

निविदा का मूल्य / **Cost of Tender Documents Rs. 1120/- (Including GST)**

भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

सिविल ऐरोड्रोमे, वडोदरा

Civil Aerodrome, Vadodara

वडोदरा / Vadodara -390022



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

निविदा दस्तावेज

TENDER DOCUMENT

विषय / **TITLE**

**JOB CONTRACT FOR REPAIR AND MAINTENANCE OF EXISTING R/C LINES,
I/COM LINES, LAN CABLE & ROUTINE CLEANING/DUSTING of NAV-AID
and EQUIPMENT ROOM FACILITIES at Vadodara Airport**

निविदा सं/ **Tender No: (CNS) : AAI/BO/CNS/RC LINE/ETENDER/2019-20/01**

ई-निविदा पहचान **Tender ID:** 2020_AAI_41152_1

AIRPORTS AUTHORITY OF INDIA

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<http://etenders.gov.in/eprocure/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://etenders.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrolment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents and keep it as a repository.

Note: "My documents space" is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his documents in my documents space, this does not automatically ensure these documents being part of Technical Bid.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. **on or before the bid submission time.** Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

- 3) Bidder has to select the payment option as “online” to pay the Tender fee / EMD as applicable and enter details of the instrument. **Scanned Copy of report generated by bank towards NEFT/RTGS of tender Fee and EMD payment should be uploaded in CPP Portal (Envelope-1).**
- 4) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the entry in unprotected cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- 5) The **server time** (which is displayed on the bidders’ dashboard) will be considered as the **standard time** for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers’ public keys.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking “**Freeze Bid Submission**” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) **For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number: 0120-4200462, 0120-4001002, Mobile: 91 8826246593**
Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/

clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority. E-Mail: support-eproc@nic.in

3) For any Policy related matter / Clarifications, please contact Dept. of Expenditure, Ministry of Finance. E-Mail: cppp-doe@nic.in

4) For any Issues / Clarifications relating to the publishing and submission of AAI tender(s)

a. In order to facilitate the Vendors / Bidders, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPPP).

b. Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.

5) In case of any issues faced, the escalation matrix is as mentioned below:

SL. No.	Support Person	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
1.	Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
2.	Jr. Exe.(IT)	After 4 Hours of Issue	sanjeevkumar@aai.aero	011-24632950, Ext-3505	0930-1800 Hrs. (MON-FRI)
3.	AGM (IT)	After 12 Hours	snita@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
4.	Jt. General Manager (IT)	After 24 Hours	—	011-24651507	0930-1800 Hrs. (MON-FRI)
5.	General Manager (IT)	After 03 Days	gmitqh@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

- The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.

5) The above mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of AA

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अनुच्छेद - 1 /SECTION-I

निविदा आमंत्रण सूचना (2 बीओटी - 2 लिफाफे खुली निविदा)

NOTICE INVITING TENDER (2 BOT - 2 ENVELOPE OPEN TENDER)

निविदा संदर्भ संख्या /Tender Ref No: AAI/BO/CNS/RC LINE/ETENDER/2019-20/01

निविदा पहचान **Tender ID:** 2020_AAI_41152_1

अध्यक्ष, भारतीय विमानपत्तन प्राधिकरण की ओर से, विमानपत्तन निदेशक, भारतीय विमानपत्तन प्राधिकरण, सिविल एरोड्रोम, वडोदरा हवाईअड्डा, वडोदरा -390022 द्वारा, ई-टेन्डरिंग पोर्टल (सीपीपी पोर्टल) के माध्यम से, आर सी लाइन, इंटरकॉम लाइन्स, लेन केबल के मरम्मत एवं रखरखाव तथा उपस्कर कक्ष और दिक्कालन सुविधाओं के नैत्य साफ-सफाई हेतु निविदाएँ आमंत्रित की जा रही हैं।

Tenders are invited through E-Tendering portal (CPP Portal) by Airport director, Airports Authority of India, Civil Aerodrome, Vadodara Airport on behalf of Chairman, AAI from the eligible bidders for "JOB CONTRACT FOR REPAIR AND MAINTENANCE OF EXISTING R/C LINES, I/COM LINES, LAN CABLE & ROUTINE CLEANING/DUSTING of NAV-AID and EQUIPMENT ROOM FACILITIES.

The Tender is invited through the electronic tendering process. Tender document can be downloaded from the Central Public Procurement Portal (CPPP) <http://etenders.gov.in> Please note that the submission of the tender is allowed only through the Central Public Procurement Portal <http://etenders.gov.in/e-procure/app>. Tenders will not be accepted in any other form. Further, it may be noted that tenders duly submitted on e-tender portal (CPPP) shall only be final and tenders just saved without submission will not be available to the evaluation purpose. Bidders can go through FAQ and help files available in the portal (CPPP). In case of any difficulty, bidders may contact the help desk numbers and emails ID provided in the CPP Portal.

1. Estimated cost of the work & the EMD are as given below:

S. no	Name of the Work	Estimated Cost Rs. (Including minimum wages, bonus, NH Compensation, Supervisory Charges, Uniform) & Excluding GST, PF, ESIC)	EMD (2% of Estimated cost value in RS.)	Cost of tender fee Rs.(Inclusive of Taxes)
01.	<u>JOB CONTRACT FOR REPAIR AND MAINTENANCE OF EXISTING R/C LINES, I/COM LINES, LAN CABLE & ROUTINE CLEANING/DUSTING of NAV-AID and EQUIPMENT ROOM FACILITIES at Vadodara airport</u>	Rs. 13,16,568/- (Rupees Thirteen Lakhs Sixteen Thousand five hundred Sixty Eight only)	Rs. 26331/- (Rupees Twenty Six Thousand Three Hundred Thirty one only)	Rs 1120/-

2. Bidders are required to pay the cost of Tender Fee of Rs.1120/- (Rupees Eleven Hundred and Twenty only) (non-refundable) and EMD of Rs. 26331/- (Rupees Twenty Six Thousand Three Hundred Thirty one only) ONLINE through NEFT/RTGS only in account mentioned in Section 1 para8.h.

2.1. निविदा के संबंध में महत्वपूर्ण तारीखें इस प्रकार हैं / The critical dates for this tender are as given below.

Schedule of Important Activities.	Date	Time
E tender Publishing date	24.01.2020	1700
Bid Document Download /Sale Start Date	24.01.2020	1730
Clarification start date	24.01.2020	1730
Bid submission start date	24.01.2020	1800
Clarification End date	05.02.2020	1500
Bid Document Download /Sale End Date	06.02.2020	1500
End Date for submission of Duly Completed Fee/PQQ/ Technical and financial bids	06.02.2020	1500
Opening of Envelope-I (Fee + PQQ + Technical bid)	07.02.2020	1600
Opening of Envelop-II (financial bids)	17.02.2020	1600
Minimum Validity of tender	180 days from the date of opening Envelope -I	

3. Eligibility Criteria :-

- 3.1. बोली लगाने वाली संस्था अथवा उसकी उप संस्था अथवा उसकी मुख्य संस्था द्वारा वैकल्पिक बोलियों लगाने की स्वीकृति नहीं दी जाएगी। यदि इस प्रकार की बोलियाँ लगाई जाती हैं, तो उन्हें नियमानुसार निरस्त कर दिया जाएगा।

No bidder firm or its subsidiary firm or its parent firm shall be allowed to submit alternate bids. Such bids shall be summarily rejected.

बोली लगाने वाली संस्था के पास, निविदा में समाहित व दिए गए कार्य को पूरा करने के लिए, सभी आवश्यक साधन, संयंत्र, कुशल मानवशक्ति आदि विद्यमान होनी चाहिए। बोली लगाने वाली संस्था द्वारा इस आशय का एक उत्तरदायित्व प्रमाणपत्र देना होगा, जिसमें लिखा होगा कि, निविदा में समाहित व दिए गए कार्य अथवा उसके किसी भी भाग को करने के लिए, किसी भी तीसरी संस्था को काम नहीं दिया जाएगा।

The bidder firm shall possess the required tools, plants, skilled manpower, etc. required for execution of the subject scope of work in the tender. Bidder firm shall submit an

undertaking stating that no part of the scope of work shall be sublet or outsourced to any third party.

3.2 बोली लगाने वाली संस्था का निविदा जारी करने के दिन CPWD/MES/P&T/Railways/State PWD/PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata के उचित वर्ग में वैध पंजीकरण होना चाहिए अथवा संस्था को इस निविदा में वर्णित कार्य या समतुल्य कार्य को निष्पादित करने में विशेषज्ञता होनी चाहिए तथा परमानेंट अकाउंट नंबर (PAN) भी होना आवश्यक है। Should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata or Agency specialized in the similar nature of work mentioned in this Tender document and having **Permanent Account Number (PAN)**.

3.3 यदि किसी भी ठेकेदार का कोई भी नजदीकी रिश्तेदार भाविप्रा में, कार्यपालक या गैरकार्यपालक (दोनों शामिल हैं) स्तर पर कार्यरत है तो उन्हें उन सभी कर्मचारियों, चाहे वे किसी भी स्तर पर और किसी भी काम से जुड़े हों या उन्हें एवजी अथवा अस्थाई तौर पर रखा गया हो, के नाम इस निविदा के अनुच्छेद -3, पृष्ठ संख्या 20, प्रमाणपत्र-I, में देने होंगे। इन शर्तों में से किसी भी शर्त का भंग होने पर संबंधित संस्था को, प्राधिकरण के साथ अनुबंध की चयनित सूची से हटा दिया जाएगा।

If any near relative of the contractor, Executive or Non-Executive at any level, temporary or permanently employed in AAI the contractor must mention there name in the Certificate-I, Section-III at page number 20 of this tender document. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of the Authority.

टिप्पणी : नजदीकी रिश्तेदार का मतलब है, पत्नी, पति और माता-पिता, संरक्षक, बच्चे और नाती-पोते, भाई और बहनें, चाचा-काका, चाची-काकी और चचेरे भाई-बहन तथा कानूनी दत्तक।

Note: By the term near relative is meant wife, husband and parents, grandparents, children and grandchildren, brothers and sisters, uncle, aunt and cousin and their corresponding in laws.

4. Annualized average financial turnover:

Details	Amount
Bidder should have annualized average financial turnover of at least(30% of Estimated Cost or more) During last 3 Financial years ending 31stMarch 2019	Rs. 394970/- (Rupees Three Lakhs Ninety four Thousand Nine Hundred Seventy only)

As a proof of financial turnover, copy of abridged Balance Sheet along with Profit & Loss account of the bidder for last three financial years signed by chartered accountant should be submitted.

Firms showing continuous losses during last three years in the balance sheet shall be summarily rejected.

5. अनुभव /Experience :-

The bidder should have successfully executed work order as per the minimum amount mentioned in the table below of JOB CONTRACT FOR REPAIR AND

MAINTENANCE OF EXISTING R/C LINES, I/COM LINES, LAN CABLE & ROUTINE CLEANING/DUSTING of NAV-AID and EQUIPMENT ROOM FACILITIES. in single contract at various companies or similar work. This Work order criteria should meet any one of the following values during **last seven years**.

S. No.	Details	Amount
1.	इसी प्रकार का एक कार्य (एक पीओ) इतने रूपए की राशि से कम नहीं होना चाहिए (80% of the estimated cost) One similar work of not less than, (One PO)	Rs 10,53,254/-
2.	इसी प्रकार के दो कार्य इतने रुपये की (दो पीओ) राशि से कम नहीं होना चाहिए (50% of the estimated cost) Two similar works of not less than, (Two POs)	Rs 6,58,284/-
3.	इसी प्रकार के तीन कार्य इतने रुपये की (तीन पीओ) राशि से कम नहीं होना चाहिए (40% of the estimated cost) Three similar works of not less than, (Three POs)	Rs 5,26,627/-

निष्पादन/अनुभव प्रमाणपत्र /Performance/Experience Certificate:

5.1 जैसा कि ऊपर पैरा 7 पर दर्शाया गया है, बोली लगाने वाले को, कार्य आदेश/क्रय आदेश तथा उनके द्वारा किए गए कार्य निष्पादन से संबंधित प्रमाणपत्र जमा करवाना होगा। यह प्रमाणपत्र उस उपभोक्ता द्वारा कार्य निष्पादन के बाद दिया जाना चाहिए, जिसके लिए कार्य निष्पादन किया गया है। यह प्रमाणपत्र बोली लगाने वाले के द्वारा लगाई जाए। यह निष्पादन/अनुभव प्रमाणपत्र में निम्नलिखित बातों का स्पष्ट उल्लेख होना चाहिए:

- i. कार्य आदेश
- ii. अनुबंध का मूल्य।
- iii. आदेश अथवा अनुबंध का कार्यक्षेत्र।
- iv. आदेश अथवा अनुबंध संख्या तथा कार्य सौंपने की तारीख।
- v. आदेश अथवा अनुबंध के पूर्ण होने की तारीख।
- vi. कार्य आदेश पाने के बाद, आपूर्ति एवं स्थापित की गई कार्य-प्रणाली के संतोषजनक निष्पादन की स्थिति, नाम, संपर्क करने हेतु पता, संपर्क करने हेतु मोबाइल/टेलीफोन संख्या (लैंडलाइन एक्सटेंशन के साथ, यदि उपलब्ध है तो), कार्यालय का ईमेल आईडी कार्यालय के सील के साथ.

Bidder must submit work order/purchase order along with performance/experience certificate in respect of the works claimed against experience as mentioned under Para 7 These certificates should be issued by the end user for whom the works have been carried out. Certificate shall be endorsed by the bidder. Such performance/experience certificates should clearly indicate the following:

- i. Work order
- ii. Value of order or contract
- iii. Scope of order or contract
- iv. Order or Contract No., Award date
- v. Order or Contract Completion date.

- vi. Certificate of the Satisfactory Performance and Successful Completion for each works (whose Work Orders are being submitted) issued by the respective client(s) shall be submitted mentioning the complete detail of work carried out along with the Name, Contact Address, Contact No.(Landline only with Extn. No. if any), Official E-mail ID and seal of the issuing authority.

5.2 The bidders need to submit the TDS certificate apart from completion certificate if the work was carried out in Private Firms.

6. बोली लगाने वाले के पास वैध पैन / GST पंजीकरण होना चाहिए।

The bidder should have valid PAN/GST.

- 6.1. बोली लगाने वाली संस्था अथवा उसकी उप संस्था अथवा उसकी मुख्य संस्था द्वारा वैकल्पिक बोलियाँ लगाने की स्वीकृति नहीं दी जाएगी। यदि इस प्रकार की बोलियाँ लगाई जाती हैं, तो उन्हें नियमानुसार निरस्त कर दिया जाएगा।

No bidder firm or its subsidiary firm or its parent firm shall be allowed to submit **alternate bids**. Such bids shall be summarily rejected.

- 6.2. भारत सरकार के निदेशों के अनुसार, बोली लगाने वाले, जोकि एनएसआईसी/एमएसएमई में पंजीकृत हैं, को दी जाने वाली सुविधा सुलभ होगी।

Concessions to the bidders registered with **NSIC/MSME**, shall be applicable as per the directives of Govt. of India.

7. निविदा शुल्क (अप्रतिदेय) : रुपये **1120.00** (टैक्स सहित, एक हजार एक सौ बीस रूपए मात्र) ऑन लाइन NEFT/RTGS के द्वारा भाविप्रा के **Section 1 para8.h** में वर्णित अकाउंट नंबर में ही स्वीकार की जाएगी जो कि नॉन रेफुनदेबल है यदि एजेंसी एमएसएमई छूट का दावा कर रही है तो संबंधित दस्तावेज लिफाफा-I में अपलोड करे।

Tender Fee: Rs 1120.00 (Inclusive of GST), Non-refundable (Rupees One thousand one hundred twenty only) will be required to be paid **on line through NEFT/RTGS, in AAI ACCOUNT number mentioned in tender document (Section 1 para8.h)** In case, the agency is claiming MSME/NSIC exemption, the relevant proof should be uploaded in Envelop-I.

The following procedure is adopted for the bidders registered with NSIC/MSME.

- a. Bidders shall download the tender form from CPP portal free of cost.
- b. Bidders shall upload valid NSIC/MSME registration Certificate online in Envelop-I. Tender fee and EMD exemption shall be granted to the NSIC/MSME registered firm. In case NSIC /MSME registration certificate is found invalid during evaluation the bid of such bidder shall be rejected.

8. EARNEST MONEY DEPOSIT(EMD)

EMD RS. 26,331/- (छब्बीस हजार तीन सौ इकतीस मात्र) का बयाना जमा राशि (ईएमडी) को ऑनलाइन NEFT/RTGS द्वारा भाविप्रा के **Section 1 para8.h** में वर्णित अकाउंट नंबर में ही स्वीकार की जाएगी। यदि एजेंसी एमएसएमई ब्लूट का दावा कर रही है तो संबंधित दस्तावेज ई-पोर्टल (लिफाफा-1) में अपलोड करे।

The Earnest Money Deposit [EMD] of Rs. 26331/-(Rupees Twenty Six Thousand Three Hundred Thirty one only) shall be accepted ON LINE through NEFT/RTGS, in AAI ACCOUNT number mentioned in tender document (Section 1 para8.h). In case, the agency is claiming MSME/NSIC exemption, the relevant proof should be uploaded in Envelop-I.

a. Tenders not accompanied by the requisite EMD and Tender Fee shall be summarily rejected. **Scanned copy of report generated by bank towards NEFT/RTGS of Tender Fee and EMD payment should be uploaded along with other documents in CPP Portal (Envelope-I).** The bid of the bidder, who fails to submit the scanned copy of online paid Tender Fee & EMD before the stipulated time, shall be rejected out-rightly.

b. No interest or any other expenses, whatsoever, shall be payable by AAI on the EMD in any manner.

c. AAI is liable to return EMD amount subject to terms and conditions of the Tender

d. Bidders shall provide to AAI requisite Bank Account details for return of EMD.

e. The EMD of the unsuccessful bidder who don't qualify in financial bid shall be returned within 15 days after opening of **Envelop-2** subject to terms and conditions of the Tender and EMD of bidder who are not qualified in initial eligibility requirement or Technical qualification, EMD shall be refunded **within 15 days after opening of Envelop-1.**

f. If any successful shortlisted bidder, due any unsatisfactory reason in view of AAI, does not want to further participate in the tender then EMD in any form of such bidders shall be en-cashed and forfeited.

g. If due some reason AAI cancels this tender then EMD of all bidders without any interest shall be returned.

h. The details of Bank Account to pay tender fee & EMD is as follows for NEFT/RTGS:-

1	NAME OF THE PARTY	AAI VADODARA REVENUE COLLECTION ACCOUNT
2	ADDRESS OF THE PARTY	CIVIL AERODROME, HARNI ROAD, VADODARA
3	E -mail ID	shkaswankar@aai.aero
4	CONTACT PERSON	Mr. S H Kaswankar, DGM (Finance)
5	TELEPHONE NUMBER	0265-2486880 / 9167704647
6	PERMANENT ACCOUNT NUMBER	AAACA6412D
7	BANK NAME	STATE BANK OF INDIA
8	BRANCH NAME	AIRPORT CIRCLE, VADODARA
9	BRANCH ADDRESS	MANGALAYA HALL, NEAR AIRPORT, HARNI ROAD, VADODARA
10	MICR CODE NO	390002067
11	ACCOUNT TYPE	CURRENT ACCOUNT
12	ACCOUNT NUMBER	33814709100
13	IFSC CODE OF THE Bank/Branch	SBIN0060332

9. Bidder's Firm Should be a Non-Black Listed Company

Bidder firm shall submit an undertaking stating its firm or its partners or its Directors have not been black listed or any case is pending or any complaint regarding irregularities is pending in India by any Indian State/Central Governments Departments or Public-Sector Undertaking of India as on date of bid submission.

- 10.** निविदा की प्रक्रिया, ई-पोर्टल पर URL address www.etenders.gov.in के पते पर ऑन लाईन होगी। इच्छुक बोली लगाने वाले, सीपीपी पोर्टल पर लॉगइन करके, निविदा के दस्तावेज प्राप्त कर सकते हैं। निविदा किसी अन्य रूप में स्वीकार नहीं की जाएगी। इसके अलावा, यह बात ध्यान में रखी जाए कि, भाविप्रा में ई-निविदा पोर्टल पर रख दी गई है, वह निर्णायक होगी और बिना निवेदित निविदा मूल्यांक के लिए उपलब्ध नहीं होगी।

The tendering process is online at NIC CPP Portal URL address www.etenders.gov.in. Aspiring bidders may go through the tender document by login the CPP portal. The tenders will not be accepted in any other form. Further it may be noted that tenders which are duly submitted on e-tendering portal, AAI shall only be final and tenders just saved without submission will not be available for evaluation.

निविदाकर्ता ई-निविदा पोर्टल से "तकनीकी बोली प्रक्षेपण" डाउनलोड करके, आवश्यक जानकारी को भरें, स्कैन किए गए दस्तावेजों की डिजिटल हस्ताक्षरित फाइल अपलोड करके और तकनीकी बोली / अनुलग्नक अनुभाग में "तकनीकी फ़ोल्डर" में दिए गए प्रत्येक क्रेडेंशियल की पूर्ति के समर्थन में फर्म के बायो- डाटा अपने आवेदन में प्रस्तुत करें। उपरोक्त निर्दिष्ट स्थान के अलावा अन्य स्थान पर अपलोड आवेदन को मान्य नहीं माना जाएगा।

आवेदन और जरूरी कागजात की हार्ड कॉपी पर विचार नहीं किया जाएगा।

The tenderer shall submit their application by **downloading the “technical bid Performa”** from the e-tendering portal, fill-up the required information and **upload the digitally signed file of scanned documents and firm’s bio-data in support of their fulfilment of each credential mentioned below in the “Technical folder” in technical Bid /Attachments Section in the portal. Uploading of application in location other than specified above shall not be considered.**

Besides, whenever tenderer signatures are earmarked in the tender documents shall put his signature and upload scan copies of the same.

Hard copy of application & documents shall not be entertained.

11. Only one tender document shall be submitted by a single party either a firm or an individual.
12. Document required to be uploaded in Envelop I is mentioned in Annexure A of this tender document.
13. Document required to be uploaded in Envelop II is mentioned in Annexure B of this tender document.
14. Any **amendment or corrigendum** to the tender document will be posted on CPP Portal. For the bidders, submitting bids on downloaded tender document, it is bidders’ responsibility to check for any amendment/corrigendum on the CPP Portal before submitting their duly completed bids.
15. Any postal delay will not be entertained. The instructions in the tender document are binding on the bidder and submission of the tender shall imply unconditional acceptance of all the terms and conditions by the bidder. Bidder shall upload tender on CPP e–Portal well in advance to avoid last minute hassles. AAI shall not entertain any queries on such subject after last date of downloading tender document.
16. Clarification needed if any may be sought through the CPP portal only and not through any other means. Bidders are advised to visit the CPP portal to get the details and familiarize in this regard. Clarifications/queries may be uploaded on the procurement portal in tabular format as mentioned below:

S. No	Tender Page No	Tender Clause / Para No.	Tender Clause	Bidder’s Query

17. AAI reserves the right to accept or reject any or all tender(s) without assigning any reasons. AAI reserves the right to call off tender process at any stage without assigning any reasons.

18. Bidders shall quote prices (Including minimum wages, bonus, NH Compensation, Supervisory Charges, Uniform & Excluding GST, PF, ESIC) .

19. पात्रता मानदंड में या अधिक विवरण के लिए किसी भी स्पष्टीकरण के लिए, विक्रेता सयुक्त महाप्रबंधक (सीएनएस), भारतीय विमानपत्तन प्राधिकरण, नागरिक हवाई अड्डा, वडोदरा से संपर्क कर सकते हैं।

20.

फोन 0265 2482040,
ई-मेल cnsicvabo@aai.aero

For any clarification in eligibility criteria or for further details, vendors may contact Joint General Manager (CNS), Airports Authority of India, and Civil Airport Vadodara.

Phone 0265-2482040 or
E-mail to cnsicvabo@aai.aero.

17 भारतीय विमानपत्तन प्राधिकरण, डाक द्वारा भेजे गए आवेदन/निविदा दस्तावेजों की विलम्बित प्राप्ति/गुम होने/प्राप्ति न होने अथवा बोली लगाने वाले द्वारा समय पर निविदा अपलोड न कर पाने के लिए जिम्मेदार नहीं होगा।

AAI shall not be responsible for delay/loss/non-receipt of application/tender document AAI sent by post or if bidder fails to upload tender in time.

Sd/-

विमानपत्तन निदेशक/Airport Director
भारतीय विमानपत्तन प्राधिकरण /AAI,
सिविल ऐरोड्रोमे /Civil Aerodrome
वडोदरा हवाई अड्डा / Vadodara Airport
वडोदरा-390022/Vadodara

अनुच्छेद - 2/Section-II:

General Information and Guidelines.

1. General:

Award of Contract by Airports Authority of India (abbreviated as AAI) to Bidder against this E-Tender will result in a single contract through open E-Tender competition amongst all willing BIDDER FIRMS participating in this tender No. AAI/BO/CNS/RC LINE/ETENDER/2019-20/01 for "JOB CONTRACT FOR REPAIR AND MAINTENANCE OF EXISTING R/C LINES, I/COM LINES, LAN CABLE & ROUTINE CLEANING/DUSTING of NAV-AID and EQUIPMENT ROOM FACILITIES. at Vadodara Airport".

- a)** The instructions given in the tender bid document are binding on all the participating bidder firms and submission of the bidder response shall imply unconditional acceptance of all the conditions set out in this tender bid document only, by the bidder firm.
- b)** Submission of a bid response by a bidder implies that he has read this tender notice, all other sections, sample contract documents and has made himself aware of the scope and specifications of the works to be done, local conditions and other factors bearing on the execution of the works/services mentioned in the tender on award of contract by AAI.
- c)** If any bidder firm sets certain terms & conditions of its own on the tender the same shall be construed by AAI to be withdrawn otherwise bid is liable to be rejected by AAI.
- d)** A deviation against any contents of this tender bid document by any participating bidder firm is not permitted on any account of any registration/ certification/ earlier evaluation or in use by AAI.
- e)** As part of Technical Evaluation of the tenders, the compliance of the offered items by bidder firms to the specifications, as contained in this tender bid document, shall be verified by AAI from the technical Bid declaration/undertaking.
- f)** Notification of Award of Contract will be issued in writing to the Successful Bidder by the Accepting Authority. The Contract will be awarded to the Qualified and Responsive Bidder offering lowest price bid, however the Accepting Authority has right to reject or not bind himself to accept the lowest of Tender or not bind to give any reason for his decision.
- g)** Airports Authority of India does not bind itself to accept the lowest of any Tender and reserve to itself the right of accepting the whole or any part of the Tender or portion of the quantity offered and the bidder shall perform the same at the Rates quoted.
- h)** The Authority will not be responsible for any injury sustained by the workers during their performance of their duties and also for any compensation of damages due to any dispute between firm and their workers. To comply with all liabilities out of any provision of Labour Act/enactments either in force, enacted from time to time during the execution of this contract shall be the responsibility of the Agency. Any expenditure incurred by the Authority to face the situation arising out from his workers, will be deducted from his Bill / Security Deposit. Furthermore the agency shall be responsible for the payment of compensation, Insurance, etc., if any, in respect of his Employees.

- i)** The Agency will carry out the jobs as per specification of the Authority. In case of any complaints either as regards to the nature of service or as regard to the personnel providing the service, the Authority shall intimate the Agency, who shall attend the complaints promptly.

j) AAI will not entertain any claim from either Firm or their Employee for regular employment /absorption in AAI.

k) The Firm/Contractor shall arrange and submit the **Back Ground Verification Certificate of their workers as and when asked by the Competent Authority. Verification of the Character and Antecedents of the worker will be carried out by the Competent Authority. The Firm/Contractor shall arrange and submit **SECURITY CLEARANCE** and **SECURITY PROGRAMME** of the firm as mandated by BCAS for issuance of Airport Entry Passes.**

l) If the AAI is not satisfied with the conduct, behavior, etc. of any of the Staff of the Contractor, the Contractor shall replace the person concerned, as per the advice of the AAI, immediately.

m) Pro-rata deduction, against the Absentees, shall be effected from the Contract Amount, for the days of absence of Contractor's Employees.

n) ARBITRATOR : All disputes or differences whatsoever arising between the firm and their workers or relating to the operation or effect of Contract or breach thereof shall be settled by arbitration, for which Arbitrator will be appointed by AAI.

(2) TERMINATION OF CONTRACT:

2.1. Without prejudice to the right of termination or without prejudice to any other remedy available to the Contract in this behalf, the AAI may terminate the Contract at any time on giving the Contractor not less than one month's notice in writing, if, AAI finds the quality or efficiency of the work performed by the Contractor, to be unsatisfactory.

2.2. Upon termination, under and with reference to this clause, the Contractor shall be entitled for the work actually performed/services provided up to the date of termination, in accordance with the provisions of the Contract, but shall not be entitled to any other claim or compensation whatsoever, including (but not limited to) any claim or compensation for any expenditure incurred by the Contractor, in or for any equipment, material, services or for any loss in the profit/supervisory charges.

2.3. If at any stage during the period of execution of the Contract, any case involving Moral Turpitude is instituted in Court of Law against the Contractor or his employees, AAI reserves the exclusive and special right to the outright termination Of the Contract and the Contractor shall not be entitled to any compensation, whatsoever.

3. PERFORMANCE BANK GUARANTEE

a) The bidder, who's tender is accepted, shall within 30 calendar days of the issue of work order of the bid, submit unqualified performance guarantee of 10% of the total price to AAI in

the form of an irrevocable and unconditional bank guarantee from a Nationalized/Scheduled Bank, as per Performa attached.

- b) In case successful bidder fails to submit the PBG within stipulated period, 10% of bill amount shall be retained by AAI towards security deposit from the running bill submitted and the same shall be released after 03 months beyond the contract period.
- c) **The Performance Bank Guarantee shall be valid for 03 months beyond the completion period of the work i.e. 24 months (Total 27 months) from date of completion of work and same shall be extended, if required.**

d) Successful Bidder firm shall not change/alter the language contents of PBG; if any successful bidding firm PBG is found not confirming to the language then AAI may ask to resubmit the same within the stipulated period or else AAI may at its discretion foreclose or rescind or cancel the purchase/works order without giving reasons and forfeit the EMD.

e) The PBG amount shall be payable to AAI without any condition what so ever and the guarantee shall be irrevocable by the bidder firm.

f) The Performance Bank Guarantee shall be deemed to govern the following guarantees from the successful bidder firm, in addition to the other provisions of the guarantee.

1. The successful and satisfactory operation of the supplies/works/services supplied in accordance with the specifications and other relevant documents.
2. The supplies/works/services supplied shall be free from all defects of design, material and workmanship and upon written notice from AAI, the successful bidder firm shall fully remedy, free of expenses to AAI, all such defects as developed under the normal use of the said equipment within the period of guarantee/warranty.
3. The performance guarantee is intended to secure the performance of the entire supplies/works/services. However, it is not to be construed as limiting the damages stipulated in any other clause.

G) The Performance Bank Guarantee shall be returned by AAI to the bidder firm at the end of the period of supplies/works/services contract defect liability period or on submission of renewed PBG, without interest.

(4) SUBLETTING OF CONTRACT: The scope of work **cannot** be sublet / assigned directly or indirectly to other agencies.

(5) AGREEMENT: The Scope of work, Specification, General/special Conditions of Contract and General Terms and Conditions as specified in this tender document will form part of the agreement to be made with the AAI or will form part of the Terms & Conditions of the work order placed by AAI.

5.1. In the event of any dispute, the decision of AAI shall be final and binding on The Firm/Contractor.

(6) PAYMENT OF WAGES:

6.1. In case of non-payment of wages or any other dues of any workmen engaged by the Contractor, AAI reserves the right to make payment and to recover the amount of such payment from the Bill of the Contractor or from any amount payable to him under any Contract or as debt payable by Contractor.

6.2. Release of payment to the Contractor for each month shall be subject to the Contractor satisfying the AAI that the Contractor has paid the prescribed minimum wages to his workers during the previous month.

6.3. The contractor shall ensure that the Skilled & Un-skilled manpower receive latest wages (minimum wage, NH compensation, bonus, P.F, ESIC) in accordance with prevailing rates as announced by Central/Regional Labour Commissioner time to time. AAI shall reimburse the payment towards revised wages to deployed manpower, towards rate revision /increase in wages if, any from the Ministry of Labour and Employment on production of proof of payment.

(7) RECORDS:

7.1. The Contractor shall keep and maintain all records, which are to be maintained by the Contractor under the act, Contract Labour (Regulation and Abolition) Act 1970, the Factories Act, the Payment of Wages Act or any other applicable laws, rules or regulations and shall furnish to the concerned Officers/Authorities in this behalf of any and all information, reports and returns as are required to be furnished by the Contractor under any such Laws, Rules or Regulations.

CERTIFICATE-I

**(PERFORMA FOR PROVIDING INFORMATION ABOUT NEAR RELATIVE (S)
OF THE CONTRACTOR WORKING IN
AIRPORTS AUTHORITY OF INDIA**

I S/O

Sh.....

..... R/o.....

Hereby certify that following of my relative (s) as defined in the tender document is/are employed in Airports Authority of India.

- 1.
- 2.
- 3.

. (Tenderer can add page if more than three names)

In case at any stage, it is found that the information given by me is false/incorrect, AAI shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

Signature of the tenderer with seal

The near relative (s) means:

- i) They are husband and wife.**
- ii) The one is related to the other in manner as father, mother, son(s) & son's wife (daughter- in-law), Daughter (s) & daughter's husband (son-in-law) brother (s) and brother's wife, sister (s) sister's husband (brother-in-law)**

In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of Ltd. Company by all the Directors of the company or company secretary on behalf of all directors. Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/security deposit will be forfeited at any stage whenever it is so noticed. The department will not pay any damages to the company or firm or the concerned person. The company or firm or the persons will also be debarred for further participation in the concerned unit.

Signature of the tenderer with seal

CERTIFICATE-II

(FOR DOWNLOADING OF TENDER DOCUMENT FROM WEB SITE)

“I (Authorized signatory) hereby declare that the tender document submitted has been downloaded from the website “<http://etenders.gov.in/eprocure/app> “and no addition / deletion / correction/tampering has been made in the tender document downloaded. I also declare that I have uploaded Scanned Copy of report generated by bank towards NEFT/RTGS of tender fee and EMD payment

Place: Signature of tenderer/Authorized Signatory

Date: Name of the Tenderer

Seal of the Tenderer

CERTIFICATE-III

(FOR EPF & Misc. provisions Act 1952)

I / We /Proprietor/ Partner(s)/ Director(s) of M/s -----
-----, hereby

declare compliance towards conditions of the **EPF and Misc. provisions Act 1952** and authorize **AAI** to recover any payment that arises due to failure to comply with any of the Labour legislations and statutory conditions viz., Labour, EPF, ESIC etc., or any other acts dealing with the same and all other acts mentioned in the tender document.

Place: Signature of tenderer/Authorized Signatory

Date: Name of the Tenderer

Seal of the Tenderer

CERTIFICATE-IV

DECLARATION REGARDING BLACKLISTING/ NON-BLACKLISTING

I / We Proprietor / Partner (s) / Director (s) of M/s hereby declare that the firm/company namely M/s Has not been blacklisted or debarred in the past by **AAI** or any other Government organization/PSU from taking part in Government/PSU tenders.

Or

I / We Proprietor / Partner (s) / Director (s) of M/s hereby declare that the firm/company namely M/s.....

Was blacklisted or debarred by **AAI**, or any other Government organization/PSU from taking part in Government/PSU tenders for a period of Years w.e.f. The period is over on..... And now the firm/company is entitled to take part in Government/PSU tenders.

In case the above information found false I/We are fully aware that the tender/ contract will be rejected/cancelled by O/o The Airport Director, AAI, Vadodara Airport and EMD/SD shall be forfeited.

In addition to the above O/o The Airport Director, AAI, Vadodara Airport will not be responsible to pay the bills for any completed/ partially completed work.

Signature.....

Name.....

Address of the firm:

Seal of the firm:

Dated: _____

In case of proprietorship firm, certificate will be given by the proprietor, and in case of partnership firm, certificate will be given by all the partners and in case of Ltd. Company by all the Directors of the company or company secretary on behalf of all directors.

Scope of Work (Job specification & Job Description)

NAME OF WORK: "Job Contract for Repair and maintenance of Existing R/C Lines, I/COM Lines, Lan cable & Routine Cleaning/Dusting of Nav-Aid and Equipment Room facilities. at Vadodara Airport".

The AAI has defined the work procedures on for Repair and maintenance of Existing R/C Lines, I/COM Lines, Lan cable & Routine Cleaning/Dusting of Nav-Aid and Equipment Room facilities etc. The Contractor shall be responsible for the implementation of these work schedules as per pre-defined periodicity & procedures.

The details of work required to be carrying out for "Job Contract for Repair and maintenance of Existing R/C Lines, I/COM Lines, Lan cable & Routine Cleaning/Dusting of Nav-Aid and Equipment Room facilities. at Vadodara Airport" is defined below:

1. Maintenance of Departmental internal (underground and overhead) I/Com lines from MDF at NITB EPABX location to various other location in NITB, Administrative Building, ATC TOWER, power house, fire station, NDB station and CISF Barrack.
2. Maintenance of Remote lines provided from Equipment room to various NAV-Aid sites i.e. DVOR & HPDME site LLZ site, GP & LP DME site, NDB site and from Equipment Room to ATC Tower. These lines are essential for intercom, Remote control and status indication of Nav-Aid facilities.

The details of The R/C cables, LAN cables, and Telephone cables at the airport are

- a) One 100 & one 50 pairs cable from Equipment Room to power house for intercom.
- b) One 100 cable from NITB to Equipment Room for intercom.
- c) 50 pairs cable from Power House to ACCR.
- d) 50 pairs cable from Power House to administrative building (conference hall).
- e) 20 pairs cable from Equipment Room to fire station.
- f) 20 pairs cable from conference Hall to CISF admin office.
- g) 20 pair cable & 10 pair cable from power house to Electrical office.
- h) 10 pairs cable from conference Hall to civil office.
- i) 20 pairs cable for localizer.
- j) 20 pairs cable for Glide path and LP-DME.
- k) 20 pairs cable for DVOR & HP-DME.
- l) 50 pairs, 20 pairs and 10 pairs cable from power house to NDB Tx and CISF Barrack through P&T colony.
- m) LAN cables (at Nav-Aid sites and equipment room) for status indication (in Equipment room) of UPS systems installed at respective sites.

- n) LAN cables for Access control systems installed at Nav-Aid sites and at ATC Tower.
 - o) LAN cables for CCTV system installed at Nav-Aid sites and ATC Tower.
3. Upkeep and maintain cleaning of following facilities, respective UPS and batteries:
- a) DVOR & DME-HP Equipment,
 - b) LLZ Equipment
 - c) GP & DME-LP Equipment,
 - d) NDB Equipment,
 - e) UPS & Batteries of all NAV-Aids facilities sites.
 - f) All Equipment Room facilities.
 - g) UPS & Batteries of all Equipment Room facilities.
 - h) Antennas, Various connectors and cables of all NAV-Aid and Equipment Room facilities.
 - i) Remote control Unites of NAV-Aids at E/R and TWR.
 - j) Any other helping work related to NAV-Aids and Equipment room facilities.

अनुच्छेद - 5 /SECTION-V

PARTICULARS / SPECIFICATIONS:

1. **The contract will be only for TWO year (Twenty four months) and nobody can claim for permanent work in AAI by any means.**
2. Care will be taken by the Contract persons/workers to protect all materials belonging to AAI, including the installations and buildings.
3. Original Installations shall not be disturbed by the contract persons/workers.
4. The Timings of duties will be **during operational hours of Airport** and may be amended as and when required by AAI from time to time. (Duration of duties will be of 08 hours)
5. The Contractor shall carry out the work mentioned above as per the specification and schedule of work to the satisfaction of the Authority, failing which AAI shall be empowered to carry-out the same (after serving notices in this regard) through any other agency at the risk and cost of the Contractor. The decision of the Authority shall be final and binding on the Contractor in this regard.
6. The Firm/Contractor shall be responsible to ensure the availability of **One Skilled persons & Two Un-skilled person (6 days in week).**
7. **The manpower deployed will be as per the Existing Rule/Rate structure laid by Central/State Labour and Employment Department(Ministry of Labour & Employment).**
1. The Contractor shall be responsible for meeting the requirement of labour Regulations / Registration, Local Laws / Bye-Laws, making insurance for the Employees deployed by him.
2. The contractor/bidder/tenderer has to produce PF & ESIC certificate every month along with bill to the effect that PF & ESIC has been deposited with appropriate Authority in respect of personnel engaged by him. All the payment is to be made by A/C payee cheque/RTGS only subject to production of bill by the contractor/bidder/tenderer.
10. The Contractor has to issue company Identity card to their employee.
11. The contractor has to provide **uniforms** to worker deployed for this work .The uniform shall be clean and ironed.
12. The Contractor shall give leave/holidays to his workmen as per the provisions of labour laws applicable.
13. The Contractor would comply with all applicable laws and maintain all such necessary records as necessitated under such enactments.

14. The Skilled Manpower should be at least **Successfully completed ITI with minimum five years of experience or Diploma with minimum three year experience or Bachelor degree in** the area of Repair and maintenance of Existing R/C Lines, I/COM Lines, Lan cable & Routine Cleaning/Dusting of Nav-Aid and Equipment Room facilities or Similar work.

15. The Unskilled Manpower should be able for cleaning and dusting related work of Equipment's as mentioned in scope of work.

SPECIAL CONDITIONS OF CONTRACT:

1. Rates : The rate to be paid to Skilled & Un-skilled laborers will be as per the existing rate laid down by Central/State labour and Employment Department i.e. **Rs. 666.00** to Skilled labour & **Rs. 503.00** to Un-skilled labour (As per Latest Circular of O/o the Chief Labour Commissioner (Central), New Delhi vide their circular no. F.No. 1/36(3)/2019-LS-II dated 23/09/2019) for - Area B with **P.F** contribution of daily wages ,**E.S.I.C** contribution of daily wages, National holiday compensation will be Extra one day minimum wage (06 days(15th august,26 January & 02 October) for 02 years) and **Bonus @ 8.33% per annum** of daily minimum wages and as per time to time rule framed and revision made by Ministry of Labour and Employment.

- **Further the payment shall also be made by the Authority to the agency/contractor for Supervision Charges & also will pay revised wages to deployed manpower, towards rate revision /increase in wages if, any from the Ministry of Labour and Employment..**
- **However PF, ESIC & GST which will be reimbursed when producing payment proof in original by contractor. Percentage of Contractor profit/ Supervision Charges will remain same throughout the contract period and which will be calculated from price quoted by contractor in price bid (BoQ) of E-Tender (Envelope – II).**

2. Completion Period : The completion period of the Contract is 24 Months(02 year) and which may be extended further for not more than Three months (on same Terms and Conditions), if required by AAI, on the satisfaction of the work carried out during actual contract period.

3. Airport Entry Passes: Issuance of AEP is the responsibility of the AAI. The same will depend upon the Back Ground Verification Certificate produce by the Contractor after verification of the antecedents of the individual by the competent authority. The contractor has to produce Security program and Security clearance of the firm as mandated by BCAS from time to time for issuance of Airport Entry passes to its employees. However a Temporary Pass for a Period not exceeding 15 days or as per AAI guidelines will be issued to facilitate entry to the work place. The Contractor shall be **responsible** for the above process and also the misuse, if any, of the passes issued and shall borne all the expenses towards the security passes of the employees. Expenses towards airport entry passes shall be borne by the contractor.

4. Compliance of the provisions of statutory requirements: The Contractor shall comply with all necessary Central / State Government / labour related Rules and Regulations of the Contract and the Contractor shall be responsible to maintain all requisite Documents for reference to Statutory Authorities and AAI as and when asked for. Any expenditure in compliance with the statutory requirements related to the Contract shall be borne by the Contractor.

5. Precedence of Conditions of Contract : These conditions of the Contract shall be read in conjunction with tender document issued together i.e. the amendments, corrections, enclosures, etc., along with the Tender Document and the provision of these conditions shall take precedence over the general conditions.

6. Safety Measures and Responsibilities: It shall be the responsibility of the Contractor that all necessary safety measures and precautions will be invariably ensured while performing the contract Work and AAI shall not be responsible for any injuries / accidents suffered by manpower deployed by the contractor.

7. **Payments Terms:** The payment will be made by 15th of each month to the Contractor. The Contractor has to submit his bill immediately on completion of the month, citing the Work Award Number and the split details of the Salary Claimed.
8. Whenever any claim, against the Contractor for the payment of a sum or money arises out of or under the contract, Competent Authority shall be entitled to recover such sum by appropriating in part or whole, the Security Deposit of the Contractor. In the event of the security being insufficient the balance or the total sum recoverable as the case may be, shall be deducted from any sum then due or which at any time thereafter may become due to the Contractor under this or any other contract with **AAI**. If this sum be not sufficient to recover the full amount, the Contractor shall pay to Competent Authority on instruction the remaining balance.

9. LABOUR WELFARE MEASURES AND WORKMAN:

The contractor shall obtain a valid labour license or submit supporting document as per requirement under the contract labour(R & A) Act 1970 and the contract labour (Regulation and Abolition) Central Rules 1971 before commencement of the work. The contractor shall also abide by the provisions of the Child labour (prohibition and regulation) Act 1986. Any failure to fulfil this requirement shall attract the penal provisions of this contract arising out of the resultant non-execution of work.

अनुच्छेद - 7 /SECTION-VII
COMMERCIAL SPECIFICATION

1. The works awarded by these specifications shall be treated as individual job Works Contract.
2. **The price quoted shall be firm and including of current Minimum wages, Amount for Uniform, Bonus, NH Compensation ,Supervisory Charges or Service Charges and excluding of Goods & Services Tax(GST) ,PF,ESIC for the Contract periods.**
 - **It is mandatory that the contractor should pay to the employed manpower (one skilled, two unskilled) the revised wages, as notified by the Regional Labour Commissioner (Central) time to time [the Labour wages are revised twice in a year by the Regional Labour Commissioner (Central)].**
 - **No additional amount (other than PF, ESIC, GST) will be paid to contractor as the reimbursement. However in case of revision of minimum wages, the difference of minimum wages, N/H compensation and Bonus along with difference in PF,ESIC shall be paid separately subject to production of proof of payment.**
3. No advance payment shall be made to the Contractor. However, monthly payment shall be made by AAI. Security Deposit shall be released after Three months from the date of expiry of the Contract without any interest.
4. **The Contractor shall be responsible for the following points during the Contract Period:**
 - a). The Contractor will be bound by the Labour Laws, Industrial Rules and the Contract Labour (Regulations and Abolition) Act 1970 with up to date amendments.
 - b). The contractor will be bound by the minimum wage act 1948 with time to time amendment.
 - c). The contractor will be bound by ESIC Act 1948 and time to time amendments.
 - d). The minimum rates of the wages for the contractor's workers shall be payable as per the notification of the Regional Labour Commissioner (Central) time to time.
 - e). Maintaining of all the Records of the Workers deployed for the works as per Contract Labour (Regulation and Abolition) Act 1970.
 - f). The payment to the Workmen engaged by the Contractor has to be paid on or before **7th of every month** in the bank account workman engaged.
 - g). The Contractor has to maintain the Wage Register for his Employees/Workers and has to be produced for verification to the Principal Employer (AAI) as and when required.
 - h) The contractor will be bound by EPF and MP Act 1952 and time to time amendments.

ANNEXURE - A

PQ PERFORMA

Name of work: Job Contract for Repair and maintenance of Existing R/C Lines, I/COM Lines, Lan cable & Routine Cleaning/Dusting of Nav-Aid and Equipment Room facilities at Vadodara Airport,”.

1	2	3	4
Sr. No.	Qualifying criterion/parameter/ supportive document	Supporting Document must have the following salient information which AAI would like to note	Reference to the documents submitted in support of Column 3
1.	General		
1.1	Name and address of the firm /contractor		Duly filled YES/NO
	Telephone, Fax, Email		
1.2	Authorized Signatory (name & designation)		
2.	Envelope - I shall contain scanned copy of		
		Ref. to Performa with tender documents	
2.1	Details of tender fee	Scanned Copy of report generated by bank towards NEFT/RTGS of tender Fee payment	Copy enclosed : YES/NO
2.2	Details of EMD	Scanned Copy of report generated by bank towards NEFT/RTGS of EMD payment	Copy enclosed : YES/NO
2.3	Unconditional acceptance letter	Annexure -1/ page-37	Copy enclosed : YES/NO
2.4	Authorization letter/ power of attorney	Document to be enclosed in case of firm	Copy enclosed : YES/NO
2.5	Copy of MSME documents.		Copy enclosed : YES/NO

2.6(a)	Registration Details Registered with: Category & Limit:	Copy of enlistment to be submitted.	Registration copy enclosed : YES/NO
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	Valid Upto:		
2.6(b)	Certificate of Incorporation/undertaking of proprietorship/ partnership deed.		Copy enclosed : YES/NO
2.6(c)	Copy of Permanent Account No.(PAN)		Copy Enclosed : Yes / No.
2.6 (d)	Copy of GST Registration No.		Copy Enclosed : Yes / No.
2.7	Experience details		
(a)	Should have satisfactorily completed the works during last seven financial years.	Certificate of completion of the Three/Two/ One work(s) as applicable	
	i) Three separate works each costing not less than Rs. 5,26,627/-	<p>Work No. 1</p> <p>1. Copy of work order 2. Completion Certificate of the above mentioned work order mentioning following details:</p> <p>-Name of work: - Work Order/Agreement No. & Dt. : - Contract Cost : - Stipulated Date of completion as per contract agreement : - Actual Date of Completion : - Actual Completion Cost : - EOT granted (if any) up to With/ without levy of Compensation. - Completion certificate Issuing authority name and Designation</p>	<p>Copy of certificates enclosed : YES/NO</p> <p>Details of EOT case as per column-3</p>

		<p>Work No. 2</p> <p>1. Copy of work order</p> <p>2. Completion Certificate of the above mentioned work order mentioning following details:</p> <ul style="list-style-type: none"> - Name of work : - Work Order/Agreement No. & Dt.: - Contract Cost : - Stipulated Date of completion as per contract agreement : - Actual Date of Completion : - Actual Completion Cost : - EOT granted (if any) up to With/ without levy of Compensation. - Completion certificate Issuing authority name and Designation 	<p>Copy of certificates enclosed : YES/NO</p> <p>Details of EOT case as per column-3</p>
		<p>Work No. 3</p> <p>1. Copy of work order</p> <p>2. Completion Certificate of the above mentioned work order mentioning following details:</p> <ul style="list-style-type: none"> - Name of work : - Work Order/Agreement No. & Dt.: - Contract Cost : - Stipulated Date of completion as per contract agreement : - Actual Date of Completion : - Actual Completion Cost : - EOT granted (if any) up to With/ without levy of Compensation. 	<p>Copy of certificates enclosed : YES/NO</p> <p>Details of EOT case as per column-3</p>

		- Completion certificate Issuing authority name and Designation	
	ii) Two separate works each costing not less than Rs. 6,58,284/-	<p>Work No. 1</p> <p>1.Copy of work order</p> <p>2.Completion Certificate of the above mentioned work order mentioning following details:</p> <ul style="list-style-type: none"> - Name of work : - Work Order/Agreement No. & Dt.: - Contract Cost : - Stipulated Date of completion as per contract agreement : - Actual Date of Completion : - Actual Completion Cost : - EOT granted (if any) up to With/ without levy of Compensation. - Completion certificate Issuing authority name and Designation 	<p>Copy of certificates enclosed : YES/NO</p> <p>Details of EOT case as per column-3</p>
		<p>Work No. 2</p> <p>1.Copy of work order</p> <p>2.Completion Certificate of the above mentioned work order mentioning following details:</p> <ul style="list-style-type: none"> - Name of work : - Work Order/Agreement No. & Dt.: 	<p>Copy of certificates enclosed : YES/NO</p> <p>Details of EOT case as per column-3</p>

		<ul style="list-style-type: none"> - Contract Cost : - Stipulated Date of completion as per contract agreement : - Actual Date of Completion : - Actual Completion Cost : - EOT granted (if any) up to With/ without levy of Compensation. - Completion certificate Issuing authority name and Designation 	
	<p>iii) One works each costing not less than Rs. 10,53,254/-</p>	<p>Work No. 1</p> <p>1.Copy of work order</p> <p>2.Completion Certificate of the above mentioned work order mentioning following details:</p> <ul style="list-style-type: none"> - Name of work : - Work Order/Agreement No. & Dt.: - Contract Cost : - Stipulated Date of completion as per contract agreement : - Actual Date of Completion : - Actual Completion Cost : - EOT granted (if any) up to With/ without levy of Compensation. - Completion certificate Issuing authority name and Designation. 	<p>Copy of certificates enclosed : YES/NO</p> <p>Details of EOT case as per column-3</p>
(b)	Whether experience from Govt. Organizations or private clients?	<p>Govt. Organization / Private Clients. (Tick whichever is applicable).</p> <p>In case of experience from Private firm , in support of experience, TDS certificate from clients to be enclosed)</p>	TDS certificate enclosed : YES/NO

2.8	TURNOVER: Annualized average financial turnover of not less than Rs. 3,94,970/- against works executed during last three financial years. As a proof, copy of Abridged Balance Sheet of the firm with profit and loss account duly signed by a Chartered accountant shall be submitted along with the application.	Financial Year	Turnover in Lakhs	Proof of turn over enclosed (Abridged balance sheet & profit & loss A/C) duly signed by a chartered accountant. Copy enclosed :YES/NO
		2016 - 17		
		2017 - 18		
		2018- 19		
		Average :		
2.9	Copy of PF Registration	Enclose documentary proof in Support.		Copy enclosed : YES/NO
2.10	All Certificates of Section -III	Enclose documentary proof in Support.		Copy enclosed : YES/NO
2.11	Copy of E.S.I.C. Registration	Enclose documentary proof in Support.		Copy enclosed : YES/NO
2.12	Copy of Labour License or Self-Undertaking.	Enclose documentary proof in Support.		Copy enclosed : YES/NO
2.13	Copy of Bank Account Number with Core Banking Facility	Enclose documentary proof in Support.		Copy enclosed : YES/NO
2.14	Any other documents as supporting document	Enclose documentary proof in Support.		Copy enclosed : YES/NO

Place:

Date:

Signature

Authorized Signatory of the contractor/ Firm

DECLARATION

I (_____) hereby declare that the documents submitted / enclosed are true and correct. In case any document at any stage found fake / incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature

Authorized Signatory of the contractor/ Firm

ACCEPTANCE LETTER

To,
The Airport Director
Airports Authority of India,
Civil Aerodrome, Vadodara
Gujarat – 390022.

Sub: Acceptance of Terms & Conditions of Tender

Name of Work : “Job Contract for Repair and maintenance of Existing R/C Lines, I/COM Lines, Lan cable & Routine Cleaning/Dusting of Nav-Aid and Equipment Room facilities at Vadodara Airport”.

Tender No. : AAI/BO/CNS/RC LINE/ETENDER/2019-20/01

Dated-

E- Tender Id: 2020_AAI_41152_1

Dear Sir,

1. The tender document for the work mentioned in subject has been provided to me/us by Airports Authority of India and I/We hereby certify that I/we have read and understood the entire terms and conditions of the tender documents made available to me/us, which shall form part of the contract agreement and I/we shall abide by the conditions/clauses contained therein.
2. I / We hereby unconditionally accept the all E-Tender conditions of AAI’s tender document in its entirety for the above works.
3. It is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to put any remarks/conditions in the tender uploaded and the same has been followed in the present case. In case any provisions of this tender are found violated after opening the tenders. I / we agree that the tender shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty to forfeit the full said EMD absolutely.
4. That, I/We declare that I/we have not paid and shall not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I shall immediately report it to the Appropriate Authority in AAI.

Yours faithfully,

Date:

Signature of bidder firm / Authorized Signatory

Name:

Telephone/Fax:

E-mail:

Firms Stamp:

PROFORMA BANK GUARANTEE FOR CONTRACT PERFORMANCE

(To be stamped in accordance with Stamp act)

(The non-judicial stamp paper should be in the name of issuing Bank)

Ref: Bank Guarantee:

Date:

To,
The Airport Director
Airports Authority of India
Civil Aerodrome .Vadodara Airport
Vadodara -390022

Name of Work: "Job Contract for Repair and maintenance of Existing R/C Lines, I/COM Lines, Lan cable & Routine Cleaning/Dusting of Nav-Aid and Equipment Room facilities. at Vadodara Airport"

Dear Sirs,

1. In consideration of the Chairman, Airports Authority of India [hereinafter called "AAI"] having offered to accept the terms and conditions of the proposed agreement between and..... [here-in-after called "the said Contractor(s)"] for the works..... [here-in-after called "the said agreement"] vide Order no. Dated, having agreed to production of irrevocable Bank Guarantee for Rs..... (Rupees only) as a security / guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.
2. We..... (indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demure, merely on a demand from AAI stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rupeesonly).
3. We, the said bank further undertake to pay to the Chairman, AAI any money so demanded notwithstanding any dispute or disputes raised by the contractor (s) in any suit or proceeding pending before any court or tribunal relating thereto, our liability under this present being absolute and unequivocal.

4. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment. We..... (indicate the name of the bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of AAI under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Projection- charge on behalf of AAI certified that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee.
5. We..... (indicate the name of the bank) further agree with AAI that AAI shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by AAI against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of AAI or any indulgence by the AAI to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect so relieving us. This guarantee shall not be discharged due to the change in the constitution of the Bank or the contractor(s).
6. We..... (Indicate the name of the bank) lastly undertake not to revoke this guarantee except with the previous consent of AAI in writing.
7. This guarantee shall be valid upto unless extended on demand by AAI. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs..... (Rupees only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharge

WITNESS

Dated this ----- day of ----- 2018 at -----

Signature -----

Name -----

(Bank's Rubber Stamp)

Official address -----

Designation with Bank

Stamp

Attorney as per

Power of Attorney No. _____

Date. _____

(Price Bid/BoQ)

Important : (Sample of Price Bid – Actual to be filled in e-tender portal Envelop-II (.xls sheet only)).

Tender No. : AAI/BO/CNS/RC LINE/ETENDER/2019-20/01

Dated :

E- Tender Id : . 2020_AAI_41152_1

Name of the Work : “Job Contract for Repair and maintenance of Existing R/C Lines, I/COM Lines, Lan cable & Routine Cleaning/Dusting of Nav-Aid and Equipment Room facilities. at Vadodara Airport”

Sr. No.	Description of Services (Same Basic Rate must be quoted for item 2 & item 3).	Quantity	Units	BASIC RATE In Figures to be entered by bidder in RUPEES must be including of i) Latest minimum Wages, ii) NH compensation, iii) uniform iv)bonus & v) Supervisory Charges and must be excluding of PF,ESIC &GST (Per month per manpower).	TOTAL AMOUNT in Rupees (Per month per manpower X 24Months)	TOTAL AMOUNT In Words
01	Skilled Services per manpower for Twenty four Months.	24.000	Month			
02	Unskilled Services per manpower for Twenty four Months.	24.000	Month			
03	Unskilled Services per manpower for Twenty four Months.	24.000	Month			
04	Total	24.00	Month			

Note : 1. quoted rates shall include the following.

- i) Minimum Wages, ii) Bonus iii) NH compensation iv) Uniform v) Supervisory Charges.

Note : 2. quoted rates shall be excluding of the following.

- i) PF, ii) ESIC, iii) Goods & Service Tax (GST).

- P.F., ESIC & GST will be reimbursed on producing proof of payment.

Note: 3 Quoted amount for serial number 2 and 3 of price bid/BOQ must be same.

Note : 4 The contractor shall be responsible for providing all statutory benefit to the personnel employed by him like EPF, ESIC etc, as applicable. During the contract period, ESIC, EPF (employer contribution, as applicable, if any) and **GST** will be reimbursed as per actual along with the monthly bill on producing the original receipts.

Certificate:

1. Certified that I have carefully quoted the rates in numerical/figures.
2. Certified that I agree to all the terms and conditions of the tender document.
3. The rates quoted for Contractor Administration / Supervision Charges or % calculated for Supervision Charges **will remain fixed for the entire period of the contract.**

Yours faithfully

Signature of bidder firm / Authorized Signatory

Name:

On behalf of:

Telephone/Fax:

E-mail:

Firms Stamp with Date: