



AIRPORTS AUTHORITY OF INDIA
O/o THE AIRPORT DIRECTOR,
HUBBALLI AIRPORT

Ref.No.AAI/HUB/ENGG (E)/HSD OIL/2026-27

Date: 28.04.2026

NOTICE INVITING QUOTATION (NIQ)

Name of Work : Annual rate contract for HSD Oil , Petrol and Lubricants on credit basis for Technical department at Hubballi Airport on need basis for a period of 01 year.

1. Sealed percentage quotation (Offline) is invited by Deputy General Manager (E-E)-I, Hubballi Airport on behalf Chairman, AAI for the work of " **Annual rate contract for HSD Oil , Petrol and Lubricants on credit basis for Technical department at Hubballi Airport on need basis for a period of 01 year.**" from PSU Oil Marketing Companies or their authorized dealers/Fuel Bunks from Hubballi City. .

SN	Item Description	Approx. requirement for 01 Year
1.	High Speed Diesel (HSD) Oil, Petrol & Lubricants	30000.00 Ltrs (Approx.) 1200 Ltrs (Approx.) As per need basis
1.	<u>SCOPE OF WORK:</u> Supply of High-Speed Diesel (HSD) Oil, Petrol & Lubricants. Supply may be made by a Retail Outlet of an Authorized Dealer of PSU Oil Companies. The Retail Outlet should be located within 05 KM distance from Hubballi Airport. Transportation, Loading, and Unloading charges shall be borne by AAI.	
2.	<u>CONTRACT PERIOD:</u> The Contract period shall remain valid for a period of ONE Year from the date of issue of the Supply Order. Diesel, Petrol & lubricants will be procured as and when required throughout the contract period on need basis. However, if necessary, at the discretion of AAI, the contract will be extended for a further period of One year with mutual consent & based on satisfactory performance.	
2.1	The bidder is requested to submit the following self-attested copies along with the bid <ol style="list-style-type: none">i. Copy of PAN cardii. Copy of GSTN Registrationiii. Valid authorized dealership certificateiv. Signed copy of this NIQ.v. Duly signed Unconditional acceptance of AAI's terms and conditions (Annexure-I).vi. Duly filled, signed and stamped Financial Bid (Annexure-II).	
3.	<u>QUANTITY:</u> The estimated contract quantity is mentioned above. However, this quantity is purely indicative in nature. The quantity may vary +/- 25% on a need basis, and the successful bidder has to supply the same for the quoted rate. The requisition/ indent/ part order will be placed time to time throughout the contract period as per AAI's actual requirement. AAI, Hubballi Airport reserves the right to place no orders/ requisitions in case of no requirements during the period of contract, including the extended period, if any.	



4.	<p><u>VALIDITY OF BID:</u></p> <p>The bid for the supply of items shall remain open for acceptance for a period of 90 days from the date of opening of Bid.</p>
5.	<p><u>PRICING:</u></p> <p>The rate of High-Speed Diesel (HSD) Oil, Petrol & Lubricants should be inclusive of all Taxes and Duties if any, at Fuel Outlet of the successful bidder, excluding Transportation, Loading, Unloading charges etc.</p>
6.	<p><u>QUOTING OF DISCOUNTS:</u> The discount shall be quoted on fuel & lubricants rates in the attached financial bid at Annex-II</p>
7.	<p><u>SELECTION CRITERIA:</u></p> <ul style="list-style-type: none">a) Discounts offered on fuel & lubricant. (Discount applicable throughout the contract period on PSU bunk on Maximum Retail Price, inclusive of all applicable taxes and duties).b) If two or more parties offer the same discount on fuel, the next criterion shall be the maximum credit period.c) If two or more parties offer the same discount and the same credit period, the next criteria shall be the proximity of the location of pumps/outlets, whichever is nearest to the airport will be preferred.
8	<p><u>TAXES AND DUTIES:</u></p> <p>All taxes, duties and levies as admissible should be indicated in supply invoice.</p>
9.	<p><u>MODE OF DELIVERY:</u></p> <p>High Speed Diesel (HSD) Oil, Petrol & Lubricants shall be collected by AAI from Fuel outlet which should be located within 05 KM from Hubballi Airport.</p>
10.	<p><u>DELIVERY PERIOD:</u></p> <p>Delivery has to be made within 3 days of placement of requisition/part order by AAI, Hubballi Airport.</p>
11.	<p><u>PAYMENT:</u></p> <p>Payments shall be made through ECS/NEFT/RTGS mechanisms at all centers where such facilities are available in the bank. Accordingly, bidders are requested to submit their Bank Account Number, with the name and address of the bank, along with the branch name and code number.</p>



12.	<p><u>GENERAL TERMS & CONDITIONS</u></p> <p>a. AAI is not bound to accept the lowest Quotation and reserves the right to reject all Quotations or call off the tender process at any stage without assigning any reason whatsoever and may call for any other details or information from the Bidder.</p> <p>b. Bid received beyond the stipulated date and time shall not be considered. AAI shall not be responsible for any postal delay.</p> <p>c. All extensions, corrigendum, clarifications etc. if any, relating to the NIQ shall be uploaded in the AAI website (www.aai.aero).</p> <p>d. In case of any dispute arising out of this NIQ, decision of the Airport Director, Airports Authority of India, Belagavi Airport will be binding on both sides.</p> <p>e. Bidders may seek any clarification before submission of the Bid by sending an email to mt.vobm@aai.aero</p> <p>f. Sealed covers I & II shall be submitted in one envelope.</p> <p>The sealed Quotation super scribing on the top " Annual rate contract for HSD Oil , Petrol and Lubricants on credit basis at Hubballi Airport on need basis for a period of 01 year", consists of NIQ document Page No.1 to 6 (including Financial Bid) shall be submitted to the O/o Deputy General Manager (E-E), Airports Authority of India, Hubballi Airport by post/in person/quotation box.</p> <p>The Last date for submission of Quotation is on or before 05.05.2026 @ 1500 Hrs., Technical Bid shall be opened on the same day 05.05.2026 @ 15.30 Hrs.</p> <p>The financial bid of the technically qualified bid shall be opened after the evaluation of Technical Bid Evaluation.</p>
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Dy. General Manager (E-E)-I
Airports Authority of India,
Hubballi Airport, Hubballi.



Details of Authorized Retail Outlet/Dealer Bunk

The details of the authorized retail outlet/dealer bunk for supply of Fuel in and around the Airports Authority of India, Hubballi Airport are as follows: -

Retail Outlet/ Dealer Bunk Name Address	
Address	

Company Stamp/Seal:

Date:

E-mail:

Mobile :

(Signature of the firm with Seal)



GUIDELINE FOR FILLING THE QUOTATION

Name of Work : Annual rate contract for HSD Oil , Petrol and Lubricants on credit basis for Technical department at Hubballi Airport on need basis for a period of 01 year.

1. Quotation for the above-mentioned work is to be submitted in sealed cover by putting the percentage rate in the Schedule of quantity (quotation form) duly signature and stamp attached to the quotation originally issued by this office.
2. Mode of submission of quotations:
Quotation shall be submitted in a sealed cover superscribing the name of work.
Sealed Envelope shall contain: -
 - a) Copy of valid dealership certificate / license.
 - b) Copy of PAN Card.
 - c) Copy of VAT/GST Registration.
 - d) Signed copy of this NIQ.
 - e) Duly signed Unconditional acceptance of AAI's terms and conditions (Annexure-I).
 - f) Duly filled and signed and stamped Schedule of Quantities (Annexure-II).

NOTE: Corrections or over writing, if any, shall be signed and stamped by the bidder/contractor.

3. Sealed cover will be opened in the presence of interested participants or their authorized representatives who wish to be present on the day of opening.
4. At the stipulated time of opening, cover No.1 shall be opened first. The offers from those applicants who are unable to unconditionally accept AAI's quotation conditions or who fail to deposit Valid documentary proof of eligibility criteria shall be rejected.
5. The applicants are not permitted to put any remarks/conditions in Schedule of Quantities except of unconditional discount in %, maximum credit period, Distance of pump /outlet from Airport and PSU bunk Maximum Retail Price).
6. In case the conditions mentioned above are found violated after opening Cover, the quotation shall be summarily rejected.
7. The contractor shall be responsible for settling any claim/compensation against all damages and accidents caused due to negligence on the part of his employees and keep AAI indemnified from any compensation / liability.

Signature of firm with seal

**Signature of Issuing Authority
Dy. General Manager(Engg-E)-I
AAI, Hubballi Airport**



**UNCONDITIONAL ACCEPTANCE OF AAI'S TERMS AND CONDITIONS
(To be given on Contractor's Letter Head)**

To,
The Dy. Gen. Manager (Engg.-E)-II
Airports Authority of India,
Hubballi Airport,
Hubballi- 580030.

Sub:- Acceptance of Terms & Conditions of Quotation.

Name of Work : Annual rate contract for HSD Oil , Petrol and Lubricants on credit basis for Technical department at Hubballi Airport on need basis for a period of 01 year.

Dear Sir,

1. I/ We have obtained the quotation document(s) for the above-mentioned work from AAI.
2. I / We hereby certify that I / we have inspected the site and read the entire terms and conditions of the quotation documents, corrigendum(s) and reply to query if any made available to me/ us which shall form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. I / We hereby unconditionally accept the quotation conditions of AAI's quotation documents in its totality / entirety for above mentioned work.
4. I/We declare that I/We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe/gratification, I will immediately report it to the Appropriate Authority in AAI.
5. I / We agree and understand that the Proposal is subject to the provisions of the quotation Documents. In no case, I / We shall have any claim or right of whatsoever nature if the contract is not awarded to me / us or our Proposal is not opened.
6. I / We certify that all information/ documents furnished by our Firm is true & correct and in the event at any stage, the information/ documents are found to be incorrect/ untrue or found violated, then we shall be liable for debarment from tendering in AAI without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights.

Yours Faithfully,

Date:

Place:

(Signature of the firm with Seal)



SCHEDULE OF QUANTITIES

Name of Work : Annual rate contract for HSD Oil , Petrol and Lubricants on credit basis for Technical department at Hubballi Airport on need basis for a period of 01 year.

Sl. No.	Description/Criteria	Offer (In Figures)	Offer (In Words)
1	PSU bunk Maximum Retail Price prevailing at the time of submission of quotation – per liter (in Rs.) (up to two decimal places) (Example: Rs. 97.60)		
a	Diesel rate as on date		
b	Petrol rate as on date		
2	Discount (up to two decimal places) on PSU-approved retail bunk price (inclusive of all applicable taxes and duties) in percentage per liter (%), applicable uniformly throughout the contract period (Example: 3.56 %)		
a	Discount on Diesel		
b	Discount on Petrol		
3	Lubricants - Exhaust Fluid (AdBlue and 2T Oil) and lubricant oils etc.) Discount (up to Two decimal places) on PSU approved MRP (inclusive of all applicable taxes and duties) in percentage per liter (%), applicable uniformly throughout the contract period (Example: 2.50 %)		
4	Credit Period (in Days) (Example: 20 Days)		
5	Distance of Pump/Outlet from Hubballi Airport (in Km.) (Example: 10 Km)		

Signature of firm with seal

Date:

Place: