



भारतीय विमानपत्तन प्राधिकरण AIRPORTS AUTHORITY OF INDIA

Ref. No. AAI/PAT/ATM/2018-19

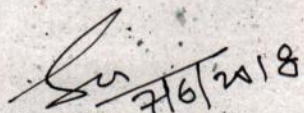
Dated: 07-06-2018

Notice Inviting Quotation for Data processing Job.

Sealed quotations are invited on behalf of the Airport Director, Airports Authority of India, JPNI Airport, Patna -14, from reputed consultancies/agencies/firms to provide skilled manpower to carry out the data processing job in the Air Traffic Management (ATM) / Operation (OPS) Unit of AAI, Patna, with the following Terms and condition:

1. Works are to be carried out during the office hour at Patna Airport (Six days in a Week).
2. No record shall be allowed to carry, outside the office premises.
3. The manpower deployed should be well conversant in SAP ERP (FI module), MS Office, processing of various E Returns and basic knowledge of GST and must have at least 2 years of experience in data processing job.
4. The agency/firm should have at least two years of experience in provision of manpower supply for data processing jobs.
5. The payment shall be made on monthly basis.
6. AAI reserve itself the right to reject the quotation process partially/ fully at any time without assigning any reason.
7. The application shall be supported with self attested copies of valid Registration, Permanent Account Number (PAN), GST Registration No., PF, ESI certificate and client experience certificate indicating date of completion of work.
8. The above tender notice is also available on our website www.airportsindia.org.in, www.aai.aero
9. The firm/agency must abide with all relevant Govt. Rules & Regulation and various labour laws like Wages Act, PF ESI Act, Minimum Wages Act etc. violation in this regard may invite appropriate action from the concerned authorities.
10. The volume of work is approximate one man per day for 12 months (Six days in a Week).
11. The agency/firm must pay minimum wages to the manpower deployed at any point of time. If there is any increase in minimum wages during the contract period by Labour department, benefit of same should be given to the deployed manpower and same will be reimbursed to the agency/firm including PF & ESI. No additional overhead profit will be given on increased minimum wages.

The interested agencies/firms fulfilling the above mentioned criteria may submit their quotation on or before 22-06-2018, up-to 15:00 hrs. IST. The quotation will be opened on the same day 22-06-2018, at 15:30 Hrs IST. The quotation should be accompanied with the valid experience certificate from clients' employer, clearly stating the type of experience.


AGM (ATM)
JPNI Airport,
Patna-14

Distribution:-

1. AAI Notice Board,
2. AAI Web Site.
3. Engg. Notice Board.