



**NOTICE INVITING e-TENDER**  
**(Two Envelopes Open Tender)**  
**(Tender ID: 2022 AAI 131616 1)**

Ref : AAI / MYS/ENGG/AMC-STP /2022-23

Date : 11.10.2022

**NOTICE INVITING e-TENDER**

1. Item rate(s) tenders are invited through the e-tendering portal by Asst. General Manager (Engg. -E), AAI, old HAL Airport, Bangalore, Karnataka – 560017, Tel.No. 080-25229861 (Bid Manager) on behalf of Chairman, A.A.I. from the Eligible contractors/firms for the work “**Job Contract for Operation & Maintenance of 50KLD Sewage Treatment Plant at Mysuru Airport for the Year 2022-23 & 2023-24**” at an estimated cost of **Rs. 11,11,616/- (excluding GST,PF,ESI & Bonus)** with period of **completion of 24 Months.**

The tendering process is online at e-portal URL address [www.etenders.gov.in/eprocure/app\\_or/www.aai.aero](http://www.etenders.gov.in/eprocure/app_or/www.aai.aero) .Aspiring bidders may go through the tender document by login the CPP portal.

Prospective Tenderers are advised to get themselves register at CPP-Portal, obtain `Login ID'&`Password' and go through the instruction available in the Home page after log in to the CPP-Portal [www.etenders.gov.in/eprocure/app](http://www.etenders.gov.in/eprocure/app) or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature which is essentially required for submission of their applications. The process normally takes 03 days' time the tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help](http://aai.aero/tender/e-tender/help) Desk Support.

- (i) For any technical related queries please call the Help Desk. The 24x7 Help Desk details are as below:-

[Tel:0120-4001002](tel:0120-4001002), [0120-4001005](tel:0120-4001005), [0120-6277787](tel:0120-6277787), E- mail:-[support-eproc@nic.in](mailto:support-eproc@nic.in)Bidders are requested to kindly mention the URL of the portal and Tender ID in the Subject while emailing any issue along with the contact details.

- (ii) For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- 1) 08 00 hrs to 20 00 Hrs(Mon-Sat)  
011-24632950, Ext-3512(Six lines), Email:-[eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- 2) 09:30 hrs to 1800 Hrs (Mon-Fri)  
011-24632950,Ext-3253, Email:-  
[etendersupport@aai.aero](mailto:etendersupport@aai.aero)[sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and  
[snita@aai.aero](mailto:snita@aai.aero).
- 3) 09:30 Hrs to 1800 hrs (Mon-Fri)  
011-24657900, Email:-[gmitichq@aai.aero](mailto:gmitichq@aai.aero)

**Tender fee of Rs. 1,120.00 (including GST)** non-refundable required to be paid online through payment gateway in CPP portal.

**Earnest Money Deposit of Rs. 22,232/-** will be required to be paid online on CPP Portal only.

(MSMEs seeking exemption of Tender fee & Earnest Money Deposit as per the public procurement policy shall upload Scanned copy of valid Registration Certificate from NSIC / DICs / KVIC / KVIB / Coir Board / Directorate of Handicrafts and Handloom or any other body as specified by Ministry of Micro, Small & Medium Enterprises for the same/similar category of SERVICES for which they registered failing which they run the risk of their bid being passed over as ineligible for the benefit applicable to MSMEs. The items of Product/Services mentioned under MSME Certificate should be the

same or similar to nature of tendered work)

2. Following 2 envelopes shall be submitted through online at CPP portal by the bidder as per the following schedule: -

#### CRITICAL DATE SHEET

Published Date	11.10.2022 (1800 Hrs.)
Bid Document Download/Sale Start Date	11.10.2022 (1800 Hrs.)
Clarification Start Date	11.10.2022 (1800 Hrs.)
Clarification End Date	17.10.2022 (1800 Hrs.)
Bid submission Start Date	11.10.2022 (1800 Hrs.)
Bid Submission End Date	31.10.2022 (1800 Hrs.)
Bid Opening Date (Envelope-I)	02. 11.2022 (1100 Hrs.)
Bid Opening Date (Envelope-II)	07.11.2022 (1530 Hrs.)

**Envelope-I: (EMD, Technical Bid and Pre-qualification):-** Bid containing following: -

- A. **Technical Bid** containing the following: -
- (i) Scanned copy of Tender Acceptance Letter on Bidder's Letter Head (As per Annexure-I).
  - (ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
  - (iii) Scanned copy of 'Undertaking' regarding Blacklisting/ Debarment on Bidder's Letter Head (As per Annexure-II).
  - (iv) Scanned copy of Form- A - Details of similar works completed during last seven with completion certificate issued by client.
  - (v) Scanned copy of Form- B - Financial Information.
  - (vi) Scanned copy of Form- C – Net Worth.
  - (vii) Bidder shall submit scanned copy of 'Undertaking' on Company's Letter Head that I/ We will deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (E-I-C) to achieve the milestones/targets and overall completion within the time period.
  - (viii) Bidders other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
  - (ix) Scanned copy of EPF & ESIC registration certificate (In case of EPF & ESIC registration certificate are not available with the bidder while submitting the tender, the bidder shall submit the undertaking letter (As per Annexure – IV given at page no. TAF-07 of tender document).
  - (x) PQ Performa duly filled.
  - (xi) Scanned copy of Minimum wages affidavit on Rs.100 stamp paper (As per Annexure-III)
- B. **Qualifying requirements of contractors / tenderer** containing the following
- (i) Agency Should have satisfactorily completed (#Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 2.22 Lakhs** or two works each of **Rs 2.78 Lakhs** or one work of **Rs. 4.45 Lakhs** in single contract **per year** of similar nature of work **"Operation & Maintenance of Sewage Treatment Plant"** during last seven years ending last day of month previous to one in which tenders are invited.



The details of similar works completed during last seven years in the given format Form-A with supporting documents issued by client.

Note: 1. The Experience Certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre GST taxes) to make it at par with experience certificates of post GST era but excluding GST.

2. The Tenders invited for Annual Rate Contracts for O&M/ AMC/ CMC works, the works experience may be counted for the value of work for a completed one year on pro-rata basis to prequalify agency that has completed one year of AMC but work is still not completed due to longer period of AMC.

3. Experience gained by executing work on back-to-back contract/ Sub-contract basis is acceptable in the following conditions:

(a) Work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/ written approval. It should be backed by valid agreement and experience certificate.

(b) Payments received by second agency should be reflected in TDS certificates.

4. Experience gained in composite works for the specialized nature of works (List of Specialized Items / Jobs/ Works are mentioned at Para 35.3 of AAI Works Manual) were executed by main contractor either by in-house expertise & experience or by engaging the specialized agencies with the approval of main client as per contract conditions. In such cases, main contractor as well as specialized agency both get the experience certificate for the same work from their respective client(s) i.e. main contractor for composite work along with specialized works from owner and specialized agency for specialized work(s) from the main contractor. In this situation, the experience certificate of either specialized agency or main agency having in-house expertise & experience, who has actually executed the specialized work(s), shall be considered for Technical /Pre-qualifying criteria in similar specialized nature of work(s).

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last day of submission of bids.**

Client certificate for experiences should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- (ii) Should have Average Annual Financial Turnover of **Rs. 1.67 Lakhs** against works executed during last three years ending 31st March of 2021. The Financial Information shall be submitted in the given format – Form-B. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (iii) The tenderer should have a minimum net worth of **Rs. 0.83 Lakhs** issued by certified Chartered Accountants. The Certificate should be submitted in the given format- Form-C.



**Envelope-II (The Financial e-Bid through CPP Portal): -**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with the irrespective financial quotes and other details (such as name of the tenderers). No other cells should be changed. Once the details I completed, the tenderers should save it and submit it online, without changing the file

name. If the BOQ file is found modified by the tenderers, the bid will be rejected.

3. **Refund of EMD**

EMD amount of the rejected bidders will be refunded to their source account after submission of Technical / Financial evaluation report on CPP portal by bid Manager.

4. **Bid Submission:-**

The tenderers shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app.Tenderers/> Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of the condition will render the tenders of both parties liable to rejection.
6. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website: <https://etenders.gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.
7. **Bid Opening Process is as below: -**

**Envelope-I (Technical Bid and pre-qualification):**

Envelope-I containing documents as per para 2 (A), (B) (uploaded by the tenderers) shall be opened on date & time mentioned in Critical Data Sheet.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP Portal to seek clarifications. No other means of communication in this regard shall be entertained. If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide through CPP Portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly. The intimation regarding acceptance /rejection of their bids will be intimated to the tenderers through CPP Portal.

**Envelope-II (Financial Bid):**

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in Critical Data Sheet. **(In case the date and time for opening of Envelope II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).**

8. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

AAI reserve the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restraint/Temporary/Permanent debarment/

black listing by any department of AAI or central/ State Govt. Depts. / PSUs/ World Bank/ ADB etc.

9. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action.
  - a) Forfeit the entire amount of EMD submitted by the tenderer.
  - b) **The** agency shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.
10. Consortium / JV companies shall not be permitted.
11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
12. Concession to Indian Micro & Small Enterprises(MSEs) units registered with DIC/NSIC/KVIC/ Directorate of Handicraft and Handloom etc. to be given as per the provision of the Public procurement Policy for MSEs order 2012 with up to date amendments shall be applicable for tenders of supply/services rendered and shall not extend to construction work.
13. **Tenderers have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.**

**Asst. General Manager (Engg. -E)**  
**AAI, Bangalore.**