



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA



Ref.no.AAI/JH/Engg (C)/NTB/Check-in-counter/2018/

Date:06.04.2018

**NOTICE INVITING e-TENDER (3 BOT-3 Envelope Open Tender)**

1. Item rate tenders are invited through the e-tendering portal by Asst. General Manager (Engg.-civil) on behalf of Chairman, A.A. from the eligible contractors for the work of **Providing check in counters, Q managers and dustbins etc. for New Terminal Building at Jharsuguda Airport, Jharsuguda** at an estimated cost of Rs: 15,20,000.00 with period of completion 20 days.

The tendering process is online at e-portal URL address <https://etender.gov.in/e procure/app> or [www.aai.aero](http://www.aai.aero). Aspiring bidders may download and go through the tender document.

Prospective Tenders are advised to get themselves registered at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etender.gov.in/e procure/app> or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through [pathaai.aero/tender/e-tender/helpdesk](http://pathaai.aero/tender/e-tender/helpdesk) support.

- i. For any technical related queries please call the Helpdesk. The 24x7

Help Desk details are as below:-

Tel: 0120-4200462, 0120-4001002, Mobile/: 91 8826246593,

E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- ii. 08.00hrs to 20.00hrs (Mon-Sat)-  
011-24632950, Ext-3512 (Six Lines), E-mail:- [eproc@aaiaero](mailto:eproc@aaiaero)
- iii. 09.30hrs to 18.00hrs (Mon-Fri)-  
011-24632950 Ext-3523, E-mail:-  
[etendersupport@aaiaero](mailto:etendersupport@aaiaero), [sanjeevkumar@aaiaero](mailto:sanjeevkumar@aaiaero) and [snita@aaiaero](mailto:snita@aaiaero).
- iv. 09.30hrs to 18.00hrs (Mon-Fri)-  
011-24657900, E-mail:- [gmitchq@aa.aero](mailto:gmitchq@aa.aero)

Tender fee of Rs. 1180/- (i/c GST) Non-refundable will be required to be paid offline in the form of Demand Draft in favour of "Airports Authority of India" payable Bhubaneswar from Nationalized or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against tender fee should reach by post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Tender Document. The details of Demand Draft/any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP –portal by the bidder as per the following schedule:-



CRITICAL DATA SHEET

Publishing Date	Date 07.04.2018 at 17:00 hrs
Bid Document Download/Sale Start Date (Next Day of Publishing Date)	Date 08.04.2018 from 09:30 hrs.
Clarifications Start Date	Date 08.04.2018 from 09:30 hrs.
Clarification End Date	Date 12.04.2018 up to 11:00 hrs.
Bid Submission Start Date	Date 08.04.2018 from 09:30 hrs.
Bid Submission End Date	Date 16.04.2018 up to 18:00 hrs.
Last date and time of submission of original FDR/Demand Draft against EMD and Tender Fee, Signed hard copy of AAI Unconditional Acceptance Letter and signed Integrity pact.	Date 19.04.2018 up to 18:00 hrs.
Bid Opening Date (Envelope- I)	Date 20.04.2018 at 11:00 hrs.
Bid Opening Date (Envelope- II)	To be intimated later on through CPP Portal
Bid Opening Date (Envelope- III)	To be intimated later on through CPP Portal
Tender Fee	Rs: 1180.00 (i/c GST) Non-refundable.
EMD	Rs: 30400.00 in the form of Demand Draft/FDR

**Envelope-I:** (Fees Cover) Containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions, EMD, Tender fee and Exemption certificate if any against EMD, Tender fee. Scanned copy of earnest money deposit (EMD) of value Rs: 30400.00 in the form of Demand Draft/FDR as stipulated in the notice inviting tender.

**Envelope-II:** - Containing qualifying requirements of Contractor / Firm: - The tenderer shall submit their application only at CPP portal <https://etender.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application on location other than specified above shall not be considered. Hard copy of applications shall not be entertained.

**A. Qualifying requirements of contractors/firms**

- i. Should be registered in appropriate class of CPWD/MES/P&T/Railways/ State PWD/PSU's/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata OR Specialized agencies in the field of furniture manufacturing or having similar nature of work experience.
- ii. Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, however pre determined phasing of the work will be accepted) Three works, each of Rs. 6.08 Lakhs or Two works, each of Rs. 7.60 Lakhs or One work of Rs. 12.16 Lakhs in single contract of similar nature of Furniture Work in India, during last seven years ending on 05.04.2018 or the extended last date of submission of bid whichever is later.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.

- iii. Should have permanent account number (PAN).
- iv. Should have annualized average financial turnover of Rs. 4.56 Lakhs against works executed during last three year ending 31st March of the previous financial year (i.e. 31.03.2018). As a proof, copy of Abridged Balance sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application.
- v. Scanned copy of earnest money deposit (EMD) detail in the prescribed Performa of value Rs. 30400/- in the form of Demand Draft/FDR as stipulated in the notice inviting tender should be submitted in e-tendering portal.
- vi. Tender document duly digitally signed as proof of having gone through the tender document.
- vii. Unconditional Acceptance of AAI’s Tender Conditions (As per Performa given in Tender Document).
- viii. Should have GSTIN Registration.

The earnest money deposit (EMD) shall be submitted through Demand Draft/FDR from Indian Scheduled Bank/ Nationalized bank but not from Co-operative or Gramin Bank as per proforma given in NIT in favour of “Airports Authority of India” payable at Jharsuguda and shall accompany with tender in prescribed manner of value as stipulated in the notice inviting tenders a scanned copy shall be submitted in Envelope-II in relevant section on the CPP e-tendering portal. The original demand draft towards tender fee, EMD as per NIT and unconditional acceptance of AAI’s tender conditions are required to be submitted to the Bid Manager (Asst. General Manager (Engg.-Civil)) Civil Engineering Dept., Airports Authority of India, Jharsuguda Airport, Jharsuguda and should reach upto 1800 Hrs. on 17April 2018.

**Note:** EMD in the form of cash or any other form shall not be accepted. Bidders shall also note that they are not required to contact any AAI Employee for submitting any document except EMD & Tender Fees during the process of the tender.

The tenders of the bidders who fail to submit the original Demand Draft/FDR towards Tender Fee, EMD & unconditional acceptance of AAI’s tender conditions before the stipulated time shall be rejected outright. Postal delay, if any or not receiving of original EMD by the stipulated date and time, the tenderers will be summarily rejected.

**Refund of EMD**

The refund of EMD to bidders who fail to qualify the eligibility/technical stage shall be initiated within 7 days of their rejection. For all bidders who qualify and their financial bids are opened the refund of EMD of all bidders except L-1 shall be processed within 7 days of opening of the financial bid

**Envelope-III:** - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Original EMD, hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the AGM (Engg-Civil), Airports Authority of India, Jharsuguda Airport, PO: Durlaga Dist: Jharsuguda Pin: 768204 and should reach to Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. Tender of the tenderer whose EMD and unconditional acceptance of AAI's tender conditions are not received by the time of the opening of pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained.
4. Bids Opening Process is as below:-  
Envelope-I (Fees Cover) Containing Scanned Documents of EMD, Tender Fee, acceptance Letter and Exemption certificate if any against EMD, Tender fee. (uploaded by the contractors / firms) shall be opened as per CRITICAL DATA SHEET. The intimation Regarding acceptance/ rejection of their bids will be intimated to the contractors/firms through e-tendering portal.
5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:
  - a. Forfeit the entire amount of EMD submitted by the firm.
  - b. The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.
7. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
9. Concessions to India Micro & small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) Registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc.

Asst. General Manager Engg. (Civil)  
AAI, Jharsuguda Airport, Jharsuguda  
For and on behalf of Chairman, AAI

