



Ref No. AAI/BS/ATM/e-NIT-04/2018-19

Dated: 03-04-2018

NOTICE INVITING e-TENDER (3 BOT Envelope Open Tender)

1. Item rate tenders are invited through the e-tendering portal by Asst. General Manager (ATC), O/o Airport Director, AAI, B.P.I. Airport, Bhubaneswar, Tel no-0674-2595022, on behalf of Chairman, AAI from the eligible contractors for the work of "JOB CONTRACT FOR PROVIDING BIRD & ANIMAL SCARING AND ALLIED SERVICES IN THE OPERATIONAL AREA AT Biju Patanaik International Airport, Bhubaneswar" at an estimated cost of Rs.65.12 Lakhs .Period of completion:- 12 (Twelve) Month.

The tendering process is online at NIC CPP e-portal URL address <http://etender.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home page after log in to the CPP-portal <http://etender.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DCS) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderers may also take guidance from AAI Help Desk support through path [aai.aero/tender/e-tender/help desk support](http://www.aai.aero/tender/e-tender/helpdesk).

- (i) For any technical related queries please call the Helpdesk. The 24*7 Help Desk details are as below:-
Tel: 0120-4200462, 0120-4001002, Mobile:91 8826246593.
E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regards to functioning of CPP portal the bidder may contact to the following AAI help desk number on all working days between

- ii) 08.00hrs to 20.00 hrs (Mon- Sat) 011-24632950, Ext-3512 (Six Lines), E-Mail:- eprochelp@aai.aero
- iii) 09.30 hrs to 18.00 hrs (Mon –Fri) 011-24632950 Ext-3523, E-Mail:- etendersupport@aai.aero, sanjeevkumar@aai.aero and snita@aai.aero.

- iv) 09.30 hrs to 18.00hrs (Mon- Fri)-011-24657900, E-mail:- gmitchg@aai.aero

Tender fee of Rs 1120/- (i/c GST) Non-refundable will be required to be paid offline in the form of Demand Draft from Nationalised or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender fee should reach by post /courier/ given in person to the concerned officials as mentioned in **CRITICAL DATE SHEET**. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the DATE entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule:-

CRITICAL DATE SHEET

Publishing Date	03.04.2018 , 1400 Hrs
Bid Document Download/Sale Start Date	04.04.2018 , 0930 Hrs.
Clarification Start Date	04.04.2018 , 0930 Hrs
Clarification End Date	09.04.2018 , 1800 Hrs.
Bid Submission Start Date	04.04.2018 , 0930 Hrs.
Bid Submission End Date	10.04.2018 , 1800 Hrs.
Last date and time of submission of original Demand Draft /FDR/BG against EMD and tender fee, signed hard copy of AAI unconditional Acceptance Letter.	13.04.2018 upto 1800 Hrs
Bid Opening Date(envelop –I)	16.04.2018, 1100 Hrs.
Bid Opening Date(envelop –II)	To be intimated through CPP Portal
Bid Opening Date(envelop –III)	To be intimated through CPP Portal
Tender Fee	Rs 1120/- (i/c GST) Non refundable.
EMD	Rs 1,30,240/- in the form of Demand Draft//FDR/BG.

Envelope-I: - Containing qualifying requirements of contractor / firm:-

The tenderer shall submit their application only at CPP portal <https://etender.gov.in/eprocure/app>. Tenderer /Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender Fee. Bid document may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above not be considered Hard Copy of application shall not be entertained.

Qualifying requirements of contractors /firms.

- i) Agency should have Permanent Account Number (PAN).
- ii) Agency specialized in the similar nature of work (Similar nature of work means , Providing manpower services for bird and animal hazard control or Ground handling services at any airport in India) and registered with Register of Companies/Firms/ Central Govt/State Govt as the case may be.
- iii) Should have satisfactorily completed (Phase / part completion of the scope of the work in a contract shall not be considered, however pre determined phasing of the work will be accepted) three works, each of **Rs. 26.04 Lakhs** or Two works each of **Rs. 32.56 Lakhs** or one work of **Rs. 52.09 Lakhs** in single contract of similar nature of work during last seven years ending on last date (extended date) of submission of bids in India. Client certificates for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.
- iv) Should have annualized average financial turnover of **Rs. 19.53 Lakhs** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with profit and Loss Account Statements of firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- v) Should have valid EPF & ESI registration
- vi) Should have valid GST Registration Number and submit the GST Undertaking given on (Annexure –2)
- vii) The firm should possess a valid licence/permission from local authority for procuring and storing of crackers. A firm not having this license/permission shall also be allowed to participate in the tender provided it submits an undertaking on Rs 100/- stamp paper that it shall acquire this licence/permission in its own name within thirty days of issue of work order. This undertaking will be submitted along with the application. If the agency fails to provide a valid licence /permission for procuring and storing of crackers

within 30 days of issue of work order, the work order will be cancelled, the agency will be debarred in participate in the future tender, his/her EMD will be forfeited and the tender will be cancelled.

Envelope – II: - Technical Bid containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions and EMD. Scanned copy of earnest money deposit (EMD) of value Rs 1,30,240.00 in the form of Demand Draft /FDR/BG as stipulated in the notice inviting tender may be "must be submitted in "Tech Bid Folder" in Technical Bid/ Attachments section of e-tendering portal along with Unconditional Acceptance of AAI's Tender Conditions (Performa given in page no 17, Annexure-01 of Tender Document).

Envelope – III: - The financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders as required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Original EMD, hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the Asst. General Manager (ATC), O/o The Airport Director, AAI, B.P.I. Airport, Bhubaneswar and should reach to Bid Manager before the date & time mentioned in **CRITICAL DATE SHEET**. Tender of the tendered whose EMD and unconditional acceptance of AAI's tender conditions are not received by the time of the opening of pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained. **The Bidders who neither submitted the original demand drafts against tender fee and EMD by due date & time nor found eligible for exemption from submission of tender fee & EMD, their tender application shall be summarily rejected.**

4. **Bids Opening Process is as below: -**

Envelope-I: Containing Documents for pre-qualification bid (uploaded by the contractors/ firms) shall be opened as per **CRITICAL DATE SHEET**. The intimation regarding acceptance/ rejection of their bids will be intimated to the contractors/ firms through e-tendering portal.

Envelope-II: Technical bid opening date shall be as mentioned in **CRITICAL DATE SHEET**. (Depending on pre-qualification, any changes in the date shall be intimated through CPP portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope – I and Envelope – II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/ documents within time specified by AAI, failing which tender will be liable for rejection.

Envelope-III: The financial bids of the contractors/ firms found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICAL DATE SHEET**. **(Depending on Technical Bid evaluation the date shall be intimated through CPP Portal).**

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

6. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/ Temporary/ Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award of the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect/ false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**

- a. **Forfeit the entire amount of EMD submitted by the firm.**
- b. **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/ legal action.**

7. Consortium/ JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.

8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of

India prevalent on the date of acceptance.

9. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (Para-10) of public procurement policy for MSEs Order 2012, MSEs (Micro & Small Enterprises) registered with DIC/ NSIC/ KVIC/ KVIB/ Directorate of Handicraft and handloom etc.

Sd/-

Asst. General Manager (ATC)
B.P.I. Airport, Bhubaneswar
For and on behalf of Chairman,
Airports Authority of India