'F').



- j) Declaration of cases / action under PPE Act initiated by AAI. (NIL statement also to be filed). (Refer Annexure 'F')
- k) Declaration in respect of near relatives* working in AAI, as per Annexure 'G'.
- l) Letter of Undertaking by Bidder, as per Annexure 'E'.
- m) Documents supporting eligibility criteria.
- n) Scanned copy of complete set of e-tender documents(duly signed and stamped by the authorized person).

Important: AAI reserves the right to verify, refer any document to the concerned authority for confirmation from case-to-case basis. Mere submission will not bind AAI to accept the documents as valid for opening of Financial Bid.

Note:

- (i) One set of scanned copy of complete technical documentation comprising of documents as listed at clause 3 ('a' to 'n') above shall be uploaded in the Technical Bid.
- (ii) All the certificates issued/ documents certified by Chartered Accountant/ Statutory Auditor must have UDIN generated by concerned Chartered Accountant/ Statutory Auditor.
- (iii) By the term near relative is meant wife, husband and dependent parents, grandparents, children, grandchildren, brothers, sisters, uncle, aunts, cousins and their corresponding in-laws*.

4. **Financial Bid**

- a) The financial e-bid should be in the prescribed format available at NIC CPPP E-Tendering Portal at etenders.gov.in
- b) AAI reserves itself the right to reject the conditional offer without assigning any reason thereto.
- c) The AAI does not bind itself to accept the highest or any e-tender and reserves to itself the right of accepting the whole or any part of the E-tender and the tenderer shall be bound to provide the service at the rate quoted.
- d) The amount of license fee should be conspicuously written both in figures as well as in words. Any over-writing, correction or insertion should be duly signed by the authorized signatories of the tenderer(s).
- e) In case of discrepancy between the amount offered in figures and words, the offer written in words will only be considered.



- f) In the event that the Financial Bid of two or more Bidders are found to be the same and is the highest (the "**Tie Bidders**"), Authority shall invite fresh Financial Bids, as per Authority's policy, from such Tie Bidders and shall identify the Selected Bidder from amongst such Tie Bidders. Provided that the revised Financial Bids of such Tie Bidder (s), shall be no less favourable to Authority than their respective original Bids.
5. It may be noted that the Earnest Money Deposit of the successful bidder may be forfeited and the bidder shall be liable to be debarred for further participation in AAI's tender(s)/ e-tender(s) for a period of one (1) year, on account on non-completion of the following:
- a) Acceptance of the offer within seven (07) working days from the date of issuance of the award letter addressed to the party.
 - b) Payment of Interest free Security Deposit before commencement of the work, amounting to 4 (four) month's equivalent gross license/concession fee of the first year, to AAI as an interest free security Deposit. The security to be deposited in the form of RTGS/ NEFT/ Bank Guarantee (having claim period of 12 months from the date of expiry of contract) from any Scheduled Commercial Bank (Bank Guarantee from co-operative bank, even scheduled/Societies/ Payment Banks or by means of FDR, will not be accepted).
 - c) Execution of the Agreement within 30 days from the date of issuance of award letter (on stamp paper of appropriate value, related costs to be borne by the licensee).
 - d) Contract should commence within 10 working days from award of work.

Note:

- i. Gross License Fee shall mean the amount equivalent to total of License Fee, and applicable tax thereon.
- ii. The validity of BG should be up to the expiry of concession/license period and claim period thereof should be for a further period of 12 months from the date of expiry of License Period. The BG should be from a Nationalized/Scheduled Bank and in favour of Airport Director, AAI, Chennai Airport.
- iii. The account details of AAI, Chennai Airport are given below.

Beneficiary Name & Address	AIRPORTS AUTHORITY OF INDIA OPERATIONAL OFFICES COMPLEX, CHENNAI AIRPORT, CHENNAI – 600 027.
PAN NO.	AAACA6412D
GST NO.	33AAACA6412D2ZE
Beneficiary Account Number	00040350003736
Beneficiary Bank Name	HDFC BANK LIMITED
Beneficiary Bank Branch Name & Address	ITC CENTRE BRANCH ANNA SALAI, CHENNAI-600 002.



Beneficiary Code/MICR	Country	HDFC0000004
Beneficiary Clearing Code / IFSC Code	Bank Domestic	HDFC0000004

- iv. AAI has made arrangement for Verification of Bank Guarantee received by AAI from successful bidders through Structured Financial Messaging System (SFMS) of ICICI bank. While submitting the documents to BG issuing bank, successful bidder is advised to submit a letter to the issuing bank as per the format mentioned in the **Appendix – 2 of the Annexure H** of Notice Inviting E-tender along with following details:

CORPORATE NAME	AIRPORTS AUTHORITY OF INDIA
BANK NAME	ICICI BANK
IFSC CODE	ICIC0000007
BG ADVISING MESSAGE	IFN 760COV (BG ISSUE) IFN 767COV (BG AMENDMENT)
UNIQUE IDENTIFIER CODE	AAICHENNAI (to be mentioned in field 7037 of the BG advising message code)

- v. while submitting the Original Bank document, successful bidder needs to attach copy of the SFMS BG confirmation message sent by the BG issuing bank to ICICI bank.
- vi. Execution of the Agreement within Business Incubation Period (on stamp paper of appropriate value, related costs to be borne by the licensee).
- vii. Commencement of the facility within gestation period.
6. E - Tender(s) will remain valid for a **period of 180 days** from the date of opening of the Financial Bid. If any tenderer withdraws during the validity period, his Earnest Money Deposit will be forfeited. However, after opening of Financial Bid, being H1 (highest bidder) in the tender if the party withdraws its bid, EMD shall be forfeited and the said bidder will be debarred from participating in any tender of AAI for one year.
7. The successful bidder shall intimate the names of the persons employed by him or going to employ, who are **near relatives*** of AAI employees, or are ex-employees of AAI who have separated from AAI in the past two years.
8. **Fraud & Corrupt Practices and Penalty:**
- a) Even if the bidder satisfies every criterion as per the guidelines set forth above, but at any stage during the tender process, or after the issuance of LOIA to the successful bidder, or after the execution of concession agreement or during the subsistence thereof, AAI at its discretion can disqualify the bidder or terminate the concession (as the case maybe), if the bidder/Licensee:
- i. has been debarred by any state or central government or government agency in India and the same is subsisted at the time of NIT; or



- ii. has made misleading or false representation in the forms, statements and attachments submitted; or
- iii. the applicant does not respond promptly and thoroughly to requests for supplementary information requested by AAI for the evaluation of the Proposal; or
- iv. One or more of the eligibility criterion have not been met by the Applicant; or
- v. The Applicant has made a material misrepresentation; or
- vi. The Applicant has engaged in a corrupt, fraudulent, coercive, undesirable or restrictive practice;
- vii. The applicant or its affiliates or a person or entity having legal relationship with applicant committed any fraud or forgery by way of submission of any kind of documents/ bank guarantee/ Security Deposit etc. (during the tender process and thereafter) with this or any other tender/ contract with Airports Authority of India or any PSU or Government Departments during the last 5 years;

b) In the event of any of above fraud and corrupt practices coming to the notice of AAI at any stage, then the LOIA or the draft agreement, as the case may be, shall, notwithstanding anything to the contrary contained therein or in this NIT Document, be liable to be terminated by a communication in writing by AAI to the agency without AAI being liable in any manner whatsoever to the agency. In such an event, AAI shall forfeit and appropriate the EMD and Performance Security and debar the agency from AAI tenders for a period of two (02) years without prejudice to any other right or remedy that may be available to AAI in this regard.

c) If such an event occurs after the issuance of LOIA/LOA and during the contract period, then AAI reserves the right to take any such measure as may be deemed fit in the sole discretion of AAI, including annulment of the contract and forfeiture of the Performance Security amount.

d) Proposals shall be deemed to be under consideration immediately after they are opened until such time that AAI makes an official intimation of award/rejection to the Applicants. While the Proposals are under consideration, Applicants and/or their representatives or other interested parties are advised to refrain from contacting, by any means, AAI and/or their employees/representatives on matters relating to the Proposals under consideration.

9. Conflict of Interest:

A Bidder shall not have a conflict of interest (“the Conflict of Interest”) that affects the Bidding Process. Any Bidder found to have a Conflict of Interest shall be disqualified. A Bidder shall be deemed to have a Conflict of Interest affecting the Bidding Process, if:



- (i) the Bidder, or its Affiliate (or any constituent thereof) and any other Bidder or any other Affiliate thereof (or any constituent thereof) have common controlling shareholders or other ownership interest:

Provided that this disqualification shall not apply in cases where the direct or indirect shareholding of a Bidder, its Member or an Affiliate thereof (or any shareholder thereof) having a shareholding of more than 20% (twenty percent) of the aggregate issued, subscribed and paid up share capital of such Bidder, Member or Affiliate, (as the case may be) in the other Bidder, its Member or an Affiliate is less than 20% (twenty percent) of the aggregate issued, subscribed and paid up equity share capital thereof; provided further that this disqualification shall not apply to any ownership by the Authority, a bank, insurance company, pension fund or a public financial institution referred to in Section 2(72) of the Companies Act, 2013;

For the purposes of this Clause, indirect shareholding held through 1 (one) or more intermediate persons shall be computed as follows:

(A) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the "Subject Person") shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and

(B) subject always to sub clause (A) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub clause if the shareholding of such person in the intermediary is less than 26% (twenty six percent) of the aggregate issued, subscribed and paid up equity shareholding of such intermediary; or

- (ii) a Bidder/ Nominated Entity has nominated the same Nominated Entity or Nominated Personnel as another Bidder; or
- (iii) a constituent of such Bidder is also a constituent of another Bidder; or
- (iv) such Bidder or any Affiliate thereof receives, has received, or has entered into an agreement to receive, any direct or indirect subsidy, grant, concessional loan, or subordinated debt from any other Bidder, or any Affiliate thereof or has provided or has entered into an agreement to provide any such subsidy, grant, concessional loan or subordinated debt to any other Bidder, its Member or any Affiliate thereof; or



- (v) such Bidder has the same legal representative for purposes of a Bid as any other Bidder; or
- (vi) such Bidder or any Affiliate thereof, has a relationship with another Bidder or any Affiliate thereof, directly or indirectly or through a common third party/ parties, that puts either or both of them in a position to have access to each other's information, or to influence the Bid of either or each other; or such Bidder or any Affiliate thereof, has participated as a consultant to the Authority in the preparation of any documents, design or technical specifications of the Project.

Explanation:

In case a Bidder is a Consortium, then the term Bidder as used in this Clause shall include each Member of such Consortium and the term Affiliate with respect to a Bidder shall include an Affiliate of each Member of that Consortium.

Note:

Regarding conflict of interest, AAI shall place reliance upon the declaration submitted by the bidder/applicant in the form of acceptance of AAI's tender conditions/ other documents forming part of Technical Bids.

In the event, the declaration submitted by the bidder/applicant towards there being no conflict of interest, is found incorrect/false, such incorrect declaration would be treated as submission of false/incorrect document and it would amount to material misrepresentation made by the bidder/applicant. In such event, punitive actions shall be taken by AAI as per provision of tender documents/ license agreement.

10. Exit Clause

a) **Normal termination:**

The contract will deem to be terminated on the last date as given in the agreement provided the extension or renewal is approved by the competent authority on or before the last date and communicated to the party in writing and duly accepted. The liability of the party will continue to be payable along with the delayed interest (at the rate mentioned in the contract) till the same is settled. The contractor cannot claim the dues to be time barred or ultra vires even after the contract is deemed to have terminated by operation of this clause.

b) **Termination for cause:**

In case of breach of terms of concession/ license, i.e., non-compliance to terms and conditions of the agreement/ NIT, non-adherence to the laws of the land, Concessionaire event of default, unsatisfactory performance, AAI may Terminate the contract after serving Notice to terminate the Contract as per Agreement Terms. If such termination happens to fall within 20% of the



concession/ license period, then the party is liable to pay AAI, damage charges equivalent to 3 months current licence fee. Such damage charges shall be adjusted from the Security Deposit available and in case sufficient Security Deposit is not available, recovery proceedings to be initiated as per AAI Act or any other suitable remedies available.

c) **Termination for convenience:**

Either party, AAI on one part or the contractor on the other part can serve the notice for termination by giving the requisite notice period. The notice by AAI to be served only after obtaining the approval of the acceptance authority. Similarly, the notice given by the party should be approved by the acceptance authority. However, the date on which notice was received at AAI will be the commencement of the notice period and the administrative time required for the approval will not be added. If the concession/license has been terminated within 20% of the license period or the party has not served the requisite notice of 30 days, for surrender of license/concession after completion of 20% licence period, then damage charges equivalent to 3 months current licence fee shall be levied on the Licensee and the Licensee is also liable to be debarred for a period of One Year. Such damage charges shall be adjusted from the Security Deposit available and in case sufficient Security Deposit is not available, recovery proceedings to be initiated as per AAI Act or any other suitable remedies available. No Such damage charges are liable to be paid by the Concessionaire/contractor in case the License is terminated for convenience by AAI even within the 20% of license period OR thereafter.

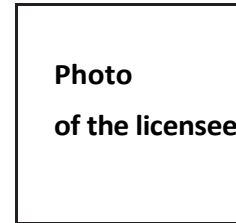
Note: If the licensee does not operate the license up to 20% of the contract period, then the party is liable to be debarred for one year from the date of issuance of orders.

d) **Termination for regulatory / legislative or supervisory requirements:** If any provision on law or legislation of India makes it mandatory to stop/prohibits the continuation of any contract at any particular location or otherwise, then it will be deemed to be closed from the date of such enactment.

11. All the above guidelines will form part & parcel of the Notice inviting E-Tender (NIET).
12. AAI reserves the right to extend the date of submission / opening of the bids as well as to extend the validity of the E-tender if situation warrants and with sufficient reasons.
13. AAI reserves right to reject any or all e-tender(s) in part or in full without assigning any reason.



Draft License Agreement



SUBJECT: Grant of License for Regular Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport.

THIS CONCESSION AGREEMENT (“Agreement”) made and executed at _____ on this day of _____ Two Thousand _____ by and

BETWEEN:

The Airports Authority of India (AAI), a body corporate constituted by the Central Government under the Airports Authority of India Act (Act 55 of 1994) and having its corporate office at New Delhi and branch office at Chennai International Airport, represented by Airport Director, Chennai Airport, hereinafter called the ‘Authority’ (which term shall, unless excluded by or is repugnant to the context, be deemed to include its Chairman, or Member, Executive Directors, Airport Director, officers or any of them specified by the Chairman in this behalf, and shall also include its successors and assigns) of FIRST PART;

AND

_____, a Proprietorship Firm/Partnership Firm/LLP/Company incorporated under the Companies Act 1956/2013, represented by _____ and having its registered office at (hereinafter called the “Concessionaire/Licensee” (which shall, unless excluded by or is repugnant to the context, be deemed to include its heirs, authorized official/officer, successor and assigns) of the SECOND PART.

WHEREAS the Authority is entitled in ‘Law’ to grant license for Regular Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport. and is in possession of space, more fully described in the Schedule hereunder annexed to this agreement.

WHEREAS the Licensee is desirous to render the services to the Authority on the terms & conditions mentioned hereunder:

AND WHEREAS the Authority is agreeable to grant the license for a short term.



NOW, THEREFORE, this indenture witnesses:

1. That the license for the said facility shall be valid for a period of (03) three years from issuance of Letter of Intent to Award (LOIA), unless terminated earlier on account of following;
 - a. By giving 30 days of notice in writing without assigning any reason.
 - b. Terminated by AAI on a short notice on account of non-compliance to terms and conditions of the agreement/ NIT, non-adherence to the laws of the land, Concessionaire event of default, unsatisfactory performance.
2. That in consideration, The Licensee shall pay the Authority, within one day of clearing the SR items handed over to him, an amount calculated as under:

Years	Amount of MRLF in Rs.
1 st Year	Rs. _____ per Kg + Applicable GST
2 nd Year	Rs. _____ per Kg + Applicable GST
3 rd Year	Rs. _____ per Kg + Applicable GST

3. Rate of Escalation:

- a. License Fees shall be subject to annual escalation as given below:

Annual Escalation: 10%
 - b. The first annual escalation will be applicable after completion of one year of license period. Thereafter the same will be applicable after completion of subsequent one-year period therefrom. Even if, on account of any delay whatsoever, licensee could not commence business operations on the expiry of gestation period stipulated in NIT, OR the gestation period has been extended for any reasons whatsoever, the date of first annual escalation shall be reckoned from the next day of expiry of original gestation period stipulated in NIT.
4. The license fee shall be paid every month on a regular basis as per actual kilos of SR Items. Only after making payment, the SR item material will be handed over to the contractor.
 5. The invoices for reimbursement of expenditure like electricity, water charges etc. for the completed month shall be raised on 5th of succeeding month.
 6. That the Licensee shall make payment of license fee etc. either by Virtual Account Number (VAN), cheque drawn on local banks or through RTGS/NEFT.
 7. Payment of Interest free Security Deposit before commencement of the work, amounting to 4 (four) month's equivalent gross license/concession fee of the first year, to AAI as an interest free security Deposit. The security to be deposited in the form of RTGS/ NEFT/ Bank Guarantee (having claim period of 12 months from the date of expiry of contract) from any Scheduled Commercial Bank (Bank Guarantee from co-operative bank, even scheduled/Societies/ Payment Banks or by means of FDR, will not be accepted).



In the event of the Licensee committing any breach of the terms & conditions of the license agreement, the Authority may without prejudice to other rights and remedies be entitled to forfeit the Security Deposit or any part thereof. In Such an event, Licensee shall pay in the same manner as stated above such additional sum immediately as he may be called upon by the Authority to pay, so that the Security Deposit shall at all times during the continuance of these presents, be for the same amount. On the expiration or earlier determination of the license the Authority shall return the Security Deposit or part thereof which has not been forfeited as aforesaid, to him, without interest.

Note:

- i. Gross License Fee shall mean the amount equivalent to total of License Fee, CAM Charges, Space Rent (if applicable) and applicable tax thereon.
 - ii. The validity of BG should be up to the expiry of concession/ license period and claim period thereof should be for a further period of 12 months from the date of expiry of License Period, from a Nationalized/Scheduled Bank and in favor of Airport Director, AAI, Chennai Airport.
8. That the Licensee shall equip himself with all necessary permits, licenses and such other permissions as may be required under the law in force at any time with regard to the operation of the subject license;
 9. That the Licensee shall maintain such regular and proper account books along with other supporting documents regarding total quantity of items cleared by the Licensee and said accounts/documents shall all the times be kept open for inspection by Authority in such manner as may be prescribed. The Licensee shall provide to the Authority, if so required by the Authority, Statements of audited Accounts in such manner and within such period as the Authority may prescribe. Licensee shall be liable to share invoicing details live with AAI.
 10. That the Licensee shall have no right to object as and when the Authority decides to grant additional License for similar Facility at the airport/Multi Level Car Parking premises where the Licensee is rendering such services.
 11. The Licensee shall not erect or display any advertisement or signboards except after obtaining the prior approval in writing of the Authority.
 12. The licensee must necessarily operate for minimum 20% of the total period of the contract failing which the licensee is liable to be debarred from participating in any tender of AAI for **one (01)** year from the date of issuance of orders.
 13. That in case if at any stage during the currency of the agreement, AAI finds that the party had bagged the contract by submitted any false/wrong document or concealed any information/ document, in such an eventuality, the license is liable to be terminated by a communication in writing by AAI to the agency without AAI being liable in any manner whatsoever to the agency. In such an



event, AAI shall forfeit Performance Security and debar the agency from AAI tenders for a period of two (02) years without prejudice to any other rights or remedy that may be available to AAI in this regard. However, in case the license is terminated due to any illegal activity which is punishable under any of the laws of the land then the party will be debarred till the case is cleared by the concerned legal authority of the land.

14. The Licensee shall not terminate the license before the expiry of the period of the license except by giving 30 days' notice in writing, otherwise the Licensee shall be liable to pay to the Authority (without any demur or question) such amount of money as the Authority may decide as due to it by the Licensee. The license can be terminated by the Authority by giving 30 days' notice in writing without assigning any reason thereto.

15. **Exit Clause in this contract shall be as follows: -**

A. Normal termination: -

The contract will deem to be terminated on the last date as given in the agreement provided the extension or renewal is approved by the competent authority on or before the last date and communicated to the party in writing and duly accepted. The liability of the party will continue to be payable along with the delayed interest (at the rate mentioned in the contract) till the same is settled. The contractor cannot claim the dues to be time barred or ultra vires even if after the contract is deemed to have terminated by operation of this clause.

B. Termination for cause: -

In case of breach of terms of concession/ license, i.e. non-compliance to terms and conditions of the agreement/ NIT, non-adherence to the laws of the land, Concessionaire event of default, unsatisfactory performance, AAI may Terminate the contract after serving Notice to terminate the Contract as per Agreement Terms. If such termination happens to fall within 20% of the concession/ license period, then the party is liable to pay AAI, Damage charges equivalent to 3 months current license fee / MMG / Concession Fee / Quoted Monthly Guarantee. Such damage charges shall be adjusted from the Security Deposit available and in case sufficient Security Deposit is not available, recovery proceedings shall be initiated as per AAI Act or any other suitable remedies available.

C. Termination for convenience: -

Either party, AAI on one part or the contractor on the other party can serve the notice for termination by giving the requisite notice period. The notice by AAI to be served only after obtaining the approval of the acceptance authority. Similarly, the notice given by the party should be approved by the acceptance authority. However, the date on which notice was received at AAI will be the commencement of the notice period and the administrative time required for the approval will not be added. If the



concession/license has been terminated within 20% of the license period or the party has not served the requisite notice of 30 days, for surrender of license/concession after completion of 20% License period, then damage charges equivalent to 3 months current License fee / MMG / Concession Fee / Quoted Monthly Guarantee shall be levied on the Licensee and the Licensee is also liable to be debarred for a period of one year. Such damage charges shall be adjusted from the Security Deposit available and in case sufficient Security Deposit is not available, recovery proceedings to be initiated as per AAI Act or any other suitable remedies available.

No such damage charges are liable to be paid by the Concessionaire/contractor, in case the License is terminated for Convenience by AAI even within the 20% of license period OR thereafter.

NOTE: If the licensee does not operate the license up to 20% of the contract period then the party is liable to be debarred for one year from the date of issuance of orders.

Termination for regulatory/legislative or supervisory requirements: If any provision of law or legislation of India makes it mandatory to stop / prohibits the continuation of any contract at any particular location or otherwise then it will be deemed to be closed from the date of such enactment.

16. Obligations of the licensee after expiry/termination of the contract:

- 1) After the contract expires/terminated, the licensee shall stop business within a period of maximum 07 days (after settlement of dues). The onus of clearing all the dues within 07 days lies on the licensee.
- 2) In case, the licensee continues the business operation even after expiry of the contract period exponential penalty @ double the License fee shall be levied.

17. In the event of any default, failure, negligence or breach, in the opinion of the Authority on the part of the Licensee in complying with all or any of the conditions of the license agreement, the Authority will be entitled and be at liberty to determine the license forthwith and resume possession of the said unit without payment of any compensation or damages and also forfeit in full or in part the amount deposited by the Licensee for due performance of Agreement.



18. Set-Off Clause

In the event of a default or breach in payment of license fee or interest amount or any other amount due with the licensee of whatever nature as per the provision of this contract, AAI is hereby authorized to adjust such amount from time to time to the fullest extent, with prior notice of 7 (seven) days to the licensee, by set off and apply any or all amount at any time held with AAI as security deposit or bank guarantee or any other amount as part of this contract or from any other expired/closed/terminated contracts of licensee with AAI. This is without prejudice to any rights and remedies available with AAI to recover the dues from licensee as prescribed by Law.

Explanation 1 – For the purposes of this agreement, set-off means adjustment of any outstanding due(s) of Licensee, with any amount in form of BG/SD or otherwise, held by AAI in relation to any other agreement, at any AAI airport/airport premises.

Explanation 2 – Outstanding dues shall mean and include any amount accrued/due against the licensee under this or any other agreement at any of AAI airport or airport premises.

19. Acceptance of award letter shall form part & parcel of the license agreement.

20. The Authority and the Licensee further agree that they are bound by the General Terms & Conditions. Schedule of premise and annexures hereto

21. **Obligations relating to Transfer:**

The Authority agrees that during the period of this Agreement, in the event the Authority transfers the rights to operate and maintain the Airport/premises to a third party(s), the Authority shall ensure that;

- (a) Authority shall cause to transfer/novate this Agreement, in favour of such third party, on the principle that such transfer/novation would release Authority of all liabilities and obligations arising from and after the date of transfer / novation of such rights. The Parties, along with relevant third party(s) shall execute necessary documentation or put in place necessary agreements for the aforesaid transfer/novation; and
- (b) The rights and obligations under or pursuant to all contracts and other arrangements entered into in accordance with the provisions of this Agreement between Authority and Concessionaire shall be vested in such third party.



Signed by, _____ Authorized Signatory, Airports Authority of India, Airport, for and on behalf of The Airports Authority of India, in the presence of:

WITNESS:

1. _____

2. _____

Signed by _____ for
And on behalf of _____ in the presence of:

WITNESS:

1. _____

2. _____



GENERAL TERMS AND CONDITIONS

1. You are requested to quote the per kilogram rate for the combination of items shown in **Annexure 'N'** attached.
2. Technical evaluation will be finalised based on the documents submitted in the Technical Bid.
3. All the documents attached along with the Tender shall be signed and sealed.
4. You are advised to inspect & examine the site and satisfy yourself about the nature of work & site before submitting the Tender. You shall be deemed to have full knowledge of the site whether you inspect it or not and no reduction in quoted amounts consequent on any misunderstanding or otherwise shall be allowed.
5. The probable date for commencement of work is the **month of March 2026**. The contractor shall start removing the Security Removed Items from all the terminals, immediately after issue of award letter and completion of contractual formalities and making of payment for the SR items.
6. The agency has to comply with the provision of Contract Labour (Regulation & Abolition) Act of 1970 and Contract Labour (Regulation & Abolition) Central Rules 1971 and Minimum Wages Act, Employees Provident Fund Act, ESI & Bonus as per rules.
7. The agency shall arrange for the police Verification certificate/Conduct certificate etc. as required for the issue of Airport Entry Permit and any expenditure incurred shall be borne by the agency only.
8. AAI shall not be held responsible for any untoward incident happened to the staff of contractor and any expenditure incurred shall be borne by the agency only.
9. The contractor who is awarded the work have to submit a **security deposit of (04) four month's** license fee, (Licence fee will be calculated at **approximate quantity of 2772 Kgs.** per month multiplied by the rate per Kg quoted by the bidder plus the applicable GST) in the form of Demand Draft from a Nationalised Bank drawn in favour of Airport Director, AAI, Chennai Airport. The security deposit shall be refunded/ released only after satisfactory completion of contract period.
10. Airports Authority of India reserves the right to accept/reject any Tender without assigning any reason.



11. Successful Bidder shall also protect & fully indemnify the AAI from any claim from successful bidder's workmen/employees, their heirs, dependents, representatives etc or from any person(s) or bodies/companies etc. for any act of commission or omission while executing the order.
12. Successful bidder shall be responsible for compliance with all requirements under the Laws & shall protect and indemnify completely the AAI from any claims/penalties arising out of any infringement.
13. Bidder shall not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills and further if any officer of AAI asks for bribe/gratification, it shall immediately report it to the appropriate Authority in AAI.
14. Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by contractor who resort to canvassing are liable for rejection. Such rejected tenders will not be returned. No bidder shall try to influence directly or through external source, the buyer on any matter relating to its bid, from the time of publication of the NIT till the time the contract is awarded.
15. Any effort by the bidder to influence the AAI in the bid evaluation, bid comparison or contract award decisions shall result in the rejection of the bid and such actions will be considered as bad performance for future Projects.
16. The Bidder, its partners or its Directors shall not be black listed or have any case pending or any complaint regarding irregularities pending, in India or abroad, by any Global international body like the World Bank/International Monetary Fund/World Health Organization etc. or any Indian State/Central Government Departments or Public Sector Undertakings of India.
17. There should not be any damage caused to any of the properties of AAI by the licensee. In case any damage is caused the cost of the same shall be recovered from the licensee.
18. The licensee shall be required to obtain all other clearance, if required, for operating the facilities from the concerned authorities.
19. The licensee shall not unless with the written consent as aforesaid assign or transfer the license or any part thereof.
20. In case of disputes arising out of this contract the decision of the Airports Authority of India in the matter shall be final and binding.
21. The charges for issuance of AEP etc., if any shall be borne by the licensee.



22. The licensee should abide by all the terms and conditions and Rules and regulations of AAI as may be enforced from time to time.

23. The Earnest Money Deposit will be forfeited in case the bidder refused to accept the licence after award. The Earnest Money Deposit of the successful bidder will be refunded after submitting the Security Deposit.

24. Dispute Resolution:

24.1 All disputes or differences (except those the decision whereof is otherwise herein before expressly provided for or to which the AAI Act, 1994 and the rules framed there-under which are now enforce or which may hereafter come into force are applicable) which may arise out of or in connection with or incidental to the Agreement(s) including any dispute or difference regarding the interpretation of terms and conditions of any clause(s) (the "Dispute") thereof shall be dealt with as provided hereinafter:

24.2 Through Mediation: All dispute(s), at the first instance, shall be referred to the Mediation Committee of Independent Experts (MCIE) or individual mediator for mediation as per AAI Mediation Policy and applicable laws. All cost of mediation, shall be borne equally by the parties.

24.2.1 In case either party withdraws from the Mediation or the dispute(s) is not resolved within 120 days of reference to the Mediation, then the aggrieved party may invoke arbitration through clause 24.3 within 30 days from the date of receipt of Partial Settlement Agreement or Failure Report.

24.2.2 Unless the contract has already been repudiated or terminated, the parties shall, in every case, continue to proceed to perform their respective obligations under the agreement.

24.3 Adjudication through Arbitration: In case no final settlement has been arrived at between the parties after mediation or partially settled as per sub Para 24.2 above, the unresolved dispute(s), on invocation by the aggrieved party, may be referred for adjudication by arbitration. However, the concessionaire shall need to fulfil the prerequisite of furnishing the additional BG to AAI (additional Bank Guarantee with validity of minimum 02 years from the date of making such reference, and further extendable) equivalent to 50% of the disputed amount before making reference to the arbitration for adjudication of dispute.

(a) When the amount involved is above Rs. 50 crores, adjudication shall be made by Arbitral Tribunal comprising of 03 arbitrators. Each party to appoint one arbitrator and the two appointed arbitrators shall appoint the Presiding Arbitrator.



(b) When the amount involved is Rs. 50 Crores and below, the unresolved dispute(s) shall be referred to a Sole Arbitrator to be appointed by Chairman/Member, AAI, after obtaining consent of the other party, as per format annexed at Annexure-B.

24.3.1 Unless the contract has already been repudiated or terminated, the parties shall, in every case, continue to proceed to perform their respective obligations under the agreement.

24.3.2 Arbitration proceedings shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996, as amended from time to time.

24.3.3 Fee payable to the Arbitrator(s) shall be as per Schedule-IV of the Arbitration & Conciliation Act, 1996 and shall be borne by both the parties equally.

24.3.4 No dispute shall be referred for resolution under this clause through arbitration in matters for which eviction & recovery procedure is provided under Chapter - VA of the Airports Authority of India Act, 1994.

The venue of such arbitration shall be Regional Headquarters/Corporate Headquarters (as the case may be), AAI and the language of arbitration proceedings shall be English.

25. In case of any dispute where legal action is compelled to be initiated by any of the party, jurisdiction of the court shall be the city / town / district where the Airport is located.

(SIGNATURE OF LICENSEE)



SPECIAL TERMS AND CONDITIONS

1. Experience: The contractor preferably should have experience in **Disposal of Security Removed Items (Scissors, Knife, Blade etc.) but not mandatory**. The list of items banned for carriage on person or in cabin baggage as per AVSEC Order No.2/2022 may be seen at **ANNEXURE – N**.
2. Schedule: The work shall be executed as per the Schedule from Airport Manager **ANNEXURE – L**.
3. Once every 15 days or upon accumulation of a sufficient quantity of SR items, the agency shall be informed to arrange for their removal. The items shall be weighed in the presence of the agency's representative, if required. Based on the weight details, the agency shall make the payment, and upon confirmation of receipt of the payment, the SR items shall be handed over to the agency.
4. The contracting agency will co-ordinate with Duty Airport Manager AAI and Remove the Security Removed items (SR Items) on a regular basis after making payment without causing any inconvenience to the passenger's movement preferably during lean period.
5. The SR Items will be removed on a regular basis after making entry in the register provided for the purpose and making payment.
6. The material shall be handed over at the Airport premises, and upon such handover, the responsibility of AAI shall cease.
7. The successful bidder will make the payment for the total Kgs of SR Items removed per month on the basis of rate per Kg quoted by him, before removing the SR Items.
8. The items should be collected, processed and recycled in a scientific manner. It should not be dumped in dumping sites, water bodies, road sides & highways to avoid contamination of ground water and not to be burnt to cause heavy air pollution.
9. No segregation of items should be done inside the airport premises.
10. The licensee has to comply with the "Municipal Solid Wastes [Management and Handling] Rules 2000" with up-to-date amendments.
11. The licensee has to comply with all direction issued from time to time by TNPCB / regulating agencies while disposing the materials.
12. The required licenses / permits as may be required as per law shall be obtained by the licensee.
13. There should not be any damage caused to any of the properties of AAI by the licensee. In case any damage is caused the cost of the same shall be recovered from the licensee.
14. The licensee shall be required to obtain all other clearance, if required, for operating the facilities from the concerned authorities.
15. The license fee shall be paid every month on a regular basis as per actual kilos of SR Items. Only after making payment, the SR item material will be handed over to the contractor.
16. High value items, if any, deposited in the SR Item bins will not be handed-over to the Contractor. The same will be accounted in the Lost & Found Items and disposed off accordingly. The prohibited items viz. Guns and Firearms, Explosive materials, dangerous chemicals & e-cigarettes received, if any, will not be handed over to the contractor and disposed off separately by AAI.



17. No rebate in rate per kg quoted shall be allowed to temporary closure of airport, reduction in the number of flight operations etc. The amount of per Kg rate is quoted for the SR Items on as is where is basis/ condition.
18. The Earnest Money Deposit will be forfeited in case the bidder refused to accept the licence after award. The Earnest Money Deposit of the successful bidder will be refunded after submitting the Security Deposit.



POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(To be executed on Company/Agency's letter head)

Know all men by these presents, we..... (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Sh/Smt. (name), son/ daughter/ wife of agedyears and presently residing at, who is presently employed with us/ the Lead Member of our Consortium and holding the position of , as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal for pre-qualification and submission of our Bid for the[NAME OF LICENSE] facility at.....Airport,, India (the "Concession") proposed by AAI including but not limited to signing and submission of all Proposals, Bids and other documents and writings, participate in Pre-Proposals and other conferences and providing information/ responses to the AAI, representing us in all matters before the AAI, signing and execution of all contracts including the Concession Agreement and undertakings consequent to acceptance of our Financial Proposal, and generally dealing with the AAI in all matters in connection with or relating to or arising out of our Financial Proposal for the said Concession and/ or upon award thereof to us and/or till the entering into the Concession Agreement with the AAI.

AND we hereby undertake and agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

For
(Signature, name, designation and address)

Witnesses: 1)

Annexure:C



ACCEPTANCE LETTER
(To be submitted on applicant's letter head)

To,

Date: _____

Airport Director,
Airports Authority of India
_____ Airport

Subject: Acceptance of AAI's Tender Conditions

Sir,

The tender documents for the " _____ " (Name of work) at **Chennai International Airport** have been provided to me/us by Airports Authority of India and:

1. I/We hereby certify that I/We have inspected the sites and read the entire terms and conditions of the tender documents made available to me/us. Which shall form part of the contract agreement and I/We shall abide by the conditions/Clauses contained therein.
2. We are enclosing and submitting here with our original Proposal, along with the information and documents as per the requirements of the tender documents, for your evaluation and consideration.
3. I/We hereby unconditionally accept the tender conditions of AAI's tender documents in its entirety for the above facility.
4. The contents of **Notice Inviting e-Tender and General Information and Guidelines** of the Tender Documents have been noted wherein it is clarified that AAI reserves the rights to reject the conditional tenders without assigning any reason thereto.
5. I/ We hereby undertake that, all information provided in the Proposal and in its Appendices is true and correct.
6. I/We shall make available to AAI any additional information it may find necessary or require to clarify, supplement or authenticate the Proposal within such time as may be prescribed by AAI.
7. I/We acknowledge the right of AAI to reject our Proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.



8. I/We certify that I/we or any of my/our constituents or my/our predecessor entity have neither failed to perform on any contract, as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any contract as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any contract nor have had any contract terminated for breach on our part nor have I/ we or any of my/our constituents or my/our predecessor entity defaulted in complying with any statutory requirements.
9. I/ We hereby declare that:
 - a. I / We have examined and have no reservations to the Tender Documents, including the Addendum (if any) issued by AAI.
 - b. I /We have not directly or indirectly or through any agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in **the General Information and Guidelines** of the Tender Document, in respect of any tender or request for proposal issued by or any agreement entered into with AAI or any other public sector enterprise or any government, Central or State; and
 - c. I / We hereby certify that I / we have taken steps to ensure that, in conformity with the provisions of **the General Information and Guidelines** of the Tender Documents, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
 - d. I/ We do not have any conflict of interest in accordance with **the General Information and Guidelines** of the Tender Documents.
10. I/We declare that we satisfy and meet the requirements as specified in the Tender Document and eligible to submit a Proposal in accordance with the terms of this Tender Document.
11. I / We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising or accruing to challenge or question any decision taken by AAI in connection with the selection of the Applicant, or in connection with the tender process itself, in respect of the award of above-mentioned concession and the terms and implementation thereof.
12. I/We understand that, except to the extent as expressly set forth in the Agreement, I/we shall have no claim, right or title arising out of any documents or information provided to us by AAI or in respect of any matter arising out of or concerning or relating to the Empanelment process including the award of work.



13. I/We confirm having submitted the Tender Processing Fee of Rs..... (Rupees.....) to AAI in accordance with the Tender Documents. The copy of payment receipt is attached.
14. I/We confirm having submitted the EMD of Rs..... (Rupees.....) to AAI in accordance with the Tender Documents. The copy of payment receipt is attached.
15. I / We agree and understand that the Proposal is subject to the provisions of the Tender Documents. In no case, I / We shall have any claim or right of whatsoever nature if the contract is not awarded to me / us or our Proposal is not opened.
16. I / We agree that the Earnest Money Deposit of Rs. _____/- (Rupees _____ Only) liable to be forfeited by AAI, if on award of license, I/We do not accept the award or do not fulfil any of the conditions stipulated in E-tender documents, within prescribed time.
17. I//We agree and understand that on account of non-acceptance of award or on account of non- completion of E-tender conditions within the prescribed time, I/We shall be liable to be debarred by AAI for further participation in the tenders at its airports or at any other place under the control of AAI, for a period of one (01) year.
18. I/We agree and understand that in case the documents submitted by my/our firm along with E-tender are false / incorrect, the E-tender of my/our firm will be liable to be rejected by giving reasons. In addition, AAI reserves its right to forfeit the EMD of my/our firm and debar my/our firm from participation in the further E-tender/ tender of AAI, for a period of two (02) years.
19. I / We agree and undertake to abide by all the terms and conditions of the Tender Document.

Dated thisDay of, 20__.

Name and Address of the Applicant	
Name, Signature and Seal of the Authorized Representative	



Details of Bidder

1.	Details of Bidder/Lead Member	
(a)	Name:	
(b)	Country of Incorporation:	
(c)	Address of the corporate headquarters and its branch office(s), if any, in India:	
(d)	Date & Details of incorporation and/or commencement of business:	
2	Brief description of the Company including details of its main lines of business and proposed role and responsibilities in this Concession:	
3	Details of individual(s) who will serve as the point of contact/ communication for the AAI:	
(a)	Name & Designation	
(b)	Correspondence Address	
(c)	Email	
(d)	Tel / Fax No	
4	Particulars of the Authorised Signatory of the Bidder:	
(a)	Name & Designation	
(b)	Correspondence Address	
(c)	Email	
(d)	Tel / Fax No	

(Signature of Authorized Signatory)

Name: []
Designation: []Date:
Seal or Stamp of Bidder

FORMAT FOR LETTER OF UNDERTAKING

[SELF-DECLARATION OF THE BIDDER THAT THE FURNISHED INFORMATION FOR EXPERIENCE IS TRUE, TO BE SUBMITTED ON COMPANY LETTER HEAD]

Sir,

I, _____, on behalf of _____ do hereby affirm and declare that the information provided for claiming the relevant Experience and Financial Capacity for the bid and the documents provided is true and correct to the best of my knowledge and belief and nothing material has been concealed therein.

I understand that concealment of facts and giving false information is a punishable offence and the agency _____ can be barred and legal action may be taken as per the relevant provisions of law.

Yours faithfully,

Signature of the Bidder

Name _____

Designation (with seal) _____



DECLARATION

I, _____ <Name, Designation & Company Name with Address>, do hereby solemnly affirm and state as follows:

1. I/We are having/had the following contracts at Airports/Offices controlled by Airports Authority of India:

S.No	Airport Name	Facility Contract	Contract Period		Details of Security Deposit (including the additional SD for DRC/Arbitration)	Dues (disputed & Undisputed)
			From	To		
1						
2						

(In case of no contracts in AAI controlled Airports, indicate NIL. Additional SD for DRC/ Arbitration cases to be indicated separately)

2. I/We are I/We, including my/our allied firms, are not debarred / blacklisted by CBI or AAI or undertakings/ Departments like Railways, Defense or any other department of Government of India or State Government. (In case if you have been debarred / blacklisted, submit all the details).
3. I/We have not faced/are not facing any action under PPE Act/AAI Act with AAI. (In case if you have faced/are facing action under PPE Act with AAI, submit all the details).
4. I/We have never been ordered by a Court of Law to pay the outstanding dues to AAI at any of the airports (In case if you have been ordered by Court of Law, submit all the details).
5. I/ We declare that none of the Directors/Partners/ Sole Proprietor of our company/firm/concern is also a director of any other company or partner of a concern or a Sole Proprietor having established business with AAI and has dues up to the date as specified in GENERAL INFORMATION AND GUIDELINES para 3 of NIT with AAI".
(In case if you fall under anyone of the above category, please furnish all such relevant details).
6. I/We do not have any conflict of interest as detailed in **General Information and Guidelines** of Tender Documents.
7. I/ We declare that "No raid/seizure/search has been carried out and/or pending by a Regulatory Authority in respect of the license granted by AAI in any of the Airport premises either against me and/or any member of the consortium or against our/its affiliates or against any of the Directors/Managers/Employees" (In case if raids/seizure/search conducted, please furnish all such relevant details).

All the facts stated above are true and correct to the best of my knowledge, belief and information.

Date:

Signature with Seal



LIST OF NEAR RELATIVES EMPLOYED IN AIRPORTS AUTHORITY OF INDIA

Sl. no.	Name of the employee	Designation	Relationship with tenderer(s)	Place of Posting

SIGNATURE OF TENDERER

- NB:**
1. In case of NIL report, Proforma must filled with NIL report and submitted duly signed by the Authorized Signatory.
 2. In case the above space is not adequate, the details, additional sheets duly signed by Authorized signatory may be attached.
 3. The term near relative means wife, husband and dependent parents, grandparents, children, grandchildren, brothers, sisters, uncle, aunts, cousins and their corresponding in-laws.



(For successful bidder only)

FORMAT OF BANK GUARANTEE

(To be executed on Non-Judicial Stamp Paper of Rs.100/-by the successful tenderer)

WHEREAS by an Award Letter/License Agreement dated _____ made between AIRPORTS AUTHORITY OF INDIA, the Licensor (hereinafter called “the AUTHORITY) of the one part and _____ (hereinafter referred to as “the Licensee”) of the other part, the Authority has granted to the Licensee the license for operating the _____ (complete name and place of work) and the License Fee and Royalty and other charges and for the due and performance of the covenants and conditions as stated or contained in the said License Agreement.

1. Now therefore in consideration of the promises aforesaid and at the request of the licensee we, _____ do, hereby irrevocably and unconditionally undertake to pay to you, the Authority on demand and without demur or protest and without reference to the Licensee, any sums of money at any time or from time to time demanded by the Authority on account of the License Fee and Royalty and other outstanding dues/ charges due from the Licensee (inclusive of any costs or expenses and interest) and or by way of losses and damages caused or that would be caused to the Authority by reason of any breach by the Licensee of any of the terms or conditions of the said License Agreement and AAI shall be the sole judge for this demand: PROVIDED that our liability under this Guarantee shall be limited to a sum of (Rupees) and extended for the amount increased from time to time as aforesaid.
2. Notwithstanding any right the Licensee may have against the Authority or any dispute raised by the Licensee or any suit or proceedings pending in any Court /Tribunal/ any statutory authorities relating thereto or before any Arbitrator(s), your written demand stating that the amount is due to the Authority as stated herein above shall be conclusive evidence to us that the amount demanded by you, the Authority is payable under the terms of the said License Agreement without any consent or knowledge of the Licensee.
3. We shall not be discharged or released from the aforesaid undertaking and guarantee by any variation(s) or any of the terms & conditions of the said License Agreement made between the Authority and the Licensee and or any act of omission on part of AAI or any indulgence to the Licensee by the Authority or any forbearance whether as



to payment, time performance or otherwise or to enforce any of the terms and conditions of the said License Agreement without our consent and knowledge.

4. This Guarantee shall be a continuing guarantee and binding on us and our successors and assignee(s) and shall not be discharged or affected by any change in the constitution of _____ or that of the Licensee or the Authority.
5. We further confirm that the Guarantee has been issued with due observance and compliance of the appropriate Exchange Control laws and Foreign Exchange Regulations and applicable laws as in force in India.
6. This Guarantee shall be valid till _____ and you have the right to encash this Guarantee up to _____ from the said date unless extended on demand by AAI.

NOTWITHSTANDING anything contained herein:

- i. Our liability under this Guarantee shall be limited to a sum of Rs. _____ and the validity of this BG shall be up to the expiry of the subject License/Concession.
- ii. This bank guarantee shall be valid up to _____ and you have the right to encash this BG up to the claim period _____ (i.e. 12 months from the date of expiry of License Period).
- iii. We are liable to pay the guarantee amount or any part thereof under this bank guarantee only and if you serve upon as a written claim or demand on or before claim date _____.

For Bank Name

Dated:

Place:

Witnesses:



Advisory: For Applicant and its BG issuing Bank Branch

AAI has made arrangement for verification of Bank Guarantees received by AAI from Licensees/ Customers/ Concessionaires through Structured Financial Messaging System (SFMS) of ICICI bank. The system will operate on pan India basis.

It is to be noted that along with physical BG, AAI has also activated an online facility to view the issued BG cover message transmitted to ICICI Bank through SFMS platform.

1. For availability of BG in this platform, it is necessary that BG issuing/amending bank send the BG advice in the form of message format IFN 760COV (BG Issuance) / IFN 767COV (BG Amendment) via SFMS (Structured Financial Messaging System) as provided by RBI.
2. In the event of BG issuing/amending bank not sending the message IFN 760COV/ IFN 767COV or committing any error while capturing the details at least in the below mentioned field, BG confirmation through online portal would not be updated.
3. It is requested that prospective bidder notify their bank (BG issuing bank) to update below details at time of submission of BG issuance/amendment request to their respective banks:

BG advising message - IFN 760COV/ IFN 767COV via SFMS

IFSC CODE: ICIC0000007

Corporate Name- Airport Authority of India

Field Number
7037

Particulars (to be mentioned in Row 1)
AAICHENNAI

Please note that the issuing bank while issuing/amending the BG, should ensure that the above information is correctly captured in the message i.e. IFN 760COV/ IFN 767COV.

Please refer Appendix 2 of Annexure-H -request letter format to be sent to issuing bank for ensuring transmission of BGs through SFMS.



Request Letter: Transmission of Bank Guarantee Cover Message
<to be submitted by applicant to BG issuing bank>

Date: _____

The Manager,
_____ (Bank),
_____ (Branch)

Sub: **Inclusion of unique identifier code of AAI while transmitting BG cover messages where beneficiary bank is ICICI Bank (IFSC – ICIC0000007).**

Dear Sir/Ma'am,

I/We, _____, request you to include unique identifier AAICHENNAI in field 7037 of the SFMS cover messages IFN COV 760 (for BG issuance) and IFN COV 767 (for BG amendment) while transmitting the same to the beneficiary bank (ICICI Bank- IFSC- ICIC0000007).

Thanking You,

(Licensee/Concessionaire)



(For Successful bidder only)
(Letter of understanding from the Depositor to be submitted along with Bank Guarantee to AAI)

The Branch Manager,
..... Bank,
.....

Sub: My/Our Bank Guarantee No.dated..... for Rs.....
issued in favour of AAI A/c No.....

Sir,

The subject Bank Guarantee is obtained from your branch for the purpose of Security/Earnest money on account of contract awarded/to be awarded by M/s Airports Authority of India to me/us.

I hereby authorize the AAI in whose favour the deposit is made to encash / close the subject bank guarantee before maturity/on maturity towards adjustment of dues without any reference/consent/notice from me/our side and the bank is fully discharged by making the payment to Airports Authority of India.

Signature of the
Depositor

Place:

Date:



Format for Consent Letter
Dispute Resolution Clause

To,

The Chairman/Member/Regional Executive Director,
Airports Authority of India,

Sub: Request for appointment of arbitrator under Clause _____ of the _____ agreement dated _____ for _____

Sir / Madam,

1. We state that _____ (contractor/agency) was awarded work/concession of _____ at _____ Airport/_____ (other location) of Airports Authority of India through Award Letter dated _____.

2. Dispute related to _____ arose between us (contractor/agency) and AAI.

3. On _____ (date), dispute was referred to Mediation as per AAI Mediation Policy and any settlement on the following claims/disputes was not reached between the parties:

(i)

(ii)

4. A concise statement along with claim in respect of each of such disputes is attached herewith.

5. In view of the above, we invoke arbitration under clause _____ of the _____ agreement between us and AAI and as per proviso to Section-12(5) of the Arbitration & Conciliation Act, 1996, we hereby agree and request the Chairman/Member/Regional Executive Director AAI to appoint arbitrator from AAI's panel of arbitrators.

6. I/We also give my/ our consent for appointing any of the arbitrator(s) from AAI's approved panel of arbitrators, **as per paragraph-5 above.**

Thanking you,

(_____)

Authorized signatory of agency

Encl: As above

ANNEXURE-L



SCHEDULE

Bidder's ref & Date:

Name of Work: Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport.

<u>Sl No.</u>	<u>Name of work</u>	<u>Minimum Reserved License Fee</u>	<u>Place of work</u>	<u>SR Items Collection Schedule</u>	<u>Period of contract</u>
<u>1</u>	Regular Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport	Minimum Reserved License Fee (MRLF) per kg. Rs. 65.35 + applicable GST (Presently GST @18%) (Average of 2772 kgs of SR items per month - approx.)	Passenger Terminal T1, T2, T4 and any other terminals that might come in future	Once every 15 days and on a need basis, as required	One year extendable for further one year with 10% escalation subject to satisfactory performance.

**** Bids will not be accepted if the quote is less or equal to the MRLF (Minimum Reserved license fee).***

****The successful Bidder has to pay the quoted amount with applicable GST.***

I/We hereby agree to carry out the work as per terms & conditions and Schedule of NIT.

Date:

Signature Name of the authorized signatory:

Address of Contractor with Telephone number:

E-mail:

Date:

(Annexure-M)

Price Schedule



Bidder's ref & Date:

Name of Work: Regular Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport.

S.No	Name of work	Minimum Reserved License Fee	Amount in number and figure	
1	Regular Disposal of Security Removed Items (Scissors, Knife, Blade etc.) at Chennai International Airport	Minimum Reserved license fee per kg. Rs. 65.35/-	Rs. _____ (Per Kg).	(Rupees..... only)
2	GST @ 18%		Rs. _____	(Rupees..... Only)
3	Total Per Kilogram (Including GST)		Rs. _____ (Per Kg)	(Rupees..... Only)

I/We agree to all terms & conditions and notes above.

Signature:

Name of the Authorised Signatory:

Address of Contractor with Telephone Number:

Email:

Date:

ANNEXURE – N

ITEMS THAT ARE BANNED FOR CARRIAGE ON PERSON/HAND BAGGAGE ON BOARD FLIGHTS OPERATING FROM CIVIL AIRPORTS IN INDIA; AND INDIAN REGISTERED AIRCRAFTS FROM FOREIGN AIRPORTS:



Sl.No.	DESCRIPTION
	PERSONAL ITEMS
1	Lighters
2	Scissors – metal with pointed tips.
3	Realistic replica of toy weapon
	SHARP OBJECTS
4	Box cutters
5	Ice Axes/ Ice Picks
6	Knives (any length and type except round – bladed, butter, and plastic cutlery)
7	Meat Cleavers
8	Razor – Type Blades such as box cutters, Utility Knives, razor blade not in a cartridge, but excluding safety razors.
9	Sabers
10	Scissors – metal with pointed tips.
	SPORTING GOODS
12	Baseball Bats
13	Bows and Arrows
14	Cricket Bats
15	Golf Clubs
16	Hockey Sticks
17	Lacrosse Sticks
18	Pool Cues
19	Ski Poles
	TOOLS
32	Axes and Hatchets
33	Cattle Prods
34	Crowbars
35	Hammers
36	Drills (Including cordless portables power drills)
37	Saws (Including cordless portable power saws)
38	Screwdrivers (except those in eyeglass repair kits)
39	Tools (Including but not limited to wrenches and pliers)
40	Wrenches and Pliers
	MATERIAL ARTS/ SELF DEFENCE ITEMS
41	Billy Clubs
42	Black Jacks
43	Brass Knuckles
44	Kubatons
45	Mace/ Pepper Spray
47	Night Sticks
48	Nunchakus
	FLAMMABLE ITEMS
59	Aerosol (Any except for personal care or toiletries in limited quantities)



60	Fuels (Including cooking fuels and any flammable liquid fuel)
61	Gasoline
62	Gas Torches
63	Lighter fluid
64	Strike – anywhere Matches
65	Turpentine and paint Thinner
66	Realistic Replicas or Incendiaries
	DISABLING CHEMICALS AND OTHER DANGEROUS ITEMS
67	Chlorine for Pools Spas
	GENERAL
68.	Oil, Mirchi Powder



Certificate from Chartered Accountant/Statutory Auditor in respect of Financial Capacity

Based on the audited records of the company, this is to certify that _____ (name of the Bidder) has a turnover of ₹ _____, during the financial year _____

S.no.	Financial Year	Turnover (in INR Lakh)
	Total	Rs _____ Lakh

We further certify that, based on the audited accounts _____ (Name of Bidder) has a positive net worth of Rs. _____ (Rupees _____ only) in the FY _____ as on _____.

Signature:

Name & Membership no. of Chartered Accountant/Statutory Auditor:

Seal of the audit firm:

UDIN No.

Date:



CHECKLIST FOR BIDDERS**(To be filled and submitted at the beginning of the “Technical Bid” document)****(Please refer General Information and Guidelines)**

S.No	Description	Particulars	Remarks / Enclosure
1	Details of the concern and legal status that is whether it is sole proprietor, partnership firm or a company under the Companies Act.	Signed copy to be uploaded as per Annexure ‘D’ .	(Copy Upload) YES / NO
2	Self-attested copies of the PAN card, GST registration.	Signed copy to be uploaded	(Copy Upload) YES / NO
3	IT return for the last 3 financial years FY22-23, FY23-24 and FY24-25	Signed copy to be uploaded	(Copy Upload) YES / NO
4	Proof of EMD submission	Signed copy to be uploaded	(Copy Upload) YES / NO
5	Proof of Tender Fee submission	Signed copy to be uploaded	(Copy Upload) YES / NO
6	Self-Declaration of No Dues, no raid/seizure/search, blacklisting or debaring by AAI, cases / action under PPE Act	Signed copy to be uploaded as per Annexure ‘F’	(Copy Upload) YES / NO
7	Duly signed unconditional acceptance letter	Signed copy to be uploaded as per Annexure ‘C’	(Copy Upload) YES / NO
8	Declaration in respect of near relatives* working in AAI	Signed copy to be uploaded as per Annexure ‘G’ .	(Copy Upload) YES / NO
9	Letter of Undertaking by Bidder	Signed copy to be uploaded as per Annexure ‘E’ .	(Copy Upload) YES / NO
10	Certificate from Chartered Accountant/Statutory Auditor in respect of Financial Capacity	Signed copy to be uploaded as per Annexure ‘O’ . with UDIN No	(Copy Upload) YES / NO
11	Documents supporting eligibility criteria.	Supporting eligibility document may uploaded (in any)	(Copy Upload) YES / NO
12	Scanned copy of complete set of e-tender documents	Duly signed copy of the full tender document to be uploaded	(Copy Upload) YES / NO

