

पोरबंदरविमानपत्तन, पोरबंदर

PORBANDAR AIRPORT

SECTION - A

NOTICE INVITING e –TENDER

1. Item rate (s) tenders are invited through the e-tendering logginginCPPportalURLaddress www.etenders.gov.in by SM (ATM), AAI, Porbandar Airport, Porbandar, Gujarat-360577 on behalf of Chairman, AAI from the eligible contractors for the work of “**Job Contract for Wild Life Hazard Management in operational area at C.A. Porbandar for Two Years (2021-2023)**”. Estimated **Cost: Rs. 28,74,360/-** Excluding EPF/ESI/BONUS/GST.

(Rupees Twenty-Eight Lacs Seventy Four Thousand Three Hundred Sixty Only) with period of completion **24(Twenty-Four)** Months.

2. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/ help desk support. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

: 0120-4200462, 0120-4001002, Mobile: 91 8826246593, E-mail: supporteproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject

while e-mailing any issue along with the contact details.

(II) For any further technical assistance with regard to functioning of CPP portal the bidder

may contact to the following AAI help desk numbers on all working days only between

(i) 08.00 hrs to 20.00 hrs (Mon-Sat)-011-24632950, Ext-3512 (Six lines), E-Mail: - eprochelp@aai.aero

(ii) 09.30 hrs to 18.00 hrs (Mon-Fri)-011-24632950 Ext-3523, E-Mail: - etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.

(iii) 09.30 hrs to 18.00 hrs (Mon-Fri)- 011-24657900, gmitichq@aai.aero

3. **Critical Dates for Tender are as below-**

| Sl.No | Activity | Date & Time |
|-------|---|--|
| 1 | Publish Date & Time | 26.03.2021 at 13::00 hrs |
| 2 | Bid Document Download/Sale Start Date & Time | 27.03.2021 at 09::00 hrs |
| 3 | Clarification Start Date & Time | 27.03.2021 at 09::00 hrs |
| 4 | Clarification End Date & Time | 05.04.2021 at 18:00 hrs. |
| 5 | Bid submission Start Date & Time | 27.03.2021 at 09::00 hrs |
| 6 | Bid Submission End Date & Time | 12.04.2021 at 18:00 hrs. |
| 7 | Bid Document Download/Sale End Date & Time | 12.04.2021 at 11:00 hrs. |
| 8 | Opening of envelope-1 | 13.04.2021 at 11:00 hrs. |
| 9 | Opening of Price/ Financial Biddings (Envelope 2) | To be notified to bidder after bid evaluation for Envelope-I |

Following 2 envelopes shall be submitted through online at e-portal by the bidder. Last date and time of submission of bids (Envelop I&II) are mentioned in the critical date sheet.

4. **Envelope-I(cover/Fee/Prequal/Technical):** - Containing qualifying requirements of Contractor

4.1 Firms, tender Fee and acceptance letter

The tenderer shall submit their application by downloading the "PQ Proforma" from the e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents and firm's bio-data in support of their meeting each criteria mentioned below in the 'PQQ' folder in 'Fee/Prequal/Technical' Section in the portal. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Tender Processing fee of Rs. 1180/- (i/c GST & non-refundable) will be required to be paid online through the payment gateway of State Bank of India integrated / mapped with CPP Portal by AAI.

Note: -As per govt.rules EMD is exempted to all the bidders.

4.2. Qualifying requirements of Contractors- Bidder shall submit Scanned Copy and duly digitally signed of the following documents in the 'PQQ' folder in 'Fee/Pre-Qual/Technical' Section (Envelope-I): -:

- (a) Online payment challan copy against Tender Fees,
- (b) Declaration as per AAI format in respect of EMD Fees,
- (c) Power of Attorney or Authorization (If applicable)
- (d) Valid MSME registration certificate in appropriate class/category issued by the Competent Authority, in case of seeking for exemption of tender fees by the MSME registered firms.
- (e) Copy of Certificate of Registration / Partnership Deed / Memorandum of Article and Memorandum of Association (MOA), as the case may be for proprietorship/ Partnership firms registered under Shop and Establishment Act / Pvt. Ltd. Company/ Company registered under Companies Act.
- (f) Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered), three separate works, each of Rs.5.74 L Per annum or two separate works, each of Rs. 7.18 L Per annum or one work of Rs. 11.49 L Per annum in single contract of similar nature of work or any manpower supply related work during last seven years ending on 31-03-2020 in India. Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms showing work experience certificate from Non- Government / Non-PSU Organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.
- (g) Should have annualized average financial turnover of Rs. 4.31L against works executed during last three years ending 31st March 2020. As a proof, copy of Abridge Balance Sheet alongwith Profit and Loss Account. Statement of the firm should be submitted alongwith the application. Firms showing continuous losses during the last three years in the balancesheet shall be summarily rejected.

(h) Firm shall submit copy of PAN card, Goods & Service Tax (GST) registration, EPF and ESIC registration certificate.

(i) Unconditional Acceptance letter of AAI's Tender Conditions as per Annexure-I and Declaration as per Annexure-II of tender document and Undertaking for GST registration & complying its provisions as per Annexure-III of tender document duly digitally signed shall be submit.

(j) In the event of any such information pertaining to the aforesaid matter found incorrect at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation/cancellation/termination without any notice at the sole discretion of AAI.

5. **Envelope-II: - The Financial e-bid through CPP Portal.**

The tenderer shall upload schedule of price bid duly digitally signed in the form of BOQ.xls

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

6. **Bid Submission:**

Bids shall be submitted online only at CPPP website: www.etenders.gov.in
Tenderers/Contractors are advised to follow the instructions.

"Instructions to Bidder for Online Bid Submission".

Further it may be noted that tenders who are duly submitted on e-tender portal (CPPP) shall only be final and tenders just saved without submission will not be available to the evaluation purpose. Bidders are requested to go through FAQ and help files available in the portal (CPPP). In case of any difficulty, bidders may contact the help desk numbers and emails ID provided in the CPP Portal. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

7. Any party either a firm or an individual or a company falling under any of the following categories are not eligible to participate in tender.

- a) Consortium/JV companies shall not be permitted to participate in tender process.
- b) Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e., when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

8. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with AAI.

9. Benefits to micro & small enterprises (MSEs)

9.1. Exemption from paying tender fee & earnest money deposit: Micro and small enterprises (MSEs) – registered with district industries centers or khadi and village industries commission or khadi and village industries board or coir board or national small industries corporation or directorate of handicraft and handloom or any other body specified by the ministry of micro, small and medium enterprises as MSMED Act, 2006 for goods produced and services rendered shall be issued tender documents free of cost and shall be exempted from paying EMD.

9.2. Price preference: Price preference will be given to MSEs as per government guidelines.

Note:

a) The benefit as above to MSEs shall be available only for goods / services produced and provided by MSEs for which they are registered.

b) MSEs seeking exemption and benefits shall enclose an attested/ self-certified copy of valid registration certificate, giving details of such validity, stores/services etc. in Envelope-I, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.

10. **Bids Opening Process is as below: -**

Envelop – I (Cover-I): Containing Documents for pre-qualification bid (uploaded by the contractors / firms) shall be opened as per stipulated date and time mentioned in critical date sheet. The intimation regarding acceptance / rejection of their bids will be intimated to the contractors / firms through e-tendering portal. **Tender Processing fee of Rs. 1180/- (i/c GST & non-refundable) will be required to be paid online through the payment gateway of State Bank of India integrated / mapped with CPP Portal by AAI.**

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelop – I (Cover-I), he will be asked to provide it through collaboration folder in e-tendering portal. The bidders upload the requisite clarification / documents within time specified by AAI, failing which tender will be liable for rejection.

Envelop – II (Cover-II): The financial bids of contractors / firms found to be meeting the qualifying requirements and technical criteria shall be opened. The date of opening shall be communicated to bidder after bid evaluation for envelope-I.

AAI reserves the right to accept or reject any or all applicants without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

11. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary / Permanent debar by any department of AAI. AAI reserves the right to verify the credential submitted by the agency at any stage (before or after the awardthe work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action: -

a) ***The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.***

12. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on date of acceptance.

13. If the entity participating in any of the tenders is a private or public limited company, Partnership firm or proprietor firm and any of the Directors / Partners / Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.

14. AAI is not responsible for any delay due to link failure/internet problem etc. in respect of submission/receipt of any documents or in submission of e-bid. Bidders who are intending to submit responsive e-Bids are requested to submit the same well in advance before the due date & time. It is the responsibility of the Bidder to make sure that the required documents/e-Bid is submitted in time.

SM (ATM)
AAI, Porbandar

