

**AIRPORTS AUTHORITY OF INDIA
AIRPORT MAINTENANCE ELECTRICAL DIVISION
CHENNAI AIRPORT, CHENNAI – 600 016.**

Ref.No.AAM/ENGG/AMED-VIII/2018/

Dt. 11/10/2018

**NOTICE INVITING e-TENDER (THREE ENVELOPES OPEN TENDER)
(Bid No: 2018_AAI_16398_1)**

1. Item Rate Tenders are invited through the CPP e-tendering Portal by Joint General Manager [Engg-Elect]-III, Airports Authority of India, Operational Offices, Chennai Airport, Chennai-600 016 on behalf of the Chairman, AAI, New Delhi from the Eligible Contractors for the work of “**M/R to Air-conditioning installations at Chennai Airport. SH: Supply of Chemicals and monitoring of water treatment for Mega AC Plant at Chennai Airport**” for an Estimated Cost of ₹ **15,40,530.00** with Period of Completion **01 (One) Year**.

2. The Tendering Process is online at NIC e-Portal URL Address <http://etenders.gov.in/e procure/app>. Aspiring Bidders may go through the Tender Document by Login CPP Portal.

3. Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements available at “INSTRUCTION FOR ONLINE BID SUBMISSION”, register themselves at NIC e-tender Portal, obtain ‘User ID’ & ‘Password’ and go through the ‘Self Help Files’ available in the Home Page after log into the Portal “<http://etenders.gov.in>.” They should also obtain Class II or Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take Guidance from AAI Help Desk Support (Contact Details mentioned in Tender Document). Bidders are advised to visit CPP Portal Website regularly to keep themselves updated as any change/modification in the tender will be intimated through this website only.

4. **Tender Documents may be downloaded from CPP Portal:** <http://etenders.gov.in/e procure/app> as per the Schedule (Critical Dates) given below:

CRITICAL DATES/FEE DETAILS:

Publishing Date/Bid Document Sale Start Date/Clarification Start Date	11.10.2018 - 1800 Hrs
Clarification End Date	19.10.2018 - 1800 Hrs
Bid Document Sale End Date/Bid Submission End Date	23.10.2018 - 1800 Hrs
Last Date for Offline Submission of Tender Fee, EMD and Unconditional Acceptance Letter	29.10.2018 - 1500 Hrs
Bid Opening Date: Envelope-I (FEE COVER)	29.10.2018 - 1530 Hrs
Bid Opening Date: Envelope-II (PQC COVER)	Will be intimated through NIC-CPP Portal
Bid Opening Date: Envelope-III (PRICE BID)	Will be intimated through NIC-CPP Portal
Tender Fee in the form of DD	₹ 1,120.00 (Non-Refundable)
Earnest Money Deposit [EMD] in the form of DD	₹ 30,811.00

5. **BID SUBMISSION:** The following three E-Covers shall be submitted through online CPP Portal by the Bidders as per **Critical Dates** given above:

E-Cover – I (FEE COVER) shall contain the following Documents:

- (a) Scanned Copy (in PDF Format) of Tender Fee (Non-Refundable) of Value ₹ 1,120.00 in the Form of Demand Draft drawn in favour of “Airports Authority of India” payable at Chennai.
- (b) Scanned Copy (in PDF Format) of Earnest Money Deposit (EMD) of Value ₹ 30,811.00 in the Form of **Demand Draft** drawn in favour of “Airports Authority of India” payable at Chennai.
- (c) Scanned Copy [in PDF Format] of **Unconditional Acceptance of AAI’s Tender Conditions** as per Form-A.
- (d) Scanned copy of Valid Registration certificate of NSIC / MSE’s which are registered under MSME act, if applicable (For EMD exemption, refer para 15 below) and MSME declaration/ affidavit as per Form-C.

If any applicable documents as mentioned above is found not available in Cover-I (offline & online), then their tenders will be summarily rejected.

E-Cover – II (PRE-QUALIFICATION CRITERIA COVER) shall contain the following Documents:

- (a) Valid Registration on the Date of issue of Tender in appropriate class of CPWD/ MES/ P&T/ Railways/ State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata/Agencies Specialized in the similar nature of work such as “Supply of chemicals and Monitoring of chemical water treatment in the HVAC condenser and chilled water lines”.
- (b) Scanned Copy (in PDF Format) of Affidavit of Minimum Wages as per Form-B.
- (c) Scanned Copy (in PDF Format) of Authorization Letter/Power of Attorney if applicable.
- (d) Scanned Copy (in PDF Format) of Permanent Account Number (PAN).
- (e) Scanned Copy (in PDF Format) of **GSTIN Registration**.
- (f) Scanned Copy (in PDF Format) of EPF Registration.
- (g) Scanned Copy (in PDF Format) of ESI Registration.
- (h) Scanned Copy (in PDF Format) of Work Experience Certificates. The Scope of Works Experience shall cover “**Supply of chemicals and monitoring of chemical treatment in the HVAC condenser and chilled water lines etc**”. The Agency should have satisfactorily completed (# Phase / Part Completion of the Scope of Work in a Contract shall not be considered. However pre-determined Phasing of the Work will be accepted) **Three Works** each of ₹ **6,16,212.00** or **Two Works** each of ₹ **7,70,265.00** or **One Work** of ₹ **12,32,424.00** in Single Contract during Last Seven Years ending on last date of E-Bid submission/Extended date of submission, in India. The value of executed works will be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid. Client Certificate for Experience should show the Nature of Work done, the Value of Work, Date of Start, Date of Completion as per Agreement, Actual Date of Completion and Satisfactory Completion of Work. **Firms showing work experience certificate from Non-Government/Non-PSU Organizations should submit copy of Tax Deduction at Sources Certificate in support of the Claim for having Experience of stipulated value of work.**
- (i) Scanned Copy (in PDF Format) of Annual Turnover Details. The Agency should have annualized Average Financial Turnover of ₹ **4,62,159.00** against works executed during Last Three Years ending 31st March of the previous financial year. As a proof, Copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (j) Digitally Signed AAI Tender Document.

The tenderer shall upload the digitally signed file of scanned documents and all other documents in support of their meeting each criteria mentioned above in the CPP Portal. Hard copy of application shall not be entertained except Documents mentioned at Para 6 Below. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

E-Cover – III shall contain The **Price Bid**. The Tenderer shall upload the digitally signed **Schedule of Price Bid in the form of BOQ.xls**. Bidders may please note that, the Schedule of Quantities is available in the Portal. The same (BOQ) shall be downloaded and be

filled in the editable (unprotected/Coloured) cells only and they should necessarily submit their Financial Bids in the format provided after entering the financial quotes, GST Rate in Numeric Value, Name of Bidder etc. No other cells (protected-un-coloured) should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ File is found to be modified/alterd in protected un-coloured cells by the bidder, the respective bid will be rejected and EMD will be forfeited.

6. SUBMISSION OF ORIGINAL TENDER FEE/EMD/DOCUMENT:

Original Tender Fee DD and EMD DD along with Original Hard Copy of Signed Unconditional Acceptance of AAI's Tender Conditions (Form-A), Valid Registration certificate of NSIC / MSE's which are registered under MSME act, and original MSME declaration/ Affidavit (Form-C) if applicable (all in Cover-1) shall be submitted to the Office of Joint General Manager (Engg – Electrical)-III, AAI, Operational Offices, Chennai Airport, Chennai-600 016 (in a Sealed Cover with the Name of Work on top of the Cover) on or before Critical Date given above. Tender of the Tenderer who has not submitted the above DDs and Documents within the prescribed Time Limit will be summarily rejected. Any postal delay will not be entertained. The details of the Tender Fee, Earnest Money Deposit (EMD), Unconditional Acceptance Letter Document and original MSME declaration/ Affidavit submitted physically to the Bid Manager and the scanned copies uploaded in the CPP Portal should be the same. Otherwise the Tender will be summarily rejected.

7. BID OPENING PROCESS:

E-Cover-I Containing Documents uploaded by the Contractors (who has submitted the Valid Hard Copies as per Para 6 above), shall be opened on the Date as specified in the **Critical Date Table**.

E-Cover-II Containing Documents uploaded by the Contractors who have **Qualified in E-Cover-I** shall be opened on the Date as specified in the **Critical Date Table**.

If any clarification is needed from the bidder about the deficiency in uploaded documents, the Agency will be asked to provide it through Short Fall Documents folder in the e-tendering Portal. The bidder shall upload the requisite clarification/documents within the time specified by AAI, failing which his tender will be liable for rejection. The intimation regarding acceptance / rejection of their bids will be intimated to the Contractors through CPP Portal only.

E-Cover-III: The Financial Bids of the Contractors found to be meeting the qualifying requirements shall be opened. **The Date of Price Bid Opening shall be intimated through e-tendering NIC-CPP Portal only.**

8. REFUND OF EMD

Refund of EMD of unsuccessful bidders who fail to qualify the eligibility stage shall be initiated within minimum 7 days of their rejection. For all bidders who qualify and their

financial bids are opened, the refund of EMD of all unsuccessful bidders shall be processed within minimum 7 days of opening of the financial bid.

9. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

10. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / temporary / permanent debar by any department of AAI. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action:

a. Forfeit the entire amount of EMD submitted by the firm.

b. The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.

11. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.

12. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

13. If the entity participating in the tenders is a private or public limited company, partnership firm or proprietary firm and any of the Directors/Partners/Proprietor of such entity having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.

14. Public procurement policy for Micro, small and medium enterprises registered under MSME shall be followed as per the directives of Government of India prevailing at the date of acceptance.

15. Exemption from paying tender fees & Earnest Money Deposit

The following procedure is adopted for the bidders registered with NSIC/ MSMEs:

The MSEs who intent to claim benefits under MSME act, shall fulfill the following, otherwise they run the risk of their bid being passed over as “INELIGIBLE” for the benefits applicable to MSE’s and their bid will not be considered for evaluation.

1. Bidder shall pay tender fee.

2. Tender fee paid by the MSEs registered under MSMED shall be refunded offline by the Bid Manager if claimed.

3. Bidder shall be considered as MSE and will be exempted from paying EMD by submitting the Attested/ Self-certified NSIC/ MSEs registration certificate, subject to the following conditions along with:

- i) MSEs which are specified by the Ministry of Micro, small and Medium Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- ii) NSIC certificate with monetary limit indicated should be valid on the scheduled date/ extended date of submission of tender. Certificate without monetary limit will not be considered.
- iii) The items of Product / Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tender).
- iv) The Monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/ are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
- v) If monetary limit is less than the value of work(s)/ Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded in the Cover 1. MSEs shall submit the Performa attached in Annexure “B” duly attested by Notary Public. During the bid evaluation, EMD exemption shall be granted to the NSIC/MSEs registered firm. In case the NSIC/ MSEs registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected.
- vi) MSEs shall submit the Declaration attached in Form-C duly attested by Notary Public which shall be uploaded in the Cover-1.
- vii) During the bid evaluation, EMD exemption shall be granted to the NSIC/ MSEs registered firm. In case the NSIC/ MSEs registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected and tender fee shall not be refunded. Those firms who fail to submit/ upload valid NSIC certificate in the Cover-1 will be rejected outright.

**Joint General Manager (E-E)-III,
AAI, Operational Offices,
Chennai Airport, Chennai-600 016.**