

NOTICE INVITING TENDER (3 BOT – 3 ENVELOPE OPEN TENDER)

Bid No: 2017_AAI_2228_1

Tenders are invited through E-Tendering portal by DGM (CNS), AAI, CIVIL Airport, JAMMU-180003, on behalf of Chairman, A.A.I. from the eligible bidders for the works as detailed below.

Details of works: “Job Contract for support in upkeep and maintenance of NAV-AIDS UNIT/AIRPORT SYSTEM at CIVIL Airport, Jammu”.

1. **Estimated Cost (Inclusive of Taxes) :- Rs. 11,04,065/-**
2. **Earnest Money Deposit (EMD):** Rs. 22080.00(Rs. Twenty Two thousand Eighty one only) EMD of the tender shall be accepted offline only in the form of Demand Draft (IN FAVOR OF Airports Authority of India PAYABLE AT JAMMU). The original Demand Draft will reach in office of Dy. GM (CNS), O/o-Airport Director, Airports Authority of India, Civil Airport, Jammu on or before 25/09/2017 up to 1800 hrs.
3. Estimated cost of the work & the EMD are as given below:

Sl. no.	Name of the Work	Estimated Cost(Rs.) (Inclusive of Taxes)	EMD (Rs.)	Tender Submission End Date	Cost of tender fee (Rs.) (Inclusive of Taxes)
1.	“Job Contract for support in Upkeep and maintenance of NAV-AIDS Unit/AIRPORT SYSTEM at Civil Airport, Jammu”.	Rs. 11,04,065/-	Rs. 22080.00	15.09.2017	Rs1180/-

3.1. The critical dates for this tender are as given below.

Schedule of Important Activities.	Date & Time
Publishing Date	22/08/2017 1200 Hrs
Document Download/Sale Start Date	22/08/2017 1200 Hrs
Seek clarification date	22/08/2017 1200 Hrs
Seek clarification end date	12/09/2017 1800 Hrs
Bid submission start date	22/08/2017 1200 Hrs
Bid submission closing date	15/09/2017 1800 Hrs
Bid opening date	26/09/2017 1500 Hrs
Last date and time of submission of original Demand Draft against EMD and Tender Fee, Signed hard copy of AAI Unconditional Acceptance Letter	25/09/2017 1800 Hrs

5.1 Annualized average financial turnover:

Bidder should have annualized average financial turnover of at least **30% of Estimated cost in INR or equivalent financial currency in any of the last 3 years ending 31st March -2017.**

As a proof of financial turnover, copy of abridged Balance Sheet along with Profit & Loss account of the bidder for last three years should be submitted.

Firms showing continuous losses during last three years in the balance sheet shall be summarily rejected.

5.2 Experience:

5.3.1 The bidder should have successfully executed work order for similar work meeting any one of the following values during last seven years.

S. No.	Details	Amount (in Rs)
1.	One similar work of not less than	80% of the Estimated Cost.
2.	Two similar works, each of not less than	50% of the Estimated Cost.
3.	Three similar works each of not less than	40% of the Estimated Cost.

5.3 Performance/Experience Certificate:

5.4.1 Bidder must submit performance/experience certificate in respect of the works claimed against experience as mentioned under Para 5.2. These certificates should be issued by the end user for whom the works have been carried out. Certificate shall be endorsed by the bidder. Such performance/experience certificates should clearly indicate the following:

- i. Value of order or contract
- ii. Scope of order or contract
- iii. Order or Contract No., Award date
- iv. Order or Contract Completion date.
- v. That the supplied & installed systems have performed satisfactorily after commissioning.

5.4.2 The scope of works in respect of works claimed against Para 5.3 above, should be substantiated by submission of appropriate documentation.

5.4.3 Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate in support of their claim for having experience of stipulated value of work.

5.4 The bidder should have valid GST /TIN/PAN - (as applicable) registration.

5.5.1 The tender for the offered system cannot be submitted both by the OEM and its authorized representative. In such case, the application of OEM alone will be considered and the tender of the authorized representative will be rejected.

5.5.2 The bidder as authorized representative can participate on behalf of only one OEM.

5.5.3 No bidder firm or its subsidiary firm or its parent firm shall be allowed to submit

Alternate bids. Such bids shall be summarily rejected.

4. The tender fee should be paid as mentioned in **Para 4 of Section-1**. The tender fee is non-refundable. Tender fee shall be paid to AAI, in the form of Demand Draft / FDR from a Nationalized or any schedule bank (but not from co-operative or Gramin Bank) in favour of "Airports Authority of India payable at Jammu."
5. Bidders shall be allowed to register, login to Central Public Procurement Portal (CPPP) and download tender document, free of cost. However bidders shall be allowed to submit their tender, both Technical & Financial bids only after paying Tender Fee (non-refundable).
6. Tender shall accompany the earnest money deposit (EMD) as mentioned in Para 3 of Section-1.

6.1. Tenders not accompanied by the requisite EMD and Tender Fee shall be summarily rejected.

7. Refund of EMD

The refund of EMD to bidders who fail to qualify the eligibility/technical stage shall be initiated automatically within 7 days of their rejection. For all bidders who qualify and their financial bids are opened the refund of EMD of all vendors except L-1 shall be processed within 7 days of opening of the financial bid.

8. The tendering process is online at e-portal URL address <http://etenders.gov.in/e procure/app> Aspiring bidders may go through the tender document by login the CPP Portal. A copy of the tender is also available on AAI website www.aai.aero Please note that the submission of the tender is only through the e-tender portal <http://etenders.gov.in/e procure/app> .Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements register themselves at CPP portal, obtain 'User ID' & 'Password' and go through the 'Self Help Files' available in the Home Page after log in to the portal <http://etenders.gov.in/e procure/app>. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support.
9. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/e procure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.
10. Any amendment or corrigendum to the tender document will be posted on AAI website. For the bidders, submitting bids on downloaded tender document, it is bidders' responsibility to check for any amendment/corrigendum on the AAI website or check for the same from the tender issuing authority before submitting their duly completed bids.
11. Following e-envelopes shall be submitted through online submission at e-portal by the bidder.

Envelope- I (PQQ) :- Tender fee and EMD for on line e-Tendering & Eligibility Bid

Envelope- II (Technical Bid): - The Technical e-Bid through e-portal

Envelope- III (Financial Bid): - The Financial e-Bid through e-portal.

11.1. Envelope- I (PQQ): - Tender fee and EMD for on line e-Tendering & Eligibility Bid
 Containing qualifying requirements of Contractor / Firm: - The tenderer shall submit their application by downloading the "PQ Performa" from the e - tendering portal, fill-up the required information and upload the digitally signed file of scanned documents and firm's bio-data in support of their meeting each criteria mentioned below in the

"PQQ Folder" in Technical Bid / Attachments Section in the portal. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

List of documents to be uploaded in the Eligibility Bid (PQQ Folder)-

S No. (1)	Eligibility Bid e-Documents (PDF) (2)	e-File :Named As (3)	Reference to documents attached as mentioned in column (2) & (3) (4)
A	GST /PAN /TIN	Firm/Company Details	
B	Proof of Experience of Works claimed. (copy of relevant pages of PO / Work Order issued by the customer)	Experience PO-01 Experience PO-02 Experience PO-03	Attached/ Not Attached

C	Proof of completion (Completion Certificate issued by the customer) with complete details of works claimed	CC-01, CC-02 & CC-03	Attached/ Not Attached
D	TDS certificate from clients to be enclosed in case of experience from Non-Govt., Non-PSU organization.	TDS	Attached/ Not Attached
E	A letter of bidder having details of customer of works claimed for experience including postal address, official Phone Number, Email Address and URL (if any).	PO-Customer –Details	Attached/ Not Attached
F	EMD Paid	Scanned copy of EMD bank draft	Attached/ Not Attached
G	Audited Balance Sheet during last three years ending 31 st March 2017.	ABS-2017; ABS-2016& ABS-2015	Attached/ Not Attached
H	Letter for Un-conditional Acceptance of terms & conditions of tender as per as Annexure-I	Acceptance Letter	Attached/ Not Attached
I	Power of Attorney (In case of Signatory is other than Director of a Company or Proprietor / Partner of the Firm)	PoA	Attached/ Not Attached
J	List of qualified support staff. Information of the staff is to be attached in the format attached. (As per Annexure2)	Staff List	Attached/ Not Attached
K	Self-attested Copy of E.P.F Registration and ESIC Registration.	EPF and ESIC Registration	Attached/ Not Attached
L	Declaration-1, Declaration-2, Declaration-3 By The Contractor/ Tenderer	Declaration-1, Declaration-2, Declaration- 3	Attached/ Not Attached
M	Any other eligibility related documents as per tender document.	Other Docs	Attached/ Not Attached

11.2. Technical Bid (Envelope-II) – The Technical e-Bid through e-portal

S No.	Technical Bid e-Documents (PDF)	e-File :Named As
A	Signed Tender Document including Corrigendum (If any).	Tender Doc

13.1. Finance Bid (Envelope- III): - As per item rate BoQ sheet

Bid Opening Process is as below: -

13.2. PQQ – (Envelope I): Containing Documents for pre-qualification bid (uploaded by the contractors/ firms).

13.3. Technical Bid –(Envelope II): -

Technical bid open, as mentioned in **Para 4.1 of Section-1** the bidder shall upload the requisite clarification / documents within time specified by AAI, failing which tender will be liable of rejection.

13.4. Financial Bid – (Envelope III):

1.4.1. The financial bids of the contractors / firms found to be meeting the qualifying requirements and technical criteria shall be opened on date and time to be notified later. AAI reserves the right to accept or reject any or all application without assigning any reasons. AAI also reserves the right to call off process or short-listing of contractors at any stage without assigning any

reasons.

1.4.2. All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

14. AAI shall not be responsible for delay/loss/non-receipt of application/tender document AAI sent by post or if bidder fails to upload tender in time.

15. Concessions to the MSME registered with NSIC, shall be applicable as per the directives of Govt. Of India.

16. In case of change in rate of Tax or any provision relating to levy of Tax resulting in increase in the burden of Tax on the contractor, the contractor shall be entitled to receive any compensation for any such increase in quantum of Tax payable by contractor. Similarly recovery shall be made from the contractor on account of decrease of rate of Tax or any provision relating to levy of Tax.