

**E-NIT**

AAI/DEO/AGM(E-E)/E NIT-07/2020-21/653

Dated: 19.03.2021

**Tender ID No: 2021\_AAI\_73854\_1**

1. Item rate e-tenders are invited through the e-tendering portal by **AGM (Engg -Elect), AAI, Deoghar Airport, Deoghar-814114** on behalf of Chairman, AAI from eligible contractors for the work of “Supply, Installation, Testing and Commissioning of Elevator for Guest room at Terminal Building AAI, Deoghar Airport.” at an estimated cost of Rs. 14,81,401.00 (excluding GST) with period of completion 02 Months.

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after log in to the CPP portal <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help](http://aai.aero/tender/e-tender/help) desk support.

For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

Tel: 0120-4200462, 0120-4001002, Mobile: 91-8826246593,

E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- i. 08:00 Hrs. to 20:00 Hrs. (Mon – Sat) 011-24632950, Ext – 3512 (Six Lines), E-mail – [eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- ii. 09:30 Hrs. to 18:00 Hrs. (Mon – Fri) 011-24632950 Ext – 3523, E-mail – [etendersupport@aai.aero](mailto:etendersupport@aai.aero), [sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero).
- iii. 09:30 Hrs. to 18:00 Hrs. (Mon – Fri), 011-24657900, E-mail – [gmitqh@aai.aero](mailto:gmitqh@aai.aero).

Tender fee of Rs. -1120.00 (i/c GST) Non-Refundable will be required to be paid through online through payment gateway on CPP Portal.

2. Following 02 envelope shall be submitted through online at CPP portal by the bidder as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	19.03.2021
Bid Document Download / Sale Start Date (Next Day of publishing day)	20.03.2021 from 0930 Hrs.
Clarification Start date	20.03.2021 from 0930 Hrs.
Clarification End date	24.03.2021 up to 1800 Hrs.
Bid Submission Start Date	20.03.2021 up to 0930 Hrs.
Bid Submission End Date	30.03.2021 up to 1800 Hrs.
Bid Opening Date (Envelope – I)	01.04.2021 at 1100 AM
Bid Opening Date (Envelope – II)	05.04.2021 at 1100 AM
Tender Processing Fee (Non- Refundable)	Rs. 1120/- (i/c GST) Non-refundable to be paid through online through payment gateway on CPP Portal.
EMD	EMD shall be exempted as per GOI Notification and declaration shall be given by agency as per attached Proforma B at page no 185.

Envelope-I: (Tender Processing fee, EMD, Technical Bid and pre-qualification);- Bid containing following:

**A. Tender processing fee, EMD:**

- i. Details of payment made through online against Tender processing Fee.
- ii. EMD Declaration as per Proforma B .

**B. Technical Bid containing the following: -**

- i) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions.
- ii) Scanned copy of Permanent Account number (PAN) and GST Registration Number
- iii) Scanned copy of Undertaking regarding Blacklist/ Debarment on Company's Letter Head.
- iv) GST undertaking and affidavit (Compliance of minimum wages)
- v) Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (EIC) to achieve the milestones / targets and overall completion within the time period. Tenderer shall submit scanned copy of Undertaking on company's Letter Head.
- vi) Companies other than propriety firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of certificate of Incorporation of the company under companies Act showing CIN/LLPIN/ Name of Directors of the company & copy of Board Resolution regarding Authority to assign Power of Attorney.
- vii) PQ Performa / Check List duly filled and Signed.

C. **Qualifying requirements of Contractors / tenders containing the following:-**

- i) Agency Should have satisfactorily completed (Phase/Part completion of the Scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of Rs 5,92,560.00 or two works each of Rs. 7,40,701.00 or one work of Rs. 11,85,121.00 in single contract of similar nature of work (**SITC OF Elevator**) during last seven years ending on BID submission End Date. [Amount of work experience shall be without GST].

**The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.**

**Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.**

**Tenderers showing work experience certificate from non-government/ non-PSU organizations should submit copy of tax deduction at sources (TDS) Certificate (S) along-with a certificate issued by registered chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii) Should have annualized average financial turnover of Rs. 4,44,420.00 against works executed during last three years ending 31<sup>st</sup> March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderer should have a minimum net worth of Rs. 2,22,210.00 issued by certified Chartered Accountants (As per proforma-A at page no. 184).
- iv) EMD proforma as per Proforma-B at page no.-185 has to be submitted by the agency in envelope-I.

Scanned copy of all the Documents of Envelope-1 mentioned above shall be submitted on the CPP Portal.

**Refund and Settlement process of EMD**

- a. ~~Step I: After opening the tender, bid submitted successfully along with the online payment, the tender fee settled to 'Tender Fee Settlement Account' and EMD amount will remain in 'Pooling Account'.~~
- b. ~~Step II: On Technical Evaluation: After submission of technical evaluation report on the CPP portal, the 'EMD of Technically Qualified bidders will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.~~
- c. ~~Step III: On Financial Evaluation: After submission of financial evaluation report on the CPP portal, the 'EMD of L1 bidder will remain in the pooling account' and EMD amount of rejected bidders will be refunded to their source account.~~

- d. ~~Step IV: EMD Refund of L1: After AOC completion on the portal, the L1 bidders EMD amount will be refunded to their source account and for this Bid managers are advised to complete the AOC process:~~

~~Only after receiving the PBG and its confirmation from the bank.~~

~~Or~~

~~Adjustment of Security Deposit (SD) as per NIT Condition.~~

**Envelope-II: The Financial e-Bid through CPP portal**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

**3. Bid Submission:-**

The tenderers shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderers / Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son (s) or other close relations who have business relationship with one another (i.e. when one or more partner(s) / director (s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website [http:// etenders.gov.in/ eprocure/ app](http://etenders.gov.in/eprocure/app), shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

**6. Bids Opening Process is as below:**

**Envelope -1 (Tender processing fee, EMD, Technical bid and Pre-qualification):**

Envelope-1 containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use “Seek Clarification” on CPP portal to seek clarification. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded document in Envelope – I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification / documents within time

specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP Portal.

**Envelope -II (Financial Bid):**

Envelope -II Containing financial bids of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date and time mentioned in **CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
  - AAI reserve the right to disallow the working agencies whose performance issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment/ black listing by any department of AAI or Central/ State Govt. Depts./ PSUs / World Bank/ ADB etc.
  - AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:
    - a) ~~Forfeit the entire amount of EMD submitted by the tenderer.~~
    - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual /legal action.**
8. Consortium /JV companies shall not be permitted.
9. Purchase preference to Central Public sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
10. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc, to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply / services and same **shall not be extended to this construction / Project work.**

**AGM(E-E)**

**AAI, Deoghar Airport, Deoghar-814114**