

## अनुच्छेद - 1 /SECTION-I

### निविदा आमंत्रण सूचना (3बीओटो-3 लिफाफे खुलो निविदा) NOTICE INVITING TENDER (3 BOT – 3 ENVELOPE OPEN TENDER)

निविदा संदभ संख्या/Tender Ref No: AAI/SRT/CNS/GEN/17

निविदा पहचान Tender ID:2017\_AAI\_1776\_1

अध्यक्ष, निविदा प्रार्थिकरण को ओर से, महाप्रबन्धक ( ), निविदा प्रार्थिकरण, सूत इ, सूत-394550 द, - न रिंगपॉटल के माध्यम, ग बोला लगाने वाला निम्नलिखित काय हे, निविदाएँ आमंत्रित को जाती ह।

Tenders are invited through E-Tendering portal by DGM (CNS) ,AAI, Surat Airport, Surat-394550 , on behalf of Chairman, AAI .from the eligible bidders for the works as detailed below.

1. काय का विवरणः“ /  
शर्नासस्टमके संरक्षण और रखरखाव कायके लिए नौकरा अनुबंध”

Details of works:

[-Jobcontract for conservancy work for upkeep and maintenance of CNS/ATM Automation system](#)

2. अनुमानित मूल्य (रु.) ( ) / Estimated Cost (Rs.) (Inclusive of Taxes) :-  
`10,71,534/-

Estimated cost of the purchase / work & the EMD are as given below:

S. no.	Name of the Work	Estimated Cost ( ) Rs. (Inclusive of Taxes)	EMD ( ) Rs.	Tender Submission Date	Cost of tender fee ( ) Rs. (Inclusive of Taxes)
01.	Job contract for conservancy work for upkeep and maintenance of CNS/ATM Automation system	`10,71,534/-	`21430/-	17/08/2017	`1180/-

- 2.1. निविदा प्रार्थिकरण त पूण तारीख इस प्रकार ह / The critical dates for this tender are as given below.

Schedule of Important Activities.	Date & Time
Last Date for bidder query and AAI response	16/08/2017, 1800 Hrs
Last Date for sale/ download of tender document	17/08/2017, 1800 Hrs



Details	Amount	Duration
Bidder should have annualized average financial turnover of at least	₹3,21,460/-	During last 3 years ending 31st March of previous financial year.

As a proof of financial turnover, copy of abridged Balance Sheet along with Profit & Loss account of the bidder for last three years should be submitted.

Firms showing continuous losses during last three years in the balance sheet shall be summarily rejected.

5. /Experience :-

। द , निर्णालिखतमूल्य , " । " को अंतिम सात वर्षों के दौरान सफलतापूर्वक पूरा किया होना चाहिए।

The bidder should have successfully executed work order for "Contract Work for upkeep and maintenance" meeting any one of the following values during last seven years.

S. No.	Details	Amount
1.	इसी प्रकार का एक काय ( ) ₹ । । । । Onesimilarworkofnotless than, (One PO)	₹8,57,228/-
2.	प्र इतने रूपए को राशि से कम ( ) । । Two similar works ofnotless than, (Two POs)	₹5,35,767/-
3.	इसी प्रकार के तीन काय ( ) । । । । Threesimilarworks ofnotlessthan, (Three POs)	₹4,28,613/-

6. । ष /अनुभव प्रमाणपत्र /Performance/Experience Certificate:

6.1.1. । 5 , । , उनके द्वारा किए गए काय निष्पा संबंधित प्रमाणपत्र जमा करवाना होगा। यह प्रमाणपत्र उस उपभोक्ता द्वारा काय निष्पा । । जिसके लिए काय निष्पादन किया गया है। यह प्रमाणपत्र बोला लगाने वाले के द्वारा । /अनुभव प्रमाणपत्र म निर्णालिखत बातों का स्पष्ट ल । :

- ।
- आदेश अथवा अनुबंध का कायक्षेत्र।
- ख तथा काय सौंपने का तारोख।
- । ।
- । , आपूर्ति एवं स्थापित को गई काय-प्र । । ष दन को स्थिति ।

Bidder must submit performance/experience certificate in respect of the works claimed against experience as mentioned under Para 5 These certificates should be issued by the end user for whom the works have been carried out. Certificate shall be endorsed by the bidder. Such performance/experience certificates should clearly indicate the following:

- Value of order or contract

vii. Scope of order or contract

viii. Order or Contract No., Award date

ix. Order or Contract Completion date.

x. That the supplied & installed systems have performed satisfactorily after commissioning.

6.1.2. 5 , अनुबंध म समाहित काय-निमाण के काय क्षेत्र के तहत निष्पा  
फ , समुचित ढंग से दस्ता , काय को प्रमाणीकृत किया जाना चाहिए।

The scope of works in respect of works claimed against Para 5 above, should be substantiated by submission of appropriate documentation such as relevant portion of the contract.

7. ि ढ ि

The bidder should have valid PAN and GST registration.

7.1. बोला लगाने वाला संस्था ि र ि ख र दवारा वैकल्पिक बोलियों लगाने का र कृति नहीं दी जाएगी। यदि इस प्रकार का बोलियों लगाई जाती ह, न नियमानुसार निरस्त ि

No bidder firm or its subsidiary firm or its parent firm shall be allowed to submit **alternate bids**. Such bids shall be summarily rejected.

7.2. ि ि , ि , ि / म पंजीकृत ह, ि  
ि ि

Concessions to the bidders registered with NSIC/MSME, shall be applicable as per the directives of Govt. of India.

7.3. ि ,र ि ,जारा व प्रभावी निदेशों के अनुसार, केन्द्रीय सावजनिक उपक्रमां को वरीयता दी जाएगी।

Purchase preference to Central Public Sector Undertaking shall be applicable as per the directives of Govt. of India prevalent on the date of acceptance.

7.4. The tender fee should be paid as mentioned in **Para 2 of Section-1**.The tender fee is non-refundable and shall be accepted **offline only** in the form of Demand Draft Drawn in favour of "Airports Authority of India, payable at Surat from a nationalized or any scheduled bank (but not from co-operative or Gramin bank).

7.5. **Tender shall accompany the earnest money deposit(EMD) and EMD** shall be accepted **offline only** in the form of Demand Draft Drawn in favour of "Airports Authority of India, payable at Surat from a nationalized or any scheduled bank (but not from co-operative or Gramin bank).

7.6. Tenders not accompanied by the requisite EMD and Tender Fee Except to NSIC Registered bidders shall be summarily rejected.

7.7. **EMD Bank Guarantee : Not Applicable**

8. निविदा को प्रक्रिया, - URL address [www.etender.gov.in](http://www.etender.gov.in) ढ ि  
, निविदा के दस्ता प्रप कर सकते ह। निविदा किसी अन्य रू र



The instructions in the tender document are binding on the bidder and submission of the tender shall imply unconditional acceptance of all the terms and conditions by the bidder. Bidder shall upload tender on CPP e-Portal well in advance to avoid last minute hassles. AAI shall not entertain any queries on such subject after last date of downloading tender document.

12. AAI reserves the right to accept or reject any or all tender(s) without assigning any reasons. AAI reserves the right to call off tender process at any stage without assigning any reasons.

13. Concessions to Small Scale Industries (SSI) Units & Central Public Sector Enterprises (CPSEs) will be applicable as per Govt. of India guidelines.

14. Following e-envelopes shall be submitted through online submission at NIC CPP Portal by the bidder.

**Fee Envelop- I** - Processing fee and EMD for on line e-Tendering/ Scanned copy of NSIC or MSME registration certificate in case of MSME or NSIC bidder.

**Envelop- II (PQQ/Technical Bid)**: - Eligibility Bid & Technical e-Bid.

**Envelop- III (Financial Bid )**: - The Financial e-Bid.

14.1. Envelope- I (Fee): - Envelope I will contain scanned copy of Tender fee DD and EMD DD .Bidders having valid NSIC or MSME registration have to upload scanned copy of valid MSME or NSIC Registration certification in fee folder to qualify for exemption of submission of EMD and Tender fee.

14.2. **Envelope II (PQQ/Technical Bid ) :- Envelope II** (Eligibility Bid & Technical Bid) will Contain qualifying requirements of Contractor / Firm: -

The tenderer shall submit their application by downloading the “PQQ Performa” from the e – tender portal, fill-up the required information and upload the digitally signed file of scanned documents and firm’s bio-data in support of their meeting each criteria mentioned below in the “PQQ Folder” in Technical Bid / Attachments Section in the portal. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

**List of documents to be uploaded in the PQQ/Technical Bid (Envelope II)-**

क्र. S No.	दस्तावेज (Documents)	संख्या : e-File :Named As
A	आधार पत्र & GST PAN & GST	₹ / फर्म Firm/Company Details
B	कार्य (ग्राहक द्वारा जारी की गई) प्रमाण (प्रमाणित) / - (प्रमाणित) ( ) Proof of Experience of Works claimed. (copy of relevant pages of PO / Work Order issued by the customer)	/One PO, /Two PO, /Three PO
C	कार्य (ग्राहक द्वारा जारी किया गया कार्य पूर्ण) प्रमाण (प्रमाणित) तथा साथ में कार्य करने का पूरा ब्यौता Proof of completion (Completion Certificate issued by the customer) with complete details of works claimed	/One CC, /Two CC or, /Three CC

D	A letter of bidder having details of customer of works claimed for experience including postal address, official Phone Number, Email Address and URL (if any).	PO-Customer –Details
E	31 ,2016 से पिछले तीन सालों का लेखा परीक्षा As per Section-1, Para-4 of NieT. As a proof of financial turnover, copy of abridged Balance Sheet (ABS) along with Profit and Loss account of the firm (bidder) for last three years ending 31 <sup>st</sup> March 2016.	& & /ABS & P&L-2016; & & /ABS & P&L-2015 & & /ABS & P&L-2014
F	Letter for Un-conditional Acceptance of terms & conditions of tender as per as Annexure-III	Acceptance Letter
G	प्रतिनिधि को शक्तियों प्रदान करना ( ) Power of Attorney (In case of Signatory is other than Director of a Company or Proprietor / Partner of the Firm)	PoA
H	ESIC Reg. No. of Company	ESIC Reg.
I	EPFO Reg. No. of Company	EPFO Reg.
J	न स / फ : फ स वेज के परिशिष्ट- VII प्ररु र Details of the Vendor Firm/ Company: Format enclosed as Annexure-VII of the tender document	न फ Vendor Details
K	/ निविदाकता द्वारा घोषणा - 1, - 2, -4 Declaration-1, Declaration-2, Declaration-4, By The Contractor/ Tenderer	-1, -2, -4 Declaration-1, Declaration-2, Declaration-4,
L	Any other eligibility related documents as per tender document.	Other Docs
M	Signed Tender Document including Corrigendum (If any).	Tender Doc

15.फ र 1 - III :-

**Envelope- III (Financial Bid): -**

The Financial e-Bid shall be submitted in .xls file uploaded in price bid folder of e-Tender CPP Portal. The bidder shall download .xls file from Price bid folder, will fill rates in the mentioned shells in .xls file. Bidder should ensure the final price in .xls file in Word and figures. After filling of price bid, bidder will digitally signed the .xls file and upload the document in price bid envelope. Unconditional rebate i.e. **header discount (%)** if any is to be put in mentioned section of .xls file only.

16.बोलो खोले जाने का कायवाही इस प्रकार की जाएगी:-

**Bid Opening Process is as below: -**

A. **Envelope I (FEE Folder): -** Fee folder will be opened as per date and time

mentioned in Tender document .It should comprises of scanned copy of tender fee DD and EMD fee DD. EMD DD and Tender fee DD should be received in physical format before date and time mentioned in tender document. In case of NSIC/MSME bidder, scanned copy of valid NSIC or MSME certificate to be uploaded in fee folder to qualify for exemption of Tender fee and EMD fee.

**B. Envelope II (PQQ/Technical Bid):** Envelope II will be opened only of those bidders, who have submitted scanned copy of EMD DD and Tender fee DD in fee folder as well as both DD should matched with hard copy of EMD DD and Tender fee DD received in physical format. The intimation regarding acceptance / rejection of their bids will be intimated to the contractors / firms through e – tendering portal.

If any clarification is needed from the bidder about the deficiency in his uploaded documents, The bidder shall upload the requisite clarification / documents within time in “Short fall documents “, failing which tender will be liable of rejection.

**C. Envelope- III (Financial Bid):**

i. Bidders are requested to note that the Price bid folder will contain .xls file to fill price of each items. Bidder has to download .xls file and fill the .xls file as per the description asked in the .xls file. After filling of rates bidder has to check and confirm final amount in letters and words both. Filled .xls file is to be digitally signed by bidder and then uploaded in prescribed folder on CPP portal. Prices should not to be indicated anywhere in Envelope – II. The financial bids of the contractors / firms found to be meeting the qualifying requirements and technical criteria shall be open. AAI also reserves the right to call off process or short-listing of contractors at any stage without assigning any reasons.

ii. Bidders shall quote prices exclusive of service tax. AAI shall reimburse the service tax (as per Rules) against the production of service tax challan towards payment of service tax.

17. पत्राचार के लिए पता: आवेदनपत्र देने और पूरा योग्य रूप / ढंग में निम्नलिखित पते पर पत्राचार किया जा सकता है।

महाप्रबन्धक ( )

भारतीय विमानपत्तन प्राधिकरण,

सूरत इ , -395440

**Address for Correspondence:** Applications and enquiries regarding clarification/interpretation in connection with this pre-qualification notice should be addressed to:

**AGM (CNS)  
Airports Authority of India,  
Surat Airport, Surat-395440**

18. .f .प्र. , , f ,f र करने का अर्बाधित अधिकार  
क्षि .f .प्र. , f , I र गित करने का भी अर्बाधित अधिकार  
क्षि

**Jobcontract for conservancy work for upkeep and maintenance of CNS/ATM Automation system**

AAI reserve the right to accept or reject any or all application without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

19. बिना तन प्राधिकरण, द / बिना स्वेजा को विलम्बित प्राप्ति/ प्रपे  
द रा समय पर निविदाअपलोड न कर पाने के लिए जिम्मे बिना

AAI shall not be responsible for delay/loss/non-receipt of application/tender document AAI sent by post or if bidder fails to upload tender in time.

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र / - Sd/-

प्र न ( ) / Deputy General Manager (CNS),

ध क्ष, बिना तन प्राधिकरण का ओर से,

For& on behalf of Chairman Airports Authority of India,

सूरत इ ,

Surat Airport

सूरतSurat