

AIRPORTS AUTHORITY OF INDIA

GENERAL INFORMATION & GUIDELINES FOR THE BIDDERS

1. Online Bids invited under the single pocket bid process through GEM portal on behalf of Chairman, AAI, for the work of: “**Construction of Pre-Cast Operational Boundary wall for the Newly Acquired Land at Coimbatore International Airport. SH: Job contract for providing Technical Supporting Assistants and Technical Engineers**”. The estimated cost of the work is **Rs. 2093246.06 (Including GST)**.
2. The e-Tenders shall be in prescribed Form.
3. The time allowed for carrying out the work shall be **12 (Twelve) months** which shall be reckoned from the next day after the date of issue of this letter.
4. The Accepting Authority Asst. Gen. Manager (Engg-civil)-II, Engineering Wing, AAI, Coimbatore International Airport, Coimbatore – 641 014 shall be the Accepting Officer hereinafter, referred to as such for the purpose of this contract.
5. **SCOPE OF TENDER / ATC DOCUMENT:** -

The scope of work is given below:

The brief scope of work included in this contract includes assisting in supervision of works at site, carrying out quality control tests, assisting AAI field engineers like taking measurements, preparation of estimates, plotting AutoCAD drawing, preparation of estimate, other miscellaneous work and supervising of day to day works as and when required by AAI as per the direction of Engineer in charge.

Sl. No	Type of manpower	No. of person per Month	No. of months required
1	Technical Supporting Assistants -2 No. (Graduation with min. 3 years of work experience with sound computer skills and should have adequate knowledge of MS office)	02	12
2	Technical Engineer (Engg Civil)-2 No. (BE / B. Tech in Civil Engineering having minimum 1 years' Experience in Site or Diploma in Civil Engineering having minimum 3 years' Experience in Site)	02	12

Contractors are advised to study the nature of work before submitting the tender and shall be deemed to have full knowledge of the work and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

6. EARNEST MONEY DEPOSIT (EMD):

Scanned copy of receipt for online payment of Earnest Money Deposit (EMD) of **Rs. 62797.00** (Rupees Sixty Two Thousand Seven Hundred and Ninety Seven only) will be required to be paid online through RTGS/internet banking.

EMD exemption: The bidder seeking EMD exemption, must submit with the bid, valid supporting document for the relevant category as per General Terms and Conditions on Government e Marketplace (GeM).

7. REFUND OF EMD:

EMD amount of the rejected bidders will be refunded to their source account after submission of Technical / Financial evaluation report on GEM portal by bid Manager.

8. Prices:

The rates quoted shall be in Indian Rupees only. ~~GST should be quoted separately in the BOQ template.~~ All applicable taxes, duties or any other duty levied by Custom Authorities in respect of import or any materials, payment to local/Govt./Statutory authorities shall be payable by the contractor and Airports Authority of India will not entertain any claim whatsoever in this respect. GST will be paid by AAI as per prevailing Government Orders. Construction Employee Welfare Cess will be deducted at the time of making payment of running account bill as per prevailing rates of the respective states. Noting extra will be paid by AAI in this respect.

9. Tenders shall be received through GEM portal up to the date and time as mentioned as per critical data and shall be opened on the date and time as mentioned as per critical data sheet.

10. Notification of Award of contract will be made in writing to the successful Bidder by the Accepting Authority or his representative. The contract will normally be awarded to the qualified and responsive Bidder offering lowest evaluated bid in conformity with the requirements of the specifications and contract documents and the Accepting Authority shall be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or, any tender or go give any reason for his decision.

11. A responsive bidder is one who submits priced Tender and accepts all terms and conditions of the specifications and contract documents.

12. A major modification is one which affects in any way the quality, quantity and period of completion of the work or which limits in any way the responsibilities or liabilities of the Bidder or any right of AAI, as required in the specifications and

contract documents. Any modification in the terms and conditions of the Tender which are not accepted to AAI shall also be treated as a major modification.

13. A Tenderer shall submit a responsive bid, failing which his Tender will be liable to be rejected.
14. The Accepting Authority reserves to himself the right of accepting the whole or any part of the Tender and Tenderer shall be bound to perform the same at his quoted rates.
 1. On accepting of Tender earnest money will be treated as part of the security deposit.
 2. Airports Authority of India will return the earnest money where applicable to every unsuccessful Tenderer except as provided in the Tender / ATC Documents.
 3. Canvassing in connection with Tenders is strictly prohibited and the Tenders submitted by the Tenderers who resort to canvassing will be liable to rejection.
 4. The Tenderer shall not be permitted to tender for works in Airports Authority of India Engineering Department, responsible for award and execution of contracts, in which his near relative is posted as Manager Finance & Accounts or Sr. Officer or as an engineer in any capacity.

He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in Airports Authority of India. Any breach of this condition by the contractor would render him liable to be debarred from Tendering for next 2 years.

5. The contractors shall give a list of AAI employees related to him.
6. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of Airports Authority of India/Govt. of India is allowed to work as a contractor for a period of two years of his retirement from Airports Authority of India/Government service, without the previous permission of Airports of India/Govt. of India. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of Airports Authority of India/Govt. of India as aforesaid before submission of the Tender or engagement in the contractor's service.
7. The Tender for works shall remain open for acceptance **for a period of 180 Days (One Hundred and Eighty days) from the date of opening of financial bid of tenders.** If any Tenderer withdraws his Tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the department, then the AAI shall, without prejudice to any other right or remedy, be at liberty to forfeit of the said earnest money absolutely as aforesaid to take action as per the Declaration submitted in lieu of EMD. Further the tenderer shall not be allowed to participate in the re-tendering process of the

work. Notwithstanding above Clause AAI may solicit the tenderers consent to an extension of the period of tender validity.

8. On acceptance of the Tender, the name of the accredited representatives(s) of the contractor who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.
9. A tenderer shall submit the tender which satisfies each and every condition laid down in this notice failing which the Tender will be liable to be rejected. Also if the credential submitted by the firm found to be incorrect or have some discrepancy which disqualified the firm then the AAI shall take the following action:
 - a) Debar the firm for minimum three years to tender for AAI in any name/style.
10. The contractor shall keep necessary books of accounts and other documents for the purpose of this condition as may be necessary and shall allow inspection of the same by a duly authorized representative of Airports Authority of India and/or Engineer-in-charge and further shall furnish such other information/document as the Engineer-in-Charge may require from time to time.
11. Opening of Technical / Financial Bid:
The Technical and Financial bid (single pocket) will be opened by the Tender Evaluation committee cum Financial Bids Evaluation committee of AAI.
12. Selection of Successful Bidder:
 - i) The technical qualified bidder who quotes minimum rates in the financial bid will be declared as the L-1 bidder or successful bidder.
 - ii) In case more than one technically qualified bidder has quoted the lowest rates, the successful bidder will be selected on the basis of Gem Auto-select which will be conducted by a designated officer of AAI in the presence of Tender Evaluation committee cum Financial Bids Evaluation committee (TEC-cum-FEC)
13. The successful Tenderer/contractor, on acceptance of his Tender by the Accepting Authority, shall within 10 days from the date of award of work sign the contract agreement with AAI.

Asst. General Manager (Engg -Civil)-II
AAI, Coimbatore Intl. Airport
Coimbatore – 641014