



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

जबलपुर हवाईअड्डा, जबलपुर
JABALPUR AIRPORT, JABALPUR-482005

Ref. No. : AAI/JBP/AGM(E-C)/E-NIT-05/2023

Date : 07.02.2023

NOTICE INVITING e-TENDER (2 BOT-2 Envelope Open Tender)

Tender ID: 2022_AAI_107550

1. Item rate e-tenders are invited through the e-tendering CPP portal by by **Asst. General Manager (Engg.-Civil)-II** (Bid Manager) on behalf of Chairman, A.A.I. from the eligible contractors for the work of **Provision of Check in counters, Ticketing counters, Gate counters and Security hold area counters for new Terminal building at Jabalpur Airport** at an estimated cost of **Rs. 92,81,355.00 (Rupees Ninety Two Lakhs, Eighty One Thousand, Three Hundred and Fifty Five only) (Excluding GST) with period of completion Three (03) months.**

The tendering process is online at CPP portal URL address **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal **<https://etenders.gov.in/eprocure/app>** or **www.aai.aero**. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path **[aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support)**.

(i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -
Tel: 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787, Mobile: 91 8826246593, E-mail: **support-eproc@nic.in**

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

(ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-011-24632950, Ext-3512 (Six Lines), E-Mail: **-eprochelp@aai.aero**

(iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-011-24632950Ext-3523, E-Mail: **-etendersupport@aai.aero**, **sanjeevkumar@aai.aero**

(iv) 09.30 hrs to 18.00 hrs (Mon-Fri)-011-24657900, E-Mail: **[gmitchq@aai.aero](mailto:-gmitchq@aai.aero)**

Tender processing fee of Rs. 1,180/- (i/c GST), non-refundable will be required to be paid online on CPP portal only.

Earnest Money Deposit (EMD) of Rs. 1,85,627/- will be required to be paid online on CPP portal only.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the Tenderer as per the following schedule: -

CRITICAL DATA SHEET

Publishing Date	08.02.2023
Bid Document Download/Sale Start Date	09.02.2023 from 09:30 hrs
Clarification Start Date	09.02.2023 from 09:30 hrs
Clarification End Date	22.02.2023 up to 11:00 hrs
Bid submission Start Date	09.02.2023 from 09:30 hrs
Bid submission End Date	28.02.2023 up to 18:00 hrs
Bid opening Date (Envelope- I)	02.03.2023 at 11:00 hrs
Bid opening Date (Envelope- II)	To be intimated later on through CPP portal

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification): - Bid containing following:-

A. Tender Processing fee, EMD:

- i. Scanned copy of successful online payment against Tender Processing fee.
- ii. Scanned copy of successful online payment against Earnest Money Deposit (EMD).

B. Technical Bid containing the following: -

- i. Scanned copy of Tender Acceptance Letter of AAI's Tender Conditions (ANNEXURE-1 Page no. PR-1 of Tender Document).
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iii. Scanned copy of 'Undertaking' regarding Blacklisting/ Debarment on Company's Letter Head (ANNEXURE-6 Page no. PR-8 of Tender Document).
- iv. Scanned copy of details of similar works completed during last seven year with completion certificate issued by client (ANNEXURE – 13 Page no. PR-18 of Tender Document).
- v. Scanned copy of Financial Information (ANNEXURE – 14 Page no. PR-19 of Tender Document).
- vi. Scanned copy of Net Worth (ANNEXURE – 7 Page no. PR-09 of Tender Document).
- vii. Scanned copy of 'Declaration' regarding payment of minimum wages on Company's Letter Head as per (ANNEXURE-4 Page no. PR-6 of Tender Document).
- viii. Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (EIC) to achieve the milestones/targets and overall completion within the time period. Tenderer shall submit scanned copy of 'Undertaking' on Company's Letter Head. (ANNEXURE-3 Page no. PR-5 of Tender Document).
- ix. Companies other than proprietary firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
Proprietary firm shall submit scanned copy of Authorization Letter /Power of Attorney only if the tender is processed by a person other than proprietor.
- x. PQ Performa duly filled (as per Performa given in Page no. NIT-6 to NIT-10 of Tender Document).
- xi. Scanned copy of duly signed undertaking by agency/bidder regarding compliance of GST provision as (ANNEXURE-5 Page no. PR-7 of Tender Document).

C. Qualifying requirements of contractors / tenderers containing the following:-

- i. Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) **three works**, each of **Rs. 37,12,542.00** (excluding GST) or **two works**, each of **Rs. 46,40,678.00** (excluding GST) or **one work of Rs. 74,25,084.00** (excluding GST), **in single contract of similar nature of works (having experience in counters / joinery works in Airports, Hotels, Corporate offices and Malls)** during last seven years ending last day of month previous to the one in which tenders are invited.

The details of similar works completed during last seven years in the given format-**Form-A** with supporting documents issued by client.

Note:

1. *The Experience Certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre GST taxes) to make it at par with experience certificates of post GST era but excluding GST.*
2. *The Tenders invited for Annual Rate Contracts for O&M/ AMC/ CMC works, the works experience may be counted for the value of work for a completed one year on pro-rata basis to prequalify agency that has completed one year of AMC but work is still not completed due to longer period of AMC.*
3. *Experience gained by executing work on back-to-back contract/ Sub-contract basis is acceptable in the following conditions:*
 - (a) *Work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/ written approval. It should be backed by valid agreement and experience certificate.*
 - (b) *Payments received by second agency should be reflected in TDS certificates.*
4. *Experience gained in composite works for the specialized nature of works (List of Specialized Items / Jobs/ Works are mentioned at Para 35.3 of AAI Works Manual) were executed by main contractor either by in-house expertise & experience or by engaging the specialized agencies with the approval of main client as per contract conditions. In such cases, main contractor as well as specialized agency both get the experience certificate for the same work from their respective client(s) i.e. main contractor for composite work along with specialized works from owner and specialized agency for specialized work(s) from the main contractor. In this situation, the experience certificate of either specialized agency or main agency having in-house expertise & experience, who has actually executed the specialized work(s), shall be considered for Technical /Pre-qualifying criteria in similar specialized nature of work(s).*

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to previous day of last day of submission of bids.”

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant having UDIN, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Should have Average Annual Financial Turnover of ₹. **27,84,407.00** on construction works during last three years ending 31st March of the previous financial year. The Financial Information shall be submitted in the given format – ANNEXURE – 14, Page no. PR-19 of Tender Document).. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii. The tenderer should have a minimum net worth of ₹ **13,92,203.00** issued by certified Chartered Accountants. The Certificate should be submitted in the given format- ANNEXURE – 7, Page no. PR-09 of Tender Document).

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP portal.

Envelope-II :-The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be down loaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Tenderer) No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Refund of EMD

EMD amount of the rejected bidders will be refunded to their source account after submission of Technical / Financial evaluation report on CPP portal by bid Manager.

4. Bid Submission: -

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his sons(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

6. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with AAI.

7. Bids Opening Process is as below: -

Envelope-I (Tender processing FEE, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope -I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II: (Financial Bid):

Envelope-II containing financial bids of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in **CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).**

8. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
9. AAI reserve the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment by any department of AAI or Central/State Govt. Depts. PSUs/World Bank/ADB etc. **AAI reserve the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the Contract apart from any other appropriate contractual/legal action.**
10. Consortium/JV companies shall not be permitted.
11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
12. Concessions to Indian Micro & Small Enterprises (MSE's) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicrafts and Handloom etc., to be given as per the provision of Public procurement policy for MSE's order 2020 with up to date amendments, shall be applicable for tenders of Supply/Services and shall not be extended to construction work i/c this work.
13. Tenderers have to submit UDIN generated documents like Balance Sheet/Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at source (TDS) Certificates for Non-Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

**Asst. General Manager (Engg.-Civil)-II
Jabalpur Airport, Jabalpur - 482005
For & on behalf of Chairman, Airports Authority of India**

PRE-QUALIFICATION PROFORMA TO BE SUBMITTED BY APPLICANTS

(FORMAT TO BE SUBMITTED BY APPLICANTS IN ENVELOPE –I)

Name of work : Provision of Check in counters, Ticketing counters, Gate counters and Security hold area counters for new Terminal building at Jabalpur Airport.

S.no	Qualifying criterion/parameter/supportive document	Supporting Document must have the following silent information which AAI would like to note	Reference to the Documents Submitted in support of Column
1	General		
1.1	Name and address of the firm / Contractor Telephone, Fax, mail		Copy enclosed : Yes/No
1.2	Authorized Signatory (Name & Designation)		
2	Envelope-I, (Technical Bid and Pre-qualification) shall contain scanned copy of (A) Tender Processing Fee, EMD, Tender acceptance letter etc. as mentioned below :		
i.	Details of Tender processing Fee	Tender Processing fee of amount Rs. 1,180/- (i/c GST) through CPP portal only.	Copy enclosed : Yes/No
ii.	Details of Earnest Money Deposit (EMD)	EMD of amount Rs. 1,85,627/- through CPP portal only.	Copy enclosed : Yes/No
iii.	Permanent Account No.(PAN)	Enclose documentary proof in Support.	Copy enclosed: Yes/No
iv.	GST Registration No.(GST)	Enclose documentary proof in Support.	Copy enclosed: Yes/No
v.	Tender Acceptance Letter	ANNEXURE-1 Page no. PR-1	Copy enclosed : Yes/No
vi.	Undertaking for deployment of T & P	ANNEXURE-3 Page no. PR-5	Copy enclosed: Yes/No
vii.	Declaration regarding payment of minimum wages (as per clause no. 20 of GCC)	ANNEXURE-4 Page no. PR-6	Copy enclosed: Yes/No
viii.	Undertaking for Registered under GST and compliance of GST provision	ANNEXURE-5 Page no. PR-7	Copy enclosed: Yes/No
ix.	UNDERTAKING (Regarding Debarred / Blacklisted)	ANNEXURE-6 Page no. PR-8	Copy enclosed: Yes/No
x.	Certificate of net worth from chartered accountant	ANNEXURE-7 Page no. PR-9	Copy enclosed: Yes/No
xi.	Details of similar works completed	ANNEXURE-13 Page No. PR-18	Copy enclosed: Yes/No
xii.	Details of Financial Information	ANNEXURE-14 Page No. PR-19	Copy enclosed: Yes/No
xiii.	Digitally signed tender document	Enclose documentary proof in Support	Copy enclosed: Yes/No
xiv.	Authorization letter/ Power of Attorney/ Undertaking if the agency is	Enclose documentary proof in Support	Copy enclosed: Yes/No

	a proprietary concerned or companies		
xv.	Scanned copy of all documents signed by C.A. having UDIN.	Enclose documentary proof in Support	Copy enclosed: Yes/No
xvi.	Scanned copy of required documents for Company other than proprietary firm as per Sr. no (vi) on page no. NIT-3	Enclose documentary proof in Support	Copy enclosed: Yes/No
2.1	Experience details		
	Should have satisfactorily completed the works during last seven years ending on last date of submission of bids	Certificate of completion of the Three/Two/ One work(s) as applicable	
i.	Three separate works each costing not less than Rs. 37,12,542.00	Work No. 1 -Name of work : -Work Order/Agreement No. & Dt.: -Contract Cost : -Stipulated Date of completion as per contract agreement : -Actual Date of Completion : -Actual Completion Cost : -EOT granted (if any) up to with/ without levy of Compensation. -Completion certificate Issuing authority name and Designation	Copy of certificates enclosed : Yes/No Details of EOT case
		Work No. 2 -Name of work : -Work Order/Agreement No. & Dt.: -Contract Cost : -Stipulated Date of completion as per contract agreement :	Copy of certificates enclosed : Yes/No Details of EOT case

		<p>-Actual Date of Completion :</p> <p>-Actual Completion Cost :</p> <p>-EOT granted (if any) up to with/ without levy of Compensation.</p> <p>-Completion certificate Issuing authority name and Designation</p>	
		<p>Work No. 3</p> <p>-Name of work :</p> <p>-Work Order/Agreement No. & Dt.:</p> <p>-Contract Cost :</p> <p>-Stipulated Date of completion as per contract agreement :</p> <p>-Actual Date of Completion :</p> <p>-Actual Completion Cost :</p> <p>-EOT granted (if any) up to with/ without levy of compensation.</p> <p>-Completion certificate Issuing authority name and Designation</p>	<p>Copy of certificates enclosed : Yes/No</p> <p>Details of EOT case</p>
ii.	<p>Two separate works each costing not less than Rs. 46,40,678.00</p>	<p>Work No. 1</p> <p>-Name of work :</p> <p>-Work Order/Agreement No. & Dt.:</p> <p>-Contract Cost :</p> <p>-Stipulated Date of completion as per contract agreement :</p> <p>-Actual Date of Completion :</p> <p>-Actual Completion Cost :</p> <p>-EOT granted (if any) up to with/ without levy of Compensation.</p> <p>-Completion certificate Issuing authority name and Designation</p>	<p>Copy of certificates enclosed : Yes/No</p> <p>Details of EOT case</p>

		Work No. 02		Copy of certificates enclosed : Yes/No
		-Name of work : -Work Order/Agreement No. & Dt.: -Contract Cost : -Stipulated Date of completion as per contract agreement : -Actual Date of Completion : -Actual Completion Cost : -EOT granted (if any) up to with/ without levy of Compensation. -Completion certificate Issuing authority name and Designation		Details of EOT case
iii.	One works each costing not less than Rs. 74,25,084.00	Work No. 1		Copy of certificates enclosed : Yes/No
		-Name of work : -Work Order/Agreement No. & Dt.: -Contract Cost : -Stipulated Date of completion as per contract agreement : -Actual Date of Completion : -Actual Completion Cost : -EOT granted (if any) up to with/ without levy of Compensation. -Completion certificate Issuing authority name and Designation		Details of EOT case
2.2	Whether experience from Govt. organizations or private clients?	Govt. Organization / Private Clients. (Tick whichever is applicable. In support of experience, TDS certificate from clients to be enclosed)		TDS certificate enclosed : Yes/No
2.3	TURNOVER : Annualized average financial turnover of not less than Rs. 27,84,407.00 against works executed	Year	Turnover (in lakhs)	Proof of turn over enclosed (Abridged balance sheet & profit & loss A/C)
		2019-20	Rs.	

	during last three financial years. As a proof, copy of Abridged Balance Sheet of the firm with profit and loss account shall be submitted along with the application.			Copy enclosed: Yes/No
		2020-21	Rs.	
		2021-22	Rs.	
2.4	Net worth : The tenderer should have a minimum net worth of Rs. 13,92,203.00 issued by Certified Chartered Accountants.			Proof of Net worth. Copy enclosed: Yes/No
3	Envelope-II shall contain scanned copy of			
	Financial bid through e-portal			BOQ Uploaded Yes/No
4	Details of any other information:			

DECLARATION

I (_____) hereby declare that the documents submitted / enclosed are true and correct. In case any document at any stage found fake / incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature with stamp
Authorized Signatory of the Agency

Note : This proforma is to be filled up by applicant and shall be uploaded as a digitally signed scanned documents for e-tender in Envelope -I