



**भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA**

**मुंबई हवाईअड्डा, मुंबई – 400099  
MUMBAI AIRPORT, MUMBAI - 400099**

**सूचना आमंत्रित ई-निविदा  
Notice Inviting E-Tender**

**“Job Contract for Antenna Replacement work for SMR1 at CNS, Mumbai”**

**ई-निविदा संख्या ई-प्रॉक्यूरमेंट पोर्टल पर : 2020\_AAI\_64236\_1**

**E-Tender No. on e-procurement Portal: 2020\_AAI\_64236\_1**

**निविदा दस्तावेज संख्या : एएआई/सीएनएस/ मुं /10/2020-21**

**TENDER Document No.: AAI/CNS/MUM/10/2020-21**

**ई-निविदामूल्य : रु 560/- ( जीएसटी@12% का समावेश है )**

**E-TENDER COST: Rs. 560/- (Inclusive of GST @12% i.e. रु500/- + 60/-)**

Name of Bidder: .....

Address of Bidder: .....

Date of uploading on e-portal: .....

**DY. GENERAL MANAGER (ATSEP)  
A.C.S.(STORES)  
For GM (CNS) MUMBAI**

**Section-I****NOTICE INVITING TENDER**

Airports Authority of India invites sealed tenders from eligible bidders/reputed service providers for “*Job Contract for Antenna Replacement work for SMR1 at CNS, Mumbai*” as per the details given below:

SN	Name of the Work	Estimated Cost (INR)	EMD Amount (INR)	Cost of Tender (INR)
1	<i>Job Contract for Antenna Replacement work for SMR1 at CNS, Mumbai</i>	<b>3,82,964/-</b> (exclusive GST)	<b>7,659/-</b>	<b>560/-</b>

This tender is invited through the electronic tendering process and can be downloaded from the Central Public Procurement Portal (CPP Portal) with URL address “<http://etenders.gov.in>”. Please note that the submission of the tender is only through the CPP Portal “<http://etenders.gov.in>”. The tenders will not be accepted in any other form. Further it may be noted that tenders which are duly submitted on CPP Portal shall only be final and tenders just saved without submission/publish will not be available to the evaluation committee. Bidders are requested to go through the CPP Portal for guidelines, procedures & system requirements. In case of any technical difficulty, bidders may contact on the following help desk numbers & email ids.

**(HELP DESK SERVICES)**

- Any Queries relating to the process of online bid submission or queries relating to CPP portal Technical Assistance, please call the Helpdesk, on following Telephone Numbers Tel: +91-120-4200462, +91-120-4001002, +91-8826246593. & Email Address: support-eproc@nic.in
- Before submitting queries related to system, bidders are requested to follow the instructions given in e-procurement tendering portal and get their computer system configured according to the recommended settings for the e- procurement tendering portal.
- In order to facilitate the Vendors / Bidders, the AAI Help desk services shall be available on all working days (except Sunday) between 0800-2000 hours and shall assist users related to the use of the CPP e-procurement tendering portal. The below mentioned help desk numbers are intended only for queries related to the ease of use on e- procurement tendering portal. However, AAI shall not be responsible for any reason to bidders for not submitting the bids in the e- procurement tendering portal.
- For any technical assistance with regard to the functioning of the portal the bidders as well as AAI users may contact according to escalation matrix as mentioned below:

1.	Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950 Ext. 3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
2.	Sh. Sanjeev Kumar Manager(IT)	After 4Hrs of Issue	etendersupport@aai.aero	011-24632950, Ext-3505	0930-1730 Hrs. (MON-FRI)
3.	Sh. Prabhakar Bajpai Jt.GM(IT)	After 12Hrs	prabhakar@aai.aero	011-24629344	0930-1800Hrs (MON-FRI)
4.	General Manager(IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1730 Hrs. (MON-FRI)

## **E-Tender for Job Contract for Antenna Replacement work for SMR1 Mumbai**

- Before submitting queries related to system, bidders are requested to follow the instructions given in CPP Portal and get their computer system configured according to the recommended settings for the CPP Portal.
- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details.
- For any issues/ clarifications relating to the understanding of the tender(s) published kindly contact the respective Tender Inviting Authority / Bid Manager whose details are given below:

SN	Name of the Bid Manager	Designation	Email id	Phone No.
1.	S K Lohani	AGM (CNS)	sheellohani@aai.aero storecnsvabb@aai.aero	022-26828023 022-26819490

- Clarifications/queries if any may be uploaded on procurement portal as per critical dates mentioned in the CRITICAL DATE SHEET. Clarifications/queries should be in the following format:

SN	Tender Page No	Tender Clause /Para No.	Tender Clause	Bidder's Query

- In order to facilitate the Vendors / Bidders, the AAI Help desk services shall also be available on all working days (except Sunday) between 0800-2000 hours and shall assist users related to the use of the CPP Portal. The details of the help desk services along with other useful information regarding E-tender process are given at the link <https://www.aai.aero/en/Tender/Apply>.
- The AAI help desk numbers are intended only for queries related to the ease of use on CPP Portal and help needed on the operation of the Portal. However AAI shall not be responsible for any reason to bidders for not submitting the bids in the CPP Portal. The above Helpdesk services shall remain closed on all Govt. Gazetted Holidays.

### **The CRITICAL DATES for this tender are as given below:**

Publishing date	10.12.2020	From 17:00 Hrs.
Bid document download / sale start date	10.12.2020	From 17:30 Hrs.
Seek Clarification start date	11.12.2020	From 10:00 Hrs.
Seek Clarification end date	22.12.2020	Upto 15:00 Hrs
Bid submission start date	11.12.2020	From 14:00 Hrs.
Bid submission end date	22.12.2020	Upto 16:00 Hrs
Bid opening date Envelop 1 (Prequal/ Technical)	23.12.2020	At 16:00 Hrs
Bid opening date Envelop 2 (Financial)	04.01.2021	At 15:30 Hrs
Tender Fee	<b>INR 560/-</b> (Rupees Five Hundred Sixty only) including GST @12% Non-refundable.	
EMD	<b>INR 7659/-</b> (Rupees Seven Thousand Six Hundred Fifty Nine only).	

**ELIGIBILITY CRITERIA:**

1. **GST and PAN:** Bidder should have valid GST & PAN Registration number.
2. **Value Criteria:** Bidder should have successfully completed similar work or higher requirements with:
  - 2.1 One Work Order of value equal to 80% i.e. INR 306371/- or more of the estimated cost  
**or**
  - 2.2 Two separate Works Orders, each for a value equal to 50% i.e. INR 191482/- or more of the estimated cost **or**
  - 2.3 Three separate Work Orders, each for a value equal to 40% i.e. INR 153186/- or more of the estimated cost.
- 2.4 The above criteria should be completed in last 7 years, for Government Departments or Public Undertakings or Private sectors (with in India). Similar work shall mean ***“Transportation, Loading & Unloading, Packing, Operation of crane, Logistical Support etc.***

**Proof of satisfactory service:** Bidder shall submit performance certificate in respect of the experience of works claimed by bidder against execution of works listed above. Certification of satisfaction with complete detail of work carried out shall be submitted.

Further completion certificates should be issued by the end Customer. In case of experience of Private sectors, bidder has to submit TDS certificate issued by the Customer in support of payment received and execution of work.

4. A list of clients served (with contact address) shall also be attached.
6. Articles of Memorandum of Association or Partnership Deed or Proprietorship Deed as the case may be.
7. **Average Annualized Financial Turnover:** Vendor should have annualized average financial turnover of at least 30% i.e. INR 114889/- of the estimated cost or equivalent during last 3 years ending 31st March of previous financial year(2019/2020). As a proof of financial turn over, copy of abridged Balance Sheet along with profit & loss account of the bidder for the last three year should be submitted.
8. **Acceptance Letter:** Unconditional acceptance of all tender conditions as per AAI format.
9. **Power of Attorney:** Power of Attorney (Stamp of Rupees 100/-) as per AAI format, authorizing the designated executive to sign all documents on behalf of the company or Firm, if the bid is not signed by the Director of the Company or Partner / Proprietor of the Firm.
10. Details of the Bidder Firm/ Company PQ Performa / Check list as per AAI format.
11. Bidder shall not be black listed or should not have a pending case or pending complaint of irregularity in India or abroad, by any global international body like World Bank / International Monetary Fund / World health Organization etc., or any Indian State/ Central Governments Departments or Public Sector Undertaking of India. Bidder is required to submit an undertaking in this regard as per format. If the claim of the bidder is found to be wrong or the bidder is blacklisted by any of these agencies during the bid evaluation process his bid is liable to be rejected at that stage.

The Contractor shall provide Pre-Qualification Documents as specified in this section. Lack of submission of any of the specified qualification documents or submission of any of the specified documents in a manner which is in non-conformance with the relevant clause of this tender document may result in rejection of the Tender.

Date of submission of the Bid (i.e. Bid Submission End Date) will be taken as reference for assessing the eligibility criteria.

**12. Tender Fee and EMD:**

- 12.1 Scanned copy of online payment receipt EMD of INR 7659/- (Rupees Seven Thousand Six Hundred Fifty Nine Only) or valid proof of exemption for EMD.
- 12.2 The tender fee shall be INR 560/- (Rupees Five Hundred Sixty Only) and will be non-refundable. Tender fee shall be paid to AAI through online in favor of “Airports Authority of India” payable at Mumbai.
- 12.3 Each tender shall accompany the earnest money deposit (EMD) through online payment.
- 12.3.1 INR 7659/- in favor of “Airports Authority of India” payable at Mumbai from a Nationalized / Scheduled bank (but not from Co-operative or Gramin Bank).
- 12.3.2 Tenders not accompanied by the requisite EMD and Tender Fee shall be summarily rejected, except those eligible bidders who qualify for exemption as per the directives of Govt. of India. In case the Tender fee and EMD are not received within due date, bid will be rejected.

**13. Procedure for Online Collection of EMD and Tender Fee from Bidders:**

- 13.1 Bidder will login to the portal <https://etenders.gov.in/> with valid User ID (i.e. User ID mapped with Digital Signature Certificate) and follow the process of participation to the tender.
  - 13.2 After Login search the tender in “Search Active Tender” tab with different criteria after that click on “set as favorite” to move on “My Tender”. Then click on “My tender” and view the tender details and click on proceed for Bid Submission.
  - 13.3 For submission of online Tender Fee and EMD, click on Button as “Pay Online”.
  - 13.4 **In case of Tender Fee:** If the Bidder is exempted from the tender fee payment, then select the option to “Yes” otherwise “NO”.
  - 13.5 **In case of EMD:** If Bidder is paying EMD through any of below options, Select the option “Yes” (as per below screenshot) and provide the details and upload copy as a proof.
    - 13.5.1 Bank Guarantee (BG)/Swift Transfer (ST)
    - 13.5.2 Exempted from EMD Payment,
- Note: For submitting “EMD through BG/ST” or “Exemption from EMD payment” bidder must select “Yes” otherwise bidders will not have the option to pay EMD through Bank Guarantee. Once proceeded it is not possible to revert the option.
- 13.6 Select option “NO” for proceeding for Online EMD payment. After selecting the option, click on “Next” Button. Further process to be followed as per details available.

**14. List of documents to be uploaded in the Eligibility Bid (Technical Envelope):**

SN	Eligibility Bid e-Documents (PDF)	DETAILS
A	GSTN & PAN document	Firm/Company Details
B	Proof of Experience of Works claimed. (copy of relevant pages of PO / Work Order issued by the customer)	Experience PO-01 Experience PO-02 Experience PO-03
C	Proof of completion (Completion Certificate issued by the customer) with complete details of works claimed	CC-01, CC-02 & CC-03
D	A letter of bidder having details of customer of works claimed for experience including postal address, official Phone Number, Email Address and URL (if any).	PO-Customer Details
E	EMD Paid and Tender fee paid	EMD & Tender fee copy
F	Copy of abridged Balance sheet along with Profit & Loss Statement for last 3 years ending 31st March of previous year(2019/2020).	ABS-2018-19; ABS-2017- 18; ABS-2016-17
G	Articles of Memorandum of Association or Partnership Deed	MOA/Firm Deed
H	Letter for Un-conditional Acceptance of terms & conditions of tender as per Annexure-III	Acceptance Letter
I	Power of Attorney (POA) (In case of Signatory is other than Director of a Company or Proprietor / Partner of the Firm)	POA
J	Details of the Vendor Firm/ Company: Format enclosed as per Annexure-I of the tender document	Vendor Details
K	Declaration-1, Declaration-2, Declaration-3, & Declaration- 4 By The Contractor/ Bidder (Annexure- XIII to XVI)	Declaration-1, Declaration-2, Declaration- 3, Declaration- 4,
L	Any other eligibility related documents as per tender document.	Other Docs
M	Signed Tender Document including Corrigendum (If any).	Tender Doc
N	Duly Filled Compliance Statement as per Annexure-IX with supporting documents/ literature.	Compliance Statement
O	Rate of Statutory Taxes without price information.(GST& other if any)	

**15. Envelope-II: The Financial e-Bid through CPP portal.**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the **Light Blue coloured** (unprotected) cell with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

**16. Bids Opening Process is as below:**

**Envelope-I:** Containing documents for technical bid (uploaded by the Bidder/firms) shall be opened as per **CRITICAL DATE SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the bidders /firms through e-tendering portal. Technical bid opening date shall be mentioned in **CRITICAL DATE SHEET** (any changes in the date shall be intimated through CPP Portal).

If any clarification needed from the bidder about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

**Envelope-II:** The financial bids of the bidder / firm found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICAL DATE SHEET. (Depending on technical Bid evaluation the date shall be intimated through CPP portal).**

17. Address for correspondence and inquiry/inspection of site:  
Dy. G.M. (ATSEP), CNS STORES,  
O/O GENERAL MANAGER (CNS)-Mumbai  
AIRPORTS AUTHORITY OF INDIA,  
NEAR SAHAR CARGO COMPLEX,  
SUTAR PAKADI ROAD, SAHAR, ANDHERI (E),  
MUMBAI – 400 099 MAHARASHTRA  
FAX No. 022 –26828023  
Email ID – storecnsvabb@aai.aero
18. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
19. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / Temporary / Permanent debar by any department of AAI. **AAI reserve the right to verify the credentials submitted by the bidder / firm at any stage (before or after the award of the work). If at any stage, any information/documents submitted by the bidder / firm is found to be incorrect / false or have some discrepancy which disqualifies the bidder / firm then AAI shall take the following action:**
  - a) **Forfeit the entire amount of EMD submitted by the bidder / firm.**
  - b) **The bidder / firm shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.**
20. No single bidder / firm shall be permitted to submit two separate applications.
21. Public Procurement (Preference to Make in India) shall be applicable as per order No. P-45021/2/2017-PP (BE-II) dated May 02, 2019 issued by Ministry of Commerce & Industry (Public Procurement Section) linked with PPP MII Order, 2017.
22. MSME Support and Outreach Campaign will be applicable as per Office Memorandum no. DPE-7(4)/2007-Fin dated 10.05.2019 from the Director, Department of Public Enterprises, Ministry of Heavy Industries and Public Enterprises.
23. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directives of Govt. of India prevalent on the date of acceptance.
24. Concessions to Indian Micro & Small Enterprise (MSEs) units will be given as per the provisions (para – 10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc.

**Dy. General Manager (ATSEP)  
CNS Stores, Mumbai  
for General Manager (CNS) Mumbai  
AAI, Mumbai**