

भारतीय विमानपत्तन प्राधिकरण

**AIRPORTS AUTHORITY OF INDIA**

क्षेत्रीय मुख्यालय - दक्षिणी क्षेत्र

**REGIONAL HEAD QUARTERS, SOUTHERN REGION**

सूचना प्रौद्योगिकी प्रभाग

**INFORMATION TECHNOLOGY DIVISION**



**SITC of Restructuring of IT-LAN at Regional Head Quarters-Southern Region**

**Tender No: AAI/SR/IT/NIT/Network Infrastructure/01**

**Date: 03/12/2020**

**Tender ID: 2020\_AAI\_63484\_1**

**Tender Fee: Rs.2950.00(Rs.2500 + Rs.450.00 GST)**

| <b>Work</b>                                      | <b>ESTIMATED COST</b>                                     | <b>EARNEST MONEY DEPOSIT</b> |
|--|---|------------------------------|
| <b>SITC of Restructuring of IT-LAN at RHQ-SR</b> | <b>Rs.2,65,27,042.00<br/>(Excluding Applicable Taxes)</b> | <b>Rs. 5,30,541.00</b>       |

**SCHEDULE OF IMPORTANT ACTIVITIES**

| <b>Sl. No.</b> | <b>Description</b>                          | <b>Date</b>        |
|----------------|---|--------------------|
| <b>1</b>       | Publishing Date                             | 03/12/2020-1300Hrs |
| <b>2</b>       | Bid Document Download/ Sale Start Date      | 03/12/2020-1300Hrs |
| <b>3</b>       | Clarification Start Date                    | 03/12/2020-1330Hrs |
| <b>4</b>       | Clarification End Date                      | 16/12/2020-1700Hrs |
| <b>5</b>       | Bid Document Download/ Sale End Date        | 21/12/2020-1100Hrs |
| <b>6</b>       | Bid Submission Start Date                   | 03/12/2020-1530Hrs |
| <b>7</b>       | Bid Submission End Date                     | 21/12/2020-1600Hrs |
| <b>8</b>       | Bid Opening Cover –I [Fee Cover/Tech Cover] | 22/12/2020-1600Hrs |
| <b>9</b>       | Bid Opening Cover –II [Price bid]           | 04/01/2021-1100Hrs |

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**AIRPORTS AUTHORITY OF INDIA**

**REGIONAL HEAD QUARTERS, SOUTHERN REGION, CHENNAI - 600 027**

**DEPARTMENT OF INFORMATION TECHNOLOGY**

No.: AAI/SR/IT/2020-21/NIT/Network\_Infrastructure/01

date: 03/12 /2020

**NOTICE INVITING E-TENDER (TWO ENVELOPES OPEN TENDER)**

(Bid No: 2020\_AAI\_63484\_1)

1. Item Rate Tenders are invited through CPP e-tendering Portal by Joint General Manager - Information Technology, Airports Authority of India, Regional Head Quarters, Southern Region, Chennai-600 027 on behalf of the Chairman, AAI, New Delhi from the Eligible Contractors for the work of "SITC of Restructuring of IT-LAN at RHQ-SR" for an Estimated Cost of Rs2,65,27,042.00 (Excluding Applicable Taxes) with a Completion **Period of 90(Ninety) Days**. The Tendering Process is online at NIC e-Portal URL Address <http://etenders.gov.in/eprocure/app>. Aspiring Bidders may download and go through the Tender Document. Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements available at "INSTRUCTION FOR ONLINE BID SUBMISSION", register themselves at NIC E-Tender Portal, obtain 'User ID' & 'Password' and go through the 'Self Help Files' available in the Home Page after log into the Portal "<http://etenders.gov.in>." They should also obtain Class II or Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03-day time. The tenderer may also take Guidance from AAI Help Desk Support through path [aai.aero/tender/E-Tender/help](http://aai.aero/tender/E-Tender/help) desk support. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as: - Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593, E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

(i) 08.00 hrs to 20.00 hrs (Mon-Sat)- 011-24632950, Ext-3512 (Six Lines), E-Mail: eprochelp@aai.aero

(ii) 09.30 hrs to 18.00 hrs (Mon-Fri)- 011-24632950Ext-3523, E-Mail: etendersupport@aai.aero and sanjeevkumar@aai.aero

(iii) 09.30 hrs to 18.00 hrs (Mon-Fri)- 011-24657900, E-Mail: - gmitchq@aai.aero

Tender fee of Rs.2,950.00/- (i/c GST) and EMD of Rs. 5,30,541.00(i/c GST) will be required to be paid online through the payment gateway of CPP Portal and the corresponding information/remittance Challan needs to be uploaded. Necessary documents need to be submitted for those who are availing EMD exemption under MSME benefits.

Following 2 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule: -

**CRITICAL DATASHEET:**

| Sl. No. | Description                                 | Date               |
|---------|---|--------------------|
| 1       | Publishing Date                             | 03/12/2020-1300Hrs |
| 2       | Bid Document Download/ Sale Start Date      | 03/12/2020-1300Hrs |
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| 9       | Bid Opening Cover –II [Price bid]           | 04/01/2021-1100Hrs |

2. **BID SUBMISSION:**

I. **Envelope-I** shall contain the following Documents:

(a) Copy of Online Payment receipt/Remittance Challan obtained in CPP Portal (in PDF Format) for the tender fee of Rs.2,950.00.

(b) Copy of Online Payment receipt/Remittance Challan obtained in CPP Portal (in PDF Format) for the EMD of Rs.5,30,541.00.

Or

Self-attested scanned copy of valid registration certificate of MSME/NSICs which are registered under MSME/NSIC act for the service **System Integration & Maintenance of Wired and Wireless network /Networking Components /IT Networking Solutions/equivalent** and MSME declaration for availing EMD exemption as per **Annexure-B**.

(c) Scanned Copy of Duly signed Unconditional Acceptance letter of AAI's Tender Conditions as per **Annexure-A**.

(d) PQ Performa/ Checklist as per **Annexure-C**.

(e) Articles of Memorandum of Association or Partnership Deed or proprietorship deed

(f) Permanent Account Number (PAN) of the firm

(g) GST Registration & GST Undertaking as per **Annexure-D**.

(h) Completion certificate of satisfactorily completed (Phase/Part completion of the Scope of Work in a Contract shall not be considered, however predetermined phasing of the work will be accepted) three works, each of **Rs.1,06,10,817.00-** or two works, each of **Rs. 1,32,63,521.00** or one work of **Rs.2,12,21,634.00** in single contract of similar nature of work (Supply and Installation of networking items and cable laying) during last seven years ending on 30<sup>th</sup> November 2020 in India along with work order copy, bill of quantity and completion certificate. Client certificate for experience should show the nature of work done, Workorder number, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. To claim the experience of work from non-government organisations, the firms should submit a copy of Tax Deducted at Source [TDS] Certificate in support of their claim for having experience of stipulated value of work.

| Sl. No | Number of completed Works | With Minimum Value of Each Work |
|--------|---------------------------|---------------------------------|
| 01     | <b>03</b>                 | <b>Rs.1,06,10,817.00</b>        |
| 02     | <b>02</b>                 | <b>Rs.1,32,63,521.00</b>        |
| 03     | <b>01</b>                 | <b>Rs.2,12,21,634.00</b>        |

(i) Annualized average financial turnover of **Rs. 79,58,113.00** against works executed during last three years ending 31<sup>st</sup> March 2020. As a proof, copy of Abridged Balance Sheet along E-Tender No: 2020\_AAI\_63484\_1

with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- (j) List of clients served with contact details.
- (k) Digitally Signed Copy of all the pages of original tender document including Corrigendum if any.
- (l) Technical Compliance Statement as per **Annexure- F**.
- (m) Make and Model offered as per **Annexure G** along with the Supporting Documents/ Technical Specification / Data sheets/ Characteristic Reports for the technical specifications.
- (n) Undertaking of not blacklisted as per **Annexure-K**.
- (o) Letter for e-Payment as per **Annexure-L**.
- (p) Bidder Must produce **Tender specific manufacturer authorization certificate** from the OEM for the products Distribution Switch, 24 and 48 Port Access Switch, 10 G and 40 G Transceivers, NMS, 3 KVA,2KVA and 1 KVA UPS, Optical Fiber Cables and accessories, CAT6 Cable and accessories.
- (q) Integrity Pact as per the **Annexure-O**.
- (r) Power of Attorney authorizing the designated executive to sign all the documents and to execute the project on behalf of the company.

**Envelope-II:** The tenderer shall upload the digitally signed **Schedule of price bid in the form of BOQ.xls**. and **Calculation of local content in Goods/services format as per clause 2 of Annexure-P**. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Qualifying requirements of contractors / firms.

- a. Agency should have Permanent Account Number (PAN).
- b. Agency should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) **three works, each of Rs.1,06,10,817.00** - or **two works, each of Rs.1,32,63,521.00** or **one work of Rs.2,12,21,634.00** in single contract of Network during last seven years ending on 30.11.2020 in India. **“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms showing work experience certificate from non-government/non-PSU organizations should submit **copy of tax deduction at sources (TDS) certificate** in support of their claim for having experience of stipulated value of work.

- c. Should have annualized average financial turnover of **Rs.79,58,113.00** against works executed during last three years ending 31<sup>st</sup> March 2020. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- d. Agency should be OEM or Authorised Service partner of OEM for the products offered.

- e. Any party either a firm or an individual or a company falling under any of the following categories are not eligible to participate in tender.

- i. Debarred/black listed by CBI or AAI or any Public-Sector Undertaking/Departments like Railways, Défense or any other department of Govt. of India or State Govt.
- ii. Bidder either a firm or its partner or its Directors have been black listed or any case is pending or any complaint regarding irregularities is pending, in India or abroad, by any global international body like World Bank/International Monetary Fund/World Health Organization etc. or any Indian State/Central Government Departments or Public-Sector undertaking.
- iii. If the entity participating in the tenders is a private or public limited company, Partnership firm or proprietary firm and any of the Directors /Partners of such company

is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to Authority, then said entity shall not be allowed to participate in AAI tenders.

- iv. Consortium/JV companies shall not be permitted to participate in tender process.
- v. No single firm shall be permitted to submit two separate applications. The proprietor of more than one company or firm will be considered as single party and one legal entity.

**4. Bids Opening Process is as below: -**

**A. Envelope-I:** Documents for pre-qualification bid/ Technical bid (uploaded by the contractors / firms) shall be opened as per **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal. If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope – I, the same will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

**B. Envelope-II:** The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be opened as per **CRITICAL DATA SHEET**. (Depending on Technical Bid evaluation, any changes in the date shall be intimated through CPP Portal).

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

6. At any time, prior to the date of submission of bids, the Buyer may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bid documents by amendments. Amendments (if any) shall be notified through CPP Portal to all prospective bidders by the Buyer and these amendments will be binding on them. Corrigendum in respect of any amendments will be published only on CPP Portal and AAI web-site. No further news-paper notification will be published

7. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award of work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:

- a) Forfeit the entire amount of EMD submitted by the firm.
- b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.

8. Purchase preference to Central Public-Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

9. Concessions to Indian Micro & Small Enterprises (MSEs) unit will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc.

10. Purchase preference shall be provided to encourage and promote manufacturing and production of goods and services in India with a view to enhancing income and employment as per public procurement policy linked with local content, defined in Annexure – P.

11. No correspondence shall be entertained from the bidders after opening of PQQ/Technical bid, except for the clarifications sought by AAI.

12. Date of acceptance and opening of tender can be extended on sole discretion of JGM(IT), AAI, Regional Head Quarters, Southern Region, Chennai.

13. For any queries related to the Bidding Documents please send an e-mail to: itd\_sr@aai.aero or dial to 044- 22567644/ 22567512. The bidders can seek their clarification up to the time mentioned in the critical date sheet.

14. The instructions in the tender document are binding on the bidder and submission of the tender shall imply unconditional acceptance of all the terms and conditions by the bidder. Bidder shall upload tender on CPP Portal well in advance to avoid last minute hassles. AAI shall not entertain any queries on such subject after last date of downloading tender document.

15. Tenderer(s) fulfilling eligibility criteria and having valid registration with National Small Industries Corporation (NSIC), MSE are exempted from payment of EMD but these bidders has to follow the procedure stated in para 1.4 of Section – B (General Information and Guidelines) of

tender document for availing the exemption of EMD benefit available to valid NSIC Registered firms / companies.

16. Bidders are advised to visit the AAI website and CPP portal regularly to keep themselves updated as any change/ modification in the tender will be intimated through the AAI website and CPP portal only.

17. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

18. Not more than one tender shall be submitted by one contactor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

19. Once the contractor has uploaded the digitally signed unconditional acceptance as an attachment, he is not permitted to upload any additional file or put any remark(s)/ conditions(s) in / along with the Tender Document. In case, if this condition is found violated, the tender shall be rejected and AAI shall without prejudice to any other remedy be at liberty to forfeit the 10% of said earnest money absolutely.

Sd/-

Joint General Manager- Information Technology,  
AAI, Regional Head Quarters, Southern Region,  
Chennai.