



**NOTICE INVITING e-TENDER (3 BOT-3 Envelope Open Tender)**

1. Item rate tender is invited through the e-tendering portal by Asstt.General Manager(Engg.-civil), ( Bid Manager) on behalf of Chairman, A.A.I from the eligible contractors for the work of **“Providing Check in Counter and Dustbins for outside at VSS Airport, Jharsuguda.”** at an estimated cost of **Rs: 17,22,800.00** (Excluding GST) with **period of completions 3 months**
2. The tendering process is online at e-portal URL address <https://etender.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). Aspiring bidders may download and go through the tender document.

Prospective Tenders are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etender.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/helpdesk](http://aai.aero/tender/e-tender/helpdesk) support.

- i. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:-  
Tel: 0120-4200462, 0120-4001002, Mobile/ : 91 8826246593,  
E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- ii. 08.00 hrs to 20.00 hrs (Mon-Sat)-  
011-24632950, Ext-3512 (Six Lines), E-mail:- [eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- iii. 09.30 hrs to 18.00 hrs (Mon-Fri)-  
011-24632950 Ext-3523, E-mail:- [etendersupport@aai.aero](mailto:etendersupport@aai.aero),  
[sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero).
- iv. 09.30 hrs to 18.00 hrs (Mon-Fri)-  
011-24657900, E-mail:- [gmitichq@aa.aero](mailto:gmitichq@aa.aero)

Tender fee of **Rs. 1180/- (i/c GST) (Non-refundable)** will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against tender fee should reach by post/ courier/ given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Tender Document. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

3. Following 3 envelopes shall be submitted through online at CPP -portal by the bidder as per the following schedule: -

TABLE-1

## CRITICAL DATA SHEET

Publishing Date	Date 28.11.2019 at 11:00 hrs
Bid Document Download / Sale Start Date (Next Day of Publishing Date)	Date 28.11.2019 from 11:00 hrs.
Clarifications Start Date	Date 28.11.2019 from 11:00 hrs.
Clarification End Date	Date 05.12.2019 up to 11:00 hrs.
Bid Submission Start Date	Date 28.11.2019 from 11:00 hrs.
Bid Submission End Date	Date 09.12.2019 up to 10:00 hrs.
Last date and time of submission of original BG/Demand Draft against EMD and Tender Fee, Signed hard copy of AAI Unconditional Acceptance Letter and signed Integrity pact.	Date 12.12.2019 up to 10:30 hrs.
Bid Opening Date (Envelope- I)	Date 12.12.2019 at 11:00 hrs.
Bid Opening Date (Envelope- II)	Date 12.12.2019 at 11:30 hrs
Bid Opening Date (Envelope- III)	Date 16.12.2019 at 11:00 hrs
Tender Fee	Rs: 1180.00 (i/c GST) Non-refundable.
EMD	Rs: 34,456.00 in the form of Demand Draft

**Envelope-I:(Fees Cover)** Containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions, EMD , Tender fee.

Scanned copy of earnest money deposit (EMD) in the form of Demand Draft / Bank Guarantee as stipulated in the notice inviting tender.

**Envelope-II: -** Containing qualifying requirements of Contractor / Firm: -

The tenderer shall submit their application only at CPP portal <https://etender.gov.in/e procure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bods. Tenderers are required to upload the digitally signed file of scanned documents . Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application on location other than specified above shall not be considered. Hard copy of application shall not be entertained.

**Qualifying requirements of contractors / firms.**

- i. Agency should have Permanent Account number (PAN) and GST Registration.
- ii. Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T/Railways/State PWD/PSU/Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.

**OR**

Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of Rs: 6,89,120.00 or two works, each of Rs 8,61,400.00 or one work of Rs: 13,78,340.00 In single contract of any Building works during last seven years ending on 30/11/2019 In India.

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii. Should have annualized average financial turnover of Rs: **5,16,840.00** against works executed during last three years ending 31<sup>st</sup> March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iv. Should possess documentary proof of owning and possessing required Vehicle also be submitted along with the application. Ownership can be either freehold or lease hold. In case agency do not have their own or possess required Vehicle, an undertaking to this effect that the same shall be provided either by purchase or lease hold basis of work is awarded to them, to be submitted along with the application and deployment shall be as per requirement at site decided by the Engineer In-Charge.

**Envelope-III: -** The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured(unprotected)cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder<sup>5</sup>, the bid will be rejected.

4. Original EMD, hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the [AGM \(Engg-Civil\), Airports Authority Of India, V.S.S. Airport, Jharsuguda, PO:DurlagaDist: Jharsuguda Pin: 768204](#) and should reach to Bid Manager before the date & time mentioned in **CRITICAL DATA SHEET**. Tender of the tenderer whose EMD and unconditional acceptance of AAI's tender conditions are not received by the time of the opening of pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained.

**5. Bids Opening Process is as below: -**

**Envelope-I (Fees Cover)** Containing Scanned Documents of EMD, Tender Fee, acceptance Letter and Exemption certificate if any against EMD, Tender fee. (uploaded by the contractors / firms) shall be opened as per **CRITICAL DATA SHEET**. The intimation Regarding acceptance/ rejection of their bids will be intimated to the contractors/firms through e-tendering portal.

**Envelope-II:** (Technical & Prequalification) bid opening date shall be as mentioned in **CRITICAL DATA SHEET**. (Depending on pre-qualification, any changes in the date shall be intimated through PCC portal).

**Envelope-III:** The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICAL DATA SHEET**. **(Depending on Technical Bid evaluation the date shall be intimated through CPP Portal)**.

6. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
7. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/ Temporary /Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**
  - a. Forfeit the entire amount of EMD submitted by the firm.
  - b. The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.
8. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
9. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
10. **All the item rates quoted by the agency must be exclusive of GST.**

*Sd/-*  
*Asst. General Manager Engg. (Civil)*  
*AAI, V.S.S. Airport, Jharsuguda*  
*For and on behalf of Chairman, AAI*