



AIRPORTS AUTHORITY OF INDIA

## NIQ DOCUMENT

# PROVIDING BARBER FOR HAIR CUTTING OF CISF PERSONNEL AT CHHATRAPATI SAMBHAJINAGAR AIRPORT

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## **Draft Quotation Document**

Name of Work : Providing Barber for CISF at Chhatrapati Sambhajnagar Airport.

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JE (AOS - Security)/CSO  
AAI, Chhatrapati Sambhajnagar Airport  
For Airport Director



(SECURITY WING)

NOTICE INVITING QUOTATION

<b>NAME OF WORK</b>	Providing Barber for CISF at Chhatrapati Sambhajanagar Airport.
<b>Estimated cost</b>	<b>Rs 1,87,000/- (Inclusive of GST)</b>
<b>Time Period</b>	<b>12 Months</b>
<b>Last date and time submission</b>	<b>07.05.2026 upto 16:00 Hrs</b>

JE (AOS - Security)/CSO  
AAI, Chhatrapati Sambhajanagar Airport  
For Airport Director



**NOTICE INVITING QUOTATION**

1. On behalf of Chairman, Airports Authority of India, sealed Quotation in the prescribed form are invited by Airport Director, Chhatrapati Sambhajanagar for the following work at Chhatrapati Sambhajanagar Airport, Maharashtra:

Name of Work	Estimated Cost	Period of Contract
Hiring of Barber for CISF Personnel at Chhatrapati Sambhajanagar Airport for One year.	Rs. 1,87,000/-	01 Year

2. Quotation form will be issued up to **06/05/2026** in office time (0930 to 1800 Hrs.) from O/o Airport Director, Chhatrapati Sambhajanagar Airport on all working days. Quotation form can also be downloaded from the AAI website: [www.aai.aero](http://www.aai.aero).

3. Quotation form duly completed in all respects should reach the O/o Airport Director, Chhatrapati Sambhajanagar Airport, Chhatrapati Sambhajanagar latest by **1600 Hrs. on 07/05/2026** in person. Quotation will be opened on the same day on **07/05/2026 at 1630 Hrs.** in the presence of the interested firms or their authorized representatives.

4. Following terms & conditions are required for participation in the quotation process:-

- The agency shall have a running shop / work place for Hair cutting in Chhatrapati Sambhajanagar.
- Agency has to quote their rate as per the condition of quotation un-conditionally. In case of any condition put by the agency in quotation form, quotation will be rejected.
- The quotation shall be submitted in sealed cover with writing name of work and name & address of agency on cover.

5. AAI reserves to itself the right to reject any or all the quotation without assigning any reason thereof and to call for any other detail or information from any of the agency.

Chief Security Officer  
For Airport Director  
AAI, Chhatrapati Sambhajanagar Airport



**QUOTATION FORM**

a) Name of Work:- Hiring of Barber for CISF Personnel at Chhatrapati Sambhajanagar Airport. (For one year)

b) Name & Address of Agency : -----  
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c) Last date for receive of quotation : **06/05/2026** 1800 Hrs

d) Last date for submission of quotation : **07/05/2026** 1600 Hrs

e) Place of submission of Quotation: O/o. Airport Director, AAI, Chhatrapati Sambhajanagar Airport, Chhatrapati Sambhajanagar.

f) **Terms & Conditions of Quotation: -**

- 1) The agency shall have a running shop / work place for Hair cutting in Chhatrapati Sambhajanagar.
- 2) The successful bidder will maintain record of the CISF personnel availing hair cut in prescribed format issued by this office. Payment will be made after satisfactory completion of work on the monthly basis as per quoted rate.
- 3) Each CISF personnel will be entitled to one hair cut in a month. The hair cut will not include shaving or any other services.
- 4) The Barber / agency shall open his shop at least eight hours a day and six days a week and must not fail to provide hair cutting service to CISF Personnel who visit for a haircut, failing which he shall provide the service of hair cutting in CISF barrack for at least two days in a week.
- 5) Agency has to quote their rate in enclosed Annexure-A. Quoted rate shall be inclusive of all taxes and cost of material, nothing will be paid extra.
- 6) Payment will be made on a monthly basis subject to satisfactory service and No. of hair cutting on quoted rate. Agency shall submit their bill with copy of hair cutting register/record. After verification of hair cutting register pages by DC, CISF or their representative bill will be processed for payment.
- 7) Agency has to quote their rate as per the condition of quotation un-conditionally. In case of any condition put by the agency in quotation, quotation will be rejected.



भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA

8) The quotation shall be submitted in sealed cover with writing name of work and name & address of agency on cover.

9) AAI reserves to itself the right to reject any or all the quotation without assigning any reason thereof and to call for any other detail or information from any of the agency.

**Documents to be submitted with Quotation form**

- 1) Aadhar Card
- 2) PAN Card
- 3) Bank Details or cancel cheque
- 4) License document or permission shop act
- 5) MSME document
- 6) GST certificate or undertaking as per Annexure – A
- 7) Annexure-B (Schedule of Qty.)

**Signature & Seal of Agency Representative**

**Signature of official issuing the Quotation**

Name: \_\_\_\_\_  
Designation: - Proprietor/Partner/Representative

Chief Security Officer  
For Airport Director  
AAI, Chhatrapati Sambhajanagar Airport



**Annexure A – Undertaking Regarding GST**

I, \_\_\_\_\_ (Name of Proprietor/Owner), S/o / D/o \_\_\_\_\_,  
residing at \_\_\_\_\_, and carrying on business under the name and style of  
\_\_\_\_\_ (**Barber Shop Name**), hereby solemnly affirm and undertake as follows:

1. That my business activity is limited to providing barber shop services (hair cutting, grooming, shaving, etc.) at the above-mentioned premises.
2. That the aggregate turnover of my business during the financial year is within the threshold limit prescribed under the Goods and Services Tax (GST) Act, 2017.
3. That I shall comply with all provisions of the GST Act, Rules, and Notifications as applicable to my business.
4. That I shall obtain GST registration immediately upon crossing the prescribed threshold limit or upon becoming liable under the GST Act.
5. That I shall maintain proper books of accounts, invoices, and records as required under GST law.
6. That this undertaking is executed to confirm compliance with GST provisions and to be submitted to the concerned authority/landlord/association as required.

**Declaration**

I hereby declare that the above statements are true and correct to the best of my knowledge and belief. I understand that any false declaration or non-compliance may attract penalties under the GST Act.

**Place:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Proprietor/Owner**



**UNDERTAKING FOR UNCONDITIONALLY ACCEPTANCE OF THE QUOTATION TERMS & CONDITION**

To

The Airport Director  
AAI, Chhatrapati Sambhajanagar Airport  
Maharashtra 431007

**Sub:- UNDERTAKING FOR UNCONDITIONALLY ACCEPTANCE OF THE QUOTATION TERMS & CONDITION.**

Sir,

1. The quotation documents for the **Hiring of Barber for CISF Personnel at Chhatrapati Sambhajanagar Airport** (For one year) have been provided to me/us by Airports Authority of India and I/We hereby certify that I/We have inspected the sites and read the entire terms and conditions of the quotation documents made available to me/us. Which shall form part of the contract agreement and I/We shall abide by the conditions/Clauses contained therein.
2. I/We hereby unconditionally accept quotation terms & conditions of AAI quotation document in its entirety for the above work.
3. The contents of quotation have been noted wherein it is clarified that AAI reserves the rights to reject the conditional quotation without assigning any reason thereto.
4. I/We declare that I/We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills and further if any officer of AAI ask for bribe/gratification, I/We will immediately report it to the appropriate authority in AAI.

Date:-

With Regards,

(Signature of the agency Representative with Seal)



**Annexure-B - SCHEDULE OF QUANTITY**

Sl. No.	Description	No. of hair cut per month (Approx.)	Bid Amount for 240 haircuts per Month (Amount in INR)			Rate for additional haircut over and above 240 hair cut prescribed per month (Rate in INR)	
			Rate in figures (Per Hair cut)	Rate in words (per Hair Cut)	Amount of 240 hair cut per month	Rate in figures (Per Hair cut)	Rate in words (per Hair Cut)
1	2	3	4	5	6 = 3x4	7	8
1	Hiring of Barber for CISF Personnel at Chhatrapati Sambhajanagar Airport for One year	240					
A)	Total	Amount per Month					
B)		Amount for Twelve Months (A x 12)					
	Total Amount in word for Twelve Months						

Signature & Seal of Agency Representative

Signature of official issuing the Quotation

Name: \_\_\_\_\_  
Designation: - Proprietor/Partner/Representative  
Mobile No:-  
Date:-

Chief Security Officer  
For Airport Director  
AAI, Chhatrapati Sambhajanagar Airport