



NOTICE INVITING e-TENDER (3 BOT - 3 Envelope Open Tender)
(Tender ID: 2018_AAI_5735_2)

1. Item rate tenders are invited through the e-tendering portal by Senior Manager (Engg- Electrical), Airports Authority of India, Rajahmundry Airport, Rajahmundry -533102 (Bid Manager) on behalf of the Chairman, A.A.I. from the eligible contractors for the work of “**ARMO of E & M Installations at Rajahmundry Airport for the year 2018-19, Sub-Head: Job Contract of Operation & Maintenance of E & M Installations & GLF System**” at an estimated cost of **Rs.55,05,566/- (including GST)** (Rupees Fifty Five Lakhs Five Thousand Five Hundred and Sixty Six only) With period of completion of **12 (Twelve) Months**.

The Tendering Process is online at e-Portal URL Address <http://etenders.gov.in/e procure/app> or www.aai.aero. Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etender.gov.in/e procure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) is parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/help desk support.

- (i) **For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:-**
Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593.
Email: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs. to 20.00 hrs. (Mon-Sat)-
011-24632950, Ext-3512(Six Lines), E-Mail:- erpochehelp@aai.aero
- (iii) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24632950, Ext-3523, E-Mail:- etendersupport@aai.aero
sanjeevkumar@aai.aero and snita@aai.aero
- (iv) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24657900, E-Mail:- gmitchq@aai.aero

Tender fee of **Rs.1,120/- (i/c GST) Non-refundable** will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender fee should reach by post / courier / given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Tender Document. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. **Following 3 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule:-**



CRITICAL DATA SHEET

Publishing Date	12.01.2018
Bid Document Download / Sale Start Date	12.01.2018 from 1300 hrs.
Clarification Start Date	12.01.2018 from 1300 hrs
Clarification End Date	25.01.2018 upto 1500 hrs
Bid Submission Start Date	12.01.2018 from 1300 hrs
Bid Submission End Date	25.01.2018 upto 1800 hrs
Last date and time of submission of original BG/Demand Draft against EMD and Tender Fee, Signed hard copy of AAI Unconditional Acceptance Letter and signed Integrity Pact(if applicable).	31.01.2018 upto 1800 hrs.
Bid Opening Date (Envelope- I)	01.02.2018 at 1100 hrs.
Bid Opening Date (Envelope- II)	To be intimated later on through CPP Portal
Bid Opening Date (Envelope- III)	To be intimated later on through CPP Portal
Tender Fee	Rs. 1120/- (i/c GST) Non-refundable
EMD	Rs.1,10,111/- in the form of Demand Draft /FDR

Envelope - I: Containing Qualifying requirements of Contractor / Firm :-

The tenderer shall submit their application only at CPP portal <http://etender.gov.in/e procure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender Fee. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Qualifying requirements of contractors / firms.

- Agency should have Permanent Account Number (PAN) and GST registration (GSTIN) valid on date of E-bid submission / Extended date of submission. The bidder shall submit undertaking for complaint of GST provision (Undertaking-I enclosed) in their company letter pad duly signed.
- Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T /Railways/State PWD/PSU /Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.

OR

- Should have satisfactorily completed (#Phase/Part completion of the scope of work in a contract shall not be considered, **However pre-determined phasing of the work will be accepted**) three works, each of Rs. 22,02,226/- or two works, each of Rs. 27,52,783/- or one work of Rs. 44,04,452/- in single contract of similar nature of (Job Contract/AMC of Operation & Maintenance of Electrical & Mechanical Installations) during last seven years ending on date of E-Bid submission/ Extended date of submission in India.



“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7 % per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from Non-Government/ Non-PSU Organizations should submit copy of tax deduction at source certificate in support of their claim for having experience of stipulated value of work.**

- iv) Should have annualized average financial turnover of Rs. 16,51,670/-against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- v) ~~Should possess documentary proof of owning and possessing required machinery and T&P shall also be submitted along with the application. Ownership can be either freehold or lease hold. In case agency do not have their own or possess required plant and machinery, an undertaking to this effect that the same shall be provided either by purchase or lease hold basis if work is awarded to them, to be submitted along with the application and deployment shall be as per requirement at site decided by the Engineer In Charge.~~
- vi) Should have valid Electrical License.
- vii) Should have valid P.F registration and ESIC registration.
- viii) Scanned Copy [in PDF Format] of Affidavit of Minimum Wages as per Annexure-3.

Envelope-II:- Technical Bid containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions and EMD.

Scanned copy of earnest money deposit (EMD) of value Rs. 1,10,111/-in the form of Demand Draft/ FDR as stipulated in the notice inviting tender may be submitted in "Tech Bid Folder" in Technical Bid/ Attachments section of e-tendering portal along with Unconditional Acceptance of AAI's Tender Conditions (Performa given in page no ANX 05-06 of Tender Document).

Envelope-III:- The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details {such as name of the bidder}. No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. **Original Tender Fee, EMD and hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the Senior Manager (Engg-Electrical), Airports Authority of India, Rajahmundry Airport, Madhurapudi Post, Rajahmundry 533102** and should reach to Bid Manager before the date & time mentioned in **CRITICAL DATA SHEET**. Tender of the tenderer whose EMD and unconditional acceptance of AAI's tender conditions are not received by the time of the opening of pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained.



4. **Bids Opening Process is as below: -**

Envelope-I: Containing Documents for pre-qualification bid (uploaded by the contractors/ firms) shall be opened as per **CRITICALDATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal.

Envelope-II: Technical bid opening date shall be as mentioned in **CRITICALDATA SHEET**. (Depending on pre-qualification, any changes in the date shall be intimated through CPP portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope - I and Envelope - II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

Envelope-III: The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICALDATA SHEET**. **(Depending on Technical Bid evaluation the date shall be intimated through CPP Portal)**.

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary /Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**

a) Forfeit the entire amount of EMD submitted by the firm.

b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.

7. Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.

8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

9. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc.

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Senior Manager (Engg.-Electrical)
Airports Authority of India,
Rajahmundry Airport,
Rajahmundry - 533 102.



ANNEXURE-A

PQ PROFORMA/ CHECKLIST FORMAT TO BE SUBMITTED BY THE BIDDER ALONG WITH APPLICATION FOR SHORT LISTING (To be uploaded in Envelope-II)

Name of Work : ARMO of E & M Installations at Rajahmundry Airport for the year 2018-19,
Sub-Head : Job Contract of Operation & Maintenance of E & M Installations & GLF System

Sl. No.	Qualifying Criteria	Particulars to be filled by the firm
1	Name of the Agency/Firm	
1.a	Address	
1.b	Organisation ID	
1.c	Mobile No./Tele No.	
1.d	E-Mail address	
2	Envelope – II shall contain scanned copy of	
a.	Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/MES/P&T /Railways/State PWD/PSU /Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata in similar nature of work “Job Contract/AMC of Operation & Maintenance of Electrical & Mechanical Installations”.	
b.	Valid Electrical Contractor License.	
c.	Permanent Account No. (PAN)	
d.	Valid GST Registration No.	
e.	GST Undertaking (Annexure – 4)	
f.	Affidavit of Minimum wages as per Annexure-3	
h.	EPF and ESI Registration.	
i.	Experience certificate details (Works completed during the period last seven years ending on 31/12/2017)	
i.	Work No. 01	
	Name of Work	
	Name of the organisation/Department where work has been executed:	
	Completion cost (in INR):	
	Date of Start	
	Date of completion (Stipulated)	
ii.	Work No. 02	



भारतीय विमानपत्तन प्राधिकरण

AIRPORTS AUTHORITY OF INDIA

राजमंड्रीहवाईअड्डा RAJAHMUNDRY AIRPORT

	Name of Work	
	Name of the organisation/Department where work has been executed:	
	Completion cost (in INR):	
	Date of Start	
	Date of completion (Stipulated)	
	Date of completion (Actual)	
iii.	Work No. 03	
	Name of Work	
	Name of the organisation/Department where work has been executed:	
	Completion cost (in INR):	
	Date of Start	
	Date of completion (Stipulated)	
	Date of completion (Actual)	
m.	Tax Deduction at Source (TDS) Certificate if completion certificate is from Non-Government/Non-PSU Organisations	
n.	Annual Financial Turnover	
i.	Year 2014 – 15	
ii.	Year 2015 - 16	
iii.	Year 2016 – 17	
iv.	Average	

Place:

Date:

Signature
Authorised Signatory of the Contractor/Firm

DECLARATION

I, () hereby declare that the documents submitted/ enclosed are true and correct. In case any document at any stage found fake/incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date: