



भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA

विमानपत्तन निदेशक कार्यालय, 0/0 AIRPORT DIRECTOR

Phone: 0512-2383553; Fax: 0512-2380447; Mobile: 09839213801; Mail ID: apd_vika@aai.aero

Website: www.aai.aero

निविदा सुचना /TENDER NOTICE

NOTICE INVITING E-TENDERS

Tender Ref No. :- AAI/APD/KNP/TRACTOR DRIVER-HELPER/2020-21/

CPP Portal Tender ID No. :- 2020_AAI_56820_1

Item rate(s) E-Tenders are invited through the NIC CPP e-tendering portal by the Bid Manager [Senior Mgr. (CNS)] for Airport Director, Kanpur on behalf of the Chairman, A.A.I, from the eligible contractors for the work of “**Annual Job contract for providing MT Tractor Driver Quantity-01 no & MT Helper Quantity-01 no. for Civil Aerodrome, Cantt and Civil Enclave Chakeri, Kanpur**” at an Estimated cost of Rs **04,99,808** /- (Excluding GST) with a period of completion of 12 (Twelve) Months.

The tendering process is online at NIC CPP e-portal URL address <http://etenders.gov.in/eprocure/app>. Prospective tenderers are advised to get themselves acquainted for e-tendering participation requirements of the NIC CPP e-tendering portal <http://etender.gov.in/eprocure/app>. For any technical assistance with regard to functioning of E-tender portal the bidder may contact to the following AAI help desk numbers between 08:00 hrs to 19:00 hrs on all working days :-

011-24632950 Ext: 3512 (six lines), 011-24632950 Ext-3505

E-mail Address: eprochelp@aai.aero

*The e-bid response submitted by bidding firm(s) against this tender shall be valid for a minimum of **180 Calendar days** from the date of opening of technical bid by AAI on AAI e-portal.*

*Work order may extend upto **six months (maximum)** in steps of three months on same terms & conditions. Such extension will come in effect when both the parties are mutually agreed.*

1. Following 3 covers / Envelopes shall be submitted through online at CPP e-portal by the bidder. Last date and time of submission of bids (Cover I, II & III) is **18.09.2020 up to 15:00 Hrs**. Clarifications needed (if any) shall be sent through “seek clarification” tap of e- tendering CPP portal only up to **15:00 Hrs. on 11.09.2020**.

Cover-I (Fees): Containing scanned copy of Tender fee, EMD, Unconditional Acceptance of AAI’s Tender Conditions, Permanent Account Number (PAN) and GST Registration.

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- The tenderer shall submit **scanned copy of Tender fee** of value of **Rs. 1180/- (including GST)** in the form of **Demand Draft, Earnest Money Deposit (EMD)** of value of **Rs. 9,996/-** in form of **Demand Draft** of Nationalized or scheduled bank (but not from cooperative or Gramin Bank) drawn in favour of **Revenue Collection (Lucknow Airport) A/C** payable at **Lucknow** in “Fee Folder” of NIC CPP e-tendering portal along with **Unconditional Letter of Acceptance (Annexure-I** of Tender Document). If tender fee is not paid, then valid exemption certificate shall be submitted as per NIT criteria. The tenderer shall also submit **scanned copy** of Permanent Account Number (PAN) and GST Registration .
- While paying EMD, bidder has to submit refund account details so that amount will be refunded to that account only.
- **Bank Account (Revenue Collection Account) particulars for online deposit of Tender FEE is as follows; EMD is to be deposited offline in the form of Demand Draft only.**

Bank Account No. (Current account) 33770139973

Bank Name and Branch address – STATE BANK OF INDIA

TRANSPORT NAGAR BRANCH, LUCKNOW

IFSC CODE-SBIN-0008066

- *The proof / documents towards making such payment through NEFT/RTGS mode shall be attached as part of technical bids/documents to be submitted by bidder(s) in offline document submission with in due date. Non-payment and non-submission of previously mentioned documents in offline document submission by the stipulated date & time shall lead to disqualification in Technical bid stage of tender.*

Cover-II (Pre Qual /Technical): Containing qualifying requirements of Contractors / Firms. The tenderer shall submit their application by downloading the qualifying requirements of Contractors / Firms from the e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents and firm’s bio-data in support of their meeting each criterion mentioned below in the “Pre Qual/Technical Folder” in the CPP portal. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Qualifying requirements of contractors / Firms (Should be in Cover-II) :-

- i) Company /Firmed detail
- ii) Valid PF Registration Number & Valid ESI Registration.
- iii) **Should have satisfactorily completed** (Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted).

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- a) Three works, each of value 40% of Estimated cost of tender or
- b) Two works, each of value 50% of estimated cost of tender or
- c) One work of value 80% of estimated cost of tender in single contract of similar nature of work during last seven years ending on last date (extended date) of submission of e-Bid in India.

Client certificate for experience should be submitted along with Work order. Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.

- iv) Should have annualized average financial turnover of **30%** of Estimated cost of tender against works executed during any of last three years ending 31st March of the previous financial year 2020. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- v) The Duly digitally signed Tender Document.

- vi) Letter indicating the capacity and authority of individual signing the Tender

- vii) **Declaration by the Contractor/ Tenderer:** The following declaration will be submitted by the contractor/ Tenderer along with his Pre-Qualification cum technical bid on his LETTER HEAD:

I/We hereby declare that none of the members or my/our relatives is relative of any employee of AAI and I/We also further declare that no Director/Employee of Airports Authority of India is/are a Director/Partner of my/Our firm/Company/Partnership/) Proprietor.”

- vii) Checklist as per Performa at ‘Annexure-V’ (duly filled & signed)

Cover-III (Finance): The Financial e-Bid shall be submitted in e-tendering CPP portal. The submission of price schedule will be submitted as per the ANNEXURE-II.

Currency of quote shall be Indian Rupees. The price quoted by the firm shall be Exclusive of PF and ESI charges. However, ESI & EPF amount paid to the statutory authorities by the contractor shall be reimbursed on submission of documentary evidence to AAI

It shall be clearly understood and noted that Financial Bid of the tender document is for pricing alone. No condition, whatsoever, shall be stipulated in this part.

Bidders are required to note that they should necessarily submit their **financial bids in the format**

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provided and no other format is acceptable. The price bid has been given as a standard BOQ template in e-tendering CPP portal, the same is to be downloaded and filled by all bidders. Bidders are required to download the BOQ file, open it and complete the **unprotected cells** with their respective **financial quotes** and **name of the bidder**. No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. **If the BOQ file is found modified by the bidder, the bid will be rejected.**

Original document of Financial Bid shall not be submitted as hard copy to AAI in any case.

Refund of EMD: EMD of Unsuccessful bidders who fail to qualify the Cover – I (Fee) / Cover – II ((Pre Qual /Technical) stage will be initiated within 7 days of their rejection and their EMD will be returned thereof.

Publishing Date & Time	04.09.2020	at	18:00 Hrs.
Bid Document Sale Start Date & Time	04.09.2020	at	18:00 Hrs.
Clarification Start Date & Time	04.09.2020	at	18:00 Hrs.
Clarification End Date & Time	11.09.2020	up to	15:00 Hrs.
Document download/ Sale End Date & Time	18.09.2020	up to	15:00 Hrs.
Bid Submission Start Date & Time	04.09.2020	From	18:00 Hrs.
Bid Submission End Date & Time	18.09.2020	up to	18:00 Hrs.
Last date of offline submission of original documents of tender fee, EMD and other offline supporting documents. i/c unconditional acceptance letter to the Office of “Senior Mgr. (CNS)/MTO, Airports Authority of India, Civil Aerodrome, Kanpur-208004 (Uttar Pradesh)”	22.09.2020	at	16.00 Hrs.
Bid Opening Cover –I (Fee Cover – Original) Offline			
Bid Opening Cover –I (Fee Cover) – Online			

22.09.2020 up to 12:00 Hrs.

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Clarification after the due date stipulated above will not be entertained and No extension of date will be granted.

2. Original tender fee, original EMD, EMD exemption certificate if applicable and hard copy of signed Unconditional Letter of Acceptance is to be sent to the Office of "Senior Manager(CNS)/MTO, Airports Authority of India, Civil Aerodrome, Kanpur-208004 (Uttar Pradesh)" and should reach before **22.09.2020** upto **1200 Hrs.** Tender of the tenderer whose tender fee, EMD and Unconditional Letter of Acceptance are not received by the time mentioned above, their tenders will be liable to be rejected. Any postal delay will not be entertained.
3. Micro & Small Enterprises registered with DIC/ NSIC/ KVIC/ KVIB/ Directorate of Handicraft and Handloom etc. shall be facilitating for benefits as per the public Procurement Policy for Micro and Small Enterprises (MSEs) order 2012.

Note :- MSEs seeking exemption and benefits for tender fee & EMD should enclose an attested / self-certified copy of valid registration certificate, giving details of such validity stores / services etc. in **Cover-I (Fee Folder)**, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.

4. **Bids Opening Process is as below:-**

Cover –I (Fee) / Envelope-I: - Containing scanned copy of Tender fee, EMD, Unconditional Acceptance of AAI's Tender Conditions, Permanent Account Number (PAN) and GST Registration (Uploaded by the contractors / firms) shall be opened on **22.09.2020** at **16.00 Hrs.** along with Original requisite documents submitted offline. The intimation regarding acceptance / rejection of their bid will be intimated to the contractors / firms through e-tendering CPP portal.

Cover –II (Pre Qual /Technical) /Envelope-II: - The opening of cover-II / envelope-II and the acceptance / rejection of their bid will be intimated to the contractors / firms through e-tendering CPP portal.

Cover –III (Finance) / Envelope-III: - The opening of cover-III / envelope-III will be intimated to the contractors / firms through e-tendering CPP portal. (Depending on pre-qualification, changes in the dates, if any shall be intimated through e-tender CPP portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Cover-I and Cover-II, they will be asked to provide it through e-tendering CPP portal. The bidder shall upload the requisite clarification/ documents within time specified by AAI, failing which tender will be liable for rejection.

5. AAI is not responsible for any postal delay or delay due to link failure /internet problem etc. in respect of submission /receipt of any documents or in submission of e-Bid. Bidders who are intending to submit responsive e-Bids are requested to submit the same well in advance before the due date & time. It is the responsibility of the Bidder to make sure that the required



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documents /e- Bid is submitted in time.

6. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender any stage without assigning any reason.
7. AAI reserves the right to disallow issue of tender documents to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter or restrain / Temporary / Permanent debar by any department of AAI. **AAI reserves the right to verify the credentials submitted by the agency at any stage (before or after the award of work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**
 - a) Forfeit the entire amount of EMD submitted by the firm.
 - b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.
8. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
9. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
10. If the entity participating in any of the tenders is a private or public limited company, Partnership firm or proprietary firm and any of the Directors / Partners / Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.
11. AAI, RHQ(NR), has considered the minimum wages as per the Government of India, Ministry of Labour & Employment, Office of the Chief Labour Commissioner(C) New Delhi, **Order No. 1/VDA(3)/2020-LS-II, Dated : 06.05.2020** inclusive of VDA, Contractor Service Charge in arriving at the estimated cost of work . **(Refer Rate & payment Clause no. 4 of GIG)**

Contact Details of Bid Manager –
Name – R.K. Awasthi, Senior Mgr. (CNS)
E-Mail ID : mt_vika@aai.aero
Mob: 9596761068

MTO
For Airport Director,
Airports Authority of India,
Civil Aerodrome, Kanpur-208004

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