

## NOTICE INVITING TENDER (3 BOT – 3 ENVELOPE OPEN TENDER)

### Bid No:2017\_AAI\_2395

Tenders are invited through E-Tendering portal by DGM (CNS), AAI, CIVIL Airport, JAMMU-180003, on behalf of Chairman, A.A.I. from the eligible bidders for the works as detailed below.

1. Details of works: **“CAMC for computers and its peripherals for three years:2017-2020 at Civil Airport, Jammu.”**
2. **Estimated Cost(Inclusive of Taxes) :- Rs.26,06,250/-**
3. EMD of the value **Rs52,125 /-** (Rupees Fifty Two Thousand One Hundred Twenty Five only) shall be accepted offline only in the form of Demand Draft from a Nationalized or any schedule bank (but not from co-operative or Gramin Bank) in favor of **“Airports Authority of India” payable at Jammu.**
4. Estimated cost of the work & the EMD are as given below:

Sl. no.	Name of the Work	Estimated Cost(Rs.) (Inclusive of Taxes)	EMD (Rs.)	Tender Submission End Date	Cost of tender fee (Rs.) (Inclusive of Taxes)
1.	“CAMC for computers and its peripherals for three years:2017-2020 at civil Airport, Jammu.”	Rs.26,06,250/-	Rs52,125 /-	18.09.2017	Rs1180/-

- 4.1. The critical dates for this tender are as given below.

Schedule of Important Activities.	Date & Time
Publishing Date	25/08/2017 1800 Hrs
Document Download/Sale Start Date	25/08/2017 1800 Hrs
Seek clarification Start date	25/08/2017 1800 Hrs
Bid submission start date	25/08/2017 1800 Hrs
Seek clarification End date	15/09/2017 1800 Hrs
Bid submission closing date	18/09/2017 1800 Hrs
Bid opening date	29/09/2017 1500 Hrs
Last date and time of submission of original Demand Draft against EMD and Tender Fee, Signed hard copy of AAI Unconditional Acceptance Letter	28/09/2017 1800 Hrs

### 5. Eligibility Criteria :-

- 5.1. The bidder should be Original Equipment Manufacturer (OEM) or its authorized representative or System Integrator.

- 5.1.1. In case of authorized representative, current authorization from OEM, credentials (financial turnover & experience as mentioned below) of bidder only will be considered for evaluating eligibility criteria.
- 5.1.2. In case of authorized representative, current authorization from OEM authorizing the bidder as its **authorized representative shall be submitted.**
- 5.1.3. In case of OEM, Proof of being **Original Equipment Manufacturer (OEM)** shall be submitted.
- 5.1.4. Bidder firm shall submit an undertaking stating its firm or its partners or its Directors **have not been black listed** or any case is pending or any complaint regarding irregularities is pending, in India or abroad, by any global international body like World Bank/International Monetary Fund/ World health Organization etc., or any Indian State/Central Governments Departments or Public Sector Undertaking of India.
- 5.1.5. No bidder firm or its subsidiary firm or its parent firm shall be allowed to submit alternate bids. Such bids shall be summarily rejected.
- 5.1.6. The bidder firm shall possess the required tools, plants, skilled manpower, etc. required for execution of the subject scope of work in the tender. Bidder firm shall submit an **undertaking stating** that no part of the scope of work shall be sublet or outsourced to any third party.
- 5.1.7. The Contractor shall not be permitted to tender for works in AAI, (responsible for award and execution of contracts) in which his near relative is posted as officer in any capacity between the grades of Executives and Non Executives (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in AAI. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of the Authority.

**Note:**By the term near relative is meant wife, husband and parents, grandparents, children and grandchildren, brothers and sisters, uncle, aunt and cousin and their corresponding in laws.

## 5.2 Annualized average financial turnover:

Bidder should have annualized average financial turnover of at least **30% of Estimated cost in INR or equivalent financial currency in any of the last 3 years ending 31st March -2017.**

As a proof of financial turnover, copy of abridged Balance Sheet along with Profit & Loss account of the bidder for last three years should be submitted.

Firms showing continuous losses during last three years in the balance sheet shall be summarily rejected.

## 5.3 Experience:

5.3.1 The bidder should have successfully executed work order for similar work meeting any one of the following values during last seven years.

S. No.	Details	Amount (in Rs)
1.	One similar work of not less than	<b>80% of the Estimated Cost</b>

2.	Two similar works, each of not less than	50% of the Estimated Cost
3.	Three similar works each of not less than	40% of the Estimated Cost

#### 5.4 Performance/Experience Certificate:

5.4.1 Bidder must submit performance/experience certificate in respect of the works claimed against experience as mentioned under Para 5.2. These certificates should be issued by the end user for whom the works have been carried out. Certificate shall be endorsed by the bidder. Such performance/experience certificates should clearly indicate the following:

- i. Value of order or contract
- ii. Scope of order or contract
- iii. Order or Contract No., Award date
- iv. Order or Contract Completion date.
- v. That the supplied & installed systems have performed satisfactorily after commissioning.

5.4.2 The scope of works in respect of works claimed against Para 5.3 above, should be substantiated by submission of appropriate documentation.

5.4.3 Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate in support of their claim for having experience of stipulated value of work.

**5.5** The bidder should have valid GST /TIN/PAN- (as applicable) registration.

5.5.1 The tender for the offered system cannot be submitted both by the OEM and its authorized representative. In such case, the application of OEM alone will be considered and the tender of the authorized representative will be rejected.

5.5.2 The bidder as authorized representative can participate on behalf of only one OEM.

5.5.3 No bidder firm or its subsidiary firm or its parent firm shall be allowed to submit

**Alternate bids.** Such bids shall be summarily rejected.

6. The tender fee should be paid as mentioned in **Para 4 of Section-1**. The tender fee is non-refundable. Tender fee shall be paid to AAI, in the form of Demand Draft / FDR from a Nationalized or any schedule bank (but not from co-operative or Gramin Bank) in favour of "Airports Authority of India payable at Jammu."

7. Bidders shall be allowed to register, login to Central Public Procurement Portal (CPPP) and download tender document, free of cost. However, bidders shall be allowed to submit their tender, both Technical & Financial bids only after paying Tender Fee(non-refundable).

8. Tender shall accompany the earnest money deposit (EMD) as mentioned in Para 3 of Section-1.

**8.1.** Tenders not accompanied by the requisite EMD and Tender Fee shall be summarily rejected.

#### 9. Refund of EMD

**9.1** The refund of EMD to bidders who fail to qualify the eligibility/technical stage shall be initiated automatically within 7 days of their rejection. For all bidders who qualify and their financial bids are opened the refund of EMD of all vendors except L-1 shall be processed within 7 days of opening of the financial bid.

10. The tendering process is online at e-portal URL address <http://etenders.gov.in/eprocure/app> Aspiring bidders may go through the tender document by login the CPP Portal. A copy of the tender is also available on AAI website [www.aai.aero](http://www.aai.aero) Please note that the submission of the tender is only through the e-tender portal <http://etenders.gov.in/eprocure/app> .Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements register themselves at CPP portal, obtain 'User ID' & 'Password' and go through the 'Self Help Files' available in the Home Page after log in to the portal <http://etenders.gov.in/eprocure/app>. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support.
11. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.
12. Any amendment or corrigendum to the tender document will be posted on AAI website and CPP Portal. For the bidders, submitting bids on downloaded tender document, it is bidders' responsibility to check for any amendment/corrigendum on the AAI website/CPP Portal or check for the same from the tender issuing authority before submitting their duly completed bids.
13. Following e-envelopes shall be submitted through online submission at e-portal by the bidder.

**Envelope- I (PQQ):** - Tender fee and EMD for on line e-Tendering & Eligibility Bid

**Envelope- II(Technical Bid):** -The Technical e-Bid through e-portal

**Envelope- III (Financial Bid):** - The Financial e-Bid through e-portal.

- 13.1. **Envelope- I (PQQ):** -Tender fee and EMD for on line e-Tendering & Eligibility Bid Containing qualifying requirements of Contractor / Firm: - The tenderer shall submit their application by downloading the "PQ Performa" from the e - tendering portal, fill-up the required information and upload the digitally signed file of scanned documents and firm's bio-data in support of their meeting each criteria mentioned below in the

"PQQ Folder" in Technical Bid / Attachments Section in the portal. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

**List of documents to be uploaded in the Eligibility Bid (PQQ Folder)-**

- a) **GST (Goods and Services Tax) Number.**
- b) **PAN/TIN- Registration Number.**
- c) **Annualized averages financial turn over.**
- d) **Proof of satisfactory work execution.**
- e) **Scanned copy of Demand Draft of EMD and Tender Fee along with letter.**
- f) **Proof of having firm office infrastructure located at Jammu.**
- g) **A valid ASP(Authorized Service Provider) / Authorization letter from OEM**
- h) **Proof of Valid ISO: 20000/9001 certification.**
- i) **A list of clients served (with contact address and telephone no.)**
- j) **NSIC certificate if applicable.**
- k) **Self-attested copy of E.P.F. Registration and E.S.I.C. Registration.**

### **13.2. Technical Bid (Envelope-II)- The Technical e-Bid through e-portal**

- a) Power of attorney, if applicable.
- b) Letter for Un-conditional Acceptance of terms & conditions of tender.
- c) Qualified Support Staff List.
- d) Memorandum of association /Partnership deed/ proprietorship deed.
- e) Undertaking (Annexure-XIII) by the bidder to maintain computers & accessories as per details specification given in Annexure-VII.

### **13.3. Finance Bid ( Envelope- III): -As per item rate BoQ sheet**

#### **Bid Opening Process is as below: -**

**13.4. PQQ – (EnvelopeI):**Containing Documents for pre qualification bid (uploaded by the contractors/ firms).

#### **13.5. Technical Bid –(Envelope II): -**

Technical bid open, as mentioned in **Para 4.1 of Section-1** The bidder shall upload the requisite clarification / documents within time specified by AAI, failing which tender will be liable of rejection.

#### **13.6. Financial Bid – (Envelope III):**

13.6.1. The financial bids of the contractors / firms found to be meeting the qualifying requirements and technical criteria shall be opened on date and time to be notified later. AAI reserves the right to accept or reject any or all application without assigning any reasons. AAI also reserves the right to call off process or short-listing of contractors at any stage without assigning any reasons.

13.6.2. All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

**14.** AAI shall not be responsible for delay/loss/non-receipt of application/tender document AAI sent by post or if bidder fails to upload tender in time.

**15.** Concessions to the MSME registered with NSIC, shall be applicable as per the directives of Govt. of India.

**16.** In case of change in rate of Tax or any provision relating to levy of Tax resulting in increase in the burden of Tax on the contractor, the contractor shall be entitled to receive any compensation for any such increase in quantum of Tax payable by contractor. Similarly recovery shall be made from the contractor on account of decrease of rate of Tax or any provision relating to levy of Tax.