



**Ref. No.:** AAI/BBSR/SME (E)/eNIT-040/2017 -18

**Date:** 27.03.2018

## **NOTICE INVITING e-TENDER (eNIT)**

(Tender ID no:- **2018\_AAI\_7740**)

1. Item rates tenders are invited through the e-tendering portal by Sr. Manager Engg (Electrical), AAI, BPI Airport, Bhubaneswar on behalf of Chairman, AAI from the eligible contractors for the composite work of “Annual Maintenance job contract of Electrical and Mechanical Installations of New Domestic Terminal building(T-1) and its Power House, Residential Colony, CISF Barrack and Integrated Office Complex and its Power House at B.P.I Airport, Bhubaneswar.” at an estimated cost of **Rs. 323.91 Lacs** with period of completion **24 months**.

The tendering process is online at NIC CPP e-portal URL address <https://etender.gov.in> / eprocure /app or [www.aai.aero](http://www.aai.aero). Aspiring bidders may download and go through the tender document

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ & ‘Password’ and go through the instruction available in the Home Page after log into the CPP-portal <https://etender.gov.in> / **e-procure /app** or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/ e-tender/e-tender/help desk support](http://aai.aero/tender/e-tender/e-tender/helpdesk).

- (i) For any technical related queries please call the Help desk. The 24X7 Help Desk details are as below:-  
Tel: 0120-4200462, 0120-4001002, Mobile:91 8826246593, E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in).

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning CPP portal the bidder may contact the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)  
011-24632950, Ext-3512 (Six Lanes), E-Mail:-[eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)  
011-24632950, Ext-3523, E-Mail:-[etendersupport@aai.aero](mailto:etendersupport@aai.aero)  
[sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero).
- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri)  
011-24657900, E-Mail:-[gmitchg@aai.aero](mailto:gmitchg@aai.aero)

Tender fee of Rs 1120/- (i/c GST) Non-refundable will be required to be paid offline in the form of Demand Draft from Nationalised or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender Fee should reach by post/ courier / given in person to the concerned officials, before the date & time mentioned in **CRITICAL DATA SHEET**. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule:-

**CRITICAL DATA SHEET**

Sl No	Description	Important Dates
1	Publishing Date	Date 27.03.2018 , 18:00 Hrs
2	Bid Document Download / Sale Start Date (Next Day of Publishing Date)	Date 28.03.2018 from 09:00 hrs.
3	Clarification Start Date	Date 28.03.2018 from 09:00 hrs.
4	Clarification End Date	Date 02.04.2018 upto 18:00 hrs.
5	Bid Submission Start Date	Date 28.03.2018 from 09:00 hrs.
6	Bid Submission End Date	Date 05.04.2018 upto 18:00hrs.
7	Last date and time of submission of original BG/Demand Draft against EMD and Tender Fee, signed hard copy of AAI Unconditional Acceptance Letter and signed Integrity Pact.	Date 09.04.2018 upto 18:00hrs.
8	Bid Opening Date (Envelope-I)	Date 10.04.2018 at 11:00hrs.
9	Bid Opening Date (Envelope-II)	To be intimated later on through CPP Portal
10	Bid Opening Date (Envelope-III)	To be intimated later on through CPP Portal
11	Tender Fee	Rs 1120/- (i/c GST) Non-refundable.
12	EMD (Earnest money deposit)	Rs. 6,47,820/- in the form of Demand Draft / FDR / Bank Guarantee.

**Envelope-I: - Containing qualifying requirements of Contractor/ Firm:-**

The tenderer shall submit their application only at CPP portal <https://etender.gov.in> / eprocure /app. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned document along with scanned copy of Demand Draft for Tender Fee. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

## Qualifying requirements of Contractors / Firms.

- i) Agency should have Permanent Account Number (PAN).
- ii) Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/PSU/Municipal Corporation & Development Authorities of Delhi, Mumbai, Chennai and Kolkata(Agency should submit the registration certificate specifying the monetary limit in appropriate class. In case the monetary limit is not specified in the registration certificate, the agency should submit a documentary Proof for the same from the relevant organisation).

OR

Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs. 64.78** Lacs or two works, each of **Rs. 80.98** Lacs or one work of **Rs.129.56** Lacs in single contract of similar nature of **“Annual Maintenance job contract of electrical & mechanical installations i/c Sub-Station equipments etc.”** during last seven years ending on last date (extended date) of submission of eBid in India. ***(For the completed work/ contract having completion period of more than one year, completed cost for one year AMC contract calculated on pro rata basis shall only be considered for assessment of eligibility, which will be applicable for AMC works only.)***

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government / non-PSU organizations should submit copy of Tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii) Should have annualized average financial turnover of **Rs. 48.59** Lacs against works executed during last three years ending 31<sup>st</sup> March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected,
- iv) Should have valid EPF & ESI registration , and
- v) Should have valid GST Registration, and
- vi) Should be Electrical contractor having valid Electrical Licence, and
- vii) Shall submit Undertaking as per Performa given as **Annexure-2 at Page-140 in GCC of Tender Document.**
- viii) Scanned copy of duly signed **undertaking by agency / bidder regarding GST** at page no- 141 in GCC of Tender document shall be uploaded in on the CPP portal.
- ix) Filled PQ PROFORMA.

**Envelope-II:** - Technical Bid containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions and EMD. Scanned copy earnest money deposit (EMD) of value in rupees as mentioned in **page no.- eNIT-02 sl no.- 12 of CRITICAL DATA SHEET** in the form of Demand Draft /FDR / ~~Bank Guarantee~~ as stipulated in the notice inviting tender may be submitted in "Tech Bid Folder" in Technical Bid Attachments section of e-tendering portal along with the Unconditional Acceptance of AAI's Tender Conditions (Performa given in page no 139 of Tender Document) failing which tender will be liable for rejection without any further notice.

**Envelope-III:-** The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit online, without changing the file name. If the BOQ file is found to be modified by the bidder, the bid will be rejected. Bidder should quote basic price without GST, GST percentage and HSN code for each item.

3. Original EMD, hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the Sr. Manager Engg. (Elect), AAI, B P I Airport, Bhubaneswar and should reach to Bid Manager before the date & time mentioned in **CRITICAL DATA SHEET**. Tender of the tenderer whose EMD and unconditional acceptance of AAI's tender conditions are not received by the time of the opening or pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained.

#### 4. Bids Opening Process is as below:-

**Envelope-I:** containing Documents for pre-qualification bid (uploaded by the contractors/firms) shall be opened as per **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal.

**Envelope-II:** Technical bid opening date shall be mentioned in **CRITICAL DATA SHEET**. (Depending on pre-qualification, any changes in the date shall be intimated through CPP portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I and Envelope-II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

**Envelope-III:** The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICAL DATA SHEET**. (**Depending on Technical Bid evaluation the date shall be intimated through CPP Portal**).

5. AAI reserves the right to accept or reject any or all application without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award of work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**
  - a) **Forfeit the entire amount of EMD submitted by the firm.**
  - b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.**
7. Consortium/JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
9. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
10. Concessions to Indian Micro and Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro and Small Enterprises) registered with DIC/ KVIC/ KVIB/ Directorate of Handicraft and Handloom etc.
11. AAI reserve the right to disallow issue of tender documents to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter or restrain / Temporary / Permanent debar by any department of AAI
12. Address for Correspondence

All completed tender documents and enquiries regarding clarification/interpretation in connection with this tender by authorised signatory shall be addressed to:

**Senior Manager (Engg.-Elect.),  
O/o-Airport Director  
Airports Authority of India  
B.P.I Airport, Bhubaneswar-751020  
Mob.- 9438308467  
E-mail: niradpatra@aai.aero**

**Sr. Manager Engg.(Elect.)  
AAI, B.P.I. Airport, Bhubaneswar  
For and on behalf of Chairman, AAI**