



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
पुदुच्चेरी हवाई अड्डा, पुदुच्चेरी
PUDUCHERRY AIRPORT, PUDUCHERRY



NOTICE INVITING E-TENDER (2 BOT – 2 Cover

Open Tender)

[Tender ID: 2026_AAI_273280_1]

No. AAI/PDY/SM (E-C)/AMC/2026-27/

Dated:01.04.2026

1. Percentage rate e- Tenders are invited through the e-tendering CPP portal by Sr. Manager (Engg-Civil), AAI, Puducherry Airport, Puducherry – 605 008, Ph. No. 0413-2250799 on behalf of Chairman, AAI from the eligible contractors for the work of **“A/R & M/O Civil works at Puducherry Airport. SH: Day to Day Maintenance and Minor Repair works during 2026-27.”** at an estimated cost of **Rs.75.00 Lakhs (Excluding GST)** with a period of completion **365 (Three Hundred and Sixty Five) days.**

The tendering process is online at CPP-portal URL address **<http://etenders.gov.in/eprocure/app>** or **www.aai.aero** Prospective tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log into the CPP-portal **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The Tenderer may also take guidance from AAI Help Desk Support through path **[aai.aero/tender/e-tender/help desk](http://aai.aero/tender/e-tender/helpdesk)** support:

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -
Tel: 0120-4711508, 0120-4001002, 0120-4001005 and 0120-6277787,
E-mail: **support-eproc@nic.in**

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

Before submitting queries, bidders are requested to follow the instruction given in **“Guidelines to Bidders”** and get their computer system configured according to the recommended settings as specified in the portal at **“System Settings for CPPP”**.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

SI.No	Support Persons	Escalation Matrix	E-Mail Address	Contract Numbers	Timings
1	Technical Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512	08.00 hrs to 20.00 hrs (Mon-Sat)



2	JE (IT)	After 4 Hrs of issued	etendersupport@aai.aero or Vaibhav_g@aai.aero	011- 24632950, Ext-3523	09.30 - 18.00 hrs (Mon-Fri)
3	Sr. Manager (IT)	After 12 Hrs	Shripatim@aai.aero	011- 24632950 Ext-3509	09.30 - 18.00 hrs (Mon-Fri)
4	Jt. GM (IT)	After 24 Hrs	Sunil.km@aai.aero	011- 24632950 Ext-3509	09.30 - 18.00 hrs (Mon-Fri)
5	General Manager (IT)	After 03 days	gmit@aai.aero	011- 24657900	09.30 - 18.00 hrs (Mon-Fri)

***The help desk services shall remain closed on all Govt. Gazetted Holidays.**

Tender fee of Rs.1,180/- (Rupees One Thousand One Hundred eighty only) (i/c GST) (Non-refundable) will be required to be paid online on CPP Portal only.

EMD amounting to Rs.2,25,000.00 (Rupees Two lakh twenty five thousand only) will be required to be paid online on CPP Portal only.

2.The following 2 Envelopes shall be submitted through online at CPP portal by the bidder as per the following schedule: -

<u>CRITICAL DATA SHEET</u>	
Publishing Date	01.04.2026
Bid Document Download / Sale Start date	02.04.2026 from 0930 Hrs.
Clarification Start Date	02.04.2026 from 0930 Hrs.
Clarification End Date	09.04.2026 upto 1800 Hrs.
Bid submission Start Date	02.04.2026 from 0930 Hrs.
Bid submission End Date	22.04.2026 upto 1800 Hrs.
Bid Opening Date (Envelope-I)	24.04.2026 at 1100 Hrs.
Bid Opening Date (Envelope-II) (Financial Bid)	30.04.2026 at 1100 Hrs.

Note:

1. If the Bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP Portal to seek clarifications.

ENVELOPE I: (EMD, to be paid online on CPP Portal, Technical Bid and Pre-qualification):-
Bid containing following:

A. Technical Bid containing the following:

- i. Scanned copy of Tender Acceptance Letter on Bidder's Letter Head as per **Annexure-A (Pg.no.228)**.
- ii. Scanned copy of Permanent Account Number (PAN Card) and GST Registration Certificate.
- iii. Scanned copy of 'Undertaking' regarding Blacklisting/Debarment on Bidder's letter head as **Annexure-B (Pg.no.229)**
- iv. Scanned copy of Form-A – details of similar works/General civil works/Road works completed during last seven years supported with completion certificate issued by client **(Pg.no.233)**.

- v. Scanned copy of Form-B – Financial Information certified by CA with UDIN **(Pg.no.234)**.
- vi. Scanned copy of Form-C – Net Worth certified by CA with UDIN **(Pg.no.235)**.
- vii. Bidder shall submit scanned copy of ‘Undertaking’ on Company’ s Letter Head that I/ We will deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (E-I-C) to achieve the milestones/targets and overall completion within the time period.**Annexure C (Pg.no.230)**
- viii. Bidder’s other than propriety firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- ix. Scanned copy of declaration bidder for compliance order on Restriction under Rule 144 (xi) of the General Financial Rules (GFRs)-2017 on Bidder’s Letter Head (As per LBS- **Annexure-D** of Tender document). **Page No.231.**
- x. PQ Proforma (Checklist) duly filled & signed **(Pg.no.09-13)**

B. Qualifying requirements of contractors/tenderers containing the following: -

- i. Should have successfully completed or substantially completed three works, each of **Rs.30,00,000.00** or two works, each of **Rs.37,50,000.00** or one work of **Rs.60,00,000.00** in single contract of **(Similar nature of works, building works)** during last seven years ending on last day of month previous to the one in which tenders are invited.
The details of similar works completed during last seven years in the given format-**Form-A** with supporting documents issued by client

Note:

1. The experience certificates of works completed pre-GST era, completion amount will be divided by 1.12 (to exclude pre-GST tax) to make it at par with the experience certificates of post GST era but excluding GST.
2. Experience gained by executing work on back-to-back contract/Sub-contract basis is acceptable in the following conditions:
 - a. Work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/ written approval. It should be backed by valid agreement and experience certificate.
 - b. Payments received by second agency should be reflected in TDS certificates.
3. Experience gained in composite works for the specialized nature of works (List of Specialized Items / Jobs/ Works are mentioned at Para 35.3 of AAI Works Manual) were executed by main contractor either by in-house expertise & experience or by engaging the specialized agencies with the approval of main client as per contract conditions. In such cases, main contractor as well as specialized agency both get the experience certificate for the same work from their respective client(s) i.e. main contractor for composite work along with specialized works from owner and specialized agency for specialized work(s) from the main contractor.

In this situation, the experience certificate of either specialized agency or main agency having in-house expertise & experience, who has actually executed the specialized work(s), shall be considered for Technical /Pre-qualifying criteria in similar specialized nature of work(s)

4. Substantial completion shall be based on 80 (eighty) percent of awarded cost or more value wise works completed under the contract.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to date of bid opening (Cover-I/Technical bid).”

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experiences certificate from non-government/non-PSU organizations should submit copy of Tax Deduction at Sources (TDS) certificate(s) along with a certificate issued by Registered Chartered Accountant clearly specifying** the name of work, total payment received against the work and TDS amount for the work.

- ii. **Should have annualized average financial turnover of Rs.26,55,000.00** against works executed during last three financial years ending **31st March of the previous financial year**. The Financial Information shall be submitted in the format – **Form-B with UDIN**. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii. The tenderer should have a minimum net worth of **Rs.11,25,000.00** issued by certified Chartered Accountants. The Certificate should be submitted in the given **format- Form-C**.

ENVELOPE II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderer. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Refund of EMD

EMD deposited by all bidders except the confirmed lowest bidder shall be returned within one week from the date of opening of the financial bid. EMD of the successful bidder shall be returned on receipt of Security Deposit equivalent to EMD amount/performance bank guarantee.

4. Bid Submission: -

The tenderer shall submit their application only at CPP-portal <https://etenders.gov.in/e procure/app>. Tenderer /Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
6. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

7. Bid Opening Process is as below: -

Envelope-I: - (Tender processing Fee, EMD, Technical bid and Pre-Qualification):

Envelope-I containing documents as per para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date and time mentioned on **CRITICAL DATA SHEET**.

If Bidder has any query related to the Bid Document of the work, they should use "Seek Clarification" on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope -I, he will be asked to provide it through CPP portal or email if required. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II:- (Financial Bid):

Envelope-II containing financial bids of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date and time mentioned in **CRITICAL DATA SHEET. (In case the date and time for opening of Envelope -II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

8. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
9. AAI reserves the right to disallow, the working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/ Temporary/ Permanent debarment/Blacklisting by any department of AAI or Central/State Govt. Depts/PSUs/World bank/ADB etc. **AAI reserves the right to verify the credentials submitted by the tenderer at any stage (before or after the award of work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

a) Forfeit the entire amount of EMD submitted by the tenderer.



b) The tenderer shall be liable for debarment for a period upto two years from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.

- 10.** Consortium / JV Companies shall not be permitted.
- 11.** Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
- 12.** Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work-
- 13.** Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Financial Information (Turnover with loss / profit), Net worth Certificate, Financial Data (work done during last 5 Financial years), Works in Hand etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.
- 14.** Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, issued Public Procurement (Preference to Make in India), Order 2017 vide OM No. P-45021/2/2017-PP(BE-II) dated 16.09.2020 is applicable.
- 15.** Requirement of registration by the Bidder from a country sharing land border with India based on order No. F No. 6/18/2019-PPD dated 23/07/2020 of Government of India, Ministry of Finance, Department of Expenditure (Public procurement Division) with up to date amendments, regarding restriction under Rule 144(xi) of the General Financial Rules (GFR) 2017 shall be applicable. Bidder shall submit scanned copy of 'Undertaking' on Company's letter head in this regard. (Annexure- D)

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Sr. Manager (Engg-Civil),
AAI, Puducherry Airport,
Puducherry – 605 008