



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

Civil airport,Jammu-180003(J&K) Phone:2437843 Fax:0191-2454318 ,Email:eng_ele_jammu@aai.aero

No.AAI/JMU/ELECT/AGM-P03/HVAC/2018-19/

Dt:-08 -May-2018

AIRPORTS AUTHORITY OF INDIA CIVIL AIRPORT, JAMMU

(Tender ID No. 2018_AAI_10474)

(NOTICE INVITING e- TENDER (3 BOT-3 Envelopes Open Tender)

1. Item rate tenders are invited through the e- tendering portal by **Astt. General Manager (Engg-E), AAI, CA Jammu, Jammu-180003**, on behalf of Chairman, AAI from the eligible contractors for the work of "**Operation & Day to Day Maintenance of New HVAC plant & BMS System at Jammu Airport For the Year 2018-19, 2019-20.**" at an estimated cost of **Rs. 33,28,248.00/-** with period of completion **02 (Two) Years**. The tendering process is online at e-portal URL address **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. Aspiring bidders may download and go through the tender document.

Prospective tenderers are advised to get themselves registered at CPP – portal, obtain ‘Login ID & ‘Password’ and go through the instructions available in the Home Page after log in to the CPP – portal **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path **aai.aero/tender/etender/helpdesk** support.

i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:-

Tel: 0120-4200462, 0120-4001002, Mobile : 91 8826246593,

E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details. For any further technical assistance with regard to functioning of CPP portal the bidder may contact the following AAI help desk numbers on all working days only between

ii) **08.00 hrs to 20.00 hrs (Mon-Sat).**

011-24632950, Ext.- 3512 (Six Lines),

E-Mail:- eprochelp@aai.aero,

iii) **09.30 hrs to 18.00 hrs (Mon-Fri).**

011-24632950 Ext.- 3523,

E-mail:-etendersupport@aai.aero,

sanjeevkumar@aai.aero and snita@aai.aero.

iv) **09.30 hrs to 18.00 hrs (Mon-Fri).**

011-24657900,

E-mail:-gmitichq@aai.aero

Tender fee of **Rs. 1120/- (i/c GST) Non refundable** will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender fee should reach by post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Critical Date Sheet. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule:-

CRITICAL DATA SHEET

| | |
|--|--|
| Publishing Date | 08 /05/2018 at 1700 hrs. |
| Bid Document Download / Sale Start Date | 08 /05/2018 from 1700 hrs. |
| Clarification Start Date | 08 /05/2018 from 1700 hrs. |
| Clarification End Date | 14 /05/2018 upto 18:00 hrs. |
| Bid Submission Start Date | 08 /05/2018 from 1700 hrs. |
| Bid Submission End Date | 16 /05/2018 upto 18:00 hrs. |
| Last date and time of submission of original BG/Demand Draft/FDR against EMD and Demand draft against Tender Fee, Signed Hard Copy of AAI Unconditional Acceptance Letter. | 21/05/2018 upto 18:00 hrs. |
| Bid Opening Date (Envelope – I) | 23 /05/2018 at 11:00 hrs. |
| Bid Opening Date (Envelope – II) | To be intimated later on through CPP Portal |
| Bid Opening Date (Envelope –III) | To be intimated later on through CPP Portal |
| Tender Fee | Rs. 1120/- (i/c GST) Nonrefundable. |
| EMD | Rs.66565/- in the form of Demand Draft / FDR /Bank Guarantee. |
| Tender fees and EMD Should be in favour of “Airports Authority of India” and payable at “Jammu”. | |

Envelope-I (Fee cover): - Bid containing scanned copy of Unconditional Acceptance of AAI’s Tender Conditions, Tender Fee and EMD.

The tenderer shall submit their application only at CPP portal **https://etenders.gov.in/eprocure/app**. Tenderers are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for tender fee and scanned copy Demand Draft / FDR / Bank Guarantee/ RTGS/ bank Transfer for EMD. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Scanned copy of Demand Draft against Tender fee of value **Rs. 1120/-** and Earnest money deposit (EMD) of value **Rs. 66565/-** in the form of Demand Draft / FDR / Bank Guarantee/ RTGS/ bank Transfer as stipulated in the notice inviting tender may be submitted along with un-conditional acceptance of AAI’s tender conditions (Performa given in page no. **NIT-18** of tender documents)

Envelope-II (Pre-Qual/Technical Cover):-

Qualifying requirements of contractors/ firms.

- i) Agency should have permanent Account Number (PAN).
- ii) OEMs i.e. Blue star/Daikin and their authorized HVAC dealers , who have satisfactorily completed (# Phase / Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted)**three works, each of Rs. 6,65,650.00 or two works, each of Rs. 8,32,062.00 or one work of Rs.13,31,299.00** in single contract of similar nature of work i.e. **“Operation & Day to Day Maintenance of HVAC plant & BMS System.”** during last seven years ending on **30.04.18** in India.
“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simpler rate of 7% per annum, calculated from the date of completion to the last date of submission of bid(extended date, if any)”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government / non- PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii) Should have annualized average financial turnover of **Rs.4,99,237.00** against works executed during last three years ending 31st March of previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iv) Should possess documentary proof of owing and possessing required machinery and T&P shall also be submitted along with the application. Ownership can be either freehold or leasehold. In case agency do not have their own or possess required plant and machinery, an undertaking to this effect that the same shall be provided either by purchase or leasehold basis if work is awarded to them, to be submitted along with the application and deployment shall be as per requirement at site decided by the Engineer In-Charge.

Documents to be uploaded in Envelope-II: Following digitally signed documents are to be uploaded in **Envelope –II.**

- i OEM firms i.e. Blue star/Daikin or Authorized HVAC dealers (Having valid Authorization Certificate from OEM).
- ii Copy of Work Experience documents along with Completion certificates, Award Letters and Schedule of Quantities (SOQ) of requisite value as given above.
- iii Copy of Permanent Account Number (PAN).
- iv Scanned Copy of duly filled Check List as per Annexure-I
- v Scanned copy of duly signed Affidavit for payment of Minimum Wages as per Annexure-II
- vi Scanned copy of duly signed Declaration as per Annexure-III
- vii Undertaking of GST as per annexure-IV.
- viii Copy of Balance sheets and Profit & Loss accounts as on 31.3.2017, 31.3.2016 and 31.3.2015.
- ix Power of Attorney / Authorization Letter (if applicable) regarding authority to sign the contract document.
- x Digitally signed tender document & GCC (General Conditions of Contract).

Envelope-III (Financial Bid): -The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- 3. Original EMD, Tender Fee, hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to **The Asstt. General Manager (Engg-E), Airports Authority of India, Civil Airport Jammu-180003** and should reach to Bid Manager before the date & time mentioned in **CRITICAL DATA SHEET**. Tender of the tenderers whose Tender Fee, EMD, and Unconditional Acceptance of AAI's Tender Conditions are not received by the time as per Critical Data Sheet, then their tenders will be summarily rejected. Any postal delay will not be entertained.

4. Bids Opening Process is as below:-

Envelope-I: Envelope-I opening date shall be as mentioned in **CRITICAL DATA SHEET**.

(Envelop-I shall contain scanned copy of Tender fees, EMD and Unconditional Acceptance of AAI tender conditions)

Envelope- II: Envelope-II opening date shall be mentioned in **CRITICAL DATA SHEET**. The intimation regarding acceptance/ rejection of their bids will be intimated to the contractors/ firms through e-tendering portal.

(Envelope-II shall contain scanned copy of pre – qualification documents, Scanned copy of duly notarized affidavit on non – judicial stamp paper of Rs. 100/- regarding compliance of minimum wages, scanned copy of duly notarized declared non – judicial stamp paper of Rs. 100/- regarding black listing/ debarment of firm, scanned copy of undertaking on GST and digitally signed Tender Document.)

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope –I & Envelope II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/ document within time specified by AAI, failing which tender will be liable for rejection.

Envelope- III (Finance cover): The financial bids of the contractors/ firms found to be meeting the qualifying requirements shall be opened as per **CRITICAL DATA SHEET**. **(Depending on evaluation of I & II, the date shall be intimated through CPP Portal).**

5. AAI reserves the right to accept or reject any or all application without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary / Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect/ false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/ legal action.**
7. Consortium/ JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

**Astt. General Manager (Engg.-E)
Airports Authority of India
AAI/ CA Jammu**