

**AIRPORTS AUTHORITY OF INDIA**

**NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open Tender)**

**(Tender ID: 2025\_AAI\_232803\_1)**

1. Item rate e-tenders are invited through the e-tendering CPP Portal by AGM (Engg-Electrical), Airports Authority of India, B.P.I. Airport, Bhubaneswar-751020, Tele No: 0674-2596327, Ph: +91-8335945589 (Bid Manager) on behalf of Chairman, A.A.I from the eligible contractors for the work "Special repair to residential quarters and IMD evicted quarters at BPI Airport, Bhubaneswar. (SH: Electrical Work)." at an estimated cost of **Rs.18,04,372.00 (Excluding GST)** with completion period of **05 (Five) Months**.

The tendering process is online at CPP portal URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP portal <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero) They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/helpdesk](http://aai.aero/tender/e-tender/helpdesk) support.

- (i) For any technical related queries please call the Help desk. The 24X7 Help Desk details are as below: -  
Tel: 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787  
E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in).

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

Before submitting queries, bidders are requested to follow the instruction given in "Guidelines to Bidders" and get their computer system configured according to the recommended settings as specified in the portal at "System Settings for CPPP".

- (ii) For any further technical assistance with regard to functioning CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

Sl. No.	Support Persons	Escalation Matrix	E-mail Address	Contract Numbers	Timings*
1	Technical Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950 Ext. 3512	0800-2000Hrs. (MON – SAT)
2	JE (IT)	After 4 Hrs. of Issue	<u>etendersupport@aai.aero</u> or vaibhav_g@aai.aero	011-24632950 Ext. 3523	0930-1800Hrs. (MON – FRI)
3	Sr. Manager (IT)	After 12 Hrs	shripatim@aai.aero	011-24632950 Ext. 3509	0930-1800Hrs. (MON – FRI)
4	Jt. GM (IT)	After 24 Hrs.	Sunil.km@aai.aero	011-24632950 Ext. 3506	0930-1800Hrs. (MON – FRI)
5	General Manager (IT)	After 03 Days	gmit@aai.aero	011-2465790	0930-1800Hrs. (MON – FRI)

\*The help desk services shall remain closed on all Govt. Gazetted Holidays

### **ONLINE PAYMENT DETAILS:**

REFER "INSTRUCTIONS FOR ONLINE BID SUBMISSION" FOR PROCEDURE TOWARDS ONLINE COLLECTION OF TENDER FEE FROM BIDDERS.

- i. Tender processing fee of Rs. 1,180/- (i/c GST), non-refundable will be required to be paid online on CPP portal only.
  - ii. EMD (Earnest Money Deposit): EMD fee of **Rs. 54,131.00/-** will be required to be paid online on CPP portal only.
  - iii. The tender fee of Rs. 1,180/- and EMD fee of **Rs. 54,131.00** has to be submitted through CPP portal by the bidder, within the due date of submission of the bid as above and scanned copy of said payment receipt to be submitted in Envelope-I, failing which the bid shall be summarily rejected.
  - iv. Concession to MSE units is not applicable to this tender. Hence the bidder shall not claim any purchase preference and exemption for tender fee & EMD.
- 2.** Following 2 envelopes shall be submitted through online at CPP-Portal by the tenderer as per the following schedule:

## CRITICAL DATE SHEET

Publishing Date	22.04.2025 at 1800 Hrs.
Bid Document Download / Sale Start Date	23.04.2025 at 0900 Hrs.
Clarification Start Date	23.04.2025 at 0900 Hrs.
Clarification End Date	29.04.2025 up to 1800 Hrs.
Bid Submission Start Date	23.04.2025 at 0900 Hrs.
Bid Submission End Date	14.05.2025 up to 1800 Hrs.
Bid Opening Date (Envelop-I)	16.05.2025 up to 1030 Hrs.
Bid Opening Date: Price Bid (Envelop-II)	To be intimated through CPP Portal.
Tender Processing Fee (Non –refundable), to be paid online through CPP Portal.	Rs. 1,180.00 (including GST Non-Refundable)
Earnest Money Deposit (EMD)	<b>Rs. 54,131.00/-</b> to be paid online in CPP-Portal.

**Note:** If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

**ENVELOPE-I:**(Tender Processing Fee, EMD declaration, Technical Bid and Pre-qualification): - Bid containing following:

**A. Tender processing Fee & EMD:**

- i). Scanned copy of online payment receipt [in PDF Format] of Tender Processing fee (Non-Refundable) of Rs. 1,180/- (Rupees One Thousand One Hundred and Eighty Only).
- ii). Scanned copy of documentary evidence of online payment for Earnest Money Deposit (EMD) of value **Rs. 54,131.00/-**

**B. Technical Bid containing the following:**

- i) Scanned copy of Tender Acceptance Letter on Bidder's Letter Head (**Form –A**).
- ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iii) Scanned copy of 'Undertaking' regarding Blacklisting/ Debarment on Bidder's Letter Head (**Form-B**).
- iv) Scanned copy of **Form- C** - Details of similar works completed during last seven years support with completion certificate issued by client.
- v) Scanned copy of **Form- D** - Financial Information.
- vi) Scanned copy of [in PDF Format] valid electrical licenses.
- vii) Scanned copy of **Form- E** – Net Worth.

- viii) Bidder shall submit scanned copy of 'Undertaking' on Company's Letter Head as per **Form-F**, that I/ We will deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (E-I-C) to achieve the milestones/targets and overall completion within the time period.
- ix) Bidders other than propriety firm shall submit, scanned copy of **Authorization Letter/Power of Attorney** along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- x) PQ Performa duly filled (**Form- G**) with Signed Declaration.
- xi) Scanned Copy [in PDF Format] of **GST Undertaking (Form-H)**.
- xii) Scanned Copy [in PDF Format] **E-Payment Details (Form-I)**.
- xiii) Digitally Signed AAI Tender Document.
- xiv) Scanned copy of undertaking to be submitted by agencies under public procurement policy for **Make in India** order 2017 (**Form-K**).
- xv) Performa for declaration by Bidder for compliance of order on Restriction under Rule 144(xi) of the **General Financial Rules (GFRs)-2017 (Form-L)**.

**C. Qualifying requirements of contractors /tenderers containing the following:**

- i. Should have successfully completed or substantially completed **three works** each of **Rs. 7,21,749.00** or **two works** each of **Rs. 9,02,186.00** or **one work** of **Rs. 14,43,498.00** in single contract of similar nature of work i.e. **"SITC of any Electrical works"** along with work order & schedule during last seven years ending last day of month previous to the one in which tenders are invited. The details of similar works completed during last seven years in the given Format- **Form-C** with supporting documents issued by client. (Scanned Copy [in PDF Format] of Work Experience/Completion Certificates shall be submitted.

**Note:**

1. The Experience Certificates of works completed pre-GST era, Completion amount will be divided by 1.12 (to exclude Pre-GST taxes) to make it at par with experience certificates of post GST era but excluding GST.
2. The Tenders invited for Annual Rate Contracts for O&M/ AMC/ CMC works, agency having experience of completed AMC contract of more than one year shall be counted for the value of work for a completed one year on pro-rata basis. However, the agency who has completed one year of work in running AMC contract of more than one year, may be counted for the value of work for a completed one year on

pro-rata basis

3. Experience gained by executing work on back-to-back contract/ Sub-contract basis is acceptable in the following conditions:
  - (a) Work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/ written approval. It should be backed by valid agreement and experience certificate.
  - (b) Payments received by second agency should be reflected in TDS certificates.
4. Experience gained in composite works for the specialized nature of works were executed by main contractor either by in-house expertise & experience or by engaging the specialized agencies with the approval of main client as per contract conditions. In such cases, main contractor as well as specialized agency both get the experience certificate for the same work from their respective client(s) i.e. main contractor for composite work along with specialized works from owner and specialized agency for specialized work(s) from the main contractor

In this situation, the experience certificate of either specialized agency or main agency having in-house expertise & experience, who has actually executed the specialized work(s), shall be considered for Technical /Pre-qualifying criteria in similar specialized nature of work(s).

5. Substantial completion shall be based on 80(eighty) percent of awarded cost or more value wise works completed under the contract.

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to date of bid opening (Cover-I/Technical bid).**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work along with SOQ. Tenderers showing work experience certificate from Non- government/Non-PSU organizations should submit copies of Tax Deduction at Source Certificate (TDS) certificate (s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.

- (ii) Should have Average Annual Financial Turnover of **Rs. 6,38,748.00** against works executed during last three years ending 31st March of the previous financial year. The Financial Information shall be submitted in the given **format – Form-D**. As a proof, Copy of UDIN generated Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (iii) The tenderer should have a minimum net worth of **Rs. 2,70,656.00** issued by

certified Chartered Accountants with UDIN. The Certificate should be submitted in the given format- **Form-E**.

- (iv) Scanned copy of all the documents of Envelope-I mentioned above shall be submitted on the CPP portal. The requisite amount of Tender processing fee & EMD Fee is required to be paid online only. The tenderer, whose tender processing & EMD fee is not received, then their tender will be liable to be rejected

### **Envelope-II: -The Financial e-Bid through CPP Portal.**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

### **3. Refund of EMD**

EMD deposited by all the bidders except the confirmed lowest bidder shall be returned within one week from the date of opening of the financial bid. EMD of the successful bidder shall be returned on receipt of Security Deposit equivalent to EMD amount/ performance bank guarantee.

### **4. Bid Submission: -**

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app> Tenderer/ Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered.  
**Hard copy of application shall not be entertained.**

- 5.** Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son (s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
- 6.** Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app> shall not tamper/ modify the tender form

including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

## **7. Bids Opening Process is as below:**

**Envelope-I** (Tender Processing Fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATE SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP Portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope - I, he will be asked to provide it through CPP Portal, if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP Portal.

**Envelope-II (Financial Bid):**

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATE SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

- 8.** AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
- 9.** AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI. AAI reserves the right to verify the credential submitted by the Tenderer at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:

- a) Forfeit the entire amount of EMD submitted by the tenderer.
- b) The Tenderer shall be liable for debarment for a period up to 02 years from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.

- 10.** Consortium/JV companies shall not be permitted.
- 11.** Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
- 12.** Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Financial information (Turnover with loss/ profit), Net worth Certificate etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained. The documents submitted by bidders without UDIN shall not be entertained.
- 13.** Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, issued Public Procurement **(Preference to Make in India)**, Order 2017 vide OM No. P-45021/2/2017-PP(BE-II) dated 16.09.2020 is applicable. as Performa given at **FORM-K** of tender document.
- 14.** Requirement of registration by the Bidder from a country sharing land border with India based on order No. F No. 6/18/2019-PPD dated 23/07/2020 of Government of India, Ministry of Finance, Department of Expenditure (Public procurement Division) with up to date amendments, regarding restriction under Rule 144(xi) of the General Financial Rules (GFR) 2017 shall be applicable. Bidder shall submit scanned copy of 'Undertaking' on Company's letter head in this regard. (Performa given in **Form-L** in tender document)

**SD/-**  
**Bid Manager**  
**AGM (Engg-Elect),**  
**Airports Authority of India**  
**B.P.I. Airport, Bhubaneswar**