

भारतीय विमानपत्तन प्राधिकरण  
अभियांत्रिकी सिविल

**AIRPORTS AUTHORITY OF INDIA**  
Civil Engineering Department



**BID DOCUMENT**  
**FOR**

**NAME OF WORK: Re-surfacing of Runway and Taxiway at D.A.B.H. Airport, Indore.**

**SH.: Job Contract for hiring technical work Assistant, Site Supervisor, Office Assistant and Office Attendant for day to day works-contingency approval reg.**

<b>Estimated Cost</b>	<b>: Rs. 17.30 Lakhs (Including GST)</b>
<b>EMD</b>	<b>: Rs. 34,600.00</b>
<b>Bid Processing Fee</b>	<b>: Rs. 1,180.00 (i/c GST @ 18%)</b>
<b>Contract Period</b>	<b>: 12 (Twelve) Months</b>



## **NOTICE INVITING e-BID (Through GeM Portal)**

1.0 Item rate Bid are invited through the GeM portal by **Asst. General Manager (Engg. -Civil), Airports Authority of India, Devi Ahilya Bai Holkar Airport, Indore - 452005 (M.P.) (Bid Manager)** on behalf of Chairman, A.A.I. from eligible contractors/Agencies having similar nature of work experience for the work of **“Re-surfacing of Runway and Taxiway at D.A.B.H. Airport, Indore. S.H.: Job Contract for hiring Technical work Assistant, Site Supervisor, Office Assistant and Office Attendant for day to day works-contingency approval reg.”** at an estimated cost of **Rs. 17.30 Lakhs** (Seventeen Lakhs Thirty Thousand Only) **including Employer’s share EPF & GST as applicable** with period of **completion 12 (Twelve) Months.**

1.1 Following 1 envelope (**Single Packet Bid System**) shall be submitted through online GeM portal by the bidder: -

<b>SL. NO.</b>	<b>DESCRIPTION</b>	<b>DOCUMENT(S) TO BE UPLOADED IN GeM PORTAL</b>
(i)	Bid Processing Fee – Rs. 1,180.00	Scanned Copy of Bid Processing Fee (Non-Refundable) of Value Rs. 1,180.00 of online payment in AAI account as mentioned in note below this table. <b>OR</b> Scanned copy of Relevant Certificate (MSMEs/Udyam) as per Govt. of India’s Guidelines issued from time to time relating to exemption of Bid Processing Fee.
(ii)	Earnest Money Deposit (EMD) of Rs. 34,600.00	Scanned Copy of Earnest Money Deposit of Value Rs. 34,600.00 of online payment in AAI account as mentioned in note below this table. <b>OR</b> Scanned copy of Relevant Certificate (MSMEs/Udyam) as per Govt. of India’s Guidelines issued from time to time relating to exemption of Earnest Money.
(iii)	Should have GST Registration.	Scanned copy of GST Registration Certificate.

(iv)	Should have Permanent Account Number (PAN).	Scanned copy of PAN Card.
(v)	Should have Employees Provident Fund Organization (E.P.F.O) Registration.	Scanned copy of Employees Provident Fund Organization (E.P.F.O) registration
(vi)	Scanned copies of Work Completion Certificate issued by client along with Work Order Copy of having completed work of similar nature, i.e. providing manpower for various services, to Govt./Semi-govt./reputed private Agencies, during the last seven years ending 30.11.2024.	<p>Scanned copies of Work Completion Certificate along with Work Order Copy of completed work of similar nature with annual work experience value shall be as follows:</p> <ol style="list-style-type: none"> <li>1. One order - 80% of annual estimated cost -Not less than 13.84 Lakhs</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>2. Two orders – 50% of annual estimated Cost-Not less than 8.65 Lakhs each order</li> </ol> <p style="text-align: center;"><b>OR</b></p> <ol style="list-style-type: none"> <li>3. Three orders – 40% of annual estimated cost- Not less than 6.92 Lakhs each order</li> </ol> <p>Completion certificate issued by client show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.</p> <p>In case of experience of Pvt. Sector, bidder has to submit TDS certificate issued by the customer in support of payment received and execution of work.</p> <p><b>The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last day of submission of bids.</b></p>
(viii)	Turnover: Should have annualized average financial turnover of Rs. 5.19 Lakhs. (30% of the annual estimated cost) during last three financial years ending on March-2024.	<p>Documents required: - Scanned copy of Duly Audited balance sheet &amp; P L Statement for last three Financial Years i.e. or the financial years 2021-22, 2022-23 and 2023-24.</p> <p>“Tenderers have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.”</p>
(ix)	Unconditional Acceptance Letter (Annexure-A)	Scanned copy of Unconditional Acceptance Letter (Annexure-A)

(x)	UNDERTAKING REGARDING DEBARMENT/ BLACKLISTING (ANNEXURE - B)	Scanned copy of Undertaking regarding Debarment/Blacklisting on Company's Letter Head as per Annexure-B.
(xi)	MINIMUM WAGES AFFIDAVIT ON NON-JUDICIAL STAMP PAPER AS (ANNEXURE - C)	Scanned copy of duly notarized affidavit on non-Judicial stamp paper of Rs.100/- for Minimum wages as per Annexure-C.
(xii)	GST UNDERTAKING (ANNEXURE - D)	Scanned copy of GST Undertaking (ANNEXURE - D)
(xiii)	CHECK-LIST	Check-List for documents to be uploaded online as per the Annexure-E .
(xiv)	Financial Bid	Financial Bid as per GeM

**Note: -**

1. Bid Processing Fee (Non-refundable) and EMD will be required to be paid online via Net Banking/ Mobile Banking/ via bank deposit at any of the bank branches, in favour of Airports Authority of India **SBI A/c No. 33986211619 (IFSC Code- SBIN0030526)** and the proof of the same has to be submitted/uploaded as per PQQ checklist. **No Demand Drafts/Bank Guarantee/ FDR would be accepted in this regard.** EMD deposit made by the bidders, would be refunded directly in their respective bank accounts, of all except the successful bidder to whom the contract is awarded. Scanned Copy of cancelled cheque or scanned signed copy of Bank Details needs to be submitted for refund to unsuccessful bidders.
2. Agencies shall upload/submit only relevant documents in limited number of pages on GeM portal. Documents with very large number should not be uploaded.
3. AAI reserve the right to call off tender process at any stage without assigning any reason.
4. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB, etc.