



**JOB CONTRACT FOR PROVIDING BIRD &
ANIMAL HAZARD CONTROL AND
ALLIED SERVICES IN THE OPERATIONAL
AREA AT KALABURAGI AIRPORT
(For 1 Year Period) (Yr. 2020-21)**

निविदा प्रपत्र

TENDER DOCUMENT

TENDER ID:

BID MANAGER : Manager (ATM)
For AIRPORT DIRECTOR
KALABURAGI Airport;
KALABURAGI] AAI,
TELEPHONE NO. : 08472-295041(In-Charge-ATC)
MOBILE NO. : 9527837762 / 8770294180
EMAIL ID : ats_vogb@aai.aero

AIRPORTS AUTHORITY OF INDIA
Air Traffic Control Section
KALABURAGI AIRPORT, KALABURAGI– Kalaburagi

INDEX

NAMEOFWORK: Job Contract for Providing Bird and Animal Scaring and allied Services in the Operational area at KALABURAGI AIRPORT

Sr. No.	Description	Page No.
1	Tender cover page and Index	1-2
2	Schedule A Detail of work	3-4
3	Notice Inviting E-Tender (E-NIT)	5-9
4	Tender Form	10-11
5	Agreement form	12
6	Guidance to Tenderers	13-15
7	General Conditions of the Contract	16-21
8	Special Conditions of the Contract	22-37
9	forms	
(a)	Annexure - A affidavit for minimum wages act (F1)	42
(b)	Annexure - A1 minimum wage detail (F1-A)	43
(c)	Annexure - B Undertaking of L-1 before award of work (F2)	44
(d)	Annexure - C Undertaking for registered under GST and compliance of GST provision (F3)	45
(e)	Annexure - D Undertaking regarding blacklisting/debarring (F4)	46
(f)	Annexure - E Declaration i.r.o. Monitory Limit by MSME units (F5)	47
(g)	Annexure - F EMS undertaking by contractor (F6)	48
(h)	Annexure - G Unconditional acceptance letter (F7)	49
10	Schedule of quantity (standard BOQ format)	50
11	CPPP under GePNIC, Help desk service	51
Certified that this tender document contains 51 pages serially numbered as detail above including cover page and Index.		

MANAGER (ATM)
For Airport Director
Kalaburagi Airport, Kalaburagi
Karnataka Kalaburagi

Schedule A- Details of work

NAME OF WORK: Job contract for Bird and Animal Hazard Control and Allied Services at KALABURAGI Airport, KALABURAGI (For 1 Year Period) (Yr. 2020-21)

E-BID No.:-

ESTIMATED COST (<u>For one Year Period</u>)	:	Rs. 15,24,334/- (Rupees Fifteen Lakh Twenty Four Thousand Three hundred Thirty Four Only) [Excluding PF, ESI, Bonus & applicable GST]
EARNEST MONEY DEPOSIT (EMD)	:	Rs.30,487/- (Rupees Thirty thousand four hundred eighty seven only) To be paid in form of DD in favour of Airports Authority of India payable at Chennai
CONTRACT PERIOD	:	12 (Twelve) Months
TENDER COST	:	Rs.1180/- including GST (Non-Refundable) To be paid in form of DD in favour of Airports Authority of India payable at Chennai

Scope of Work:- Scope of this work covers Bird and Animal Hazard Control and Allied Services at KALABURAGI Airport in line and compliance of Bird and Animal hazard control SOP to ensure safe and secure flight operations considering following points and as per the terms and condition of contract mentioned in tender document :-

- 1) To guard the airfield by scaring and chasing the dogs / animals / birds from operational area and to ensure it is obstruction free for flight operations.
- 2) By deploying Bird Chasers. (6 Nos. Bird Chasers and 1 Supervisor for all days including holidays) (1 weekly off for all the workmen is essential as per labour laws and it is responsibility of contractor to provide sufficient relievers to cover weekly off duties).
- 3) By bursting of crackers and operation of Laser guns etc. Required crackers will be provided by AAI. However, AAI reserve right to instruct contractor for procurement, storage and supply of crackers on AAI approved rates and cost of crackers will be reimbursed to contractor on submission of original Tax invoice.
- 4) By Operation of Zone Gun as per SOP and instruction of Duty officer ATC. (Zone Guns will be provided by AAI)
- 5) Refilling of empty LPG Cylinders used for Zone Gun. Contractor required to refill LPG Cylinders provided by AAI. Cost of refilling will be reimbursed to contractor on actual basis.
- 6) To remove dead /injured bird / animals, cracker residual, plastic item such as bottles wrappers from the runway and the surrounding area within the operational area.
- 7) Effective use of Cages provided in operational area to trap dogs /animal as per operational situation and required for safe operations in consultation with wild life experts /forest department and in coordination with ATC In charge / Duty officer (ATC).
- 8) Provision of required tools tackles, lathis and animal catching/chasing devices, as per site requirement and to ensure safe operations.
- 9) Necessary training to staff deployed for work in order to ensure effective Bird and Animal Hazard Control and Allied Services for safe operation.

AIRPORTS AUTHORITY OF INDIA
KALABURAGI AIRPORT

Ref No. AAI/VOGB/ATM//BS/2020-21

Date: - 23/07/2020

NOTICE INVITING e-TENDER
(3 BOT 3 ENVELOPE OPEN TENDER)

TENDER ID:

1. Item rate(s) tenders are invited through the e-tendering portal by MANAGER (ATM), AAI, Kalaburagi Airport, Kalaburagi-585102 on behalf of Chairman, AAI, from eligible contractors for the work of “**Job Contract for Providing Bird & Animal Hazard Control and Allied Services in the Operational area at KALABURAGI Airport**” for one year period (For the year 2020-21) at an **estimated cost of Rs. 15,24,334/- (Rupees Fifteen Lakh Twenty Four Thousand Three hundred Thirty Four only) (Excluding EPF, ESI , Bonus and applicable GST)** The contract shall be for a period of Twelve months from the date of award of contract .

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender documents.

Prospective Tenderers are advised to get themselves register at CPP – portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after Log in to the CPP – portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI help desk support through path aai.aero/tender/e-tender/help desk support.

For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while e-mailing any issue along with the contact details. For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between.

- I. 08.00 hrs to 20.00 hrs (Mon – Sat)
011-24632950, Ext-3512 (Six Lines), E – mail: eprochelp@aai.aero.
- II. 09.30 hrs to 18.00 hrs (Mon – Fri)-
011-24632950, Ext – 3523, E – mail: etendersupport@aai.aero.
sanjeevkumar@aai.aero and snita@aai.aero.
- III. 09.30 hrs to 18.00 hrs (Mon- Fri)-
011-24657900, E-mail: gmitchq@aai.aero.

Note: Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications related to the tender(s) published kindly contact the respective Tender Inviting Authority

In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.

In case of any issues faced, the escalation matrix is as mentioned below:

- i. **For Instant Support**, Help Desk-Between 08:00 hrs to 20:00 hrs (Mon-Sat):
Phone: 011-24632950 Ext: 3512(six lines)
Email address: eprochelp@aai.aero
- ii. **After 4 Hrs of Issue**, MGR(IT)-Between 09.30 hrs to 18.00 hrs (Mon-Fri):
Phone: 011-24632950Ext-3523
E-Mail: etendersupport@aai.aero or sanjeevkumar@aai.aero
- iii. **After 12 Hrs of Issue**, JGM(IT)-Between 09.30 hrs to 18.00 hrs (Mon-Fri):
Phone: 011-24629344
E-Mail: prabhakar@aai.aero
- iv. **After 3 days of Issue**, GM(IT)-Between 09.30 hrs to 18.00 hrs (Mon-Fri):
Phone: 011-24657900
E-Mail: - gmitchq@aai.aero

Tender fee of Rs 1180/- (i/c GST) Non – refundable will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative or Gramin Bank). The original Demand Draft against Tender fee should reach by post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Critical Data Sheet. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP – portal by the bidder as per the following schedule:-

CRITICAL DATA SHEET

Publishing Date	:	At 1300 Hrs. on 23/07/2020
Bid Document Download/Sale Start Date	:	From 1300 Hrs. on 23/07/2020
Clarification Start Date	:	From 1500 Hrs. on 23/07/2020
Clarification End Date	:	Up to 1800 Hrs. on 24/07/2020
Bid Submission Start Date	:	From 1300 Hrs. on 24/07/2020
Bid Submission End Date	:	Up to 1800 Hrs. on 05/08/2020.
Last Date for submission of hard copy of documents i.e :- i) Original hard copy of DD against Tender Fee ii) Original hard copy of DD against EMD iii) Signed hard copy of AAI Unconditional Acceptance Letter iv) Valid NSIC/MSME Registration Certificate & Annexure-E (Format-F5) (if applicable) (For exemption of EMD & Tender Fee).	:	Up to 1800 Hrs. on 11/08/2020. (Note: Tenderer whose hard copy of documents not received within the stipulated date and time as mentioned in Critical dates as above shall not be considered for further tendering process and their tenders will be summarily rejected. AAI will not be responsible for Postal delay, if any.)
Bid Opening Date : (Envelope-I)	:	AT 1030 Hrs. on 12/08/ 2020
Bid opening Date : (Envelope-II)	:	At 1200 Hrs. on 13 /08 /2020
Bid opening Date : (Envelope-III)	:	At 1200 Hrs. on 17/08/2020 (Tentative) (Will be intimated through CPP Portal)
Tender Fee	:	Rs 1180/-(i/c GST) Non-refundable.
EMD Amount	:	Rs 30,487/- in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative or Gramin Bank).

A. Envelope I:- Bid containing scanned copy of Unconditional Acceptance of AAI's

Tender Conditions, Tender Fee and EMD.

The tenderer shall submit their application only at CPP portal <http://etenders.gov.in/eprocure/app>. Tenderer/ Contractor are advised to follow the instruction provided in the tender document for online submission of bids.

Tenderers are required to upload the Scanned copy of

- Unconditional Acceptance of AAI's Tender Conditions. (Performa given in Annexure –G on Format page no F-7 of tender document.)
- Scanned copy of Demand Draft for Tender Fee or Annexure -E (Format Page-F5) with NSIC /MSME certificate.
- Scanned copy of **Earnest Money Deposit (EMD) of value Rs. 30,487 (Rupees Thirty thousand four hundred eighty seven only)** in the form of Demand Draft or Annexure -E (Format Page-F5) with NSIC/MSME certificate may be submitted in "PQQ Folder" in Attachments section of e- tendering portal as stipulated in the Notice Inviting Tender.

Annexure -E (Format Page-F5) to be filled in Non-Judicial stamp paper value of Rs.100/- along with NSIC/MSME certificate for exemption from submitting Tender Fee/EMD. (*Refer Sl.no.9 of NIT regarding Concession for Firms registered under NSIC*).

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Herd copy of application shall not be entertained.

The details of Demand Draft/any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time`

B. Envelope-II: - : (Pre-Qualification and Technical Bid) :

Technical Bid (Envelop- II) containing Digitally Signed file of :-

- Tender documents (Duly signed Digitally)
- Copy of Permanent Account Number (PAN) Card.
- Copy of ESI, EPF and GST Registration. Agency not possessing EPF, ESI and GST registration at the time of submission of application/bid has to submit a scanned copy of undertaking along with application/bid.
- Scanned documents given under qualification /Experience requirements detailed below .
- Should submit affidavit to pay minimum wages for labor on non-judicial stamp paper of Rs. 100.00 and is to be attested by first class magistrate/Notary). (Performa given under Annexure "A"- (Format F1) in tender document •
- Undertaking for Registered under GST and compliance of GST provision- Annexure -C (Format F-3) in tender document.
- Affidavit/ Undertaking for non blacklisting/ Debarring- Annexure - D (Format F-4)in tender document.
- EMS Undertaking by contractor Annexure - F Format Page F-6 in tender document.

Qualifying requirements of contractors/ firms:

- i. Agency should have Permanent Account Number (PAN).
- ii. Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata, specialized agency in similar nature of work.

AND

Should have satisfactory completed (#Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs 6.09 lakh/annum** or two works, each of **Rs 7.62 Lakh/annum** or one work of **Rs 12.20 Lakh/annum** in single contract of similar nature of **“Bird and Animal Hazard Control services /AMC with provision of manpower /Service contract with provision of Man Power”** in India during last seven years ending on last date or extended date of submission of bids.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing works experience certificate from non-government /non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii. Should have annualized average financial turnover of **Rs 4.57 Lakhs** Against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balanced Sheet along with profit and loss account statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

C. Envelope III: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Originals of DD for Tender Fee, EMD or Annexure D (Format) filled in Non-Judicial stamp paper value of Rs.100/- with valid NSIC/MSME Registration Certificate for exemption from submitting Tender Fee/EMD (if applicable) and hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the **“Manager (ATM) O/o Airport Director , Airports Authority of India, Kalaburagi Airport, Sedam Road, Kalaburagi-585102, Karnataka”**, and should reach the Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. **If the above mentioned (supportive) documents are not received on time as given, (before the time mentioned in the critical data sheet) the respective tenders will be summarily rejected.** Any postal delay will not be entertained.

4. Bids Opening Process is as below:

Envelope-I: containing Documents for pre-qualification bid (uploaded by Contractors/firm) shall be opened as per Critical Data Sheet. any changes in the date shall be intimated through CPP Portal).

Envelope-II: Technical bid opening date shall be as mentioned in critical data sheet (Depending on pre-qualification, any changes in the date shall be intimated through CPP Portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I/Envelope-II, he will be asked to provide it through CPP e-tendering portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which his tender will be liable for rejection.

The intimation regarding acceptance / rejection of their bids will be intimated to the contractor / firm through e-tendering portal.

Envelope-III: The financial bids of the contractors / firms found to be meeting the qualifying requirements and technical criteria shall be as per critical data sheet (**Depending on Technical Bid evaluation the date shall be intimated through CPP Portal**).

5. AAI reserves the right to accept or reject any or all applications without assigning any reason. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserves the right to disallow issue of tender document of working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI.

AAI reserves the right to verify the credentials submitted by the agency at any stage (before or after the award of work). Undertaking as per Annexure –B required to be submitted by agency before award of work. If at any stage, any information /documents submitted by the applicant are found to be incorrect/false or have some discrepancy which disqualifies the firm, then AAI shall take the following action:

- a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.**
7. Consortium/JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
 8. Purchase preference to Central Public-Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
 9. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc.

The MSEs who intent to claim benefits under MSME act, shall fulfil the following, otherwise they run the risk of their bid being passed over as “INELIGIBLE” for the benefits applicable to MSEs and their bid will not be considered for evaluation.

- a) MSEs which are specified by the Ministry of Micro, Small and Medium, Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- b) NSIC certificate with monetary limit indicated should be valid on the scheduled date/ extended date of submission of tender. Certificate without monetary limit will not be considered.

- c) The items of Product / Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tendered).
- d) The Monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
- e) If monetary limit is less than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded in the Envelope I.
- f) MSEs shall submit the Performa attached in Annexure -E” (Format F5) duly attested by Notary Public.

**MANAGER (ATM),
For Airport Director
Airports Authority of India,
KALABURAGI
Airport,
KALABURAGI -
585102,
Karnataka**

PQ PERFORMA

Name of work: - Job Contract for Providing Bird & Animal Hazard control and Allied Services in the Operational area at Kalaburagi Airport (For 1 Year Period) (Yr. 2020-21)

Sl. No.	PARTICULARS	DETAILS/ Document Attached	
1	Name, Address, Organization ID, Tel./Fax No. & e-mail address of Bidder		
2	Registration details/ specialized agency		
3	PAN No. of the firm		
4	Work Experience Criteria		
	<p>Should have satisfactory completed (#Phase/Part completion of the scope of work in a contract shall not be considered, however pre- determined phasing of the work will be accepted) three works, each of Rs 6.09 lakh/annum or two works, each of Rs 7.62 Lakh/annum or one work of Rs 12.20 Lakh/annum in single contract of similar nature of “Bird and Animal Hazard Control services /AMC with provision of manpower /Service contract with provision of Man Power” in India during last seven years ending on last date or extended date of submission of bids.</p> <p>Assessment of eligibility for Tender for one-year contract shall be based on the completed cost of one-year contract calculated on pro-rata basis.</p> <p>“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”</p> <p>Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms showing works experience certificate from non-government /non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.</p>	<u>Experience certificate details</u>	
		a) Work No.1	
		i) Name of work (viz. similar nature of work as per Sl.no.4)	
		ii) Completion Cost	
		iii) Date of Start	
		iv) Date of Completion (stipulated)	
		v) Date of Completion (Actual)	
		vi) TDS Amount	
		vii) Completion certificate submitted (Yes/No)	
		b) Work No.2	
		i) Name of work (viz. similar nature of work as per Sl.no.4)	
		ii) Completion Cost	
		iii) Date of Start	
		iv) Date of Completion (stipulated)	
		v) Date of Completion (Actual)	
		vi) TDS Amount	
		vii) Completion certificate submitted (Yes/No)	
		c) Work No.3	
		i) Name of work (viz. similar nature of work as per Sl.no.4)	
		ii) Completion Cost	
		iii) Date of Start	
	iv) Date of Completion (stipulated)		
	v) Date of Completion (Actual)		
	vi) TDS Amount		
	vii) Completion certificate submitted (Yes/No)		

5	Should have annualized average financial turnover of Rs 4.57 lakhs against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application.	
6	PF & ESI registration Details	
7	GST Registration detail	
8	Whether Tender fees in form of the Demand Draft submitted with application. (YES / NO)	
9	Whether EMD in form of the Demand Draft submitted with application (YES / NO)	
10	Valid NSIC/MSME Registration Certificate (If applicable) for exemption of tender fee/EMD. NSIC/MSME registration should be valid for similar nature of work/services and Annexure -E Submitted .(YES/NO)	
11	Whether unconditional Acceptance letter submitted with application (YES / NO)	
12	Whether Affidavit for payment of minimum wages submitted with application (YES / NO)	
13	Whether Affidavit Undertaking for Registered under GST and compliance of GST provision (YES / NO)	
14	Whether Affidavit Undertaking regarding blacklisting / debarring submitted (YES / NO)	
15	Annexure – E : Declaration i.r.o. Monetary Limit by MSME/ NSIC registered Units (If Applicable) Submitted (Yes /No)	
16	EMS Undertaking by contractor Annexure – F submitted (Yes/No)	
15	Any other relevant information	

Place :
Date :

SIGNATURE OF THE CONTRACTOR ALONG
WITH STAMP

DECLARATION

Ihereby declared that the documents submitted / enclosed are true and correct. In case any documents at any stage found fake/false/incorrect, my EMD may be forfeited and action as deemed fit by AAI can be taken against me.

SIGNATURE OF THE CONTRACTOR ALONG
WITH STAMP

TENDER FORM
DECLARATION BY THE TENDERER / CONTRACTOR

To

Manager (ATM) Airports
Authority of India, Kalaburagi
Airport, KALABURAGI -
585102

Sir,

I /We have read the following documents and all other relevant documents relating to e-tender for the work of “Job Contract for providing Bird & Animal Scaring and Allied Services in the Operational area at Kalaburagi Airport”.

- a) Schedule A- Details of work
- b) Notice Inviting E-Tender (E-NIT) & PQ Proforma
- c) Tender Form
- d) Agreement Form
- e) Guidance to Tenderers
- f) General Conditions of Contract
- g) Special Conditions of Contract
- h) Formats /Undertaking (Annexure -A to Annexure-F)
- i) Unconditional acceptance letter- Annexure-G
- j) Schedule of Quantities /BOQ Format

I / We hereby tender for the work referred to in the aforesaid documents upon the terms and conditions contained or referred to therein and in accordance in all respect with the Scope of work, General conditions and other relevant details at the rates contained in schedule of rates and within the period of completion.

A sum of **Rs. 30,487 (Rupees Fifteen Lakh Twenty Four Thousand Three hundred Thirty Four only)** is hereby forwarded in the form of Demand Draft issued by Nationalized or scheduled bank (But not from cooperative or gramin bank) as Earnest Money drawn **in favour of “Airports Authority of India” payable at Chennai .**

I / We agree to keep the tender open for acceptance for 90 days from the date of opening of financial bid and not to make any modification in its terms and conditions which are not acceptable to AAI.

If I/We fail to keep the tender open for 90 days from the date of opening of financial bid or make any modifications in terms and conditions of tender which are not acceptable to AAI, I/ We agree that said AAI or its successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.

Further if I / We fail to commence work as specified I / We agree that AAI or its successors in office shall without prejudice to any other right or remedy available in law be at liberty to forfeit the said earnest money. Further I/we agree that in case of forfeiture of EMD as aforesaid I/we shall be debarred for participation in the re-tendering process of the work.

My /Our concern, which functions under the name and style of _____, is a Limited / Pvt. Limited / partnership firm / Co-operative society / Hindu Undivided Family / Sole proprietary concern.

Should this tender be accepted, I / We hereby agree to abide by and fulfil all the terms, conditions and provisions of the aforesaid documents.

]

Date:

Signature of the contractor

Name & Address:
Address:
Phone:
Fax/E-mail:

AGREEMENT FORM

(To be Executed on non-judicial stamp paper of Rs 200)

This agreement made this (date in figures & words) between Airports Authority of India a statutory corporation incorporated under the Airports Authority of India Act 1994 having its Head Office at Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi - 110 003 through its(Hereinafter referred to as “owner” or AAI which expression shall include its administrators, successors, executors and assigns of the one part and M/s. (Hereinafter referred to as the “Contractor”, which expression shall include its administrators, successors, executors and permitted assigns) of the other part.

Whereas AAI is desirous of getting the work of " Job Contract for Providing Bird & Animal Scaring and Allied Services in the Operational area at Kalaburagi Airport (hereinafter called work) done by means of a contract, had invited tenders for this work as per tender documents sold for this purpose. And whereas the contractor had participated in the above referred bidding vide his proposal No..... dt..... and other subsequent referred letters, AAI accepted his aforesaid proposal and awarded the work to the contractor on the terms and conditions contained in its acceptance letter NO. AAI/ dt and documents referred to therein which have been accepted by M/sresulting into a contract.

NOW THEREFORE THIS DEED WITNESSTH AS UNDER

The Owner has awarded the contract to the contractor for the work of " Job Contract for Providing Bird & Animal Scaring and Allied Services in the Operational area at Airport " on the terms and conditions contained in its acceptance letter NO.AAI/.....dated....and documents referred to therein, the award has taken effect from i.e. the date on which site has been taken over. The terms and expression used in this agreement shall have the same meaning as are assigned to them in the contract documents referred to in the succeeding articles.

2.0 Contract Documents:

The contract shall be performed strictly as per the terms and conditions stipulated herein and in the following documents attached herewith (hereinafter referred to as contract documents)

<u>NO.</u>	<u>DOCUMENT / LETTER NO.</u>	<u>PAGE.NO</u>
1)	<u>NON-JUDICIAL STAMP PAPER / AGREEMENT FORMAT</u>	
2)	<u>TENDER DOCUMENT</u>	
a)	Schedule A- Details of work	
b)	Notice Inviting E-Tender (E-NIT) & PQ Proforma	
c)	Tender Form	
d)	Agreement Form	
e)	Guidance to Tenderers	
f)	General Conditions of Contract	
g)	Special Conditions of Contract	
h)	Formats /Undertaking (Annexure -A to Annexure-F)	
i)	Unconditional acceptance letter- Annexure-G	
j)	Schedule of Quantities /BOQ Format	
3)	Contractor's Offer No. Dtd:	
4)	Acceptance Letter	
5)	Envelope Cover – I Doc	
6)	Envelope Cover – II Doc /Signed Formats	
7)	Envelope Cover – III Doc/BOQ	
8)	All Pre award /Clarification Correspondence	
9)	Work Order Issued by AAI	

(All correspondences between the Owner & Contractor before award of work shall form part of Agreement)

All the aforesaid contract documents shall form an integral part of this agreement in so far as the same or any part thereof conform to the tender document and what has been specifically agreed to by the owner on its letter of acceptance. Any matter inconsistent therewith, contrary or repugnant thereto or any deviation taken by the contractor in its proposal not agreed to by owner in its letter of acceptance or any other letter which forms a part of contract documents mentioned sake of brevity this agreement along with its aforesaid contract document shall be referred to as the agreement.

Article 3.0 conditions and covenants:

3.1 The scope of contract, consideration, terms of payment, prices adjustment taxes, wherever applicable, insurance, liquidated damages, period of completion, defects liability period and all other terms and conditions are contained in aforesaid tender documents. The contractor shall duly perform the contract strictly and faithfully in accordance with the terms of agreement.

32 This agreement constitutes full and complete understanding between the parties and terms of the presents. It shall supersede all prior correspondence to the extent of inconsistency or repugnancy to the terms and conditions contained in the tender agreement. Any modification of the agreement shall be effected only by written instrument signed by the authorized representative of both the parties.

Article 4.1 Settlement of Disputes:

It is specifically agreed by and between the parties that all the difference or disputes arising out of the agreement or touching the Subject matter of the agreement shall be decided by the process of settlement and arbitration under the provisions of the Indian Arbitration Act 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall have exclusive jurisdiction over the same.

4.2 Notice of Default:

Notice of default given by either party to the other under the agreement shall be written and shall be deemed to have been duly and properly served upon the parties here to if delivered against acknowledgement due addressed to the signatories at the address mentioned here in above.

THIS CONTRACT AGREEMENT IS ALLOTTED THE NUMBER:

AAI/_____ dated _____

In witness whereof: The parties through their duly authorized representative have executed these presents (execution of where of has been approved by the competent authorities) on the day, month and year first above mentioned at.

Contractor's Signature

Owner's Signature

WITNESS:

1.

2.

GUIDANCE TO TENDERERS

1. The Airport Director, KALABURAGI Airport shall be the Accepting Authority, hereinafter, referred to as such for the purpose of this contract. Accepting authority reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at his quoted rate.
2. The e-tenders shall be in the prescribed form. The tender shall be valid for acceptance for a period of 90 days from the date of opening of e-tenders. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of tender, which are not acceptable to AAI, AAI shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.
3. **Mode of submission of e-tender:** Following 3 Envelopes shall be submitted through online at CPP e-portal by the bidders. All the bids (Envelope I, II & III) are required to be submitted /uploaded in the CPP e-portal only, by the stipulated date and time (bid submission end date). The Details of Envelope I, II & III are given below:

Envelope I:

It shall contain **scanned copy of the following documents:-**

- Unconditional Acceptance of AAI's Tender Conditions. (Performa given in Annexure –G on Format page no F-7 of tender document.)
- Scanned copy of Demand Draft of **Tender fee of Rs.1180/ (Rupees One Thousand One Hundred and Eighty only)** in the form of Demand Draft from Nationalised or any scheduled bank (but not from co-operative or Gramin bank) in favour of “**Airports Authority of India**” payable at Chennai Annexure -E (Format Page-F5) with NSIC/MSME certificate may be submitted in “PQQ Folder” in Attachments section of e-tendering portal as stipulated in the Notice Inviting Tender for exemption from submitting Tender Fee (if applicable).
- Scanned copy of **Earnest Money Deposit (EMD) of value Rs. 30,487.00 (Rupees Thirty thousand four hundred eighty-seven only)** in the form of Demand Draft or Annexure -E (Format Page-F5) with NSIC/MSME certificate may be submitted in “PQQ Folder” in Attachments section of e-tendering portal as stipulated in the Notice Inviting Tender for exemption from submitting EMD (if applicable).

Annexure -E (Format Page-F5) to be filled in Non-Judicial stamp paper value of Rs.100/- along with NSIC/MSME certificate for exemption from submitting Tender Fee/EMD. (*Refer Sl.no.9 of NIT regarding Concession for Firms registered under NSIC*).

The Tenderer shall submit their application in the CPP portal by downloading the “Pre-Qualification (PQQ) Performa” from the e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents.

Uploading of the above said documents other than in Envelope-1(PQQ) shall not be considered. Also, Hard copy of application shall not be entertained.

Envelope-II: Technical Bid

Technical Bid containing **scanned copy of the following documents which shall be digitally signed:**

- Tender documents (Duly signed Digitally)
- Copy of Permanent Account Number (PAN) Card.

- Copy of ESI, EPF and GST Registration. Agency not possessing EPF, ESI and GST registration at the time of submission of application/bid has to submit a scanned copy of undertaking along with application/bid.
- Scanned documents given under qualification /Experience requirements Contractors / Firms as per NIT ,Company registration, certificate of satisfactorily completion of works, Turnover and Profit and Loss statement should be submitted
- Affidavit to pay minimum wages for labour on non-judicial stamp paper of Rs. 100.00 and is to be attested by first class magistrate/Notary). (Performa given under Annexure “A”- (Format F1) in tender document •
- Undertaking for Registered under GST and compliance of GST provision- Annexure -C (Format F-3) in tender document.
- Affidavit/ Undertaking for non blacklisting/ Debarring- Annexure - D (Format F-4) in tender document.
- EMS Undertaking by contractor Annexure - F Format Page F-6 in tender document.
- Other supportive documents, if any and Power of Attorney or Authorization (if applicable).

Qualifying requirements of contractors/ firms:

- a. The firm/contractor should possess valid PAN Card, ESI Registration, EPF Registration and GST Registration.
- b. Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata, specialized agency in similar nature of work.
- c. The contractor/firm should satisfactory completed (#Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs 6.09 lakh/annum** or two works, each of **Rs 7.62 Lakh/annum** or one work of **Rs 12.20 Lakh/annum** in single contract of similar nature of **“Bird and Animal Hazard Control services /AMC with provision of manpower /Service contract with provision of Man Power”** in India during last seven years ending on last date or extended date of submission of bids.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”

- d. Client certificate for experience should show the nature of work done, the value of work, date of start/date of completion as per agreement, actual date of start/date of completion and statement of ‘satisfactory completion of work’ along with copy of work order and its BOQ issued by the client. Firms showing work experience certificate (completed work) from Non-Govt. / Non-PSU organization should submit copy of tax deducted at source (TDS) certificate in support of their claim for having experience of stipulated value of work.
- e. Should have **annualized average financial turnover** of Rs **4.57** Lakhs Against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balanced Sheet along with profit and loss account statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

Envelope III: Financial Bid

The Financial e-Bid shall be submitted in e-tendering portal. Tenderer shall upload schedule of price bid duly digitally signed in the form of BOQ.xls.

Bidders are required to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and filled by the bidders. **Bidders are required to download the BOQ file, open it and complete the unprotected cells with their respective financial quotes and other details (such as name of the bidder).** No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

If the bidder has any query related to the Tender document of the work, they should use 'Clarification' tab in CPP e-portal to seek clarifications. No other means of communication in this regard shall be entertained. Last date and time for making query is as stipulated under the critical dates.

4. Bids Opening Process is as below:

Envelope I: Envelope-I containing documents, uploaded by the contractor / firm shall be opened as mentioned under the critical dates of NIT.

Envelope II: Date of opening of Envelope-II shall be opened as mentioned under the critical dates.. Changes in the date of opening of the bids, if any, shall also be intimated through CPP portal.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I/Envelope-II, he will be asked to provide it through CPP e-tendering portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which his tender will be liable for rejection.

The intimation regarding acceptance / rejection of their bids will be intimated to the contractor / firm through e-tendering portal.

The Intimation regarding acceptance / rejection of the bid will be intimated to the contractor / firm through e-tendering portal.

Envelope III: Date of opening of Envelope-III (Financial bids of the contractor/firm meeting the qualifying requirements), shall be as mentioned under the critical dates of NIT . Changes in the date of opening of the bids, if any, shall also be intimated through CPP portal.

5. Concessions to Indian Micro & Small Enterprises (MSEs):

Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc. The MSEs who intent to claim benefits under MSME act, shall fulfill the following, otherwise they run the risk of their bid being passed over as "INELIGIBLE" for the benefits applicable to MSEs and their bid will not be considered for evaluation. :-

- a) MSEs which are specified by the Ministry of Micro, Small and Medium, Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- b) NSIC certificate with monetary limit indicated should be valid on the scheduled date/ extended date of submission of tender. Certificate without monetary limit will not be considered.
- c) The items of Product / Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tendered).
- d) The Monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
- e) If monetary limit is less than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded in the Cover 1.

MSEs shall submit the Performa attached in Annexure E (Format F5) duly attested by Notary Public.

6. Submission of e-tender by a Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates.
7. Once the contractor has uploaded digitally signed file of tender document along with unconditional acceptance as an attachment, he is not permitted to upload any additional file or put any remark (s)/conditions in/along with the tender document.
8. All the guidelines and procedures for submission of bid are available in the e-portal.
9. Once the tenderer has given unconditional acceptance to AAI’s tender conditions in its entirety, he is not permitted to put any remarks/conditions (except unconditional rebate on quoted rates), if any in/along with tender enclosed in envelope no.1.
10. In case the conditions mentioned above is found violated after opening envelope no.1, the tender shall be summarily rejected. AAI shall without prejudice to any other remedy be at liberty to forfeit the full said earnest money absolutely.
11. All the guidelines herein will form part and parcel of the Notice Inviting e-Tender (NIT).
12. AAI reserves to itself the right to extend the date of receiving / opening of the bid as well as to extend the validity of the tender.
13. AAI reserves the right to reject any or all tender(s) in part or in full without assigning any reason.
14. The tenderers shall inspect and examine the site and satisfy themselves about the nature of work before submitting the tender, if required. The tenderer shall be deemed to have full knowledge of the site, whether he inspects or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

15. For any query related to the inspection of the site/premises and for queries related to the contents of this tender, prospective bidders are advised to contact concerned Tender Inviting Authority (TIA) of AAI:

MANAGER (ATM) Airports
 Authority of India,
 KALABURAGI Airport,
 KALABURAGI -585102, Karnataka.

16. For any query/issues related to the use of the e-tender portal, bidders may contact the following:

- i. For any technical related queries please call the Helpdesk.

24 x 7 Help Desk Number 0120-4200462, 0120-4001002

Mobile: 918826246593

E-Mail: support-eproc@nic.in

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

- ii. For any Policy related matter / Clarifications please contact Dept of Expenditure, Ministry of Finance.

E-Mail: cphp-doe@nic.in

- iii. For any Issues / Clarifications relating to the publishing and submission of AAI tender(s)

a. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

b. Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.

- c. The escalation matrix of AAI help desk is as appended below:

Sl. No.	Support Persons	Escalation matrix	E-mail address	Contact Numbers	Timings
1	Help Desk Team	Instant Support	eproc@nic.in	011-24632950 Extn: 3512 (Six lines)	0800 – 2000hrs (Mon – Sat)
2	Sanjeev Kumar, MGR(IT)	After 4 hours of issue	etendersupport@aai.aero or sanjeevkumar@aai.aero	011-24632950 Extn: 3523	0930-1800 hrs (Mon-Fri)

3	JGM(IT)	After 12 hours	prabhakar@aai.aero	011-24629344	0930-1800 hrs (Mon-Fri)
4	General Manager (IT)	After 03 days	gmitchq@aai.aero	011-24657900	0930-1800 hrs (Mon-Fri)

AAI Helpdesk services shall remain closed on all Govt. Gazetted Holidays. The above-mentioned help desk numbers are intended only for queries related to the issues on e- procurement portal and help needed on the operation of the portal.

17. The successful Tenderer/contractor on acceptance of his Tender by the Accepting Authority shall within 15 days from the date of award of work sign the contract consisting of Notice Inviting Tenders, General conditions of contract, special/additional condition, General and particular specifications, Tender conditions as issued at the time of invitation of Tender and acceptance thereof with any correspondence leading there to.
18. This notice of Tender and associated documents & correspondences shall form part of agreement of the contract.

GENERAL CONDITION OF CONTRACT

1. General and Scope of Work :-

1.1 General

As the work is to be carried out inside the Airport premises, necessary entry pass for workmen and transport shall be obtained from the competent authority and has to abide by the regulations issued by Bureau of Civil Aviation Safety time to time.

The required number of Bird & Animal scarers to perform the work to the satisfaction of the ATS (Air Traffic Services) In-Charge, shall be provided on all days as specified in the scope of work, including early opening of watch hours, if any. The work force deployed for this contract shall be the regular employee of the contractor. **The contractor shall be responsible for the compliance of all the provisions of all the labour laws applicable for such work force** and their service condition in his own establishment and for settlement of any dispute arising out of the terms and conditions of services of the personnel

As the work is to be carried out inside the Airport premises, necessary entry pass for workmen and transport shall be obtained from the competent authority and has to abide by the regulations issued by Bureau of Civil Aviation Safety time to time.

AAI reserves the right to carry out any part of work covered in the contract and in such cases the decision of work -in-charge will be final and binding on the firm.

The Contractor shall abide by all statutory rules, Labour laws and safety regulations for their workers.

1.2 Scope of Work:-

Work shall be executed as per Scope of work mentioned under Schedule-A "Work Details" section of tender document and other terms and conditions mentioned in special condition of work.

- 2. Period of contract :-** The service contract shall be for a period of 12 months from the date of handing over of site. The contract period can be extended for further period of 12 months on the same terms and conditions of the agreement. AAI reserves the right to terminate the contract fully or partially by giving 30 days' notice in writing to the contractor. If in the opinion of the Work -in Charge, it is observed that the contractor is not doing the works satisfactorily as per the terms and conditions of contract, then the contract can be terminated with immediate effect without giving any reasons thereof.
- 3. Entry Pass :-** As the site of work is in the restricted area, the contractor is required to obtain Airport Entry Pass (AEP) for his staff, to be issued by BCAS through AAI. The tenderer is responsible for arranging Police verification certificates/AEPs for his staff and security clearance for his agency as stipulated by BCAS. No extra amount shall be paid on this account. Agency required to registrar themselves on E - Sahaj Portal for security clearance and approval of BCAS. Required security programme also required to get it approved from BCAS as per prevailing rules. The office/airport premises is an essential service covered under the maintenance of essential service Act and hence disruption of services rendered will be a statutory offence. The necessary police verification etc. as required for entry passes will be the responsibility of the contractor. All expenditure towards arranging security passes shall be borne by the agency.

4. **Security:** - The contractor and his employees shall abide by security regulation framed by AAI/BCAS or Police Authorities. Any worker of the contractor, whose presence is found undesirable in AAI premises, shall not be allowed to work. The contractor shall be fully responsible for the satisfactorily working of his staff.

“If contractor or his authorized representative or his employed workers are found violating any of security regulations, suitable action shall be taken by AAI as per prevailing rules”.

All men and vehicles shall be permitted to enter the restricted/office area only on possession of the security passes. The contractor shall apply in writing in advance before commencement of work for issue of security passes and shall submit a list of personnel concerned with their addresses. The contractor shall ensure that his men are deployed only in those area where the security passes issued is valid for. Passes shall be deposited back with Work-in-charge on demand and in any case immediately after completion of work. The contractor or his staff/workmen shall observe all the rules promulgated from time to time by the concerned authorities. Any person found violating the security rules laid down by the authority will be expelled from the area without assigning any reason whatsoever and contractor shall have no claim on this account.

5. **Statutory & Regulatory Clauses :-**

The contractor has to discharge all the obligations as provided under various statutory enactment including the EPF/ESI/Contractor Labour (Regulation and abolition)/ Minimum Wages/Payment of Wages/Payment of Bonus/Payment of Gratuity/Workmen’s Compensation/Works contract and other relevant Acts, Rules and Regulations in force and as amended from time to time in the State, as applicable.

The engagement and employment of workers and payment of wages to them as per existing provisions of various labour laws and regulations is the sole responsibility of the contractor and any breach of such laws or regulations shall be deemed to be violation of this contract. AAI may ask the contractor to produce documents to verify that these provisions/laws are complied by the contractor.

The contractor has to follow the local security/safely rules & regulations and such instructions on restricted hours of work as may be imposed on him by the department/local authorities, while working in security restricted zones and no claim whatsoever on account of this, will be entertained.

The contractor has to deploy their staff on all days (365 days) including Sundays and Gazetted holidays per BOQ and condition of contract for which nothing extra shall be paid.

Contractor has to submit the details of staff such as, qualification documents and experience letters of the staff, the CV and passport size colored photograph along with copy of police verification (not older than six months on the date of start of work) before engaging them on work. All the documents should be self-attested by each worker and signed and stamped by contractor/agency. The decision of Work -in-charge, to accept or reject any candidate on the basis of lack of experience, qualification, lack of skills required for job, will be final and binding on the agency.

6. **Uniform :-** The contractor/agency has to provide every year during the currency of the contract, 2 sets of uniform (pant and shirt) of approved colour, 1 pair of Protective shoes & 2 pair of socks, Raincoat , Reflective Jacket and one set of protective Wear(Gloves) and good quality FOD removal accessories to his staff of during the contract period, (within one month from the date of award) failing which, AAI recover an amount of Rs. 100/- per person per week till the compliance of the same from the contractor’s

running/final bill. In the event of non-compliance of wearing uniform & shoes by workers on daily basis a recovery of Rs. 50/- per day per person shall be made from running bills. The workers should wear a badge on the left pocket of the shirt mentioning company's name.

7. No accommodation shall be arranged by the AAI for the staff/workers of the contractor. It is the responsibility of contractor to make his own arrangement for the facilities.
8. **Rates :-** The prices quoted shall be inclusive of all taxes but exclusive of GST, PF/ESI & Bonus. **PF & ESI amount paid to the statutory authorities by the contractor shall be reimbursed on actual basis throughout the contract period on submission of the documentary evidence in next bill or after the final bill.**

Bonus amount as per latest Govt. rules or 8.33 % of annual salary whichever is higher will be paid to the deployed manpower by the contractor and the same shall be reimbursed on actual basis throughout the contract period on submission of the documentary evidence in next bill or after the final bill. In case of nonpayment of bonus necessary recovery/withheld against bonus from their RA bill/final bill shall be made as decided by Work in charge and appropriate action will be initiated by AAI against the contractor. The decision of work in charge is the regard will be final and binding on the agency.

The rate quoted shall be inclusive of ,

- a. The quoted rates shall be firm for the entire period of contract or extended period of contract.
- b. The price quoted shall be inclusive of basic price, all applicable taxes & duties, , any other statutory payments, if applicable, as per labour laws etc. **but excluding GST, PF & ESIC and Bonus.**
- c. Cost towards wages should not be less than applicable minimum wages rates for labour engaged for execution of contract.
- d. Cost towards materials to be used as per scope of work.
- e. Cost towards normal tools and plants for execution of contract.
- f. Cost towards the special tools to be provided as per scope of contract.
- g. Additional wages for the workmen employed on National holidays.
- h. Cost towards uniform, safety shoes etc as per scope of contract.
- i. Cost towards consumables, registers, Airport entry pass, Vehicle parking charge etc as per scope of contract
- j. Contribution towards labour welfare fund.
- k. Over Head and profit.

Escalation of rates is not acceptable during the period of contract except notified as increase in minimum wages by Central / State Government whichever is higher. Amount due to increase of minimum wages and i.r.o increased payment to workers for Monthly wages , Bonus and other component (PF & ESIC) will be reimbursed on production of documentary evidence of Payment . No Overhead and profit component is payable on payment i.r.o. enhancement of minimum wages.

The Contract is Service contract and Principle item is the “Bird and animal Hazard Control and allied services with provision of Man Power.”

9. **Taxes /GST :** All tendered rates shall be **exclusive of GST** but inclusive of all taxes and levies payable under respective statutes, Purchase tax /turnover tax/ contract

tax/ octroi/ royalty/ Construction Employee Welfare Cess, Excise or any other duty levied by custom Authorities in respect of import or any materials or any other tax on material, labour, services of contract in respect of this work contract including payment to local / Govt./ Statutory authorities shall be payable by the contractor and Airports Authority of India will not entertain any claim whatsoever in this respect. Construction Employee Welfare Cess will be deducted at the time of making payment of running account bill as per prevailing rates of the respective states. Nothing extra will be paid by AAI in this respect.

- Rates shall be exclusive of GST. GST shall be paid to bidder for any taxable supply/services against a valid tax invoice. The bidder is required to provide Tax type/ HSN Code and tax percentage in their tax invoice.
- The successful bidder shall provide breakup towards material, services and percentage as well as amount of GST applicable, for availing Input Tax Credit (ITC).
- Following undertaking is required to be submitted by bidder.
 - That the bidder is registered under GST and compliant of GST provision.
 - In case of non-compliance of GST provisions and blockage of any input credit, the bidder shall be responsible to indemnify AAI.
 - That all input credits have been passed on to AAI by the bidder.
- The contract is of Service contract and Principle item is the “Bird and animal Hazard Control and allied services with provision of Man Power.”
- AAI does not give any concessional forms/certificate/permits towards any taxes, duties and other levies like sales tax, road taxes/permits, octroi etc.
- However, pursuant to Constitution (46th Amendments Act, 1982) if any further tax or levy is imposed by Statute, after the last stipulated date for the receipt of tender including extension if any and the contractor there upon necessarily and properly pays such taxes/levies, the contractor shall be reimbursed the amount so paid, provided such payments, if any, is not, in the opinion of the Engineer-in-Charge (whose decision shall be final and binding on the contractor) attributable to delay in execution of work within the control of the contractor.
- The contractor shall keep necessary books of accounts and other documents for the purpose of this condition as may be necessary and shall allow inspection of the same by a duly authorized representative of Airports Authority of India and / or Engineer-In-Charge and further shall furnish such other information/document as the Engineer-In-Charge may require from time to time.
- The contractor shall, within a period of 30 days of the imposition of any such further tax or levy, pursuant to the Constitution (46th amendment) Act 1982, give a written notice thereof to the Engineer-In-Charge that the same is given pursuant to this condition, together with all necessary information relating there to.

10. PF & ESIC Contribution : -

- (i) The contractor shall register himself with Labour Licensing Authority and obtain Labour License Number in this regard.

- (ii) The contractor shall have to register with PF & ESIC (where ever applicable) for workmen engaged for the work & challans /deposit receipts of PF & ESI contribution shall be submitted in AAI office for verification/reimbursement, at the time of submission of bill.
- (iii) The PF dues (including EDLI and administrative charges) in respect of workers engaged by the contractor for AAI works to be deposited by the contractor every month by a challan and the documentary evidence in support of such payments along with employee wise details of the PF contribution (both Employee's share and the employer's contribution) needs to be submitted to the Engineer in charge for the work/contract.
- (iv) ESI (Where ever applicable) & EPF amount (Contractor's contribution & administrative charges) paid to the statutory authorities by the contractor shall be reimbursed on actual basis on submission of documentary evidence.
- (v) If ESI not applicable, the agency shall provide Rs.2.0 lacs Mediclaim policy to each person engaged at the site.
- (vi) The contractor has to deposit PF & ESI as applicable, failing which recovery/withheld @26% and 6% against PF and ESI respectively from their RA bills/ Final bill shall be made.

11. Labour Wages :-

- (i) The contractor has to pay the prevailing minimum wages issued by the office of Regional Labour Commissioner/ Chief Labour Commissioner (Whichever is higher), from time to time. However, the difference in minimum wages based on actual payment made to the labour and wages applicable at the time of submission of tender will be reimbursed including difference in EPF and ESI payment to the contractor on revision of minimum wages and no additional amount such as contractor's overhead & profit will be paid on this account.

In this regard the successful bidder shall submit an affidavit on non-judicial stamp paper of Rs.100 as per Annexure before award of the work.
- (ii) For the purpose of admitting the claim for reimbursement of statutory increase in wages paid by him, the contractor has to produce the required documentary evidence to the satisfaction of work-in-charge.
- (iii) The payment to the workmen's engaged by the contractor is to be paid through NEFT/RTGS/Cheque on or before 7th of every month irrespective of Saturday, Sunday and bank holidays. **If any violation with respect to payment of wages for any two months in a contract period, necessary action for cancellation of contract, debarring of the agency for participating in future contracts in AAI shall be initiated. The agency will not be allowed to participate in any of the tendering process in AAI till finalization of the decision. The proofs (salary deposit bank statement) in respect payment made to all bird chasers/supervisors shall also be submitted along with bills to AAI. Without such proofs, no payment will be released.**
- (iv) The contractor by 20th of every month shall provide a monthly statement showing recoveries of statutory contributions and proof of remittance of PF contribution to RPFC and ESI contributions to ESI Corporation in respect of workers engaged under his contract.

- (v) The payment due to the contractor shall be made within 30 days from the submission of the bills by the contractor and the measurements shall be verified by the Work in charge / In Charge (ATC) or his authorized representative within 10 days of submission of the bill. The payment shall be made from the AAI office at Airport / Concerned RHQ.
- (vi) The contractor shall be solely responsible for the payment in respect of wages for Area 'B' city (Kalaburagi) and other dues (including Over Time allowances, Bonus etc.,) to the personnel deployed by him latest by 7th of the subsequent month. The contractor shall be directly responsible and indemnify the Authority against all charges, dues, claims etc arising out of the disputes relating to the dues and employment of personnel deployed by him
12. During the contract period if any new installation are added/ replaced or modified the existing ones in these areas. Which do not warrant any additional manpower, the services for these installations are also to be provided by the contractor without any extra cost.
13. **Qualification & Wages of staff:** - The contractor should depute the persons as per the qualification given below for maintenance works. Each shift should be covered with highly skilled, skilled, semi-skilled, un-skilled persons as required as per BOQ.
- (i) **Semi-Skilled manpower (Supervisor)** – 12th/ PUC Standard Pass with physically fit and preferably having LMV Driving License.
- (ii) **Unskilled manpower**–Shall be min. 8th class pass with good physique or 5th Pass and Experience in Bird & Animal scaring /wildlife hazard control work at Airport.
14. In case of absence of staff from duty recovery will be made by the department at the following rates, which shall be binding on the contractor.
- i. Semi-skilled : As per applicable daily wages.(As On 08.05.2020-.Rs.593)
- ii. Un-Skilled : As per applicable daily wages.(As On 08.05.2020- Rs.525)
- But apart from daily wages, an amount of Rs. 100/- will be recovered from the agency per person per shift for absenteeism of any worker as a penalty.**
- The EIC has full rights to instruct the agency of expel/replace the person with the regular habit of taking unauthorized leaves frequently or continuously absent without proper justification, which may impact the morale of co-workers.
15. There shall be no liability on the part of the AAI to pay any compensation arising out of the labour dispute, accident etc. at site. The contractor will be fully responsible for safety, security and coordination of the workers deployed at AAI site. Noting extra will be paid to the agency on this account.
16. Any material taken out for the purpose of repair/rectification/replacement from the building or work premises shall have necessary permission from the work in charge and security personnel/competent authority in the form of a Gate pass.

17. Terms of payment :-

The running payments for the work done shall be released Monthly by AAI only after salary payments to all workers & submitting the proof of disbursement and deducting the applicable taxes. The security deposit @ 10% shall be deducted from the running bills, which shall be released after successful completion of defects liability period.

The following documents as applicable shall be produced and self-attested photo copy shall be submitted by the contractor during each running bills :-

- i. Tax invoice.
- ii. Monthly challans of EPF and ESI deposits upto previous month.
- iii. Wages register signed by workers of each month.
- iv. Bonus details received and signed by workers.
- v. Log books & attendance register.
- vi. Any other document required by Work In charge

Final Bill Payment :- The agency shall submit final bill along with all the documents related with PF, ESIC & Bonus to AAI in addition to all registers, documents etc. related to the work.

18. The contractor shall be responsible for any damage caused to any equipments/building of AAI due to the negligence of the staff. The same shall be made good by the contractor at his cost.
19. The agency shall provide minimum 1 No. mobile phone with active SIM to the site in charge /authorized representative for official use during the currency of the contract, nothing extra will be paid on this account.

20. Materials Record :-

- (i) The contractor shall make entry of all the materials/ Crackers issued for the work, time to time in the material issue register (to be separately maintained by the contractor).
- (ii) After completion of the work necessary entries shall also be made in the register indicating the use of materials. Balance materials left out need to deposit to AAI store / Work in charge or his representative after completion of work/ Shift.

21. Guidance to Tenderer :

The contractor shall quote the tender based on the expenditure towards providing of manpower (based on minimum wages) Tools & Uniform to workers, statutory items, PIC charges cost of consumables, miscellaneous expenses, taxes and duties etc.

22. COMPLETION TIME: -

The completion period allowed for this work is **12 months**. As per requirement of AAI same may be extended for another 12 months on same rate , Terms and condition of Contract .

23. SECURITY DEPOSIT:-

10% of the Gross values of work done shall be deducted from the bills as security deposit and the same shall be refunded only after the expiry of the defects liability period of three month and **on production of labour clearance certificate** issued by concerned authority.

24. SPECIAL INSTRUCTIONS: -

- a. It is Contractor's responsibility to recruit suitable persons for carrying out the work entrusted under this contract and they shall be contractors workmen and AAI has no responsibility whatsoever in regard to the workmen so employed by you for executing the aforesaid contract.
- b. It shall be Contractor's responsibility to obtain the license under the Contract Labour (Regulation & Abolition) Act, 1970 after getting the certificate from the company and the license shall be kept valid by renewing it from time to time as required by the said act.
- c. The Contractor shall, in particular, comply with all the conditions stipulated by the licensing authority in the license granted to you, under Section 12 read with Rule 25 of the Contract Labour Act and the Contract Labour Rules, and in particular it shall your responsibility to ensure that the workmen employed by you for executing the above contract are to be paid not less than the applicable minimum wages or any settlement/agreement by the labour officer.
- d. Contractor shall ensure that the working hours and other service conditions are the same as stipulated in the license.
- e. It will be Contractors responsibility to provide all the amenities / facilities required to be provided to your workmen under the Contract Labour Act.
- f. Contractor shall maintain all registers and records required to be maintained under the various labour enactment and the rules framed therein.
- g. The work of contractors workmen shall be supervised directly and controlled by contractors supervisors and it would be his responsibility to carry out the work in accordance with the specifications and direction of Work in charge and in accordance with SOP for Bird and animal Hazard control..
- h. The workmen employed contractor on AAI's premises for executing the contract shall be under his disciplinary jurisdiction. They shall, however, be subject to the overall discipline of the AAI.
- i. If any of your workmen employed on AAI premises commit any misconduct it will be responsibility of contractor to take disciplinary action against them in accordance with law.
- j. The contractor shall be responsible for any damage caused to any equipments/ building of AAI due to the negligence of the staff. The same shall be made good by the contractor at his cost.
- k. Contractor shall fully comply with the provisions of the following Labour enactments as may be applicable to contractor: -

- Workmen's Compensation Act, 1923.
 - Payment of Wages Act, 1936.
 - Factory Act, 1948. The minimum rates of the wages of the staffs shall be payable as per the minimum wage Act 1948 and as per the notification of the Regional Labour Commissioner (Central) from time- to-time.
 - Employees' State Insurance Act, 1948.
 - Employees' Provident Fund Act. 1952.
 - Payment of Bonus Act, 1965.
 - Maintaining of all the records of workers deployed for the works as per contract labour (Regulation) and Abolition Act 1970. The contractor will be bound by the Labour Laws, Industrial Rules and the Contract Labour (Regulation and Abolition) Act 1970 with up to date amendments.
 - The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act 1996.
 - Any other labour enactment that may be applicable to you or to your workmen for execution of the contract or any revision of Act.
1. It is clearly understood by and between the parties that the workmen employed by the contractor on the AAI's premises for execution of the above contract shall be workmen of the contractor and AAI shall not be held directly or indirectly responsible for any of the liabilities of the contractor in respect of the workmen claim to be direct employees of the company.
 - m. The workmen employed by contractor will have no claim whatsoever on AAI and shall not raise any industrial dispute, either directly or indirectly, with or against AAI, in respect of any of their service conditions so long as they are employed on AAI's premises for the execution of the contract.
 - n. In order to ensure that no liability on the part of AAI, it is agreed between the parties that the Security deposit deducted will be released on the submission of labour clearance certificate from the concerned authority so that if there is any claim made by workmen regarding their dues, the same can be adjusted against the balance money, so kept, provided, you have not paid the said legal dues.
 - o. **ESSENTIAL SERVICES:** The job entrusted under this contract is essential service coming under the preview of maintenance of essential services act. The contractor has to ensure that the services are not disrupted either due to abstention or due to willful act of labour.

25. STAFF REQUIREMENTS:

The work shall have to be carried out as per operational requirement all seven days in a week including Sundays and Holidays. The services shall be provided by the contractor throughout the shifts and has to make alternative arrangements as required during the lunch / rest interval / off day of the workers to ensure continuity in the services without any break during such intervals. The staff is to be deployed as per flight

operation timing and site requirements in co-ordination with work -in-charge. The contractor has to engage the minimum staff as mentioned in special condition of contract and BOQ section of tender document for 365 days including Sundays and holidays for carrying out the work.

As per Labour Laws workmen shall be provided one weekly off per week essentially. Agency required to ensure deputation of sufficient manpower as reliever to cover weekly off duty of staff. Duty roster considering above requirements may be submitted every month for records / approval of work

26. CARE OF BUILDING, EQUIPMENTS AND INSTALLATIONS:

The contractor shall take care while execution of work to avoid damage to the building and installations. The contractor shall arrange to repair all damages caused either due to negligence or careless handling of his staff so as to bring to the original condition free of cost.

27. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING POINTS DURING PERIOD OF CONTRACT: -

- a. The contractor will be bound by the labour laws, industrial rules and the contract labour (Regulation and Abolition) Act 1970 with up to date amendments.
- b. Ensure the payment to staff as Condition of contract and labour Laws .
- c. Maintaining of all the records of workers deployed for the works as per contract labour (Regulation) and Abolition Act 1970.
- d. The payment to the workers engaged by the contractor has to be made on or before 7th of every month.
- e. The contractor has to maintain the wage register for his employees and has to be produced for verification of the principal employer (AAI) as and when required.
- f. Contractor shall submit the copy of their appointment order of workers engaged for AAI.
- g. Contractor shall issue their company identity cards to their workers.
- h. For exigencies if contractor has to deploy his staff for more than eight hours per day, he is required to be obtained permission from work -in - Charge before doing so. However, in no circumstance worker shall not be allowed to continue the duty for more than sixteen hours per day.
- i. The contractors have to employ staff as per condition of contract and as per BOQ. A duty roaster of engaged staff shall be made by contractor in such way that no staff perform their duty more than eight hour a day in normal case. However in case of ATC watch extension services shall be continue till closer of ATC watch /Operation.

j. AAI reserves right to terminate contract in case the maintenance is not found satisfactory or for any unforeseen circumstances arisen (by giving one month's notice.)

- 28.** In the event of any dispute of any kind related to the works, the decision of the work -in-charge shall be final and binding.
- 29.** AAI has full powers to decide the matter and take suitable steps as deemed fit at its sole discretion regarding the matters like Contractor's performance / response / actions / in-actions/conduct, equipment/system performance, spares, materials, repairs & rectification works, tools & plants, record maintenance, penalty / compensation, interpretation of contractual scope / terms & conditions, safety, labour wages & welfare measures, disputes, payments, contract amendments ./ revisions / withdrawal / short closure, statutory requirements, eventualities, all unforeseen situations (E.g. Fees, taxes & duties / levies, legislation / regulations / statutory provisions / requirements, National / Inter-national scenario, nature excesses, accidents, etc.,) etc.
- 30.** A Penalty may be imposed maximum to the extent of 25% of the bill amount submitted by the contractor on account of unsatisfactory performance. This amount will be deducted from the monthly payment of the contractor. The decision of the Airport Director in this respect will be final and binding.
- 31.** In case of any bird strikes taking place due to negligence of bird scarers within the Airport area, an amount equivalent to the contractor's service charges/profit for that month will be levied as penalty. Also, it is the responsibility of the contractor, in case the bird chaser found responsible for such negligence will be replaced forthwith from the job.
- 32.** If the continuance of any of the persons deployed by the contractor is found not satisfactory, the contractor shall replace him forthwith, upon receipt of information to that effect from AAI. The workers deployed by the contractor may be required to perform other allied works in and around the operational area like removal of dead animals/birds, removal of Foreign Object Debris (FOD), assist in clearing/cleaning of Runways whenever required, etc. during non-flying period and the contractor shall ensure it.
- 33.** The contractor shall carry out rotation of workers (who are deployed in the sensitive operations area) from time to time as determined by AAI. He shall also thoroughly brief them on the runway crossing and other restrictions as also train them on bird scarring and allied jobs.
- 34.** The contractor shall be responsible for settling any claim/ compensation against all damages and accidents caused due to negligence on the part of his/her employees and keep AAI indemnified from any compensation/liability.
- 35.** AAI will not be responsible for any injury sustained by contract workers during the performance of their duties and also any damages or compensation due to any dispute between him/her and his/her workers.

The contractor shall comply with all provisions of Labour Acts/Enactments hitherto in force or enacted from time to time during execution of this contract and contractor shall be responsible for all liabilities arising out of these provisions. Furthermore, the contractor shall be responsible for payment of compensation, insurance etc. if any, in respect of his/her employees.

- 36.** The contractor shall furnish all the details of the persons to be employed like names, address, photo, age, specimen signature etc. and authority shall have the liberty to reject any person.
- 37.** The contractor shall carry out the job as per specifications of the Authority and to the entire satisfaction of the ATS In-Charge. In case of complaints either about the nature of service or the personnel, the Authority will intimate to the contractor who shall attend to and sort out the complaints promptly.
- 38.** In case it is noticed by the Authority that the work carried out by the contractor is not up to the required standards, a written notice will be given to him, warning him/her of the bad execution of work and asking him/her to improve upon the standards within the period specified by the In-Charge.

In the event of finding that there is no improvement and the work is not being carried as per instructions, a notice of 30 days shall be served by Registered Post or by hand to the contractor, in case of foreclosing/abandoning the contract.

Notwithstanding the above, the contractor shall however continue to provide the services as required for further 90 days or till new contract is awarded whichever is earlier.
- 39.** The contractor's representatives and employees of the contractor shall abide by the Rules and Regulations of the Authority while performing their job in the said premises.
- 40.** The bills submitted by the contractor shall be verified and certified by the In-Charge or his designated officer for the purpose. Proportionate deduction from monthly bills will be made for short supply of manpower.
- 41.** If the contractor does not deploy adequate manpower for the services stipulated under the contract, AAI will have the right to employ people from any alternate source and recover the extra cost incurred from any of contractor's bill/s or Security Deposit. AAI reserves the right to terminate the contract without assigning any reasons or without payment of compensation. The decision of AAI in this regard, shall be final and binding to the contractor.
- 42.** The tenderer whose tender is accepted, at the time of making any payment to him for the work done under this contract, shall permit AAI to deduct a sum amounting to 10% of gross amount of the monthly bills towards the Security Deposit, till the sums so deducted equals to 10% of the awarded amount in addition to the Earnest Money Deposit. The Security deposit will also be accepted in the form of Demand Draft or Bank Guarantee of Nationalized Bank or any Scheduled Bank (but not co-operative or Gramin Bank) in accordance with the prescribed form, provided confirmatory advice is enclosed.

- 43.** Security deposit will be refunded to the contractor after Three month from the certified date of satisfactory completion of the contract.
- 44.** The contract agreement shall be executed on a non-judicial stamp paper of value of Rs.100/- and the cost of the same shall be borne by the contractor.
- 45.** The work shall commence from the 15th day after the date on which the In-Charge issues written orders to commence work or as specified in the work order/award letter. If the contractor commits default in commencing the work as aforesaid, AAI shall without prejudice to any other right or remedy be at liberty to forfeit the earnest money absolutely.
- 46.** The successful tenderer or contractor on acceptance of his tender by AAI shall sign the contract agreement within 15 days from the date of commencement of work or 30 days from the issue of work order whichever is earlier.
- 47.** All the employees working under this contract shall have proper uniform and tools mentioned in clause 06 , 21 and 47 above for usage while on duty. Non-availability of any of the items shall attract appropriate action/ Penalty by the authority.
- 48.** No staff are allowed to Smoke in the duty hours and smoking is strictly prohibited within the vicinity of operational area. If found necessary disciplinary action will be initiated against the staff who are found guilty.
- 49.** Entering the operational area under intoxication/inebriated condition is strictly prohibited.
- 50.** Any notice required to be served on the Contractor under this agreement shall be deemed to have been served if delivered at or sent by registered post to his last known address or to his authorized representative or agent. Similarly, any notice to be given to the authority under this agreement shall be deemed to have been served if delivered at or sent by registered post to the Authority.
- 51.** The period of notice given under this agreement will count from the date of receipt of notice by either side.
- 52.** Subject as herein before otherwise provided all notices to be given on behalf of the Authority and all other actions to be taken on behalf of the Authority may be given or taken on behalf of the Authority by the Airport Director or any other officer for the time being authorized by or entrusted with functions, duties and powers of the Airport Director in respect of Airport under his charge.
- 53.** The Contractor shall not, unless with the written consent of the Authority, create a sub- contract of any description with regard to this license or any part thereof, nor shall he, witness such written consent as aforesaid or transfer this contract or any part thereof.

- 54.** The Contractor shall notify to Airport Director whenever any person working under him is suffering or suspected to be suffering or convalescing from any infectious disease. The Airport Director may direct for medical examination of such person or any person who is suspected to have been in contact with the person by any authorized Medical Attendant of the Airport and take any precautionary and preventive measures considered necessary. The expenses towards medical examination have to be borne by the contractor.
- 55.** The Contractor shall at all times indemnify AAI against all claims, damages or compensation under the provisions of Payment of Wages Act 1936, Minimum Wages Act 1948, Employer's Liability Act 1938, the Workmen's Compensation Act 1923 and Industrial Disputes Act 1947 or any modifications thereof or any other law relating thereto and rules made there under from time to time. Without limiting his obligations and liabilities as above provided, the Contractor shall insure against all claims, damages or compensation payable under the Workmen's Compensation Act 1923 or any modification thereof or any other law relating thereto.
- 56.** Minimum wages shall be paid to all skilled and unskilled staff as per applicable wage circular issued from time to time by Labour ministry. Difference of labour wages will be paid to contractor in case of rise of wages at any stage of contract.
- 57.** The contractor shall be responsible for all matters arising out of the performance of the contract and shall comply and adhere to, at their expense with all laws/act/enactment/ orders/regulations/statutory obligations, whatsoever of the Government of India/State Government any statutory or non-statutory authority. The contractor shall indemnify and keep indemnified and save AAI harmless against all liabilities in this respect. The contractor shall be fully responsible for the work, conduct, supervision and control of all their own personnel and AAI shall in no way be held liable and responsible for supervision, control, etc. of these personnel. Since the contractor shall have full and exclusive supervision and control over contract awarded to them and the persons engaged for the purpose under this contract, the contractor shall be responsible and liable under the provisions of civil and criminal laws etc. for their work, behavior and Industrial Relation problems and AAI shall have no responsibility whatsoever on this account.
- 58.** This contract may be terminated by the Authority by giving one calendar month's (30days) notice in writing given at any time without assigning any reason. If this agreement is so terminated all the structures, installations, equipment and all other things whatsoever brought by the contractor shall be removed by the contractor and the premises shall be delivered up to the Authority without claiming any compensation whatsoever provided that the Authority shall have the absolute option of purchasing the said structures or installations on the said space or any part of them at a valuation to be agreed between the Authority and the licensee and in case of disagreement to be fixed by arbitration as provided in this agreement.
- 59.** Dispute Resolution Mechanism and Arbitration:-
- Except where otherwise provided in the contract, all questions and claims, right, matter or thing whatsoever, in any way arising out of or

relating to the contract shall be dealt with as mentioned hereinafter.

Through Dispute Resolution Committee: Any dispute as stated above shall be referred in the first place to the Dispute Resolution Committee (DRC) appointed by the Airport Director / Member (Operations) / Chairman, Airports Authority of India.

i) If a dispute of any kind, whatsoever, arises between the procuring entity and contractor in connection with or arising out of the contract or the execution of the works, whether during the execution of the works or after their completion and whether before or after repudiation or termination of the contract, including any disagreement by either party with any action, opinion, instruction, determination, certificate or valuation of the Officer - in- charge, the matter in dispute shall in the first place, be referred to the Dispute Resolution Committee (DRC) appointed by Chairman, AAI. DRC, thus constituted may act as 'conciliator and will be guided by principles of 'conciliation' as included in part III of Arbitration & Conciliation Act 1996, DRC should take into consideration, rights and obligations of parties, usage to trade concerned and circumstances surrounding the dispute(s), including any previous business practices between parties. Efforts of DRC should be to come to an amicable settlement of outstanding disputes. If parties agree, a written settlement will be drawn up and signed by the parties. DRC will authenticate the settlement agreement and furnish a copy to each party.

DRC will give its report within 45 days of its constitution.

It is also a term of this contract that fees and other expense if payable to DRC shall be paid equally by both the parties i.e. AAI and Contractor.

Unless the contract has already been repudiated or terminated, the contractor shall, in every case, continue to proceed with the work with all due diligence. It is also a term of contract that if the contractor does not make any demand for Dispute Resolution Committee in respect of any claim in writing within 90 (Ninety) days of receiving the intimation from the AAI that the bill is ready for payment, the claim of contractor(s) will be deemed to have been waved and absolutely barred and the AAI shall be discharged and released of all liabilities under the contract in respect of these claims.

ii) Adjudication through Arbitration:- Except where the decision has become final, binding and conclusive in terms of Sub Para (i) above, disputes or differences shall be referred for adjudication through arbitration by a sole arbitrator appointed by the Member (Operations) / Chairman, AAI. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever, another sole arbitrator shall be appointed in the manner aforesaid. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor.

It is also a term of contract that if the contractor does not make any demand for appointment of Arbitrator in respect of any claim in writing

within 120 (One hundred Twenty) days of receiving the decision / award from Dispute Resolution Committee, the claim of contractor(s) will be deemed to have been waved and absolutely barred and the AAI shall be discharged and released of all liabilities under the contract in respect of these claims.

It is also a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each such disputes along with the notice for appointment of arbitrator and giving reference to the rejection of their claims by the Dispute Resolution Committee.

It is also a term of this contract that no person, other than a person appointed by above mentioned appointing authority, should act as arbitrator and if for any reason that is not possible, the matter shall not be referred to arbitration at all.

The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996 (26 of 1996) or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceeding under this clause.

It is also a term of this contract that the arbitrator shall adjudicate on only such disputes as are referred to him by the appointing authority and give separate award against each dispute and claim referred to him and in all cases where the total amount of the claims by any party exceeds Rs.1,00,000/-, the arbitrator shall give reasons for the award.

It is also a term of the contract that if any fees are payable to the arbitrator, these shall be paid equally by both the parties.

It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees, if any, of the arbitrator shall, If required to be paid before the award is made and published, be paid half and half by each of the parties. The cost of the reference and of the award (including the fees, if any, of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof shall be paid and fix or settle the amount of costs to be so paid.

60. Termination of Contract on death of contractor

Without prejudice to any of the rights or remedies under this contract, if the contractor dies, the Airport Director on behalf of the AAI shall have the option of terminating the contract without compensation to the contractor.

SPECIAL CONDITIONS OF CONTRACT

These special conditions of contract shall be read in conjunction with General conditions of contract.

- 1) SCOPE OF WORK: - Scope of this work covers Bird and Animal Hazard Control and Allied Services at KALABURAGI Airport in line and compliance of Bird and Animal hazard control SOP to ensure safe and secure flight operations considering following points and as per the terms and condition of contract mentioned in tender document: -
 - a) To guard the airfield by scaring and chasing the dogs / animals / birds from operational area and to ensure it is obstruction free for flight operations.
 - b) By deploying Bird Chasers. (5 Nos. Bird Chasers and 1 Supervisor for all days including holidays) (1 weekly off for all the workmen is essential as per labour laws and it is responsibility of contractor to provide sufficient relievers to cover weekly off duties).
 - c) By bursting of crackers and operation of Laser guns etc. Required crackers will be provided by AAI. However, AAI reserve right to instruct contractor for procurement, storage and supply of crackers on AAI approved rates and cost of crackers will be reimbursed to contractor on submission of original Tax invoice.
 - d) By Operation of Zone Gun as per SOP and instruction of Duty officer ATC. (Zone Guns will be provided by AAI)
 - e) Refilling of empty LPG Cylinders used for Zone Gun. Contractor required to refill LPG Cylinders provided by AAI. Cost of refilling will be reimbursed to contractor on actual basis.
 - f) To remove dead /injured bird / animals, cracker residual, plastic item such as bottles wrappers from the runway and the surrounding area within the operational area.
 - g) To remove dead insects/ birds/ animals from operational area and burying them.
 - h) To remove foreign object debris (FOD) detected from the airfield.
 - i) Effective use of Cages provided in operational area to trap dogs /animal as per operational situation and required for safe operations in consultation with wild life experts /forest department and in coordination with ATC In charge / Duty officer (ATC).
 - j) Provision of required tools tackles, lathis and animal catching/chasing devices, Dragon Lights as per site requirement and to ensure day operations.
 - k) Necessary training to staff deployed for work in order to ensure effective Bird and Animal Hazard Control and Allied Services for safe operation.
- 2) The personnel engaged by the contractor shall be of unblemished character and antecedents, below 40 years of age and physically fit to carry out the work of Bird & Animal scarring and allied services at the Airport. Their duties and responsibilities would be as detailed in above para /scope of work.

- 3) Bird and Animal Hazard control Method: The Bird and Animal Hazard Control will be done daily as per operational requirement by use of Crackers, by using zone guns, lathis etc. and Contractor's personnel for bird and animal scaring inside operational area of Airport.
- 4) The bird & animal scarring personnel engaged by the contractor are transferable from one location to another as per the directions of AAI.
- 5) Supervisor shall be responsible for deployment of Bird Scarers and carry out supervisory duties envisaged under the job contract.
- 6) The required number of Bird & Animal scarers to perform the work to the satisfaction of In- charge shall be provided on all days during operational hours of the Airport.
- 7) The contractor /Supervisor shall deploy one person for every 600 mtrs of runway length (Total length of 3175 mtrs) on all days during operational hours of the Airport as per the instructions of Duty officer ATC /In Charge ATC.
- 8) As the site of work is in the restricted area, the contractor is required to obtain Photo Identity Cards (PIC) for his staff, to be issued by BCAS, through AAI. Police Verification Certificates are to be obtained for all the staff to be deployed by him under this contract.
- 9) The Contractor shall provide , lathi, Reflective jacket, raincoat, Gum Boot, and 2sets of uniform to the workers for identification of bird & animal scarers at his own cost as per the General condition of contract . Necessary deduction towards uniform cost will be made if the workers of the contractor are not found in uniform at any time during the duty.
- 10) Training: The Job of Bird and Animal Hazard Control requires familiarization of the area of work, Safety precaution, and high motivation to remain alert in sun, rain and adverse weather conditions. Hence the Contractor shall before deployment of manpower ensure that such manpower are adequately trained and a record to that effect be submitted by the Contractor for verification of AAI before deployment of personnel.
- 11) The crackers required for Bird and Animal Scaring will be procured and supplied by AAI. However, AAI reserve right to instruct contractor for procurement, Storage and Supply of Crackers on AAI approved rates and cost of crackers will be reimbursed to contractor on submission of original Tax invoice.
- 12) The contractor shall comply with the security rules and regulations being enforced from time to time at the work place.
- 13) The contractor shall be responsible for clearing the remains of birds & animals in operational area of the Airport.
- 14) The contractor shall scare/chase birds & animals from airfield as directed by Officer In-Charge, ATM.

- 15) AAI will provide Zone Guns for bird scaring and the bird scarer has to place the same on the runway strip and relocate as when directed by Officer In- charge ATM.
- 16) Contractor shall deploy **6 Nos. Bird Chasers and 1 Supervisor as per scope of work** to be deploy for Operations on all days 1weekly off for all the workmen is essential as per labour laws and it is responsibility of contractor to provide sufficient relievers (1/6 th of Total Strength) to cover weekly off duties. The cost quoted by the tenderer shall be inclusive of the cost of reliver. Nothing extra will be paid in this regard. chasers, supervisor & nothing shall be paid extra on this account.
- 17) CONTRACT AGREEMENT:-The contract agreement shall be executed on a non-judicial stamp paper of value Rs. 100/- and cost of the stamp paper shall be borne by the Contractor. Contractor's tender including the letters of clarifications between the contractor and the AAI prior to the award of contract shall form a part of the Contract Agreement to the extent they have been accepted by AAI.
- 18) The following Penalties as mentioned below are leviable on the Contractor for not deploying the Manpower as per plan/ chart:-
- a) Recovery Rate for absentee - Per Shift per person (in Rs.)
 - (i) Bird Scarer Each Daily wages plus Rs. 100/- per instance.
 - (ii) Supervisor Each Daily wages plus Rs.100/- per instance.
 - b) Not providing Uniform to workmen within one month of award of work – Recovery of an amount of Rs. 100/- per person per week till the compliance of the same
 - c) Not wearing proper uniform Each Rs.150/-
 - d) Violation of Air side regulations Per Occasion Rs. 2000/-
 - e) Confirmed bird hit due to deficiency in services by agency -Per Occasion Rs.5000/-
- 19) ADMISSION TO SITE: Necessary entry passes will be obtained from the concerned issuing Authorities for working in operational area. Applicable fees for obtaining the passes shall be paid by the agency and the rates quoted are inclusive of such fees. Nothing extra shall be paid on this account. The tenderer has to make arrangements for police verification and security clearance for his agency and staff.
- 20) PERFORMANCE OF THE AGENCY: The work shall be awarded on yearly basis, for 1 Years period only. The performance of the agency shall be reviewed and if found satisfactory the contract may be extended for an additional year on same rate, terms and condition of contract as per the requirement of AAI with approval of competent authority. AAI Reserves right to terminate contract after completion of one year. Contractor shall not have right of any claim on this account and decision of the Airport Director shall be final and binding.
- 21) Qualifications and Deployment of workmen: The employee shall not be aged lesser than 18 years and more than 40 years. He shall have good health and physically fit to work. Details of qualification and no of deployment on daily basis are detailed below: -

Cadre	Qualification	No of Person per Shift
Semi-Skilled (Supervisor)	12th/PUC Standard Pass with physically fit preferably having LMV Driving License.	1
Un-Skilled	Shall be min. 8 th class pass with good physique or 5 th Pass and Experience in Bird & Animal scaring /wildlife hazard control work at Airport	6

Note: As per Labour Laws workmen shall be provided one weekly off per week essentially. Agency required to ensure deputation of sufficient manpower as reliever to cover weekly off duty of staff. Duty roster considering above requirements may be submitted every month for records/approval of EIC. The Contractor had to deploy total 6 numbers of birds Chaser and 1 supervisors. The cost quoted by the tenderer is inclusive of the cost of reliever to cover weekly off to the bird chasers/supervisor & nothing shall be paid extra on this account. (Ref above SCC clause-15)

- 22) This Job Contract is meant to protect aircraft from Bird and Animal Hit. During the period of contract any bird and Animal hit to aero-plane on the runway will be treated as contractors failure and will invite penalty as per Para 18. The decision of AAI in this regard shall be final and binding to the parties hereto.
- 23) This is a comprehensive job contract for Bird and Animal Hazard Control. Number of persons required to be deployed as per the GCC /SCC of Contract of Bird and Animal Hazard.
- 24) Contractor shall ensure that Crackers, bombs, etc are to be used to scare birds whenever bird activity is observed within & around airport during the flight movement at airport and when flights are within vicinity of airport. Shift of hours may be extended as per operational requirement and specified watch hours.
- 25) Bird and Animals Watching and Alerting: In addition to bird and animals scaring, the job of bird watching and alerting has also to be carried out. The Bird and animals watcher shall keep a watch on the operational area using binocular for bird and Animals. The location/Place of deployment of Bird and animals watcher will be decided in consultation with In charge (ATC) / Duty officer (ATC)
- 26) This job includes chasing away of dogs, pigs , animals etc. from inside to outside of the Airport Boundary and chase / drive away birds in the vicinity of Runway and Side Strips by bursting crackers and Laser gun etc., as and when required as per exigency of work.
- 27) The Bird and Animals Chaser and Bird that the birds (kites & vultures) and stray animals (jackals, dogs and pigs) in the operational area are kept away from the runway and approach path inside the operational area if they pose danger to the aircraft operations. The area for this purpose will be the entire length of runway, extended runway centre-line and its either sides within the boundary wall of operational area.

(To be submitted in Envelope-II)

AFFIDAVIT

(To be executed in Rs.100/- Non Judicial Stamp Paper duly Notarized)

I, (_____)
proprietor _____ of _____ M/s
_____ having
address _____

_____ do
hereby solemnly affirm and state as follows;

I am competent to swear this affidavit on behalf of
_____ (name of the Agency) and hereby confirm that I
am fully complying legal obligations with regards to payment of minimum wages as per to
Minimum Wages Act, 1948 and deduction of Provident fund as per EPF and MP Act 1952
and Contract Labour (Regulation and Abolition) Act, 1970.

Date:

**(Signature of the Contractor)
With rubber-stamp.**

(Notary)

MINIMUM WAGES

The wages paid to the workmen by the contractor shall not be less than the latest minimum wages fixed by the Central or State Government or existing wages whichever is higher. The difference between the latest minimum wages paid to the workmen and the minimum wages considered for estimation (as given in the table below) will be reimbursed by AAI upon submission of documentary proof:

Sl.No.	Category of Labour	Wages Per day	Remarks
1	Semi-skilled	Rs.551/-	F. No. 1/8(3) /20 19-LS-II Dated: 27.03.2019 (Govt of India Ministry of Labour & Employment, Office of the chief Labour Commissioner (C) New Delhi
2	Unskilled	Rs.487/-	F. No. 1/8(3) /20 19-LS-II Dated: 27.03.2019 (Govt of India Ministry of Labour & Employment, Office of the chief Labour Commissioner (C) New Delhi

Note : Any increase in Wages will be reimbursed on actual payment basis on submission of documentary evidence.

F - 1 (A)

ANNEXURE - B

(To be submitted by L-1 bidder before award of work on his letter)

Undertaking

I/We _____ (Name of the authorized signatory)
_____ (Name of company/ Firm) hereby undertakes
that in case the Registration Certificate No. _____ dated _____ issued
by _____ and submitted by me / us, is found to be forged / false at any stage,
I / We may be debarred from AAI for taking participation in all future AAI works & any other
suitable action may be taken against our company / firm as deemed fit by AAI.

Signature of Director / Proprietor of the Company / Firm

Name of Signatory _____

Postal Address of registered office/ company / firm

E-mail Address _____

Phone No. _____

ANNEXURE - C

(To be submitted by bidders in Envelope-II on their letter head)

Undertaking for Registered under GST and compliance of GST provision

I/We _____ (Name of the authorized signatory) _____ (Name of the Company/ Firm) hereby undertakes that we are registered under GST and complying the GST provision. Also I/ We undertakes that all the input tax credit (ITC) related to the invoices raised by us for this work shall be passed on to AAI. In case of non-compliance of GST provisions and blockage of any input credit, we shall be held responsible for the same and shall indemnify AAI for the loss.

**Name & Signature of Contractor / Firm
(With official rubber stamp)**

Date: _____

ANNEXURE – D

**NOTARIZED DECLARATION ON NON-JUDICIAL STAMP PAPER OF RS.100/-
REGARDING BLACKLISTING/ DEBARRING OF THE FIRM**

(To be submitted by bidder in Envelope-II)

I/We _____(Name of the authorized signatory)
_____(Name of company/ Firm) hereby solemnly affirm
and states that we have not been suspended / delisted / black listed / debarred by any Central
/ State Govt. Organization / PSU department / Autonomous Body / Financial Institution. We
also declare that either our firm or any of the partners are not involved in any scam or
disciplinary proceedings or pending adjudication.

Thanking you,

Your sincerely

**Name & Signature of Contractor / Firm
(With official rubber stamp)**

Place_____

Declaration i.r.o. Monetary Limit by MSME Units

(For MSME Units Only)

(To be submitted in Non-Judicial Stamp Paper value of Rs.100/- and to be uploaded in Technical folder)

I, _____ on behalf of M/S. _____ in the capacity of _____ (Position) hereby declare that

1. Our MSE Unit(s) is/are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) for the work of _____ invited vide Bid Number _____
2. Our MSE Unit(s) has/have not been awarded any work/ Supply under MSME benefit during the current financial year.

OR

Our MSE Unit(s) has/have been awarded work / supply for a total value of Rs. _____ (Rupees _____ only) under MSME benefits as on date and same work(s) /Supply is/are “In hand(Progress)/Incomplete” during the current financial year. Further, we confirm that the value of work/supply is /are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the “Monetary Limit” mentioned in NSIC Certificate.

3. Our firm is participating in this tender under “MSE Unit” or “Open Bidder”.

Signature with Company Seal

Attested by Notary public

Note: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this “Declaration” shall be at the discretion of AAI and shall be final and binding.

ANNEXURE - F

**EMS UNDERTAKING BY THE CONTRACTORS AND OPERATORS IN
KALABURAGI AIRPORT**

1. Contractor may please note that AAI KALABURAGI Airport has implemented Environment Management System (EMS)
2. The contractor shall conserve power, water, cooking gas to the extent possible.
3. Plastic bags of all sizes & thickness shall not be used in AAI premises. If required, suitable alternate arrangements shall be made as per government regulations.
4. If the Contractor arranges food for their workmen, they shall have to keep waste bins for the waste generated in the process.
5. Failure to comply with the requirement shall attract a Fine / penalty as may be decided by the AAI and the expenditure by AAI for such housekeeping shall be recovered from the contractor's bill.
6. AAI shall educate the Contractor and his supervisor about other EMS requirements prior to start of work. Contractor shall have to ensure the presence of himself and his supervisory staff during such a session. Thereafter, Contractor will have to ensure that the workmen and staff comply with the requirement.
7. Contractor shall identify one supervisor responsible for EMS compliance.
8. No additional payment shall be made for EMS compliance.

Management Representative

UNDERTAKING

We hereby undertake to abide by the conditions situated herein above with respect to our activities in the Airport and not to pollute the environment of the Airport in any manner & cooperate with the Airports Authority of India, Kalaburagi Airport in respective of the Environment.

Date :

Authorized Signatory

Name of the Agency With Rubber
Stamp

**UN-CONDITIONAL ACCEPTANCE LETTER
(TO BE SUBMITTED IN ENVELOPE- I)**

To,
Airport Director,
Airports Authority of India
KALABURAGI Airport
KALABURAGI

SUB: ACCEPTANCE OF AAI'S TENDER CONDITIONS

Sir,

1. The tender documents for the work of “**Job Contract for Providing Bird and Animal Scaring and Allied Services in the Operational area at KALABURAGI Airport**” (For **1 Year Period**) (2020-21)” have been issued to us by Airports Authority of India and I/we hereby certify that I/we have inspected the site and read the entire terms and condition of the tender documents uploaded on CPP portal by the office of **Airport Director, AAI, KALABURAGI Airport**, which shall form part of the contract agreement and I/we shall abide by the conditions/clauses contained therein.
2. I/we hereby unconditionally accept(s) the tender condition of the AAI’s tender documents in it’s entirety for the above work.
3. The contents of the Clauses 9 and 10 of Guidance to Tenderers NIT of tender document have been noted wherein it is clarified that after unconditionally accepting the tender conditions and its entirety. It is not permissible to put any remarks/condition (except unconditional rebate on quoted rates if any) in the tender, uploaded in “Envelope No.–III and the same has been followed in the present case. In case, this provisions of the tender if found violated after opening “Envelope no.-III” (Financial Bid), I/We agree that the tender shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty to forfeit the 10% amount of earnest money deposited.
4. That, I/we declare that I/we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I will be immediately report it to the Appropriate Authority in AAI.
5. The required Earnest Money amounting **Rs.30,487/- (Rupees Thirty thousand four hundred eighty seven only)** by way of Demand Draft payable at Chennai is enclosed herewith as detailed below.

Sr.No	Name of the Bank	DD No	Date	Amount

Yours faithfully,

(Signature of tenderer)
With Rubber Stamp

Item rate BOQ

Tender inviting Authority : Manager(ATM), AAI, Kalaburagi Airport

Name of work : Job Contract for Providing Bird and Animal Scaring and allied Services in the Operational area at KALABURAGI AIRPORT (for one year) (Yr. 2020-21)

Contract no /Tender ID :

Name of the bidder firm/Bidding firm/Company						
PRICE SCHEDULE						
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected, bidders are allowed to enter the Bidder name and value only)						
NUMBER #	TEXT#	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
S. NO.	Item description	Quantity	Units	Unit basic rate in figures to be entered by the bidder in (Excluding GST) Rs. P	Total amount (Excluding GST) Rs. P	Total amounts in words
1	2	3	4	5	6	7
1	Job Contract for Providing Bird and Animal Scaring and allied Services in the Operational area at KALABURAGI AIRPORT with provision of manpower as per terms and condition of contract Note (1) The rate shall be quoted inclusive of all taxes but excluding GST, GST is payable extra as per Tax invoice and prevailing GST rate at the time of Billing. (2) The rate shall be exclusive of PF, ESIC and Bonus component. PF, ESIC and Bonus component will be reimbursed on the actual payment basis and submission of documentary evidence.	12	Month		0.00	INR Zero Only
Total in figures					0.00	INR Zero Only
Quoted rate in words (without GST)		INR Zero only				



CPPP under GePNIC, Help Desk Services

1. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4200462, 0120-4001002.

Mobile: 91 8826246593

E-Mail: support-eproc@nic.in

2. For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance.

E-Mail: cppp-doe@nic.in

3. For any Issues / Clarifications relating to the publishing and submission of AAI tender(s)
 - a. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal(CPPP).
 - b. Before submitting queries, bidders are requested to follow the instructions given in "Guidelines to Bidders" and get their computer system configured according to the recommended settings as specified in the portal at "System Settings for CPPP".
4. In case of any issues faced, the escalation matrix is as mentioned below:

SL. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
1.	Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
2.	Sanjeev Kumar	After 4 Hours of Issue	sanjeevkumar@aai.aero	011-24632950, Ext-3505	0930-1800 Hrs. (MON-FRI)
3.	S. Nita AGM(IT)	After 12 Hours	snita@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
4.	Jt. General Manager(IT)	After 24 Hours	ykkaushik@aai.aero	011-24651507	0930-1800 Hrs. (MON-FRI)
5.	General Manager(IT)	After 03 Days	gmitchg@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

*The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.

5. The above mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of AAI**

