



**भारतीय विमानपत्तन प्राधिकरण**  
**AIRPORTS AUTHORITY OF INDIA**

**निदेशक विमानपत्तन का कार्यालय**  
**OFFICE OF THE AIRPORT DIRECTOR**  
जम्मू विमानतल, जम्मू-180003  
Jammu AIRPORT, Jammu-180003

**तकनीकी अनुभाग**  
**TECHNICAL SECTION**

**निविदा दस्तावेज**  
**TENDER DOCUMENT**  
(No.AAI/JMU/MT-CISF/2020-21)  
(E bid no. 2020\_AAI\_39722)

**कार्य का नाम:** जम्मू विमानतल, जम्मू पर तैनात के.औ.सु.बल के  
उपयोग के लिए मासिक आधार पर वाहन  
किराये पर लेने हेतु (01 वर्ष के लिए)  
**2020-21**

**NAME OF WORK: HIRING OF VEHICLES ON MONTHLY BASIS FOR**  
**C.I.S.F. AT Jammu AIRPORT, Jammu (FOR A PERIOD OF 01 YEAR)**  
**2020-21**

# भारतीय विमानपत्तन प्राधिकरण

## AIRPORTS AUTHORITY OF INDIA

### TENDERSUMMARY

**TENDER NO. No.AAI/JMU/MT-CISF/2019-20/01**

S. NO.	ITEMS	DESCRIPTION
01.	<b>NIT NO.</b>	AAI/JMU/MT-CISF/2019-20/01
02.	<b>TOTAL NIT PAGES</b>	47 (Total Forty Seven pages )
03.	<b>NAME OF WORK</b>	“Tender for Hiring of Vehicles on Monthly Basis for CISF at Jammu Airport, Jammu (for a period of 01 year.) 2020-21.”
04.	<b>TOTAL ESTIMATED COST</b> (for One year contract)	Rs.47,48,200.00 (Excluding GST)
05.	<b>EARNEST MONEY</b>	Rs.94,964.00 (To be deposit in the form of DD/Bank Gurantee/Receipt of Fixed deposit from Nationalised/ Schedule Bank (as per RBI Schedule) in India should be drawn in favour of Airports Authority of India, Jammu.
06.	<b>COST OF TENDER DOCUMENTS</b>	Rs.1,180.00 (Including GST @ 18%) (Non- refundable) in the form of D.D. only.
07.	<b>TIME ALLOWED</b>	
(I)	<b>TENDER PUBLISHED DATE</b>	09/01/2020, 16:00 Hrs.
(II)	<b>BID DOCUMENT DOWNLOAD/SALE START DATE</b>	10/01/2020, 09:30 Hrs.
(III)	<b>BID DOCUMENT SALE END DATE</b>	10/01/2020, 09:30 Hrs.
(V)	<b>CLARIFICATION END DATE</b>	17/01/2020, 18:00 Hrs.
(VI)	<b>BID SUBMISSION START DATE</b>	10/01/2020, 09:30 Hrs.
(VII)	<b>BID SUBMISSION END DATE &amp; TIME</b>	20/01/2020, 18:00 Hrs.
(VIII)	<b>LAST DATE AND TIME TO SUBMISSION OF ORIGINAL TENDER FEE EMD (DD) AND ACCEPTANCE LETTER IN THE OFFICE OF DY. G. M. (ENGG-ELECT./TECH.), ROOM NO. 8, 1st FLOOR, ENGINEERING OFFICE, RESIDENTIAL COLONY, AAI, JAIPUR AIRPORT, JAIPUR-302029.</b>	23/01/2020, 18:00 Hrs. (Postal delay shall not be considered).
(IX)	<b>BID OPENING DATE (ENVELOPE-I)</b>	24/01/2020, 11:30 Hrs.
(X)	<b>BID OPENING DATE (ENVELOPE-II)</b>	30/01/2020, 11:30 Hrs.

**TENDER NO: No.AAI/JMU/MT-CISF/2019-20/01**

**भारतीय विमानपत्तन प्राधिकरण**  
**AIRPORTS AUTHORITY OF INDIA**

**NAME OF WORK : - HIRING OF VEHICLES ON MONTHLY BASIS  
FOR C.I.S.F. AT Jammu AIRPORT, Jammu  
(FOR A PERIOD OF 01 YEAR) 2020-21.**

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This is to certify that, this tender document contains total pages 40 Nos. (Forty only).

(Signature of Issuing Officer)

# AIRPORTS AUTHORITY OF INDIA

## SECTION – A: GENERAL INFORMATION AND GUIDELINES (GIG)

### 1. PURPOSE AND SCOPE OF TENDER DOCUMENT:

On behalf of Chairman, Airports Authority of India, **Astt. General Manager (Engg.-E), AAI, Jammu Airport, Jammu-180003** invites item rate e-tenders in three bid system, i.e. Pre-qualification cum Technical & Financial, for the work of “**HIRING OF VEHICLES ON MONTHLY BASIS FOR C.I.S.F. AT Jammu AIRPORT, Jammu (FOR A PERIOD OF 01 YEAR) 2020-21** for an estimated cost of **Rs. 47, 48,200 (Excluding GST)** under given below details.

- a) Etios/Swift Desire/ Indica Car or equivalent-Model not earlier than 2017 - 01 No. for 10 hrs per day for 07 days in a week.
- b) Tata Sumo/Bolero/Scorpio /XYLO or Equivalent – Model not earlier than 2017 - 01 No. for 16 hrs per day for 07 days in a week.
- c) DDS mini bus or equivalent. Model not earlier than 2017 - 01 No. for 16 hrs per day for 07 days in a week.
- d) Van (TATA 407 or equivalent -Model not earlier than 2017 - 01 No. for 10 hrs per day for 07 days in a week.
- e) Bus-52 Seater or equivalent-01 No. Model not earlier than 2017 - 01 No. for 18 hrs per day for 07 days in a week.

### Note:

**The contract period shall be for One year with the provision of further extension of another three months.**

2. The Firms fulfilling the following Pre-Qualifying conditions criteria are eligible to participate in the tender:

#### 2.1. EXPERIENCE:

Experience of having successfully executed work of providing similar type of vehicles to a Govt. OR Private firms during last 07 (Seven) years ending on last date (extended date) of submission of bids in India, should either of following:

Should have satisfactorily completed (Phase/part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs. 18,99,280(w/o GST)** or Two works each of **Rs. 23,74,100 (w/o GST)** or One work of **Rs. 37,98,560 (w/o GST)** in a single contract of similar nature of work during last 07(Seven) years ending on last date (extended date) of submission of bids in India.

#### 2.2 Capability:

Should have annualized average annual financial turnover of **Rs. 14, 24,460 (w/o GST)** against works executed during last three years ending on 31<sup>st</sup> March 2019. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account statement of the firm duly certified by a C.A., should be submitted along with the Pre-Qualification and Technical Bid. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firm showing work experience certificate from non-government/ non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate in support of their claim for having experience of stipulated value of work.

## 2.3 Registrations:

- i) **Should possess valid GST Registration certificate.** Agency should have valid Goods and service tax (GST) registration. Agencies whose threshold limit falls under 40 Lakhs and are not liable to take GST registration number will submit an undertaking given at page 30 (Annexure-V)
- ii) **Should possess valid Permanent Account Number (PAN) from Income tax Deptt.**

## 2.4 Fleet of Vehicles & their Valid Documents:

- 2.4.1 The Firm must have at least 06 Nos total Vehicles of all Category/Type as proposed in the tender and registered in the name of firm/ proprietor/owner. The 06 nos. vehicle will include 04 nos. vehicles as required in the tender and 02 additional vehicles (one bolero or equivalent OR one Swift or equivalent vehicle) for ensuring stand-by in case of brakedown/emergency. These Vehicles shall be either in the name of tenderer or attached to them by duly **Notarised power of attorney (POA)**. **After the award of work the tenderer must submit registered power of attorney in place of notarized POA.**
- 2.4.2 All the above vehicles (Para 2.4.1), should not be more than 02 years old 2017 ( $\pm$  01 month) on the date of Opening of Technical Bids. The Vehicles should be registered in the **Commercial use** Category. Copy of RC Book with update Fitness Certificate, RTO Tax, Insurance and Pollution under Control Certificate (if applicable) should be deposited along with the Pre-Qualification cum Technical Bid.
3. This tender document includes requirements in respect of description of work, details of end locations, delivery schedules, payment schedules etc.
4. The bidder shall assume complete responsibility for **“Hiring of Vehicles on Monthly Basis for CISF at Jammu Airport Jammu for a period of 01 year (2020-21)”**.
5. The cost of tender document shall be Rs. 1180/- (Rupees One Thousand One Hundred Eighty only) including GST and will be non-refundable. The cost of tender document shall be paid to AAI, off-line in the form of Demand Draft drawn in favour of **“Airports Authority of India, Jammu** issued from any Nationalised or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender fee should be posted or given in person to the concerned officials latest as specified in the Tender Document. The details of Demand Draft/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.
6. Following department of AAI will be carrying out the tender processing through **e-tendering**.

Department	Tender Details	Earnest Money Deposit (EMD)
Airport Director, Airports Authority of India, Jammu Airport Jammu	Tender for “Hiring of Vehicles on Monthly Basis for CISF at Jammu Airport Jammu for a period of 01 year (2020-21)”.	Rs. 94964.00

EMD of the value of **Rs. 94,964.00 (Rs Ninety Four Thousand Nine Hundred Sixty Four only)** shall be accepted in form of demand draft/Bank Gurantee/ Fixed deposit from nationalized or schedule bank (but not from cooperative of gramin bank) drawn in favour of **“Airports Authority of India, Jammu payable at Jammu. Original tender fee, original EMD and duly stamped and signed hard copy of AAI’s Un-conditional Acceptance Letter (Annx.-I) to be sent to the AGM (Engg-E.), Airports Authority of India, Jammu-180003 and should reach before the date & time of opening of pre-qualification of tender (Envelop-I).**

**Tender of the tenderer whose tender fee and EMD are not received by the time of the opening of pre-qualification of tender, their tenders will be summarily rejected. Any postal delay will not be entertained.**

**Refund of EMD:**

The refund of EMD to bidders who fail to qualify the eligibility/technical criteria shall be initiated within 07 days of their rejection. For all bidders whose financial bids are opened, the refund of EMD except of L1 bidder shall be processed within 07 days of opening of the financial bid.

**7. E-Tendering Participation Requirements:**

The tendering process is online at e-portal URL address <http://etenders.gov.in/eprocure/app>  
 Prospective tenderers are advised to get themselves acquainted for e-tendering participation requirements of the NIC CPP e-tendering portal <http://etender.gov.in/eprocure/app>.  
 For any technical assistance with regard to functioning of E-tender portal the bidder may contact to the following AAI help desk numbers between 08:00 hrs to 19:00 hrs on all working days-  
 011-24632950 Ext-3512(six lines), 011-24632950 Ext-3505  
 Email address:- [eprochelp@aai.aero](mailto:eprochelp@aai.aero),

**8. Tender Document:**

8.1 The tender document consists of three sections. The Bidder shall go through all these sections;

**Section A:** General Information and Guidelines (GIG)

**Section B:** General Conditions of contract and (GCC)

**Section C:** Special conditions of the tender document (SCC)

Bidders shall comply with each clause of all the three sections.

8.2 Bidders willing to participate may download the digitally signed tender document on-line from e-Procurement portal at <http://etenders.gov.in/eprocure/app> and submit digitally counter signed tender document on-line at the same portal.

8.3 The instructions in the tender document are binding on the bidder and submission of the tender shall imply unconditional acceptance of all the terms and conditions by the bidder.

**9. Schedule of Important Activities:**

Activity	Date
Tender Published date	09/01/2020, 16:00 Hrs.
Bid Document download/Sale start date	10/01/2020, 9:30 Hrs.
Clarification start date	10/01/2020, 9:30 Hrs.
Clarification end date	17/01/2020, 18:00 Hrs.
Bid submission start date	10/01/2020, 9:30 Hrs.
Bid submission end date	20/01/2020, 18:00 Hrs.
Last Date and Time to receive the original tender fee EMD in the office of AGM (Engg-E), AAI, CA Jammu-180003.	23/01/2020, 18:00 Hrs. (Postal delay shall not be considered).
Bid Opening Date & Time ( <b>Envelope- I</b> )	24/01/2020, 11:30 Hrs.
Bid Opening Date & Time ( <b>Envelope-II</b> )	30/01/2020, 11:30 Hrs.
<b><u>Tender fees and EMD Should be in favour of "Airports Authority of India" and payable at "Jammu".</u></b>	

10 **Transfer of Tender Document:** Tender documents are not transferable.

**11 Amendment to Tender Document:**

At any time, prior to scheduled date of submission of bids, AAI, if it deems appropriate to revise any part of this tender or to issue additional data to clarify and interpretation of provisions of this tender, it may issue addendum/corrigendum to this tender. Any such addendum/ corrigendum shall be deemed to be incorporated by this reference into this tender and binding on the bidders. Addendum /Corrigendum will be notified through NIC CPP e-Procurement portal at <http://etenders.gov.in/eprocure/app>

**12 Clarifications of Bid Documents:**

12.1 Bidders requiring any clarification of the Tender Document may submit their queries, if any through “seek clarification” tab of NIC CPP e-Procurement Portal at <http://etenders.gov.in/eprocure/app>.

12.2 Clarifications and other documents, if and when issued by AAI, shall be in relation to the tender and hence shall be treated as their extension.

12.3 AAI makes no representation or guarantee as to the completeness or accuracy of any response, nor does AAI undertake to answer all the queries that have been posted by the Bidders.

12.4 In order to provide reasonable time to bidders to take the amendment made by AAI into account for preparing their bids, AAI may, at its discretion, extend the deadline for the submission of bids suitably.

**13 Period of Validity of Bids:**

The Bids shall remain valid for **90 days** from the scheduled date of submission of bids. AAI shall summarily reject a bid as non-responsive if found valid for a shorter period. Only in exceptional circumstances, AAI may request the bidder’s consent for an extension to the period of bid validity. The request and the responses thereto shall be made in writing.

**14 Post Tender Qualification for Technical Evaluation:**

Apart from the eligibility conditions as specified in the tender, the following shall also be considered for the evaluation:

14.1 If any document submitted in ‘Pre Qualification cum Technical Bid’ is found to be false or fabricated, the EMD shall be forfeited, besides black listing of the bidder.

14.2 Airports Authority of India reserves the right to reject any or all tenders, without assigning any reasons thereof, and to call for any other details or information from any of the bidder.

**15 Tender Cost:**

Tender cost shall be of Rs.1,180/- (Rupees One Thousand One Hundred Eighty Only) i/c. GST. This shall be **payable** in the form of Demand Draft drawn in favour of Airports Authority of India payable at Jaipur as per instructions specified in a **Para 5 (GIG)** of this tender document.

**16 Composition of Bids and General Guidelines for bid process:**

16.1 Bidders shall submit their bids as per scheduled date & time through NIC CPP e-Procurement portal at <http://etenders.gov.in/eprocure/app> only.

16.2 Bidders shall submit the tender before the deadline specified in para.9 (GIG) of this tender document. NIC CPP e-procurement system shall not allow bidders to submit their tenders, after the scheduled date & time.

16.3 The Pre qualification cum Technical bids and the financial bids will be opened online by AAI at the time and date as scheduled for the same. All the Statements, documents, Certificates etc., uploaded by the bidders shall be downloaded and verified for Pre qualification cum Technical evaluation.

Tender for hiring vehicles of CISF (For 01 Year)

- 16.4 The clarifications, particulars, if any, required from the bidders, will be obtained through query provision available in NIC CPP e-Procurement Portal.
- 16.5 The result of Pre Qualification cum Technical bid evaluations shall be displayed on NIC CPP e-Procurement portal and shall be visible to all the bidders who have participated in this Tender.

**17 On-line E-Tendering General Guidelines:**

- 17.1 System shall not permit upload of bids after the scheduled time of submission.
- 17.2 The bidder may correct, modify or withdraw his bid after submission but prior to scheduled last date & time of submission of PQ cum Technical and Financial bids.
- 17.3 Subject of Clause 17.2 above, system shall not allow any bid to be modified subsequent to the scheduled time of submission of bids.
- 17.4 To assist in the examination, evaluation and comparison of bids AAI may, at its discretion ask the bidders for the clarification / confirmation of compliance of its bid. The request for clarification/confirmation of compliance and the response shall be through query provision available in NIC CPP E-Tendering portal.
- 17.5 Bidders may submit their response to AAI queries through provision of e-tendering portal only.
- 17.6 No post bid clarification /confirmation of compliance at the initiative of the bidder, shall be entertained.

**18. Fleet of Vehicles & Their Valid Documents:**

- 18.1 The Firm should submit list of Vehicles, with the details of Registration Number, Make, Model, Year of Manufacture, Road Tax Paid upto, Insurance valid upto, Fitness Valid upto, Name of Owner or duly **Notarised Power of Attorney (POA)** (If, vehicle is not in the name of tenderer). While notarised POA is acceptable for participating in the tender process but, after award of work, duly registered POA (from the O/o registrar) should be submitted mandatorily (if vehicle is not in the name of tenderer/firm).
- 18.2 All the above vehicles (Para 2.4.1), should not be more than 02 years old ( $\pm 01$  month) (i.e. should not be older than 2017) on the date of Opening of Technical Bids. The Vehicles should be registered in the **Commercial use** Category. Copy of RC Book with update Fitness Certificate, RTO Tax, Insurance and Pollution under Control Certificate (if applicable) should be deposited along with the Pre-Qualification cum Technical Bid.

**19. Following 02 envelopes shall be submitted through online at NIC CPP e-portal by the Bidder:**

Clarification needed if any may be send through e-tendering portal (seek clarifications) only up to the date and time mentioned in the schedule of important activities.

Last date & time of submission of e-bids (Envelope I & II) shall be as per schedule of important activities.

**20. Pre Qualification Cum Technical Bid Submission:**

**Envelope-I** :- Containing qualifying requirements of Contractor/Firm:-

The following documents shall be submitted on-line for Pre Qualification cum Technical Bid evaluation:

- (i) Copy of tender fee.
- (ii) Copy of Permanent Account Number (PAN) of the Tenderer.
- (iii) Copy of the **Earnest Money Deposit (EMD)** as per clause 6 of the value of **Rs. 94964.00** (Rupees Ninety Four Thousand Nine Hundred Sixty Four only) shall be accepted in form of DD/Bank Gurantee/FDR.
- (iv) Letter Indicating the capacity and authority of individual signing the Tender.
- (v) Documentary proof of providing vehicles to user agency as per eligibility criteria.

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- (vi) Satisfactory Performance Certificate from any one of the user agency.
- (vii) Photo copy of duly audited by Chartered Accountant Annual Reports/Balance Sheets/ Profit & Loss Accounts, from April 2016 to March 2019.
- (viii) Photo copy of Registration of firm for GST issued by appropriate government authority.
- (ix) Details and list of all 05 nos. Vehicles with their Registration Number, Make, Model, Year of Manufacture, Road Tax Paid upto, Insurance valid upto, Fitness Valid upto, Name of Owner or duly **Notarised Power of Attorney (POA)** (If, vehicle is not in the name of tenderer).
- (x) Proof (attested Photocopies) of all documents of vehicles as listed above and **Notarised Power of Attorney (POA)** (If, vehicles are not in the name of tenderer).
- (xi) Unconditional Acceptance of AAI's Terms & Conditions, as per enclosed Performa as per Annexure-I (i.e. declaration by Tenderer).
- (xii) Undertaking by the Proprietor of the firm on firm's letter head that Proprietor/Partners of the Firm and Firm itself were not indulging in any criminal cases in the past as per Annexure-II.
- (xiii) Should have scanned copy of duly notarized affidavit on Non-judicial stamp paper of Rs. 100/ regarding compliance of minimum wages (Annexure V), GST undertaking on firm's letterhead (Annexure-VI), scanned copy of duly notarized affidavit on Non-judicial stamp paper of Rs. 100/ regarding blacklist/ debarring of firm (Annexure-VII).
- (xiv) Digitally signed tender Document.
- (xv) **Declaration by the Contractor/Tenderer:**

The following Declaration will be submitted by the Contractor/Tenderer along with his Pre Qualification cum Technical Bid and on his letter head:

**“I/We hereby declare that none of the members of my family or my/our relatives are relative of any employee of AAI and I/We also further declare that no Director/Employee of Airports Authority of India is/are a Director/Partner of my/our Firm/Company/ Partner/Proprietor”**

Deviations, if any, from the laid down requirements of this tender shall be prepared indicating the para number and page number of the tender document in which the bidder prefers to have deviation shall be uploaded on-line during PQ and Technical bid submission, to verify the compliance. Without such reference, tender may not be considered for evaluation and is liable to be rejected.

Original documents submitted on-line at e-Procurement portal during pre qualification cum Technical Bid submission shall only be accepted for verification as per para 16.1 (GIG).

No separate documents shall be acceptable or considered by AAI.

Original documents of Financial Bid **shall not be submitted** as hard copy to AAI in any case.

## 21. **Financial Bid Submission:**

### **Envelope-II:-**

The Financial e-Bid shall be submitted in “Items” sections of e-tendering portal. Unconditional rebate i.e. header discount (%) if any is to be put in “Bid Invitation Information Price Component” section only.

The following shall be the guide lines for online submission of financial bid:

- 21.1 The Financial bid shall be submitted on-line at e-Procurement portal.
- 21.2 The submission of price schedule will be submitted as per the Annexure-IX.
- 21.3 Currency of quote shall be Indian Rupees.

- 21.4 It shall be clearly understood and noted that Financial Bid of the tender document is for pricing alone. No condition, whatsoever, shall be stipulated in this part.
- 21.5 The prices quoted by the bidder shall remain firm during the entire period of contract and shall not be subject to variation on any account, except statutory Indian Govt. taxes and levies and variation in fuel rates.
- 21.6 Tenders, in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non responsive and are liable to be rejected. If the bidder gives wrong information in his tender, AAI reserves the right to reject such tender at any stage or to cancel the Contract, if awarded and **forfeit the Earnest Money Deposit/Security Deposit.**
- 21.7 AAI reserves the right to reject any or all tenders without assigning any reason. The Financial bids of the bidders who do not qualify in Technical bid evaluation shall not be opened. AAI also reserves the right at its sole discretion not to award any order under the tender called. AAI shall not pay any cost incurred in the preparation and submission of any tender or any cost incidental to it. The documentation submitted by tenderers shall not be returned.

22 **Bids opening process is as below:-**

**Envelope-I:-** Containing Documents for pre-qualification and technical bid (uploaded by the contractors/firms) shall be opened on 24.01.2020,12:00 Hrs. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal.

23 **Evaluation of Pre qualification cum Technical Bids:**

- 23.1 To shortlist technically qualified bidders, the Pre Qualification cum Technical bids shall be scrutinized by AAI to ensure whether the same are in conformity as per **Para 20 (i to xvi)** of GIG Section-A. For this purpose the documents submitted by the bidders as required in clause 20 shall be scrutinized to ascertain whether these documents are in order and meet the requirement of AAI.
- 23.2 However AAI may seek clarification on technical details or any other information deemed necessary. Such queries raised on-line on e-Procurement portal shall be replied on-line positively by the bidder, within the time specified, failing which the evaluation shall be done on the basis of the information available.
- 23.3 At no cost to AAI, as a part of Pre Qualification cum Technical Evaluation bidders participating in this tender may be required to demonstrate operational and technical requirements or specifications, at a location considered fit by bidder in consultation with AAI.
- 23.4 AAI shall evaluate the bids to determine whether they are complete, the documents have been properly signed and the bids are in order.
- 23.5 AAI will determine the substantial responsiveness of each bid to the Bid documents. For purposes of these clauses, a substantially responsive bid is one which conforms all the terms and conditions of the Bid documents without material deviations. AAI's determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. A bid determined as substantially non-responsive will be rejected by AAI.
- 23.6 The tenders received and accepted shall be evaluated by AAI to ascertain the complete scope contained in the tender document.

24. **Opening of the Financial Bids:**

- 24.1 Financial Bids of those bidders who qualify in Pre Qualification cum Technical bid evaluation shall be opened by AAI. Venue, Date and time of opening of financial bid shall be notified to successful bidders through NIC CPP e-procurement Portal. Bidders may present at the venue during opening of financial Bid.

Tender for hiring vehicles of CISF (For 01 Year)

- 24.2 No correspondences/ representations shall be entertained from the bidders after opening of Financial Bid of the Tender on tendering process.
- 24.3 Date of submission and opening of tender can be extended on sole discretion of the Competent Authority.
25. **Evaluation of Financial bids:**
- 25.1 The tenders shall be compared on the basis of prices quoted by the bidders for Hiring of various types of vehicles. **The amount indicated in the pricing schedule for each type of vehicles shall be taken for price comparison for work out L-1. The Rates offered for Extra Km will not be considered for workout L-1.**
- 25.2 AAI's decision in the evaluation process shall be final and binding on all Bidders.
26. **Award of contract:**
- 26.1 The acceptance of the tender shall be intimated to the successful bidder(s) by AAI through Fax/ letter/telephone/ e- mail etc.
- 26.2 AAI shall be the sole judge in the matter of award of contract and the decision of AAI shall be final and binding.
- If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through collaboration folder in e-tendering portal. The bidder shall upload the requisite clarification/documents with in time specified by AAI, failing which tender will be liable for rejection.
27. Consortium/Joint Venture companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
28. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directives of Govt. of India prevalent on the date of acceptance.
29. If the entity participating in any of the tenders is a private or public limited company, partnership firm or proprietary firm and any of the Directors/Partners/Proprietors of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.

Airport Director,  
AAI, Jammu Airport.

**CHECK LIST****(To be submitted by applicants along with Envelope-I).**

कार्य का नाम: जम्मू विमानतल, जम्मू पर तैनात के.औ.सु.बल के उपयोग के लिए मासिक आधार पर वाहन किराये पर लेने हेतु (01 वर्ष के लिए) 2020.21.

**NAME OF WORK:- HIRING OF VEHICLES ON MONTHLY BASIS FOR C.I.S.F. AT JAMMU AIRPORT JAMMU. (FOR THE PERIOD OF 01 YEAR) 2020-21**

**CHECK LIST**

**NAME OF WORK: - Hiring of vehicles on contract basis for CISF duties at Civil Airport Jammu.**

Sl. No.	Name of Tenderers Eligibility Criteria	Documents Attached / Details	Preference Page No.
<b>1</b>	<b>Envelope I shall contain scanned copy of</b>		
1.1	Tender Fee Rs. 1180/-	DD No. _____ Date _____ Name _____ of _____ Bank _____	
1.2	EMD Rs. 94,964 /-	DD No. _____ Date _____ Name _____ of _____ Bank _____	
1.3	Unconditional acceptance letter	As per Annexure I on page no. 25 of tender document.	
<b>2</b>	<b>The other document should be as detailed below:</b>		
2.1	Letter of authority to sign. tender		
2.2	Satisfactory Completion / Performance Certificate		
2.3	Annual Turn Over F.Y. 2016-17 F.Y. 2017-18 F.Y. 2018-19		
2.4	PAN number		
2.5	GST number or Undertaking given at Annexure-V at page-30		

2.6	<b>The details of Vehicles : -</b>		
2.6.1	<b>1. One no. Etios/ Swift Desire/ Indica car or Equivalent</b>		
2.6.1 (a)	Registration No.		
2.6.1 (b)	Model/ Yr. of Manufacture		
2.6.1 (c)	Road Tax Paid upto		
2.6.1 (d)	Insurance valid upto		
2.6.1 (e)	Fitness valid upto		
2.6.1 (f)	Name of owner		
2.6.1 (g)	Power of Attorney Date (If, not in the name of Tenderer) & Duly Registered.		
2.6.2	<b>2. One no. TATA SUMO/ Bolero/ Scorpio/ XYLO or equivalent,</b>		
2.6.2 (a)	Registration No.		
2.6.2 (b)	Model/ Yr. of Manufacture		
2.6.2 (c)	Road Tax Paid upto		
2.6.2 (d)	Insurance valid upto		
2.6.2 (e)	Fitness valid upto		
2.6.2 (f)	Name of owner		
2.6.2 (g)	Power of Attorney Date (If, not in the name of Tenderer) & Duly Registered.		
2.6.3	<b>3. one (01) vehicle (DDS mini bus or equivalent</b>		
2.6.3 (a)	Registration No.		
2.6.3 (b)	Model/ Yr. of Manufacture		
2.6.3 (c)	Road Tax Paid upto		
2.6.3 (d)	Insurance valid upto		
2.6.3 (e)	Fitness valid upto		
2.6.3 (f)	Name of owner		
2.6.3 (g)	Power of Attorney Date (If, not		

Tender for hiring vehicles of CISF (For 01 Year)

	in the name of Tenderer) & Duly Registered.		
2.6.4	4. one (01) Pick up Van (TATA 407 or equivalent		
2.6.4 (a)	Registration No.		
2.6.4 (b)	Model/ Yr. of Manufacture		
2.6.4 (c)	Road Tax Paid upto		
2.6.4 (d)	Insurance valid upto		
2.6.4 (e)	Fitness valid upto		
2.6.4 (f)	Name of owner		
2.6.4 (g)	Power of Attorney Date (If, not in the name of Tenderer) & Duly Registered.		
2.6.5	5. One no. Bus- 52 Seater or Equivalent		
2.6.5 (a)	Registration No.		
2.6.5 (b)	Model/ Yr. of Manufacture		
2.6.5 (c)	Road Tax Paid upto		
2.6.5 (d)	Insurance valid upto		
2.6.5 (e)	Fitness valid upto		
2.6.5 (f)	Name of owner		
2.6.5 (g)	Power of Attorney Date (If, not in the name of Tenderer) & Duly Registered.		
3.0	Attested photo copies of all documents of vehicles listed above in para 2.6		Photo copy of all documents enclosed YES/NO
4.0	Unconditional acceptance (Annexure-I)		On Firms letter head(Enclosed) YES/NO
5.0	Undertaking for Criminal cases (Annexure-II)		On Firms letter head(Enclosed) YES/NO
6.0	Digitaly signed tender document.		Submitted. YES/NO
7.0	Declaration for relatives (On Firms letter head) as per GIG para 20(xv)		On Firms letter head(Enclosed) YES/NO
8.0	Affidavit payment of minimum wage on Rs. 100/- Non judicial stamp		Submitted. YES/NO

	<b>paper. (Annexure - V)</b>		
9.0	Undertaking regarding registered under GST (Annexure-VII)		Submitted. YES/NO
10.0	Undertaking regarding Debarred/blacklist on Rs. 100/- Non judicial stamp paper. (Annexure - VIII)		Submitted. YES/NO
11.0	<b>Envelope II shall contain scanned copy of</b>		
11.1	Price/ financial e-bid	To be quoted on line through CPP portal <a href="http://www.etenders.gov.in">www.etenders.gov.in</a>	
12.0	Details of any other information		

### DECLARATION

I/We, ( \_\_\_\_\_ ) hereby declare that the documents submitted/enclosed for the tender are true to the best of my/our knowledge and belief. I/We further undertake that in case any of the documents submitted by me/us, is found to be forged/false at any stage, I/We may be debarred from AAI for taking participation in all future AAI works, my/our EMD may be forfeited & any other suitable action may be taken against me/us as deemed fit by AAI.

Place:

Date:

Signature

Authorized Signatory of the contractor/Firm

**भारतीय विमानपत्तन प्राधिकरण**  
**AIRPORTS AUTHORITY OF INDIA**

जम्मू विमानतल, जम्मू  
**JAMMU AIRPORT, JAMMU**

**अनुभाग-ब: करार की सामान्य शर्तें**

**SECTION -B: GENERAL CONDITIONS OF CONTRACT (GCC)**

1. निविदा दस्तावेजों की समरी में दर्शाये गये कार्यों हेतु अध्यक्ष, भारतीय विमानपत्तन प्राधिकरण की ओर से निविदाएं आमंत्रित की जाती हैं।  
Tenders are invited on behalf of the Chairman, Airports Authority of India for the work as mentioned in the summary of tender document.
2. निविदा निर्धारित प्रपत्र में भरी होनी चाहिए।  
The Tender shall be in the prescribed form.
3. निविदाएं "दो लिफाफों" की व्यवस्था के आधार पर निविदा आमंत्रण सूचना विवरण के अनुसार आमंत्रित की जाती है।  
Tenders are invited on the basis of two bid system as detailed in NIT.
4. अनुबंध की अवधि एक साल की होगी जिसे भा.वि.प्रा. के विवेक पर अगले तीन माह के लिए बढ़ाया जा सकता है।  
The time period of contract shall be for one year and extendable for further three months on the discretions of AAI.
5. एक ठेकेदार द्वारा समान कार्य के लिए एक से अधिक निविदा नहीं भरी जानी चाहिए।  
A Contractor shall not submit more than one Tender.
6. दो या दो से अधिक प्रतिष्ठानों का कोई व्यक्ति स्वामित्व या साझेदार के रूप में उसी काम के निष्पादन में रुचि रखता है और निविदाएं भरता है तो ऐसी सारी निविदाएं निरस्त कर दी जायेंगी।  
No two or more concerns/firms in which an individual is interested as Proprietor and/or Partner shall tender for the execution of the same works, if they do so, all such tenders shall be liable to be rejected.
7. निदेशक, भारतीय विमानपत्तन प्राधिकरण, जम्मू विमानतल जम्मू-180003 ही निविदा स्वीकार करने वाले अधिकारी होंगे और आगे इस अनुबंध के बाबत उन्हीं से पत्राचार किया जायेगा।  
The Airport Director, Airports Authority of India, Jammu Airport Jammu -180003 shall be the Accepting Officer herein after referred to as such for the purpose of this contract.
8. निविदाकर्ता द्वारा निविदा प्रस्तुत किए जाने का आशय यह होगा कि उसने इस सूचना एवं निविदा के सभी दस्तावेजों को पढ़ लिया है और किये जाने वाले कार्यों के क्षेत्र और विशिष्टियों, शर्तों, स्थानीय दशाओं एवं विशिष्ट कार्य निष्पादन की प्रकृति एवं वहन किये जाने वाले अन्य पहलुओं की उसे जानकारी है।  
Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the job to be done and of conditions and local conditions and other factors bearing on the execution of the nature of specified job.
9. सभी दरें प्राईज बिड BOQ में दी जानी चाहिए।  
All rates shall be quoted in Price Bid BOQ only.
10. इस मद दर निविदा में केवल दी गयी दरों पर ही विचार किया जायेगा। किसी भी निविदा में दी गयी दर से कम या अधिक प्रतिशत होने पर निविदा निरस्त किए जाने योग्य होगी।  
In this item rate tenders, only rates quoted shall be considered. Any tender containing percentage below/ above the rates quoted is liable to be rejected.
11. निविदा स्वीकार करने वाला सक्षम प्राधिकारी संविदा देने की सूचना लिखित रूप में सफल बोलीकर्ता को देंगे। सफल बोलीकर्ता के साथ लिखित में संविदा करेंगे। सामान्यतः तकनीकी रूप एवं उपयुक्त न्यूनतम दर उद्धृत करने वाले योग्य एवं संस्तुत निविदाकर्ता को ही कार्यादेश जारी किया जायेगा। इस संबंध में स्वीकार करने वाले प्राधिकारी ही मुख्य निर्णायक होंगे। स्वीकार करने वाले प्राधिकारी न्यूनतम दरें मंजूर करने या कोई भी निविदा या उनके निर्णय का कारण देने के लिए बाध्य नहीं हैं।

Notification of award of contract will be made in writing to the successful bidder by the Accepting Authority. The contract will normally be awarded to the technically qualified and responsive Bidder offering lowest evaluated bid in technically are commonly conformity with the requirements of the specifications and contract documents. The Accepting Authority shall be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or any tender or to give any reason for his decision.

12. एक अनुक्रियाशील निविदाकार वो है जो मूल्य संधारित दरें प्रस्तुत करता है और निविदा की निबंधन एवं शर्तों एवं करार दस्तावेजों को बिना किसी मुख्य आशोधन के स्वीकार करता है ।  
A responsive bidder is one who submits priced bid and accepts all terms and conditions of the specifications and contract documents without any major modifications.
- 12.1 निविदा दस्तावेजों और विशिष्टियों में अपेक्षित मुख्य आशोधन जो कि काम पूरा करने की अवधि, गुणवत्ता, मात्रा को किसी प्रकार से प्रभावित करता है अथवा भारतीय विमानपत्तन प्राधिकरण के अधिकारों अथवा बोलीकर्ता के दायित्वों, जिम्मेदारियों को किसी प्रकार से सीमित करता है, निविदा की निबंधन एवं शर्तों में किसी प्रकार का आशोधन जो कि भारतीय विमानपत्तन प्राधिकरण को स्वीकार्य नहीं है को आशोधन करने के लिए मुख्य आशोधन माना जाएगा ।
- 12.1 A major modification is one which affects in any way, the quality, quantity and period of completion of the work or which limits in any way the responsibilities OR liabilities of the Bidder or any right of AAI as required in the specifications and contract documents. Any modification in the terms and conditions of the tender, which are not acceptable to AAI, shall also be treated as a major modification.
- 12.2 निविदाकार को अनुक्रियाशील बोली देनी चाहिए, ऐसा नहीं करने पर उसकी निविदा निरस्त किए जाने योग्य होगी ।
- 12.2 A tenderer shall submit a responsive bid, failing which his tender will be liable to be rejected.
13. निविदा स्वीकार किए जाने पर बयाना राशि को जमानती राशि का एक हिस्सा माना जायेगा ।  
On acceptance of tender earnest money will be treated as part of the security.
14. भारतीय विमानपत्तन प्राधिकरण असफल निविदाकर्ताओं की बयाना राशि जिस किसी को भी देय होगी वापस कर देगा ।  
Airports Authority of India will return the earnest money, where ever applicable, to every unsuccessful tenderer
15. निविदा स्वीकार हो जाने पर, निविदाकार या उसके प्रत्यायित प्रतिनिधि की जिम्मेदारी होगी कि वह भारतीय विमानपत्तन प्राधिकरण से आगे के निर्देश प्राप्त करे ।  
On acceptance of the tender, the name of the accredited representative (s) of the contractor who would be responsible for taking instructions from Airports Authority of India.
16. इस निविदा के संबंध में लगने वाले सभी कर निविदाकार द्वारा दिये जायेंगे, जिनकी कटौती स्रोत पर ही की जा सकती है । इस संबंध में भारतीय विमानपत्तन प्राधिकरण किसी भी प्रकार की दावेदारी पर विचार नहीं करेगा । ठेके की यह सूचना भी ठेका दस्तावेजों का एक हिस्सा होगी ।  
Taxes as applicable in respect of this contract shall be payable by the contractor and may be deducted at source. Airports Authority of India will not entertain any claim whatsoever in this respect.
17. यह निविदा प्रपत्र करार दस्तावेज/एग्रीमेंट का भाग होगा ।  
This tender document shall form part of the contract document/agreement.
18. सभी निविदादाता, निविदा पर हस्ताक्षर करने वाले व्यक्ति की क्षमता और प्राधिकार का उल्लेख अवश्य करेंगे ।

All the tenderers must indicate the capacity & authority of the individual signing tender.

Airport Director,  
Airports Authority of India,  
Jaipur Airport, Jaipur-302029

**भारतीय विमानपत्तन प्राधिकरण**  
**AIRPORTS AUTHORITY OF INDIA**  
जम्मू विमानतल, जम्मू  
**JAMMU AIRPORT, JAMMU**

**अनुभाग-स : संविदा की विशेष निबंधन एवं शर्तें**

**SECTION –C: SPECIAL TERMS & CONDITIONS OF CONTRACT (SSC)**

कार्य का नाम: जम्मू विमानतल, जम्मू पर तैनात के.ओ.सु.बल के उपयोग के लिए मासिक आधार पर वाहन किराये पर लेने हेतु (01 वर्ष के लिए) 2020.21

**NAME OF WORK: - HIRING OF VEHICLES ON MONTHLY BASIS FOR C.I.S.F. AT JAMMU AIRPORT JAMMU. (FOR THE PERIOD OF 01 YEAR) 2020.21**

1. **कार्य क्षेत्र में निम्नलिखित शामिल हैं:**

**Work Scope and Conditions covers the following**

1.1 **निम्नलिखित विवरण के अनुसार किराये पर वाहन उपलब्ध करवाना :-**

- a) Etios/Swift Desire/ Indica Car or equivalent-Model not earlier than 2017 - 01 No. for 10 hrs per day for 07 days in a week.
- b) Tata Sumo/Bolero/Scorpio /XYLO or Equivalent – Model not earlier than 2017 - 01 No. for 16 hrs per day for 07 days in a week.
- c) DDS mini bus or equivalent. Model not earlier than 2017 - 01 No. for 16 hrs per day for 07 days in a week.
- d) Van (TATA 407 or equivalent -Model not earlier than 2017 - 01 No. for 10 hrs per day for 07 days in a week.
- e) Bus-52 Seater or equivalent-01 No. Model not earlier than 2017 - 01 No. for 18 hrs per day for 07 days in a week.

1.1 **Providing vehicles on hire as per details given below:-**

- a) Etios/Swift Desire/ Indica Car or equivalent-Model not earlier than 2017 - 01 No. for 10 hrs per day for 07 days in a week.
- b) Tata Sumo/Bolero/Scorpio /XYLO or Equivalent – Model not earlier than 2017 - 01 No. for 16 hrs per day for 07 days in a week.
- c) DDS mini bus or equivalent. Model not earlier than 2017 - 01 No. for 16 hrs per day for 07 days in a week.
- d) Van (TATA 407 or equivalent -Model not earlier than 2017 - 01 No. for 10 hrs per day for 07 days in a week.
- e) Bus-52 Seater or equivalent-01 No. Model not earlier than 2017 - 01 No. for 18 hrs per day for 07 days in a week.

1.2 **भाड़े वाले वाहनों का नियमित रख-रखाव**

Regular maintenance of the hired vehicles.

1.3 **किराये के वाहन को चालक एवं ईंधन उपलब्ध कराना, उपलब्ध कराए जाने वाले वाहनों के उपर नारंगी रंग की ऑब्सट्रक्शन लाईट प्रदान कराना एवं आवश्यकतानुसार भा.वि.प्रा द्वारा प्रदान किये जाने वाले वॉकी-टॉकी बेस सेट या अन्य उपकरण वाहनों में लगाए जाएंगे।**

Provide fuel, driver for the hired vehicles. Also, amber colored flashing/rotating obstruction light will have to be provided on top of all the vehicles provided. If required, walkie-talkie base sets or any other equipment (provided by AAI) essential for use of vehicle in operational area will have to be installed (in the vehicles provided) at his own cost by the contractor.

- 1.4 वाहन अच्छी स्थिति में, अच्छी तरह से साफ-सफाई की गई हो एवं उनका रखरखाव भली भाँति किया गया हो । वाहन में आरटीओ संबंधी दस्तावेज मय प्रदूषण प्रमाण पत्र, काम्प्रेहेन्सिव बीमा पालिसी, मिनी फायर एक्सटिंगुशर एवं प्राथमिक उपचार बॉक्स हमेशा रखने होंगे ।  
Carrying out all type of daily and other Schedule Maintenances, all type Major OR Minor repairs, fueling of vehicles, Cost on account of change/replacement of any spare Parts, Tyres, batteries, Lubricants, maintaining of vehicles interior as per AAI's directive /standards, expenditures on account of Drivers salaries,their Uniform, and also on account of obtaining and maintaining of road tax, all kind of permit, licenses,Insurances and any other Govt.Taxes and levies etc (except for which a specific clause/provision is mentioned in the Tender Form) The vehicles should be in good working condition, hygienically cleaned and well maintained. The vehicle should always have the valid RTO related documents, including PUC, Comprehensive Insurance Policy, Mini Fire Extinguisher and First Aid Box will be kept in the vehicle for unforeseen emergencies.
- 1.5 भारतीय विमानपत्तन प्राधिकरण, जम्मू विमानतल जम्मू पर के.ओ.सु.बल द्वारा सुरक्षा संबंधी कार्यों हेतु वाहनों को प्रयोग में लिया जाना है ।  
The vehicles are required for use at Jammu Airport Jammu for CISF security work duty.
- 1.6 मॉडल 2017 ( $\pm$  1 माह) से पूर्व निर्मित वाहनों को स्वीकार नहीं किया जायेगा। वाहन संबंधित दस्तावेजों के साथ कॉमर्शियल रजिस्टर्ड होने चाहिये ।  
Any vehicle having year of manufacturing prior to 2017 ( $\pm$  01 Month) will not be accepted. The vehicles shall be with Commercial Registration with related documents.
- 1.7 किराये पर लिये गये सभी वाहन के.ओ.सु.बल की ड्यूटी पर तैनात करने होंगे ।  
All vehicles provided shall be under full time hire charter as per BOQ for CISF duty .
- 1.8 किसी वाहन के खराब हो जाने /उनके रखरखाव के एवज् में अन्य कोई वाहन उपलब्ध करवाने हेतु निविदाकार को भारतीय विमानपत्तन प्राधिकरण से पूर्व अनुमति लेनी होगी ।  
The contractor shall take prior permission of AAI for substitution of any vehicle in case of breakdown/ maintenance.
- 1.9 संविदा प्रस्तुत करने वाले के अपने स्वयं या फर्म के नाम पर वाहन हो अथवा फर्म अथवा निविदाकार के पक्ष में नोटरीकृत पावर ऑफ एटोर्नी ।  
The intending contractor should own the vehicles in his name or of the firm or under duly notarised power of attorney in favour of the contractor.
- 1.10 वाहन के दिन-प्रतिदिन संचालन के संबंध में समन्वय करने हेतु निविदादाता संपर्क अधिकारी/ पर्यवेक्षक का नाम अवश्य देवें ।  
Contractor must name his liaison officer/ representative to be available for coordination in connection with day to day running of the vehicle.
- 1.11 नियमित रूप से चलने वाले वाहन के खराब होने अथवा दुर्घटनाग्रस्त होने अथवा अन्य किसी तात्कालिक आवश्यकता से वाहन को वापस लेने पर निविदादाता तत्काल उसी प्रकार का वाहन उपलब्ध करवाने के लिए उत्तरदायी होगा। इस प्रकार के प्रतिस्थापन की सूचना भारतीय विमानपत्तन प्राधिकरण को उसी दिन प्रस्तुत करनी चाहिए ।  
In case of breakdown, accident or any other exigencies involving any regular vehicles, the contractor will be liable to provide replacement of the same with comparable quality immediately. The details of any such substitution shall be submitted to AAI, on the same day.
- 1.12 निविदाकार की जिम्मेदारी होगी कि समय-समय पर वाहनों को तैनात करने के लिए विनिर्दिष्ट किए गए समय का दृढ़ता से पालन करें।  
It shall be responsibility of contractor to adhere to the timings as specified from time to time for deployment of vehicles.
- 1.13 Any vehicle which may primarily be meeting the above age norms but the same if, not found to be in good mechanical and physical condition, having Dirty/bad Exteriors OR Interiors, Vehicle with Peeled Off Paint,Scratches,Dents on the Body, Torn/Dirty Seat Covers etc will not be accepted.

- 1.14 During the Period of contract the mechanical and physical condition of the Vehicles will be in accordance to the directives of the Airport Director, AAI, Jammu Airport Jammu, OR his authorized Representative and his instructions will be binding to the Contractor.
- 1.15 निविदाकार एयरपोर्ट प्रवेश पत्र जो कि बीसीएस से जारी होगा, आई ए एफ प्रवेश पत्र के लिए आवश्यक चरित्र प्रमाण पत्र एवं पुलिस सत्यापन का प्रबंध करेंगे तथा जो भी फीस आदि हो उनका भुगतान करेंगे । चालक का ड्राइविंग परमिट एवं एयरपोर्ट के प्रचालन क्षेत्र में वाहन प्रवेश परमिट का भी प्रबंध करेंगे तथा जो भी फीस आदि हो उनका भुगतान करेंगे ।  
The Contractor shall arrange Character & Incident verifications & pay the fees required for Airport Entry Pass issued by BCAS and IAF, necessary Driving Permit from the concerned Airport officials in respect of MTD & Vehicle Entry Permit & pay the fees as required for use of Vehicles inside Operational areas of the Airport, as applicable.
- 1.16 The Security Clearance in respect of the Agency and their Partner/Proprietor should be submitted before entering into the contract. If any criminal case against the agency, their Partner/Proprietor found during the course of contract, the same will be terminated immediately and no Airport Entry Passes will be issued to their Proprietor and Staff which are engaged for duty. In such case Security Deposit shall be forfeited. The agency should submit the undertaking as per Annexure-II.**
- 1.17 The contractor should quote the rates very carefully in Bill of Quantities (BQQ) considering current rates of minimum wages for duty on all vehicles & all statutory requirements as detailed below. Quoted rates by the contractor should include following cost components:-
- a) Current minimum wages rates as prescribed by the CLC for class 'B' city (Jammu).
  - b) Extra payment for 03 National Holidays.
  - c) Total Cost of uniform & shoes.
  - d) Cost of consumables, AEP & ADP charges.
- 1.18. The price quoted shall be firm inclusive of minimum wages, uniform expenses, AEP/ADP charges, National Holidays and contractor profit etc. for the contract period and **excluding GST, PF, ESI and Bonus contribution of employer** which will be reimbursed to the contractor as per actuals on submission of documentary evidence. In case of any increase in minimum wages during the contract period, same shall be reimbursed to contractor on production of documentary evidence. No additional payment such as contractor profit will be reimbursed due to increased wages.
- 1.19 The contractor has to ensure that in any case the wages paid to the drivers should not be less than current minimum wages as prescribed for Class B city (Jammu) and to be paid up to seventh of every month with pay slip.
- 1.20 The contractor shall intimate UAN, PF account number and ESI registration number for his all employees after award of work and shall continue to have valid PF account number and ESI registration number till actual completion of contract.
- 1.21 Before deploying the worker, contractor shall submit declaration form duly signed by worker and counter signed by employer along with qualification certificate, experience certificate, valid police verification, valid Driving License, valid Aadhar card and latest color photo (with white background) etc. to Manager (Engg./Technical) for verification.
- 1.22 The contractor has to pay bonus @8.33% on actual payment made to each worker which will be reimbursed on submission of documentary evidence. In case of non payment of Bonus by contractor, penalty will be levied as deemed fit by AAI.
- 1.23 The Contractor has to make extra i.e. double payment for performing duties on all 03 National Holidays to each worker.

- 1.24 The contractor has to provide winter and summer uniform i/c shoes (all of reasonable quality) for all workers on duty. In case workers are found not wearing uniform, penalty @100/- per person/per day shall be imposed. The details of uniform shall be as under.
- Two Pants and two shirts every year.
  - One number of full sleeve woollen Jersey every year.
  - One pair of leather shoes with two pair of socks every year.
  - One high visibility reflective Jacket (To be worn compulsorily when working in Operational area).

## 2. **लॉग बुक** **LOG BOOKS**

- 2.1 भारतीय विमानपत्तन प्राधिकरण द्वारा विभिन्न वाहनों के लिए संविदाकार को उपलब्ध करायी गई लॉग बुक / ट्रिप शीट में वाहन के चलने का सत्यापन करने के लिए किमी. का रिकार्ड रखें। अगर वाहन का माइलोमीटर खराब हो जाता है तो इस स्थिति में की गई यात्रा की दूरी भारतीय विमानपत्तन प्राधिकरण द्वारा सुनिश्चित की जायेगी तथा इस मामले में प्राधिकरण का फैसला ही अन्तिम एवं मान्य होगा। निविदाकार इस प्रकार के खराब माइलोमीटर (Milometer) की मरम्मत/बदली एक दिन में करेंगे या निर्धारित प्रतिदिन की दरें देय होंगी।
- 2.1 The log book/Trip sheets provided by AAI, for the purpose of various vehicles will be maintained by the contractor to record kms. Covered for verification. In case of failure of km.reader, the actual distance traveled shall be assessed by AAI, whose decision in this regard shall be final and binding. The contractor shall repair/ replace such km. reader with in one day or otherwise pro-rata Km per day will be paid.
- 2.2 The contractor/his drivers shall always maintain all valid & desirable documents/records with them at the work site & provide them for verification/inspection of the authority concerned whenever demanded.
- 2.3 Contractor OR his employee at site will remain the log book/record of the vehicle for daily deployment. This record/log book should be every day got signed by the user of CISF & which will be used as base for release of contractor's monthly payment.
- 2.4 It is the responsibility of the contractor to safe guard the log book/trip sheets and to properly/correctly fill up the entries of all the columns in the log book/trip sheets on completion of each trip and get it signed by the user.
- 2.5 The Original log book/trip sheets with one photo copy of the same will be deposited with AAI at the end of the Month alongwith Contractor's bills for payment.

## 3. **Inspection of site:**

The Contractor shall be deemed to have satisfied himself as to the nature of the site of work, local facilities of access availability etc. and all other matters affecting his prices for the execution and completion of work. He is required to make himself fully acquainted with the nature and scope of works to be carried out.

## 4. **Sufficiency of tender:**

The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works to be carried out which would cover all his obligations under the contract, and all matters and things necessary for the proper completion and maintenance of the works to be carried out.

5. निविदाकार, उनके रिप्रेजेंटेटिव, एजेंट एवं कर्मी :

### **Contractor's Representatives, Agents and workmen:**

- 5.1 निविदाकर्ता को निविदा के साथ चैक लिस्ट में वाहनों का पूर्ण विवरण प्रस्तुत करना होगा।  
The contractor should furnish full particulars of the vehicles in Check List along with the Tender.

- 5.2 समय-समय पर लागू कानूनों के तहत आय कर एवं अन्य करों की कटौती अधिनियम में की गई व्यवस्थाओं के अनुसार निविदाकर्ता के बिल से कर ली जाएगी।  
Income tax or any other taxes as applicable from time shall be deducted as per provisions of the act from the bill of contractor.
- 5.3 मोटर वाहन अधिनियम के लागू होने की तिथि से बनाये गये नियमों के अधीन सभी बाध्यताओं और प्रतिबंधों के अनुपालन की जिम्मेदारी निविदाकार की होगी।  
Contractor shall be responsible for compliance with all obligations and restrictions imposed under the Motor Vehicle Act and rules made there under as applicable on date.
- 5.4 निविदाकर्ता द्वारा वाहनों पर नियुक्त किए गए कार्मिकों के द्वारा हवाई अड्डे के प्रचालन क्षेत्र के अन्दर अथवा प्रचालन क्षेत्र के बाहर किए गए किसी कार्य/दुर्घटना के लिए निविदाकर्ता जिम्मेदार होगा।  
The contractor shall be responsible for the acts/and accidents committed by the person employed by him either inside or outside operational area of Airport.
- 5.5 इस संविदा के द्वारा दिए गए कार्य की वजह से संविदाकार के कार्मिकों के द्वारा तृतीय पार्टी अथवा केन्द्रीय प्राधिकारी अथवा किसी भी राजनीतिक उपसंभाग के द्वारा उठने वाले सभी दावों, मुकदमों अथवा कार्यवाही, कानूनों, विनियमों अथवा अपेक्षाओं का उल्लंघन निविदाकार के द्वारा किये जाने से भारतीय विमानपत्तन प्राधिकरण के विरुद्ध केन्द्रीय, राज्य सरकार अथवा स्थानीय प्राधिकारियों के द्वारा पेनल्टी लगायी जाती है तो उसकी देयता से होने वाली क्षति की पूर्ति और अपने को निरपराध साबित करने के लिए संविदाकार प्रतिवाद करेगा।  
The contractor shall defend, indemnify and hold harmless from any liability of penalty which may be imposed by the central, state or local authorities by reason of any violation by the contractor or such laws, regulation or requirements and also from all claims, suits or proceedings that may be brought against the AAI arising under, growing out of or by reason of the work provided for by this contract whether brought by employees of contractor, by third parties or by central authority or any political subdivision thereof.
- 5.6 The contractors shall employ only Indian Nationals and verify their antecedents and loyalty before employing them on the work. He shall ensure that no person of doubtful antecedent and nationality is in any way, associated with the works.
- 6 Bye Laws:**  
The contractor shall comply with all bye-laws and regulations of local and other statutory Govt. authorities having jurisdiction over the works to be carried out/services to be provided and shall be responsible for payment of all fees and other charge and for giving and receiving of all necessary notices and keep the Airport Director or his successor in the office, informed of the said compliance with the bye- laws, payment made notices issued and received.
- 7 Rates:**
- 7.1 The quoted rates will be free from all rise & fall in the market rates throughout the validity of the contract except for variation in Government duties, levies & taxes as applicable on time and will be paid on actual basis.
- 7.2 GST or any other tax which will be applicable on AAI being Service taker, will be paid on actual with the contractor payment, provided they are claimed in the contractor bill.
- 7.3 Rates should be valid for acceptance for 90 days after submission of Pre-Qualification, Technical and Financial Bids.**

**8. जुमाने**  
**PENALTY**

- 8.1 किसी वाहन के खराब होने पर निविदाकार तत्काल एक घण्टे के अन्दर दूसरा वाहन उपलब्ध करवायेगा। वाहन उपलब्ध करवाने में पहले 02 घण्टे के लिए असफल रहने पर इस प्रकार की हरेक घटना पर प्रति घण्टे भारतीय विमानपत्तन प्राधिकरण रुपये 100/- की कटौती करने का हकदार होगा जो कि अधिकतम रुपये 500/- प्रतिदिन होगी।

In case of breakdown of any vehicle, the contractor shall immediately replace the vehicle within one hour. Failure to replace the vehicle after initial 02 Hrs, will entitle AAI to deduct an amount of Rs. 100/- per hrs, per vehicle subject to max of Rs. 500/- per day from the monthly bills/security deposit or any other dues of the Contractor, at each such occasion.

- 8.2 मांगे गये वाहन समय पर रिपोर्ट न करके 30 मिनट से अधिक की देरी पर रिपोर्ट करता है तो टेन्डर देने वाला इस प्रकार की हरेक घटना के घटने पर भारतीय विमानपत्तन प्राधिकरण को रुपये 150/- की राशि अदा करेगा जो कि उसके मासिक बिलों / जमानत राशि या अन्य किसी बकाये से काट ली जाएगी।

In case the vehicle reports later than by 30 minutes of the time, it was requisitioned for, the tenderer shall pay an amount of Rs. 150/- for each occurrence to the AAI and the amount will be deducted from the monthly bills/ security deposit or any other dues.

- 8.3 यदि वाहन किसी दिन रिपोर्ट नहीं करता है / नहीं आता है तो उस दिन भाड़े पर लिए गए भाड़े की औसत दर के अतिरिक्त रुपये 500/- का दण्ड भी लगाया जाएगा।

In case the vehicle does not report at all on any day a sum of Rs. 500/- will be imposed as penalty in addition to deduction of pro-rata hiring charge for the day.

- 8.4 वाहन का उपयोग करने वाले व्यक्ति को बिना बताये यदि ड्राइवर कार्यस्थल से गायब रहता है तो ऐसे प्रत्येक अवसर के लिए रुपये 50/- की पेनल्टी लगाई जायेगी।

If a Driver while on duty misses from the site without intimation to the user, penalty of Rs. 50/- will be imposed per occasion and the will amount be deducted from the monthly bills/ security deposit or any other dues.

- 8.5 निविदाकार मांगे गये वाहन उपलब्ध करवाने में असमर्थ रहता है तो भारतीय विमानपत्तन प्राधिकरण को अधिकार होगा कि मांगे गये वाहन बाजार से मंगवा ले और निविदादाता द्वारा दी गई सहमति से अधिक दरों पर वाहन मिलते हैं तो अतिरिक्त दी जाने वाली राशि की वसूली निविदाकार के मासिक बिलों से / जमानत राशि से कटौती कर ली जाएगी। भारतीय विमानपत्तन प्राधिकरण द्वारा इस संबंध में बताई गई राशि अंतिम होगी और निविदाकार उसे मानने के लिए बाध्य होगा।

In case the contractor fails to provide the vehicle requisitioned, the AAI reserves the right to hire such number of vehicles, as requisitioned from the market and the additional amount, if any, over and above the rates agreed to by the tenderer will be deducted out of the monthly bills/ security deposit payable to the contractor. The amount stated by AAI shall be final and binding on the contractor.

- 8.6 निविदाकार द्वारा उपलब्ध करवाये गये वाहन सड़क पर चलने के योग्य अथवा अच्छी हालत में नहीं होने की दशा में भारतीय विमानपत्तन प्राधिकरण को अधिकार होगा कि वह ऐसे वाहनों को उपयोग में न ले। यदि वाहन उपयोग में ले लिया जाता है तो निविदाकार द्वारा उद्धृत की गई दर की आधी दर पर अनुपातिक दर के आधार पर भुगतान किया जाएगा।

In case the tenderer provides the vehicle which is not roadworthy and in good conditions, the AAI reserves the right to may OR my not use such vehicle. If the vehicle is used, Payment of the same will be made at half of the contracted rate on pro-rata basis.

- 8.7 If the contractor provides a vehicle which has a Mechanical fault OR does not meet to the directions of Airport Director, the Contractor shall withdraw that Vehicle and make good of said default within reasonable time of 10 days.

In such an event a reasonable good replacement (permanent or temporary) of existing vehicle will be provided by the contractor to the AAI till return of existing Vehicle.

- (a) If the performance of the contractor is not found satisfactory in the opinion of AAI or in case of any failure of contractual obligations, the AAI reserves the right to cancel the contract and to forfeit security deposit of the contractor. The AAI further reserves the right to recover from the contractor and amount which may become due to the AAI even after adjustment from the security deposit.
- (b) The Contractor will be required to provide reasonable good replacement (permanent or temporary of existing vehicle to the AAI in case he withdraws the Vehicle for any Technical Failure (repairs of which may warrant more than 02 hrs), for the purpose of road Fitness and for other such purpose etc. failing to do so would attract deductions as per clause (8.5) above.
- 8.8 In case if any time a vehicle does not run for want of fuel a penalty @ Rs 50/- per hrs to till it is made Operational along with pro-rata deductions for the un – done duty portion will be made.
- 8.9 यदि निविदाकार महीने में 07 दिन वाहन उपलब्ध कराने में असमर्थ रहता है या निविदाकार द्वारा किया गया काम भारतीय विमानपत्तन प्राधिकरण की दृष्टि से संतोषजनक नहीं है या संविदा पर दिए गए कार्यों को करने में असफल रहता है तो भारतीय विमानपत्तन प्राधिकरण ठेके को निरस्त करने और जमानत राशि (Security Deposit) के समायोजन के पश्चात् भी निविदाकार की तरफ प्राधिकरण की यदि कोई देय राशि शेष रह जाती है तो प्राधिकरण उस राशि की भी वसूली करने के लिए अधिकृत होगा।  
**If the contractor makes default in replacement of vehicle for a period of 07 days in a month or performance of the contractor is not found satisfactory in the opinion of AAI or in case of any failure of contractual obligations, the AAI reserves the right to cancel the contract and to forfeit security deposit of the contractor. The AAI further reserves the right to recover from contractor any amount which may become due to the AAI even after adjustment from the security deposit.**
- 8.10 निर्धारित किलोमीटर से अधिक चलवाने के लिए सक्षम अधिकारी की स्वीकृति आवश्यक होगी। अधिक किलोमीटर का भुगतान स्वीकृति के बाद ही किया जाएगा।
- 8.11 All the vehicles provided by the contractor will be washed / cleaned at his own expense i.e. it will not be allowed to use AAI facilities. If any person of contractor is found using AAI facilities for cleaning their vehicles, a penalty of Rs. 200/- will be deducted from monthly bills for each such vehicle and each such occasion.
- 8.12 Also, if the contractor fails to keep his vehicles fresh, neat and clean (both inside and outside) at all times and provides vehicles in dirty/filthy condition, the same will be unacceptable to AAI and a penalty of Rs.200/- will be deducted from monthly bills for each such vehicle and each such occasion.

## **9. Contractor's obligations & Liabilities (Staff/Driver/Manpower):**

- 9.1 Provision for payment of addition / deduction towards price escalation / de-escalation of fuel is required to be added.
- 9.2 The contractor will comply with / obey / abide by the provisions of the labour laws which are in force such as contract labour (Regulation and Abolition) Act 1970, Contract labour (Regulation and Abolition) central rules 1971, workmen's compensation Act 1923, Child Labour (prohibition and Regulation) Act 1986, Minimum Wages Act, 1948, Minimum Wages (Central) Rules 1950, Payment of Wages Act 1936, Employees Liability Act, 1938, or the modifications thereof or any other laws relating thereto and the rule made there under and their amendments made from time to time.
- 9.3 The contractor shall comply with all the provisions of the Employees Provident Fund & Misc. Provisions Act. 1952 and ESI Act, 1948, amended from time to time and rules framed there under.
- 9.4 The contractor shall on award of the contract, furnish the list containing names and addresses of his staff along with police verification report of each workman so as to enable the AAI to check the character and antecedents and to provide temporary permits to operate within the restricted area(s). The contractor shall get AAI's approval for the staff to be engaged.

9.5 AAI will have the right to reject the presence of any of the Contractor Employee / Driver of the contractor having antecedent conduct, behavior OR if found to be of doubtful character. The contractor will have to replace him as per AAI advice.

## 10 Drivers:

- 10.1 Drivers should not leave his duty place without handing over the charge to the next duty driver.
- 10.2 The Drivers should always be in possession of their required Driving license and other statutory Govt. permit, R.C. Books etc. (in original). The Contractor will be required to arrange for character and Antecedents Verification of his drivers and employees from the local Police / designated State Authority on his own expenditure. Such Character and Antecedents verification proof document copies will be deposited with their Application forms for issue of Security Clearance, AEP, ADP and also for any other work which may be warranted under scope of works.
- 10.3 स्टाफ हमेशा स्वच्छ वर्दी में एवं सदव्यवहारी होना चाहिए। सभी चालक जो के.ओ.सु.बल की ड्यूटी पर तैनात किये जाएँ उनसे सम्पर्क करने के लिए मोबाइल फोन उपलब्ध करवाये जाएँ। चालकों को वर्दी (02 शर्ट, 02 ट्राउजर एवं एक जोड़ी काले जूते मय 02 जोड़ी जुराब, सर्दियों में एक जर्सी तथा एक रिफ्लेक्टर जैकेट) भा.वि.प्रा. के अनुमोदन से जारी करनी होगी।  
**The staff should always be decently dressed and be well behaved. All the drivers on duty with CISF should be provided with the mobile phone for communication. Uniform to drivers as per (02 Shirts, 02 Trousers, One pair Black Shoes along with 02 Pair of Socks, One Journey in Winter Season & One Reflector Jacket) colour should be as per AAI approval is strongly desirable.**

### Note:-

The successful bidders on award of **Letter of Intent/Work Order**, will have to obtain & maintain "Airport Entry Permit" for all his Vehicles, Employees and "Airport Driving Licenses" for his drivers issued by Airport GFS/Security OR by a Department which will be designated for such works, on his own expenses throughout the currency of the contract.

**He will also mandatorily produce Security Clearance in the name of Agency and his Proprietor/Partners and obtain Airport Entry Passes for his Supervisor, Drivers and helpers from Bureau of Civil Aviation Security (BCAS) on his own expenditure and maintain them throughout the currency of the contract. Successful bidder/ agency, on award of work, will also submit security programme of their firm to BCAS and will be bind to comply with any other rules/ regulations of BCAS as implemented from time to time.**

## 11. Vehicle Insurance/permit/License/Passes Etc:

All taxes, duties, levies, licenses, RTO formalities, Airport Entry Permit/Pass, Insurances of vehicles, Permits, Vehicle fitness certificates, Pollution under Control Certificates etc., for the vehicles shall be the liability of the contractor who kept them alive during the currency of the contract and by his own expenditure. Under no circumstances, AAI will bear any such expenditure.

## 12. कामगारों का जीवन-बीमा

### WORKMAN'S INSURANCE

- 12.1 जी सी सी के सह खण्डों और क्षतिपूर्ति खण्डों तथा निविदाकार की बाध्यताओं पर प्रतिकूल प्रभाव डाले बिना टेके के सफलता पूर्वक सम्पन्न होने तक सभी कामगारों का अपनी लागत और पहल से यूटी जेएंडके अथवा भारतीय विमानपत्तन प्राधिकरण में समय-समय पर लागू कामगार क्षतिपूर्ति अधिनियम व अन्य औद्योगिक विधानों के अधीन किसी भी राष्ट्रीयकृत इंश्योरेन्स कम्पनी से इन्श्योरेन्स करवाना होगा और कामगार की मृत्यु, चोट या दुर्घटना होने पर अथवा रोजगार के संबंध में क्षतिपूर्ति के भुगतान के लिए व्यवस्था करता है। कामगार की इस प्रकार की क्षतिपूर्ति जीवन बीमा पॉलिसियों का प्रति व्यक्ति मूल्य एक लाख रुपये से कम का न हो। यह समझ लेना चाहिए कि इस प्रकार की सीमा केवल इंश्योरेन्स के लिए है न कि टेकेदार की किसी प्रकार की बाध्यता को सीमित कर सकेंगे और यह जी सी सी के अधीन सह-खण्डों के अन्तर्गत है। आदेश दिए जाने के 07 दिन के अन्दर-अन्दर निविदाकर्ता इंश्योरेन्स करवा कर सत्यापन के लिए प्रस्तुत करेगा।

Without prejudice to the contractors liabilities and indemnity clause and associated clauses of the General terms and Condition of Contract, the contractor shall at his own cost and initiative at all times upto the successful completion of the contract take out and maintain insurance cover from any Nationalized Insurance Company under the workmen's compensation Act and any other industrial legislation from time to time applicable in the UT of J&K and / or at AAI providing for payment for compensation to workmen in the event of death, injury or accident to workmen in the course of or in connection with employment, Such policy(ies) in respect of workmen compensation insurance to be of value of not less than Rupees One Lakh per person, it being understood that such limit is specified only for the purpose of insurance, and shall not otherwise in any manner limit the contractor's liability and associated clauses there under of the GCC. **The insurance cover shall be taken within 07 days of issue of order and produce for verification.**

13. AAI reserves the right to ask deployment of all the vehicles immediately or partially as per the actual requirement, the agency is bound to obey the instructions issued in this regard without any litigation.

#### 14. भुगतान

##### PAYMENTS:-

- 14.1 (i) On submission of monthly bills (in triplicate), duly signed/verified and completed in all the manner, the AAI will process and release the payment thereof shall be made by AAI,(by Electronic Money transfer directly to the account) within fortnight subject to Undisputed claim. The payment will be made to the contractor after deduction of any OR all dues, penalties, taxes, duties, levies and other obligations which would be liable to be deducted from the Contractor under the provisions of the contract.
- (ii) Delay on account of incomplete/late submission/Non-verification of bills by user etc. will be the responsibility of the contractor.
- (iii) Bills should be written properly and in easy to understand format/language. Bills with any kind of over writings cause unnecessary delay in processing. Delay on such accounts shall be the responsibility of the contractor only.
- (iv) While computing the distance in Kms, the distance covered for taking the vehicle for repair,re-fueling, RTO Passing etc. will not be taken in to consideration i.e. the number of kms that are covered furtherance of performing the schedule duty will not be taken in to consideration.
- (v) In case of failure of km., reader, the actual distance traveled shall be assessed by AAI, whose decision in this regard shall be final and binding. The contractor shall repair/replace such km reader with in one day or otherwise pro-rata km per day will be paid.
- (vi) Failure in making good / replacing the defective Km reader would attract a penalty of Rs. 100/- per day after consideration of 03 days relaxation for repair/replacement time by AAI. The penalty will continue till the defect in Km reader is rectified.
- (vii) Following documents are to be deposited alongwith the Contractor bills for payment:
- (a) Detailed statement of salary paid to the drivers and proof of salary transferred in bank accounts of drivers/helpers.
- (b) Original copy of Log book/trip sheets with one set of Photo copies. These should be duly signed by user of CISF.
- (c) Bill of the contractor in Triplicate with trip summary.
- 14.2 किसी भी प्रकार के विवाद के लिये भा.वि.प्रा. का निर्णय ही अन्तिम व ठेकेदार पर बाध्य होगा ।  
In the event of any dispute the decision of AAI shall be final and binding on contractor.
- 15 अगर किसी एक निविदाकार द्वारा एक ही तरह के एक से अधिक वाहन भाड़े पर लगाये गये हैं तो सभी गाड़ियों द्वारा तय की गयी दूरी का भुगतान मासिक आधार पर करने पर विचार किया जायेगा ।

**उदाहरणार्थ :**

(अ) वास्तव में गाड़ी चली (एक महीने में 3600/6500 कि.मी. के लिए भाड़े पर ली गई)

बोलेरो नं. 1	3700 किलो.मी.
बोलेरो नं. 2	6500 किलो.मी.
वास्तव में तय की गयी दूरी	10,200 किलो.मी.
परस्पर सहमत न्यूनतम दूरी 3600+6500	10,100 किलो.मी.

अतिरिक्त किलो.मी.

(न्यूनतम भुगतान किया जाने वाला) 100 किलो.मी.

If more than one vehicle is hired from one tenderer under same category than total no of Kms. Run by all the vehicle in that category shall be taken into consideration for the purpose of making payment on monthly basis.

**EXAMPLE**

(a) Actual run of	Hired for 3600/6500 Kms per month
Bolero No. 1	3700 Kms.
Bolero No. 2	6500 Kms.
Actual run	10,200 Kms.
Agreed minimum 3600+6500	10,100 Kms.
Extra Km. to be paid	100 Kms.

**16. बयाना राशि और जमानत राशि**

**EARNEST MONEY AND SECURITY DEPOSIT:**

- 16.1 निविदादाता द्वारा भारतीय विमानपत्तन प्राधिकरण के पक्ष में देय बयाना राशि ऑनलाइन जमा करानी होगी, ऐसा नहीं करने पर प्राप्त टेंडर पर विचार नहीं करके उसे सीधा ही अस्वीकार कर दिया जाएगा। सफल निविदादाता द्वारा जमा करवाई गई बयाना राशि को जमानत राशि में समायोजित कर ली जाएगी। असफल निविदादाताओं की बयाना राशि उनके बैंक खाते में ऑन लाइन वापस कर दी जाएगी। बयाना राशि को जमानत राशि का भाग मानते हुए समायोजित किया जा सकता है।

The earnest money shall be deposited by the contractor in faour of Airports Authority of India on-line on e-procurement portal as per NIT, failing which the tender may not be considered and rejected outright. The EMD will be adjusted as part of Security Deposit.

The earnest money of the unsuccessful tenderers will be refunded online in their bank account.

- 16.2 **जमानत राशि :-** निविदादाता जिसकी निविदा स्वीकार कर ली जाती है उन्हें कार्यादेश जारी होने के 30 दिनों में कार्य आदेश राशि वार्षिक के 10% प्रथम एक लाख पर, 7.5% दूसरे एक लाख पर एवं 5% शेष वार्षिक कार्यादेश राशि के बराबर जमानत राशि जमा करानी होगी। जमानत राशि डिमाण्ड ड्राफ्ट या फिक्स डिपोजिट रिसिप्ट या बैंक गारण्टी के रूप में जमा करा सकते हैं यदि यह एक लाख से अधिक है जो कि अधिसूचित बैंकों/राष्ट्रीयकृत बैंको द्वारा जारी (आर.बी.आई. अनुसूची के आधार पर) के रूप में भारतीय विमानपत्तन प्राधिकरण, जम्मू के पक्ष में जमा करनी होगी। भारतीय विमानपत्तन प्राधिकरण जमानत राशि पर कोई ब्याज नहीं देगा।

**Security deposit:** The contractor, whose tender is accepted, will be required to furnished security deposit for the due fulfillment of this contract, which will amount to a sum equal to @10% on first Rupees one lakh, 7.5% on second Rupees one lakhs and 5% on balance amount of ordered annual value, with in 30 days from the date of issue of work order.(excluding taxes, duties, transportation charges, if any). The security deposit shall be furnished in the form of Demand Draft/Fixed Deposit Receipt or Bank Guarantee in case it works out more than One Lac in favour of Airports Authority of India, Jammu drawn on a Nationalized /Scheduled Bank (As per RBI Schedule) having office in India and payable atJammu. No interest on security deposit is payable by AAI.

- 16.3 संविदा अवधि के समापन (टर्मिनेशन)/खत्म हो जाने के बाद भारतीय विमानपत्तन प्राधिकरण के पास जमा जमानत राशि को तीन माह की अवधि में निविदाकार को वापस कर दिया जाएगा बशर्ते कि निविदाकार के नाम से बकाया राशि, यदि कोई हो, की वसूली हो जाती है।

After termination/ expiry of the contract, the security deposit held by the AAI will be released to the contractor within a period of three months subject to realization of dues, if any to be made from the contractor.

**17. DECLARATION BY THE CONTRACTOR/ TENDERER**

The following Declaration will be submitted by the Contractor/Tenderer on his **Letter head** along with their Pre-Qualification cum Technical Bid.

**“I/We hereby declare that none of the members or my/our relatives is relative of any employee of AAI and I/We also further declare that no Director/ Employee of Airports Authority of India is/are a Director/ Partner of my/our firm/Company/ Partnership /Proprietor”.**

**18. AGREEMENT:**

- (i) All the terms and conditions underwritten in the tender Document with set of General Conditions, Conditions of Contract, Special Conditions, specified in Scope of work. Annexure –I to VII and those which would form of work order placed on successful tenderer shall form the part of the agreement to be made with the AAI.
- (ii) In the event of issuance of “letter of Intent” to the contractor, he will notify to the Airport Director, AAI, Jammu Airport, Jammu OR his successor in the office ,about the date of PRE-DEPLOYMENT INSPECTION/PERFORMMANCE CHECKS & TESTS etc. and present the Vehicles to him for above purpose. THE PRE-DEPLOYMENT INSPECTION/ PERFORMANCE CHECKS & TESTS etc will be carried out in the presence of Airport Director OR his designated person within the time frame as prescribed by him.
- On the satisfactory inspection and acceptance of Vehicles by Airport Director OR his designated person, the contractor will have to execute a work contract on a sum of Rs. 100/- (OR to an amount which fulfills the legal obligations of such contract), on a Non-Judicial Stamp paper of Rs.100, duly attested by an oath commissioner, at his own cost.
- (iii) Only inspected and accepted vehicles will be provided during the period of contract except for brake down, repairs and scheduled maintenance etc for which the Contractor will have to provide adequate and suitable replacement vehicles to AAI. During the currency of contract, if contractor desires to change his existing vehicles, he will have to submit a written notice alongwith the replacement Vehicles and the same will be allowed by Dy. GM (E.-E./Tech) OR by his designated person, only after his satisfactory inspection.

**19. Period of Contract:**

Initially, the period of contract will be for One year. The same can, however, be renewed for a further period of another three months on mutually agreed rates & after due process of negotiations, subject to satisfactory performance of the contractor. The duration of renewed contract will be decided by AAI.

**20 Miscellaneous:**

- (i) The contractor should furnish full particulars of the Vehicles alongwith tender.
- (ii) AAI Reserves the right to withhold minimum amount from the running account payments if PF/ESI contributions are not paid by the contractor and proof to that effect have not been produced regularly on the due dates.
- (iii) The AAI also reserve the right to award the whole OR part of the work to a contractor.
- (iv) The contractor shall indemnify and keep indemnified AAI against payments to be made under and for the observance of the laws aforesaid and the AAI Contractor’s Labour Regulations with prejudice to his right to claim indemnity from his sub contractors.
- (v) समय :- निविदाकर्ता को सभी वाहनों पर ड्राईवर कार्य की अनुसूची के अनुसार देने होंगे

**TIMINGS - The contractor has to provide minimum drivers per vehicle for the duty as mentioned in schedule of work.**

**21. SUBLETTING OF CONTRACT:-**

Directly or indirectly, the Contractor shall not Sublette the Work/Contract/assigned to other agencies/parties without obtaining written permission from the AAI which reserve all the rights in this regard.

**22. Addition/Deletion into the quantity of initially Hired Vehicles:**

During the currency of Contract, the AAI reserves the right of addition OR deletion into the quantity of any one OR all kind of initially Hired Vehicles:

- (i) The contractor will be liable to provide up to the 50% additionally hired vehicles on the Agreed Contract rates. The rates of 51th% additionally hired Vehicles will be decided after mutually agreed negotiated rates.
- (ii) In case the AAI choose to reduce the Quantity of any one OR all type of hired vehicles from the initially hired Vehicles, no Compensation OR claim of any loss etc will be admissible to the Contractor, provided a 30 day's Notices served by the AAI upon the Contractor in this regard.
- (iii) Only inspected and accepted vehicles will be provided during the period of contract except for brake down, repairs and scheduled maintenance etc for which the Contractor will have to provide adequate and suitable replacement vehicles to AAI. During the currency of contract, if contractor desires to change his existing vehicles, he will have to submit a written notice alongwith the replacement Vehicles and the same will be allowed by Dy. General Manager (E-E/Tech) OR by his designated person, only after his satisfactory inspection.

**23. संविदा समाप्ति**

**TERMINATION OF CONTRACT**

- 23.1 निविदाकार द्वारा किये गये कार्य की कुशलता अथवा गुणवत्ता असंतोषप्रद होने पर बिना किसी पूर्वाग्रह के जी सी सी के अधीन उपलब्ध समापन अधिकार अथवा इस संबंध में संविदा में उपलब्ध अन्य उपायों पर प्रतिकूल प्रभाव डाले बिना कोई भी पक्ष किसी भी समय संविदा को समाप्त कर सकता है जिसके लिए वह निविदाकार को लिखित नोटिस देगा जो कि तीन माह से कम का नहीं होगा। इस संबंध में निदेशक विमानपत्तन, जयपुर एयरपोर्ट, जयपुर को सम्पूर्ण अधिकार होंगे।

Without prejudice to the right of termination provided under the General conditions of contract (GCC) or without prejudice to any other remedy available to the contract in this behalf, the either party may terminate the contractor at any time on giving the contractor not less than 90 days notice in writing, if AAI, finds the quality or efficiency of the work performed by the contractor, to be unsatisfactory of which the Airport Director, AAI, Jaipur Airport, Jaipur shall be the sole judge.

- 23.2 Upon termination, under and with reference to this clause, the contractor shall be entitled to be paid for the work actually performed upto the date of termination in accordance with the provisions of the contract, but shall not be entitled to any other claim or compensation what so ever, including (but not limited to) any claim or compensation for any expenditure incurred by the contractor in or for any equipments, materials or facilities or for any loss in the profit or anticipated profit of the contractor.

- 23.3 संविदा के क्रियान्वयन की अवधि के दौरान किसी भी स्तर पर निविदाकार अथवा उसके कार्मिकों के विरुद्ध नैतिक अधमता में शामिल होने का कोई मामला न्यायालय में चलता है तो भारतीय विमानपत्तन प्राधिकरण को अनन्य एवं विशेष अधिकार होगा कि संविदा को तुरंत समाप्त कर दे और ऐसी स्थिति में ठेकेदार, किसी प्रकार की क्षतिपूर्ति प्राप्त करने का अधिकारी नहीं होगा।

If at any stage during the period of execution of contract, any case involving moral turpitude is instituted in a court of law against the contractor or his employees, AAI

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reserves the exclusive and special right to the out right termination of the contract and the contractor shall not be entitled to any compensation from the AAI whatsoever.

- 23.4 The laws aforesaid shall be deemed to be a part of this contract and any breach thereof shall be deemed to be a breach of this contract.
- 23.5 Notwithstanding anything contained above, if the contract is terminated on the ground of force major, AAI will not be responsible to pay any compensation.
- 23.6 The contractor shall provide copies of PF and ESI Challans of Monthly Contribution in respect of the workers engaged by him.
- 23.7 Further, the AAI reserves the right to withhold the 3% amount from the running bills of the Contractor, if PF/ESI Contribution are not paid by him and proof to the effect is not submitted regularly.
- 23.8 The AAI reserve the right to cancel/terminate the Contract, withdraw the order of Award of work/Any further execution of work including forfeiting the Security Deposit/EMD OR both and to blacklist/debar the Contractor for a period as deemed fit against any fraudulent conduct of Contractor OR his Employees, submission of falls/doctored documents and information for obtaining the contract OR during the currency of contract.

#### **24. ARBITRATION AND LAWS:**

- (i) Except where otherwise provided for in the contract all questions and disputes relating to the meaning of the specifications, designs, drawings and instructions wherein before mentioned and as to the quality of workmanship or materials used on the work or as to any other questions, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, design, drawing, specifications, instructions, orders or these conditions or otherwise concerning the works, or the execution or failure to execute the same whether arising during the progress of the work or after the completion of abandonment thereof shall be referred to sole arbitration as may be appointed by the Chairman, Airports Authority of India, There will be no objection if the arbitrator so appointed is an employee of AAI and that he had to deal with the matters to which the contract relates and that in the course of his duties as such he had expressed views on all or any of the matters in dispute or differences. The arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act for any reasons. The Chairman, Airports Authority of India at the time of such transfer, vacation of office inability to act, shall appoint another person to act as arbitrator in accordance with the terms of the contract, such person shall be, entitled to proceed with the reference from the stage at which it was left by predecessor. It is also in term of this contract that no person other than a person appointed by Chairman, AAI as aforesaid should act as arbitrator and if for any reasons, that is not possible, the matter is not to be referred to arbitration in all cases where the amount of the claim is dispute is Rs.50,000/- (Rupees Fifty Thousand only) and above, the arbitrator shall give reasons for the award. Subject as aforesaid the provision of the Arbitration and conciliation Act 1996 or any statutory modification or re-enhancement thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause. In case of disputes between two Govt. of India Undertakings, provisions as mentioned in Bureau of public Enterprises letter No. Bre/GI-001/16/MAN-2(100-75-BPE) (GM-1) dated 01.01.1976 and its amendment from time to time shall apply.
- (ii) It is a term of the contract that the party invoking arbitration shall specify the dispute or disputes to be referred to arbitration under this clause together with the amounts claimed in respect of each such dispute.
- The arbitrator(s) may from time to time with consent or the parties extend the time, for making and publishing the award.
- (iii) The work under the contract shall, if reasonable possible, continue during the arbitration proceedings and no payment due or payable to contractor shall be withheld on account of such proceedings.
- (iv) The Arbitrator shall be deemed to have entered on the reference on the date he issued notice to both the parties fixing the date of the first hearing.
- (i) The Arbitrator shall give a separate award in respect of each dispute or difference referred to him.
- (vi) The venue of arbitration shall be such place as may be fixed by the Arbitrator in his sole discretion. The award of the arbitrator shall be final, conclusive and binding on all parties to this contract.
- (ii) This contract shall be governed by the Indian Laws for the time being in force.

निविदादाता का नाम एवं पूर्ण पता : .....  
Signature of the Tenderer : .....  
नाम : .....  
Name : .....  
दिनांक : .....  
Date : .....  
मोहर : .....  
Seal : .....  
E-mail Address : .....

**UNCONDITIONAL ACCEPTANCE LETTER**

**(TO BE SUBMITTED WITH ENVELOPE NO.I)**

(Refer Clause 20(xi) of NIT page-08)

सेवामें , To,

निदेशक विमानपत्तन **The Airport Director**

भारतीय विमानपत्तन प्राधिकरण Airports Authority of India

जम्मू विमानतल जम्मू, **Jammu airport Jammu**

**ACCEPTANCE OF AAI'S TENDER CONDITIONS**

Sir,

I/We have read and examined the following documents relating to the work of **“Hiring of vehicles on Monthly basis for CISF at Jammu Airport Jammu.(For the period of 01 Year) 2020.21**

- a) Section –A, - General information and Guidelines.
  - b) Section –B, - Conditions of Contract.
  - c) Section –C – Special conditions.
1. I/We hereby tender for execution of the work referred to in the aforesaid documents upon the terms & conditions contained or referred to therein and in accordance in all respects with the specifications and other relevant details for the period (S) of completion as stipulated at SL. No. 1 in Section “A”. In consideration of I/We being invited to tender and promise by AAI to consider the award of work if I/We are found to be the lowest responsive bidder as stipulated in the condition of the contract, I/We agree to keep tender open for acceptance for ninety (90) days from the due date of submission thereof and not to make any modifications in its terms & conditions which are not acceptable to AAI,
  2. I/We agree that AAI shall, without prejudice to any other right or remedy, be at liberty to forfeit the fully said earnest money absolutely and I/We shall not be considered as unsuccessful tendered for the purpose of return of earnest money as provided in the notice inviting tender. Should this tender be accepted,
  3. I/We hereby agree to abide by and fulfill all terms, conditions & provisions of aforesaid documents. If after the tender is accepted, I/We fail to commence the execution of the works as provided in the conditions. I/We agree that AAI shall without prejudice to any other right or remedy, be at liberty the forfeit to fully said earnest money absolutely and take suitable action against me/us deemed fit under the terms & condition of the contract.
  4. I/We agree that should AAI decide to forfeit earnest money as aforesaid, unless a sum equal to the earnest money mentioned above is paid by me/us forthwith, AAI may at its option recover it out of the deposit and in the event of deficiency, out of any other moneys due to me/us of otherwise. If the tender is accepted, I/We agree that the earnest money deposited at the time of tender shall be treated as part of security deposit and the balance security deposit shall be paid by me/us in terms of terms & condition of Contract.
  5. I/We declare that I/We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification. I will immediately report it to the Appropriate Authority in AAI.
  6. Whereas I/We have carefully read the terms incorporated in the general conditions of the contract as well as terms & work and whereas I/We do agree to abide by rules Regulations and obligations to be fulfilled under this tender documents. I/We hereby quote the following rates for the performance of, the contract taking into considerations charges and other overhead charges i.e. salary and wages of person(s) provided by me including payment of all taxes, ESI, EPF, etc.

**(Signature of the Tenderer)**

Contractor Name -----  
Agency / firm / Party / Name-----  
Seal-----  
Address -----  
E-mail-----  
Contract phone Nos-----  
Date-----

## **शपथ पत्र (UNDERTAKING)**

(On Company's Letter head)  
(Refer Clause 20(xii) of NIT page-08)

मैं/हम .....प्रोपराईटर/पार्टनर.....मैसर्स .....  
.....पूरा पता .....शपथपूर्वक  
घोषणा करता हूँ/ करते हैं कि मेरे/हमारे खिलाफ एवं मेरी/हमारी फर्म के खिलाफ कोई भी केस  
न्यायालय या पुलिस में नहीं चल रहा है ।

मैं/हम वचन देते हैं कि मेरे/हमारे द्वारा कोई भी सूचना/दस्तावेज करार के समय या बाद में कभी भी  
झूठे पाये जाते हैं तो हमारा करार तुरन्त निरस्त कर नियमानुसार कानूनी कार्यवाही की जा सकती है ।

I/We ..... Proprietor/Partner .....of M/s.  
..... full Address.....solemny declare  
that No case is pending in Police OR Court against me/us.

I/We stated that if any information/Documents found false or whats ever at any  
stage or after the contract, then the contract may be terminated immediately and  
legal action may be initiated against me/us.

Signature with seal.....  
& Full address of the firm.....

Dated.....

**LETTER OF UNDERTAKING FROM THE DEPOSITOR TO BANK TO BE  
SUBMITTED ALONGWITH FIXED DEPOSIT RECEIPT TO AIRPORTS AUTHORITY  
OF INDIA**

To,

The Branch Manager,  
\_\_\_\_\_ Bank  
\_\_\_\_\_  
\_\_\_\_\_

Subject: My/our Fixed Deposit Receipt bearing No. .... Dated ..... for Rs.  
..... issued in favour of Airports Authority of India Jammu.

Sir,

The subject Fixed Deposit is obtained from your branch for the purpose of Security/Earnest Money on account of contract awarded/to be awarded by M/s. Airports Authority of India to me/us.

I hereby authorize the Airports Authority of India in whose favour the deposit is made to encash/close the subject Fixed Deposit before maturity/on maturity towards adjustment of dues without any reference/consent/notice from me/our side and liability / responsibility of the bank is fully discharged by making the payment to Airports Authority of India.

Signature of Depositor

Place:

Date:

**PROFORMA FOR BANK GUARANTEE  
(SECURITY DEPOSIT)  
(On Non-Judicial stamp paper of an appropriate value)**

To,  
Airport Director  
Airports Authority of India  
Jaipur Airport, Jaipur

Dear Sirs,

We.....hereby refer to the contract No..... dated.....between the  
..... as purchaser and  
M/s..... as contractor providing in  
substance for the provisioning of .....as particularized in the said contract, to which specific  
reference is made. Under the terms of the said contract, the contractor is required to provide a bank guarantee in a form  
acceptable to the purchaser for the amount of .....% of the entire contract price extending to performance by the  
contractor of all the terms and conditions of the contract.

In view of the foregoing and pursuant to the terms of the said contract, which contract is referred to and made a part thereof as  
full and to the same extent as if copied at length herein, we hereby absolutely and unconditionally guarantee to the purchaser,  
performance of the terms and conditions of the said agreement to the extent of .....  
This guarantee shall be construed as an absolute, unconditional and direct guarantee of the performance of the contract without  
regard to the validity, regularity or enforceability of any obligation of the parties to the contract.

The purchaser shall be entitled to enforce this guarantee without being obliged to resort initially to any other security or to any  
other remedy to enforce any of the obligations herein guaranteed and may pursue any or all of it remedies at one or at different  
times. Upon default of the contract, we agree to pay to the purchaser on demand and without demur the sum of  
.....or any part thereof, upon presentation of a written statement by the purchaser that the amount of  
said demand represents damages due from the contractor to the purchaser by virtue of breach of performance by the contractor  
under the terms of the aforesaid contract.

The determination of the fact of breach and the amount of damages sustained and or liability under the guarantee shall be in the  
sole discretion of the purchaser whose decision shall be conclusive and binding on the bank as guarantor

It is mutually agreed that the purchaser shall have the fullest liberty without affecting in any manner our obligation hereunder  
with or without our consent to vary any of the terms of the said agreement or to extend the time for performance by the  
contractor, from time to time any of the powers exercisable by the purchaser against the contractor and either to forebear or  
enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reasons  
of any variation of any extension being granted to the contractor or for any forbearance act or omission on the part of the  
purchaser or any indulgence by the purchaser to the contractor or by any such matter or thing whatsoever which under the law  
relating to the sureties would but for this provision have affect of so relieving our obligation.

This guarantee is confirmed and irrevocable and shall remain in effect until ..... and such extended period which  
may be mutually agreed to. We hereby expressly waive notice of any said extension of the time for performance and alteration or  
change in any of the terms and conditions of the said contract. This guarantee will not be discharged due to change in  
constitution of the Bank or the contractor.

“Notwithstanding any thing contained hereinabove our liability under this Guarantee is restricted to  
Rs..... (Rs..... only) and this Guarantee is valid  
upto.....201..... . We shall be released and discharged from all liability hereunder unless a written claim for payment under  
this Guarantee is lodged on us within 03 (Three) months from the date of expiry of the Guarantee i.e. on or before  
.....201.....irrespective of whether or not the original Guarantee is returned to us”.

We (Name of the Bank) undertake not to revoke this guarantee during its currency without written consent of the authority.  
Dated.....

Very truly yours,

**Note to Suppliers:**

1. BANK GUARANTEE submitted by you should be sent to us directly by the issuing bank under Registered Post (A.D).

**Note to Issuing Bank:**

- i. In case the supplier desires to submit the BANK GUARANTEE directly to us, you are requested to send by Registered Post (A.D) an unstamped duplicate copy of the guarantee directly to us with a covering letter to compare with the original BGs and confirm that it is in order.

**AFFIDAVIT**

**( To b e e x e c u t e d i n R s . 1 0 0 / - N o n J u d i c i a l S t a m p P a p e r d u l y N o t a r i z e d )**  
**(Refer Clause 20(xiii) of NIT page-08)**

I, ( \_\_\_\_\_ ),  
age \_\_\_\_\_ years S/o \_\_\_\_\_  
proprietor / Managing Partner / Managing Director of M/s \_\_\_\_\_  
\_\_\_\_\_ having address  
\_\_\_\_\_ do hereby  
solemnly affirm and state as follows;

I am competent to swear this affidavit on behalf of \_\_\_\_\_  
\_\_\_\_\_ (name of the agency) and hereby confirm that I am fully  
complying with the legal obligations with regards to payment of minimum wages as per  
minimum wages Act – 1948 and deduction of Provident Fund Authorities as per EPF & MP Act  
– 1952 and Contract Labour (Regulation and Abolition) Act, 1970.

Date:

(Signature of the Contractor)  
With rubber-stamp.

(Notary)

**UNERTAKING OF AGENCY /FIRM**  
**(On company's letter head)**  
(Refer Clause 20(xiii) of NIT page-08)

- A. That the bidder (M/s .....  
.....) is registered under GST and  
complaint of GST provision.
- B. In case of non/compliance of GST provisions and blockage of any input  
credit, the bidder shall be responsible to indemnify AAI.
- C. That all input credits have been passed on the AAI by the bidder.

**Signature and name of the authorized signatory of the firm**

**UNDERTAKING**

(Regarding Debarred/ Blacklist)  
(On Rs. 100/- Non- judicial stamp paper)  
(Refer Clause 20(xiii) of NIT page-08)

I/We ..... on behalf of M/s  
..... do here  
by by solemnly affirm and state as follows :

Our firm is not debarred/ blacklisted by AAI or Central/ State Govt. Depts./ PSUs World Bank/ ADB etc. and the debarment is not in force as on last date of submission of this E-bid. Our firm understand that in case above is discovered at later stage, our firm shall be liable for detrainment from bidding in AAI apart from any other appropriate contractual action including debarment/blacklisting, termination of the contract.

Date.....

Place.....

Signature and name of the authorized signatory of the firm

**BOQ****Item Rate BoQ****Tender Inviting Authority: AIRPORTS AUTHORITY OF INDIA****Name of Work: Hiring of vehicles on contract basis for CISF duties at Civil Airport, Jammu.****Contract No: AAI/JMU/ELECT/E-****Name of the Bidder/ Bidding Firm / Company :****PRICE SCHEDULE****(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )**

<b>NUMBER #</b>	<b>TEXT #</b>	<b>TEXT #</b>	<b>NUMBER #</b>	<b>TEXT #</b>	<b>NUMBER #</b>	<b>NUMBER #</b>	<b>TEXT #</b>	
<b>Sl. No.</b>	<b>Item Description</b>	<b>Item Code / Make</b>	<b>Quantity</b>	<b>Units</b>	<b>Quoted RATE In Figures To be entered by the Bidder Rs. P</b>	<b>TOTAL AMOUNT Without GST</b>	<b>TOTAL AMOUNT Without GST In Words</b>	
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>13</b>	<b>53</b>	<b>54</b>	<b>55</b>
1.01	<b>SH (I): Providing Vehicle</b> Providing and operation of one (01) vehicle (Etios/ swift Desire/ Indica car or Equivalent ) model 2017 onwards on hiring basis alongwith driver and fuel upto 1200 Kms per month for 10 hrs. per day duty for all days including Sunday/ holidays.	Item No.1	12	Month				
1.02	Extra kilometer charges beyond fixed limits of vehicle specified in Sr. No. 1 above	Item No.2	200	KM				
1.03	Extra Hrs. charges beyond fixed limits for per day duty as specified in Sr. No. 1 above.	Item	100	HR				

Signature of the tenderer

## Tender for hiring vehicles of CISF (For 01 Year)

		No. 3					
1.04	Providing and operation of one (01) vehicle (TATA Sumo/ Bolero/Scorpio/XYLO or equivalent) model 2017 onwards on hiring basis alongwith driver and fuel upto 1000 Kms per month for 18 hrs. per day duty for all days including Sunday/ holidays.	Item No. 4	12	Month			
1.05	Extra kilometer charges beyond fixed limits of vehicle specified in Sr. No. 5 above	Item No.5	200	KM			
1.06	Extra Hrs. charges beyond fixed limits for per day duty as specified in Sr. No. 5 above.	Item No.6	100	HR			
1.07	Providing and operation of one (01) vehicle (DDS mini bus or equivalent) model 2017 onwards on hiring basis alongwith driver and fuel upto 500 Kms per month for 16 hrs. per day duty for all days including Sunday/ holidays.	Item No.7	12	Month			
1.08	Extra kilometer charges beyond fixed limits of vehicle specified in Sr. No. 9 above	Item No.8	200	KM			
1.09	Extra Hrs. charges beyond fixed limits for per day duty as specified in Sr. No. 9 above.	Item No.9	100	HR			
1.10	Providing and operation of one (01) Pick up Van (TATA 407 or equivalent) model 2017 onwards on hiring basis along with driver and fuel upto 1000 Kms per month for 10 hrs. Per day duty for all days including Sunday/ holidays.	Item No.10	12	Month			
1.11	Extra kilometer charges beyond fixed limits of vehicle specified in Sr. No. 13 above	Item No.11	200	KM			
1.12	Extra Hrs. charges beyond fixed limits for per day duty as specified in Sr. No. 13 above.	Item No.12	100	HR			
1.13	Providing and operation of one (01) Bus-52 seater or equivalent model 2017 onwards on hiring basis along with driver and fuel upto 1000 Kms per month for 18 hrs. per day duty for all days including Sunday/ holidays.	Item No.13	12	Month			
1.14	Extra kilometer charges beyond fixed limits of vehicle specified in Sr. No. 17 above.	Item No.14	200	KM			
1.15	Extra Hrs. charges beyond fixed limits for per day duty as specified in Sr. No. 17 above.	Item No.15	100	HR			
			<b>Total Rs.</b>				

Tender for hiring vehicles of CISF (For 01 Year)

1.16	<b>SH (II): Rebate/ Discount on above Vehicles</b> Rebate per kilometer charges on running less than fixed limit for Etios/ Swift Desire/Indica Car or equivalent vehicle in Sr. No. 1 above.	Item No.1.16	1	KM				
1.17	Rebate per kilometer charges on running less than fixed limit for TATA Sumo/ Bolero/Scorpio/XYLO or equivalent vehicle in Sr. No. 1 above.	Item No.1.17	1	KM				
1.18	Rebate per kilometer charges on running less than fixed limit for DDS mini bus or equivalent vehicle in Sr. No. 9 above.	Item No.1.18	1	KM				
1.19	Rebate per kilometer charges on running less than fixed limit for Pick up Van (TATA 407) or equivalent vehicle in Sr. No. 13 above.	Item No.1.19	1	KM				
1.20	Rebate per kilometer charges on running less than fixed limit for Bus – 52 seater or equivalent vehicle in Sr. No. 13 above.	Item No.1.20	1	KM				
<b>Total in Figures</b>								

**(Signature of the Contractor)**  
With rubber stamp.

**Asst. General Manager Engg. (E)**  
**Airports Authority of India**  
**Civil Airport Jammu**