

**AIRPORTS AUTHORITY OF INDIA CHENNAI
INTERNATIONAL AIRPORT, CHENNAI - 600 016.
AIRPORT MAINTENANCE ELECTRICAL DIVISION-VI**

NOTICE INVITING E-TENDER (3 BOT – 3 Envelope Open Tender)

No.AAI/ENGG/ELECT/AMED-VI/2019-20/

DATE: 24.04.2019

TENDER ID: 2019_AAI_25531_1

1. Item rate e-tenders are invited through the CPP portal by Jt. General Manager (Engg-Elect)-II, Operational office, Airports Authority of India, Chennai Airport, Chennai –600016, Telephone No.044-22564032 on behalf of Chairman, A.A.I from the eligible contractors/specialized agencies for the work of ‘**Provision of Non-Corrosive FRP grating for Water Treatment Plant at Chennai Airport**’ at an estimated cost of **Rs.4,12,000.00 (excluding GST)** (Rupees Four Lakhs Twelve Thousand Only)with period of completion **45 (Forty Five) Days**.

The tendering process is online at CPP Portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-PORTAL, obtain ‘login ID ’and‘ Password’ and go through the instructions available in the home page after login to the CPP Portal <https://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) of required class in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/help desk support.

- (i) **For any technical related queries please call the Helpdesk. The 24x7 Help Desk details areas below: -**

Tel: 0120-4200462, 0120-4001002, **Mobile:** 918826246593

E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with the contact details.

- (ii) **For any further technical assistance with regard to functioning of CPP Portal the bidder may Contact to the following AAI help desk numbers on all working days only between**

- (iii) 08.00 hrs to 20.00 hrs (Mon-Sat)
011-24632950, Ext-3512 (Six Lines), **E-mail:** eprochelp@aai.aero

09.30 hrs to 18.00 hrs (Mon-Fri)
011-24632950, Ext-3523, **E-mail:** etendersupport@aai.aero,
sanjeevkumar@aai.aero and snita@aai.aero.

- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri)
011-24657900, **E-Mail:** gmitqh@aai.aero

2. **Tender fee of Rs.1,120/- (i/c GST)** will be required to be paid offline in the form of Demand Draft(Non Refundable) **drawn in favors of Airports Authority of India payable at Chennai** from Nationalized or any Scheduled Bank (but not from Co-Operative or Garmin Bank). The original demand draft against tender fee should reach by post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Tender document. The details of Demand Draft/ any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.
3. **Following 3 (Three) Envelopes shall be submitted through online at CPP-Portal by the bidder as per the following schedule: -**

CRITICAL DATA SHEET

Publishing Date	25.04.2019 at 1200 hrs
Bid Document Download / Sale Start Date	25.04.2019 from 1200 hrs.
Bidder's Query/Clarification Start Date	25.04.2019 from 1200 hrs.
Bidder's Query/Clarification End Date	06.05.2019 up to 1200 hrs.
Bid Document Download / Sale End Date	07.05.2019 up to 1200 hrs.
Bid Submission Start Date	25.04.2019 from 1800 hrs.
Bid Submission End Date	07.05.2019 up to 1200 hrs.
Last date and time of submission/Receipt of hard copy cover containing i. Original Demand Draft against EMD and Tender Fee ii. Signed hard copy of AAI Unconditional acceptance Letter as per NIT.	10.05.2019 up to 1200 hrs.
Opening of submitted Hard copy cover containing i. Original Demand Draft against EMD and Tender Fee ii. Signed hard copy of AAI Unconditional acceptance Letter as per NIT.	10.05.2019 up to 1430 hrs.
Bid Opening Date (Envelope-I)	10.05.2019 at 1530 hrs.
Bid Opening Date (Envelope-II)	13.05.2019 at 1530 hrs.
Bid Opening Date (Envelope-III)	16.05.2019 at 1530 hrs.
Tender Fee	Rs.1,120.00 (i/c GST) Non-refundable.
EMD Fee	Rs.8,240.00 in the form of Demand Draft/Bank Guarantee.

Envelope-I:

Tenderer shall submit scanned copy of EMD and Tender fee in the form of DD /~~BG~~-and Un-conditional Acceptance Letter (as per ANNEXURE-A) in Envelope I.

- (i) Scanned copy of **Earnest Money Deposit (EMD)** of value **Rs.8,240.00 (Rupees Eight Thousand Two Hundred and Forty Only)** in the form of Demand Draft / ~~FDR/Bank Guarantee~~ **drawn in favour of Airports Authority of India payable at Chennai** from Nationalized or any Scheduled Bank (but not from Co-Operative or Garmin Bank). As stipulated date in the notice inviting tender.
- (ii) Scanned copy of **Tender fee of Rs.1,120.00/- (Rupees One Thousand One Hundred and Twenty Only)** in the form of Demand Draft.
- (iii) **Duly Signed Un-conditional acceptance letter (Annexure –A)** and as stipulated date in the NIT may be submitted in **Envelope-I**.

- (iv) Scanned copy of EMD& Tender Fee Exemption letter along with valid Registration certificate of MSE's which are registered under MSME act if applicable (For EMD exemption, refer Para-11 of Page No.5) and MSME declaration/affidavit should be submit as per Annexure-F.

Envelope–II: Containing qualifying requirements of contractor / Firm: -

The tenderer shall submit their application through CPP portal only at <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. **Tenderers are required to upload the digitally signed file of scanned documents.** Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Qualifying requirements of contractors / firms to be submitted.

- i. Agency should be submit scanned copy of **Permanent Account Number (PAN), Goods Service Tax (GST) Registration and GST under Taking Letter (Annexure-D).**
- ii. Scanned copy of **PQ proforma /Check** list to be submit by the bidder along with application for short listing (Annexure-B).
- iii. Agency who has valid Registration on the Date of issue of Tender in appropriate class of CPWD / MES / P&T / Railways / State PWD/PSU / Municipal Corporations &Development Authorities of Delhi, Mumbai, Chennai and Kolkata Eligible Electrical contractors/Specialized Agencies for Provision of Non-Corrosive FRP grating.
- iv. Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) as stipulated in table below

Sl No.	Experience criteria in single contract per year on Estimated Cost	Amount excluding GST	Amount including GST or service tax
1	Three Works for 40%	Rs.1,64,800.00	Rs.1,94,464.00
2	Two Works for 50%	Rs.2,06,000.00	Rs.2,43,080.00
3	One Work for 80%	Rs.3,29,600.00	Rs.3,88,928.00

of similar nature of work i.e., Provision of Non-Corrosive FRP grating/Installation of Electricals and Mechanical equipment. in India during last seven years ending with 'date of submission' (i/c. extended date, if applicable) of bids **“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7%per annum, calculated from the date of completion to the last date of submission of bid”.**

- v. Client Certificate for experience (completion certificate) should show the nature of work done, the value of work, date of start, date of completion as per work order, actual date of completion and satisfactory completion of work along with relevant work order/purchase order and schedule of quantity/Bill of quantity. Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate in support of their claim for having experience of stipulated value of work.

- vi. Should have Annualized Financial Turnover Average of **Rs.1,23,600.00 (Rupees One Lakh Twenty Three Thousand Six Hundred Only) excluding GST or Rs.1,45,848.00 (Rupees One Lakh Forty Five Thousand Eight Hundred and Forty Eight Only) including GST/Service Tax** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- vii. Scanned copy of duly signed Undertaking by the Airlines, Goods/Service providers and Contractors of Chennai Airport (Annexure-E).
- viii. Scanned copy of E-payment details (Annexure-G)

Envelope-III: The Financial e-Bid through CPP Portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a **Standard BOQ format** with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as same of the bidder). No other cells should be changed. Once, the details have been completed, the bidder should save it and submit it online, without changing the filename. **If the BOQ file is found to be modified by the bidder, the bid will be rejected. Rate Comparison shall be based on Quoted Basic Price Only.**

4. Original Demand Drafts of **Tender Fee, EMD, hard copy of signed Unconditional Acceptance as per ANNEXURE-A** of AAI'S Tender Conditions send to **Jt.General.Manager (Engg-Elect)-II, Operational office, Airports Authority of India, Chennai Airport, Chennai –600016**, and should reach to Bid Manager before the date & time mentioned in **CRITICAL DATA SHEET**.

5. Bid Opening Process is as below: -

Cover containing hard copies of **Original Demand Drafts of Tender Fee & EMD, signed Unconditional Acceptance** of AAI'S Tender Conditions as per Annexure-A, if it is applicable, Affidavit for EMD exemption as per **Annexure-F** shall be opened. In case covers containing the original document are not received within specified time, bid **will be summarily rejected**. Any postal delay will not be entertained.

Envelope-I:

- i. Scanned copy of **EMD Earnest Money Deposit (EMD)** of value **Rs.8,240.00 (Rupees Eight Thousand Two Hundred and Forty Only)** in the form of Demand Draft / ~~FDR/Bank Guarantee~~ drawn in favour of **Airports Authority of India payable at Chennai** from Nationalized or any Scheduled Bank (but not from Co-Operative or Garmin Bank).

- ii. Scanned copy of **Tender fee of Rs.1,120/- (Rupees One Thousand One Hundred and Twenty Only)** in the form of Demand Draft.

- iii. **Duly Signed Un-conditional acceptance letter (Annexure –A).**

- iv. Scanned copy of **EMD & Tender Fee Exemption letter** along with valid Registration certificate of MSE's which are registered under MSME act if applicable (For EMD exemption, refer Para-11, Page No.5) and MSME declaration/affidavit (Annexure-F).

Containing Documents for qualification of bid (uploaded by the contractors / firms) shall be opened as per **CRITICAL DATA SHEET**.

The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal.

Envelope-II: PQ and Technical bid containing

- i. Scanned copy of Annexure-B, Annexure-D, Annexure-E & Annexure-G.
- ii. Scanned copy of valid registration in Government organization/PSU/ Specialized agency (as per as Qualifying requirements of contractors / firms to be submitted-Point # iii on page #3).
- iii. Scanned copy of client experience certificate along with work/purchase order, SOQ/BOQ, TDS (as per as Qualifying requirements of contractors / firms to be submitted-Point # V on page #3).

Shall be opened as per date mentioned in **CRITICAL DATASHEET** (Depending on Envelope – I, any changes in the date shall be intimated through CPP portal). If any clarification is needed from the bidder about the deficiency in his uploaded documents of Envelope-II, he/they will be asked to provide the same through CPP Portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

Envelope-III: The financial bids of the contractors/firms found to be meeting the qualifying Requirements and technical criteria shall be opened as per **CRITICAL DATA SHEET** (Depending on PQ and technical Bid evaluation the date shall be intimated through CPP Portal).

6. AAI reserves the right to accept or reject any or all application without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
7. AAI reserve the right to disallow issue of tender document to working agencies whose Performance at ongoing project (s) is below par and usually poor and has been issued letter of Restrain/temporary/permanent debar by any department of AAI. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at Any stage, any information/ documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:
 - a) Forfeit the entire amount of EMD submitted by the firm.
 - b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action.
8. Consortium / Joint Ventures companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
9. Purchase preference to Central Public-Sector Undertaking shall be applicable as per the Directives of Govt. of India prevalent on the date of acceptance.
10. **Concessions to Indian Micro & Small Enterprises (MSEs) Units will be given as per provisions (para-11) of public procurement policy for MSEs order 2012, MSES (Micro & Small Enterprises) Registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc. under Single Point Registration Scheme (SPRS).**
11. **DOCUMENT REQUIRED FOR AVAILING EXEMPTION OF TENDER FEE AND EMD FOR NSIC/MSEs:**

The following procedure is adopted for the bidders registered with NSIC/MSEs:
The MSEs who intent to claim benefits under MSME act, shall fulfill the following, otherwise they run the risk of, their bid being passed over as “INELIGIBLE” for the benefits applicable to MSEs and their bid will not be considered for evaluation.

 - i) MSEs which are specified by the Ministry of Micro, small and Medium, Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises **should have registered with NSIC under its Single Point Registration Scheme (SPRS).**

- ii) NSIC certificate with **monetary limit** indicated should be **valid on the scheduled date /** extended date of submission of tender. Certificate without monetary limit will not considered.
- iii) The items of **Manufacture/Services** mentioned under NSIC certificate should be the **same or similar** to the tendered items (Schedule of Items of Tender).
- iv) NSIC certificate with appropriate category i.e., Manufacturer for approved makes only shall be valid for this work.
- v) The Monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
- vi) If monetary limit is less than the value of work(s)/Supply is/are “In hand(Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded in the Cover-I. **MSEs shall submit the Performa attached in Annexure “F” duly attested by Notary Public.** During the bid evaluation, EMD exemption shall be granted to the NSIC/MSEs registered firm. In case the NISC/MSEs registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected.
12. If the entity participating in any of the tenders is a private or public limited company, Partnership Firm or proprietary firm and any of the Directors/ Partners/Proprietor of such company is also a Director of any other company or partner of a concern or a sole proprietor having established Business with AAI and has outstanding dues payable to the Authority, then they said entity shall Not be allowed to participate in AAI tenders.

(Digitally Signed)
Jt. General Manager (Engg-Elect)-II
EMD, AAI, Chennai Airport
Chennai-600 016

Distribution:

1. General Manager (E-E), AAI, Chennai Airport, Chennai-16.
2. General Manager (F&A), AAI, Chennai Airport, Chennai-16.
3. Jt.Gen.Manager (E-E)-I & III, AAI, Chennai Airport, Chennai-16.
4. Deputy General Manager (E-E), AAI, Chennai Airport, Chennai-16.
5. Asst. General Manager (E-E)-VI, AAI, Chennai Airport, Chennai-16.
6. Sr. Manager (PS) to APD, AAI, Chennai Airport, Chennai-16.
7. Notice Board.

(Digitally Signed)
Jt. General Manager (Engg-Elect)-II
EMD, AAI, Chennai Airport
Chennai-600 016

**UN-CONDITIONAL ACCEPTANCE LETTER
(TO BE SUBMITTED IN “COVER- I”)**

To

**Jt. General Manager Engg. (Elect.)-II,
EMD, Airports Authority of India,
Chennai International Airport,
Chennai – 600 016,
Tamil Nadu.**

Sir,

ACCEPTANCE OF AAI'S TENDER CONDITIONS – Reg.

1. The tender documents for the work “**Provision of Non-Corrosive FRP grating for Water Treatment Plant at Chennai Airport.**” have been issued to us by Airports Authority of India and I/We hereby certify that I / we have inspected and read the entire terms and conditions of the tender document and I / We shall abide by the conditions / clauses contained therein.
2. I / We hereby unconditionally accept the tender conditions of AAI's tender documents in its entirety for the above work.
3. The contents of clause 17.2 & 17.3 of DE -6 FORM of the Tender documents have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety. It is not permissible to put any remarks / conditions (except unconditional rebate on price if any) in the tender enclosed and the same has been followed in the present case. In case, this provision of the tender is found violated after opening Cover- I, I / We agree that the tender shall be rejected and AAI shall without prejudice to any other remedy be at liberty to forfeit the 10% of said earnest money absolutely.
4. ‘That I / We declare that I / we have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe / gratification, I will immediately report it to the Appropriate Authority of AAI’.
5. The required earnest money as specified in Nle-T for this work is enclosed herewith/submitted. Details of D.D. for E.M.D D.D. No. _____
Amount Rs. _____
Bank _____
Dated _____.

Yours faithfully,

**SIGNATURE OF THE TENDERER
WITH COMPANY SEAL**

Place:

Date:

**PQ PERFORMA/CHECKLIST FORMAT TO BE SUBMITTED BY THE BIDDER
ALONG WITH APPLICATION FOR SHORT LISTING
(TO BE SUBMITTED IN “COVER- II”)**

Name of Work: Provision of Non-Corrosive FRP grating for Water Treatment Plant at Chennai Airport.

Sl. No.	Qualifying Criteria	Particulars to be filled by the firm
1	Name of the agency / firm	
a	Address	
b	Organization ID	
c	Mobile No. / Tel.No.	
d	e-mail address	
2	Cover - I shall contain scanned copy of	
a.	Tender Cost details (DD Copy)	Yes/No
b.	EMD Details (DD Copy)	Yes/No
c.	Duly Signed un conditional acceptance letter (Annexure –A)	Yes/No
d.	Declaration (For MSE Units only) (Annexure-F)	Yes/No
3	Cover - II shall contain scanned copy of	
a.	Valid Registration on the Date of issue of Tender in appropriate class of CPWD/ MES/ P&T/ Railways/ State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata Eligible Electrical contractor/ Agency Specialized for Provision of Non-Corrosive FRP grating and should have satisfactorily completed in the similar nature of work such as “Provision of Non-Corrosive FRP grating/ Installation of Electrical and Mechanical equipment.	Yes/No
b.	Permanent Account No. (PAN)	Yes/No
c.	GST Registration.	Yes/No
d.	GST Undertaking (Annexure-D)	Yes/No
e.	Undertaking by the Airlines, Goods/Service providers and Contractors of Chennai Airport (Annexure-E)	Yes/No
f.	E-payment Details (Annexure-G)	Yes/No
g.	Experience certificate details (Works completed during the period last seven years ending on last date of submission of bids)	
i.	Work No. 1	
	Name of Work:	
	Name of the organization / department where work has been executed:	
	Completion cost (in INR):	
	Date of Start:	

	Date of Completion (Stipulated):	
	Date of Completion (Actual):	
ii.	Work No. 2	
	Name of Work:	
	Name of the organization / department where work has been executed:	
	Completion cost (in INR):	
	Date of Start:	
	Date of Completion (Stipulated):	
	Date of Completion (Actual):	
iii	Work No. 3	
	Name of Work:	
	Name of the organization / department where work has been executed:	
	Completion cost (in INR):	
	Date of Start:	
	Date of Completion (Stipulated):	
	Date of Completion (Actual):	
f.	Tax Deduction at Source [TDS] Certificate if completion certificate is from Non-Government/ Non-PSU Organizations.	
g.	Annual Financial Turnover	
i	Financial Year 2015-16	
ii	Financial Year 2016-17	
iii	Financial Year 2017-18	
iv.	Average:	
4	Cover – III shall contain	
i.	Financial bid through CPP portal	Yes/No

DECLARATION

I, (_____) hereby declare that the documents submitted/enclosed are true and correct. In case any document at any stage found fake/incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature

Authorised Signatory of the Contractor/Firm

Note: If any of the supporting documents is submitted in any language other than English, a self-attested English Version shall be submitted with the respective document, however as mentioned all the documents duly self-attested shall be submitted.

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <http://etenders.gov.in/eprocure/app>

REGISTRATION

- a. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://etenders.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- b. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- e. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- f. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- a. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- c. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- a. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/ JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST Registration, Annual Audit Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as “**offline**” to pay the tender fee / EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/ couriered/ submitted in person to the concerned official, latest by as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/ bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- a. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

CPPP under GePNIC, Help Desk Services

1. **For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Numbers are 0120-4200462, 0120-4001002, Mobile: 91826246593 E-Mail: support-eproc@nic.in**

Note-Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

2. **For any Policy related matter / Clarifications please contact Dept of Expenditure, Ministry of Finance.**

E-Mail: cppp-doe@nic.in

3. **For any Issues / Clarifications relating to the publishing and submission of AAI tender(s)**

- a) All the queries of the Bidders pertaining to Bid procedure / technical support on CPP – portal (URL: <https://etender.gov.in/eprocure/app>) for submission of tender documents normally addressed to AAI Help Desk Support as below:
011-24626632, 011-24632950, Ext – 3512, 011-24632950 Ext-3505, 011-24647596

Mobile Numbers: 08510096161, 08510096262, 08510096363

Email addresses: esap1@aai.aero, etendersupport@aai.aero, aniruddhasharma@aai.aero, gmit@aai.aero

In case of queries regarding Bid procedure / technical support on e-tender portal, if the AAI Help Desk is non-responsive, the Bid Manger, Name: S.Velumay be contacted at Telephone No. 044-22564683. Mobile No. 9655999959, e-mail svelu@aai.aero and Engineer-in-Charge Shri G.N.D.Kennedy may be contacted on 044-22564032, Mobile No.9445432654 and e-mail gndkennedy@aai.aero and (Enquiries during working days and working hours i.e., Monday to Friday between 9:30 to 18:00 Hrs.)

All bid procedure related queries be referred to HELP DESK as above and then to Bid Managers only. Please note that no bid procedure related queries should be referred to Independent External Monitors (IEM).

- b) Before submitting queries, bidders are requested to follow the instructions given in “Guidelines to Bidders” and get their computer system configured according to the recommended settings as specified in the portal at “System Settings for CPPP”.

4. In case of any issues faced, the escalation matrix is as mentioned below:

Sl. No.	Support Persons	Escalation Matrix	E-mail Address	Contract Numbers	Timings*
1	Help Desk Team	Instant support	eprochelp@aai.aero	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
2	Jr.Exe.(IT)	After 4 Hours of Issue	sanjeevkumar@aai.aero	011-24632950, Ext-3505	0930-1800 Hrs. (MON-FRI)
3	AGM(IT)	After 12 hours	snita@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
4	Jt. General Manager(IT)	After 24 hours	ykkaushik@aai.aero	011-24651507	0930-1800 Hrs. (MON-FRI)
5	General Manager(IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

***The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

The above-mentioned help desk number are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact concerned.**

5. Updates with regard to Integrity Pact may please be seen on AAI website by following the access path www.aai.aero> Vigilance > Integrity Pact or www.aai.aero> Vigilance > Vigilance events > Integrity Pact.

GST UNDERTAKING

(To be submitted in COVER-II)

Name of Work: Provision of Non-Corrosive FRP grating for Water Treatment Plant at Chennai Airport.

We hereby declare that we are registered under GST and comply with all provisions of GST Act.
Our GST details are furnished as below:

1.	GST Registration No. (Enclose copy of GST Regn.)	:	
2.	PAN	:	
3.	Legal Name	:	
4.	Trade Name	:	

Further, I / We hereby unconditionally accept the following conditions in its entirety for the above work.

1. We are registered under GST and compliant of GST provision.
2. We undertake that all input credits shall be passed on to AAI.
3. In case of non-compliance of GST provisions and blockage of any input credit, we shall be responsible to indemnify AAI.

Signature with name and
Company Seal.

**AIRPORTS AUTHORITY OF INDIA
CHENNAI AIRPORT CHENNAI 600027**

Undertaking by the Airlines, Goods/Service providers and Contractors of Chennai Airport

(TO BE SUBMITTED IN “COVER- II”)

1. Airports Authority of India, Chennai Airport has established an Integrated Management System (IMS) under ISO 9001:2015 (Quality Management System), ISO 14001:2015 (Environment Management System) & OHSAS 18001:2007 (Occupational Health and Safety Assessment) International Standards to provide Quality and Environment friendly services of International Standards.
2. We, the Airlines, Goods/Services providers and Contractors of Chennai Airport appreciate and respect the commitment & initiatives taken by the management of AAI, Chennai airport to protect and preserve the environment at Airport.
3. We hereby abide by the conditions stipulated herein with respect to our activities in the airport and not to pollute the environment of the airport in any manner & cooperate with the Airports Authority of India, Chennai Airport. We hereby undertake that:
 - a) The work areas shall be kept clean
 - b) Adequate number of waste bins shall be placed in working space to collect different type of scraps and the wastes.
 - c) The following wastes shall be segregated and stored in designated place, as far possible.
 - Oil soaked cotton wastes
 - Spent oil (Haz wastes)
 - Asbestos waste
 - Worn out Tyres
 - Discarded Equipment's, structures
 - Construction wastes, debris
 - Glass wastes
 - Insulation wool waste
 - Metallic waste
 - Empty Paint drums, containers (Haz wastes)
 - Metallic Cans
 - Polythene/plastic wastes
 - Paper/card board waste
 - Discarded food
 - Other bio degradable waste
 - E waste (Haz wastes)
 - Automotive/Industrials Battery etc.,

4. The waste shall be stored at locations identified by AAI Management of Chennai Airport. Subsequently the waste shall be disposed of in accordance with waste management with waste management plan.
5. Hazardous wastes (Spent oil, contaminated jute/cotton/gloves, e-waste, bio medical wastes shall be secured and disposed as per guidelines of regulatory authority (TNPCB).
6. To the extent possible, fuel oil, electrical power, water, cooking gas etc. will be conserved.
7. Plastic bags of less than 40 micron shall not be used and / or issued by us inside AAI premises.
8. We shall obtain the MSDS (Material Safety Data Sheet) of all chemicals used by us in AAI campus and study their characteristics and the disposal method. Chemical which are found to be environmental friendly shall only be used.
9. If any chemical is found not environmental friendly/safe, additional precautions for their used and disposal shall be taken as indicated in MSDS.
10. Copies of MSDS will be retained by us & made available as and when requested by AAI officials.
11. Wherever any chemical like fuel oil, lube oil, Hydraulic oil, grease, paints are used, we shall arrange or keep ready a spill control kit at our own cost, for emergency purpose and shall use the same in case of emergency.
12. Diesel/Petrol operated vehicles used by us for transportation of man & materials to and from AAI campus, Apron, Runway etc., shall be PUS (Pollution under control) complaint. Copies of the PUC certificate shall be handed over to concerned AAI dept.
13. Wherever we arrange food for our workmen, we shall keep waste bins for collection of waste generated in the process.
14. Failure to comply with the requirements mentioned above shall attract a penalty or any other strictures as deemed fit by the AAI authorities.
15. We understand that AAI, Chennai Airport will organize briefing/training of our designated supervisor/Manager about the IMS requirements. We shall ensure the presence/participation during such session. Thereafter, we shall ensure the necessary training of our workmen and staff and compliance of the requirements.
16. We shall identify one supervisor responsible for EMS compliance.
17. We understand and agree that no additional payment shall be made by management for IMS compliance.

Date:

Authorized Signatory
Name of the Agency

Seal

(To be submitted in Non-Judicial Stamp Paper value of Rs.100/- and to be uploaded in COVER- I Folder)

DECLARATION (For MSE Units only)

I, _____ on behalf of M/s. _____ in the capacity of _____ (Position) hereby declare that

1. Our MSE Unit(s) is/are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) for the work of **“Provision of Non-Corrosive FRP grating for Water Treatment Plant at Chennai Airport.”**

2. Our MSE Unit(s) has/have not been awarded any work /supply under MSME benefit during the current financial year.

OR

Our MSE Unit(s) has/have been awarded work /supply for a total value of Rs. _____ (Rupees _____ only) under MSME benefits as on date and same work(s)/Supply is/are “In hand(Progress)/Incomplete” during the current financial year. Further we confirm that the value of work(s)/Supply is/are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the “Monetary Limit” mentioned in NSIC certificate.

3. Our firm is participating in this tender under “MSE unit” or “OPEN BIDDER”.

NOTE: Strike out the conditions in (2) & (3) whichever is not applicable. Decision on any discrepancy in this “DECLARATION” shall be at the discretion of AAI and shall be final and binding.

SIGNATURE WITH COMPANY SEAL

ATTESTED BY NOTARY PUBLIC

E-Payment Format (Cover-II)

1. Beneficiary Name :
1. Beneficiary address :
2. PAN No :
3. Bank A/C No :
4. City of Bank :
5. Name of Bank :
6. Branch :
7. Address of Bank :
8. Account Type
(Saving/Current/Over Draft) :
9. RTGS IFSC Code
(Real Time Gross Settlement) :
10. NEFT IFSC Code
(Nation Electronic Fund Transfer) :

Date:

Authorized Signatory
Name of the Agency

Seal

**AIRPORTS AUTHORITY OF INDIA
CHENNAI INTERNATIONAL AIRPORT, CHENNAI - 600 016
AIRPORT MAINTENANCE ELECTRICAL DIVISION-VI**

Item rate e-tenders are invited by the **Jt. General Manager (Engg-Elect)-II, Operational office, Airports Authority of India, Chennai Airport, Chennai –600016** for and on behalf of Chairman, Airports Authority of India from the eligible Contractors who are qualifying the eligibility criteria, for the work of **“Provision of Non-Corrosive FRP grating for Water Treatment Plant at Chennai Airport.**

1. The Tenders shall be in the prescribed Form, are invited in open e-Tender Three Cover system:
 - i)**Cover- I:** Containing scanned copy of DD against Tender fee & EMD, Scanned copy of Unconditional Acceptance of AAI's Tender Conditions.
 - ii)**Cover- II:** Containing qualifying requirements of Contractor/ Firms.
 - iii)**Cover-III:** Price Bid.
2. The time allowed for carrying out the work is **45 (Forty Five) Days** as per issue of award letter.
3. Not more than one Tender shall be submitted by a contractor or a firm. Not more than one concern in which an individual is interested as Proprietor and/or partner shall tender for the execution of the same work. If they do so, all such Tenders shall be liable to be rejected.
4. Tender document consisting of plans, specifications, Schedule(s) of quantities of the various classes of work to be done, the conditions of contract and other necessary documents will be available on e tender portal can be downloaded from the AAI e-tendering portal.
5. Notification of Award of contract will be made in writing to the successful Bidder by the Accepting Authority or his representative. The Contract will normally be awarded to the qualified and responsive Bidder offering lowest evaluated bid in conformity with the requirements of the specifications and contract documents and the Accepting Authority shall be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or, any tender or to give any reason for his decision.
 - a. A responsive bidder is one who submits priced Tender and accepts all terms and conditions of the specifications and contract documents.
 - b. A major modification is one which affects in any way the quality, quantity and period of completion of the work or which limits in any way the responsibilities or liabilities of the Bidder or any right of AAI as required in the specifications and contract documents. Any modification in the terms and conditions of the tender which are not acceptable to AAI shall also be treated as a major modification.
 - c. A Tenderer shall submit a responsive bid, failing which his Tender will be liable to be rejected.
 - d. The accepting Authority reserves to himself the right of accepting the whole or any part of the Tender and Tenderer shall be bound to perform the same at his quoted rates.

6. **Security Deposit:** The Contractor whose tender is accepted, Security deposit will be collected as under: -

The earnest money deposited (EMD) by the successful tenderer shall be adjusted against the security deposit and the rate of recovery of security deposit shall be 10% gross amount of each running bill till the total security deposit 10% of the contract amount is recovered. In other words, the total amount of security deposit shall be 10% of contract value.

The security deposit shall be released after completion of defects liability period.

7. Airports Authority of India will return the earnest money where applicable to every unsuccessful Tenderer except as provided in the Tender documents.
8. Canvassing in connection with Tenders is strictly prohibited and the Tenders submitted by the Tenderers who resort to canvassing will be liable to be rejected.
9. The Tender works shall remain open for acceptance for a period of 90 (Ninety) Days from the date of opening of Tenders. If any Tenderer withdraws his Tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the Department, then Airports Authority of India shall without prejudice to any other right or remedy, be at liberty to forfeit the full said earnest money absolutely.
10. A Tenderer shall submit the Tender which satisfies each and every condition laid down in this notice failing which the Tender will be liable to be rejected. Also, if the credentials submitted by the firm found to be incorrect or have some discrepancy which disqualifies the firm then the AAI shall take the following action:
- a. Forfeit the entire amount of EMD submitted by the firm.
 - b. The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual / legal action in any name/ style.
11. Prices Quoted shall be firm and consolidated including of all applicable taxes, levies etc., **but excluding of GST**. GST amount paid to the statutory authorities by the contractor shall be reimbursed on actual basis throughout the contract period on submission of the documentary evidence in next bill or after the final bill.
- GST shall be paid against tax invoice as per latest government notification in-force.
12. As this tender is an Item Rate Tender, rates for all items quoted shall only be considered. Any Tender containing percentage below/above the total estimated cost is liable to be rejected.
13. The Tenderer shall not be permitted to tender for works in Airports Authority of India Engineering Department, responsible for award and execution of contracts, in which his near relative is posted as Manager (Finance & Accounts) or Sr. Officer or as an engineer in any capacity. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in Airports Authority of India. Any breach of this condition by the contractor would render him liable to be debarred from Tendering for next 2 years.
14. The contractors shall give a list of AAI employees related to him.
15. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or administrative duties in an Engineering Department of Airports Authority of India/Govt. of India is allowed to work as a contractor for a period of two years of his retirement from Airports Authority of India/ Government service, without the previous permission of Airports of India/Govt. of India. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the

permission of Airports Authority of India/Govt. of India as aforesaid before submission of the Tender or engagement in the contractor's service.

16. On acceptance of the Tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated to the Engineer-in-Charge.

17. MODE OF SUBMISSION OF TENDERS:

17.1 Tender for the work shall be submitted online through CPP portal in open tender three cover system as detailed below:

Tenderer should download the Tender Documents from the CPP portal, fill up the required information and upload the same after digitally signing well in time along with authorization letter /power of attorney, if any, required.

Last date for the online submission of e-bid (Cover I, II & III) is as per NIE-T.

- (i) Tender Fee for online e-Tender/ e-Bid application processing fee of **Rs.1,120.00 (Rupees One Thousand One Hundred and Twenty only)** should be paid offline as per NIE-T.
- (ii) The Original (Hard Copy) of EMD Demand Draft of **Rs.8,240.00** as mentioned in NIE-T should be paid offline as per NIE-T. The Bid of tenderer, who fails to submit the EMD (in original), other documents by due date & time, shall be rejected out-rightly. Postal delay (if any) will not be considered/entertained.

Refund of EMD

EMD of unsuccessful bidders who fails to qualify the eligibility/ technical stage shall be initiated within 07 days of their rejection. For all bidders whose financial bids are opened, refund of EMD (except for L-1 bidder) shall be processed within 07 days of opening of the financial bid.

Cover –I: Shall contain

- i. Scanned copies of Demand Drafts against Tender fee & EMD.
- ii. Scanned copy of 'Unconditional Acceptance of AAI's Tender Conditions' in the prescribed format (Annexure-A).
- iii. Scanned copy of EMD & Tender Fee Exemption letter along with valid Registration certificate of MSE's which are registered under MSME act if applicable (For EMD exemption, refer Para-11 of Page No.5) and MSME declaration/affidavit should be submit as per Annexure-F.

Cover - II: Shall contain qualification requirements of Contractor/ Firms:

- (i) Scanned copies of self-attested documents/ credentials like Details of Registration /Authorization certificates, experience from Govt. organizations or private clients with TDS, turnover, PAN No., GST No, GST Under taking., Undertaking by contractor (Annexure-E), e-payment format, Details of T&P etc., should be submitted to meet the eligibility criteria as per the Notice Inviting e-Tender (NIE-T).
- (ii) Scanned copy of duly filled, digitally signed PQ Proforma/Check list (Annexure-B) downloaded from the CPP portal.
- (iii) If any of the supporting documents is submitted in any language other than English & Hindi, a self-attested English/Hindi version shall be submitted with the respective document.

Cover -III (Price Bid): The Financial e-Bid through e-portal.

- (i) The Bidders shall quote their item rates online through e-tendering portal only.
- (ii) The Price Bids / Financial Bids of those Bidders who are fulfilling the criteria Cover-I and Cover-II shall be opened on as per NIE-T.
- (iii) All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- (iv) In event no rate has been quoted for any item(s) leaving space both in figure(s), word(s), and amount blank, it will be presumed that the contractor has included the cost of this / these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.
- (v) All rates shall be quoted online in the CPP portal in Indian Rupees only in the Cover-III (Price Bid Folder).
- (vi) AAI does not give any concessional forms / certificates / permits towards any taxes, duties & other levies, entry taxes etc.

17.2 Once the contractor has uploaded the digitally signed unconditional acceptance as an attachment, he is not permitted to upload any additional file or put any remark(s)/ conditions(s) in / along with the Tender Document.

17.3 In case, the condition 17.2 above is found violated, the tender shall be rejected and AAI shall without prejudice to any other remedy be at liberty to forfeit the 10% of said earnest money absolutely.

17.4 This Notice Inviting Tender shall form part of the contract documents. The successful Tenderer/contractor, on acceptance of his Tender by the Accepting Authority, shall within 15-days from the date of award of work sign the contract consisting of Notice inviting Tenders, General conditions of contract, special/additional condition, General and particular specifications, drawings, Tender conditions as issued at the time of invitation of Tender and acceptance thereof with any correspondence leading there to.

18. PROCEDURE FOR OPENING OF TENDER

Following steps shall be followed for opening of tender documents.

- (i) Envelope containing hard copies of Cover-I documents received off-line shall be opened.
- (ii) Cover -I: shall be opened as mentioned on page NI e-T.
- (iii) Cover-II: Cover-II will be opened as mentioned on page NI e-T.
- (iv) Cover-III: (Price Bid Folder): Cover-III will be opened only of those bidders who will be qualifying/meeting the Eligibility Criteria as per Cover -I & Cover-II of NI e-T.

19. Rejection of Tender

- (i) Airports Authority of India reserves the right to reject any or part of tender without assigning any reason. The documents submitted by tenderers shall not be returned. AAI also reserves the right at its sole discretion not to award any order under this tender call. This decision does not commit AAI to pay any costs or loss incurred directly or indirectly what so ever.
- (ii) If the tenderer deliberately gives wrong information in his tender, AAI reserves the right to reject such tender at any stage or to cancel the contract, if awarded, and to forfeit the Earnest Money, absolutely.
- (iii) Canvassing in any form in connection with the tenders is strictly prohibited and the tenders submitted by firms who resort to canvassing are liable for rejection.
- (iv) Tender in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non-responsive and is liable to be rejected.
- (v) No correspondence shall be entertained from the tenderers after the opening of Price bid of the tender unless called by AAI.
- (vi) Tenders with incomplete / ambiguous details are liable to be rejected without seeking any further clarification.

20. The AAI reserves the right to ask for submission of sample in respect of material for which the tenderer has quoted his rates before the tender can be considered for acceptance. If the tenderer who is called upon to do so does not submit samples within 7 (Seven) days of written order to do so, AAI shall be at liberty to forfeit 50% of the said earnest money absolutely.

21. SUBMISSION OF BANK GUARANTEE

The agency shall advise the branch of the bank issuing bank guarantee to send the original Bank guarantee directly to the Airports Authority of India (AAI) under Registered Post (A.D).

The agency shall also advise the issuing bank branch that whenever any letter is issued by AAI to the concerned Bank Branch, for confirmation of having issued the guarantee, Branches must send the confirmation letter to the concerned authorities promptly without fail.

The Bank Guarantee shall duly contain e-mail ID of Issuing Bank (Branch), Approving Bank (Branch).

22. If at any stage, any information / documents submitted by the applicant are found to be false; the agency shall be liable for debarment from tendering in AAI, apart from any other appropriate / legal action.

23. DISPUTE RESOLUTION MECHANISM:

- i) If a dispute of any kind, whatsoever, arises between AAI and contractor in connection with or arising out of the contract or the execution of the works, whether during the execution of the works or after their completion and whether before or after the repudiation or termination of the contract, including any disagreement by either party with any action, opinion, instruction, determination, certificate of valuation of the Engineer the matter in dispute shall, in the first place, be referred to the Dispute Resolution committee(DRC) appointed by **APD (Gr-I)/Executive Director**, Airports Authority of India, Chennai Airport.

- ii) DRC thus constituted may act as ‘conciliator’ and will be guided by principles of ‘conciliation’ as included in part III of Arbitration & conciliation Act 1996. DRC should take into consideration, rights and obligations of parties, usage to trade concerned and circumstances surrounding the dispute(s), including any previous business practices between parties. Efforts of DRC should be to come to an amicable settlement of outstanding disputes. If parties agree, a written settlement will be drawn up and signed by the parties. DRC will authenticate the settlement and furnish a copy to each party.
- iii) DRC will give its report within 45 days of its constitution.
24. i) It shall be the sole liability of the contractor (including the Contracting firm / company) to obtain and to abide by all necessary licenses / permissions from the authorities concerned as provided under the various labour legislations including the labour license obtained as per the provisions of the contract labour (Regulations & Abolition) Act, 1970.
- ii) The contractor shall ensure regular and effective supervision and control of the personnel deployed by him and gives suitable direction for undertaking the contractual obligations
25. Tenderers are advised to get themselves acquainted for e-tendering participation requirements at “instruction for Online Bid Submission”, register themselves at CPP portal, obtain ‘User ID’ & ‘Password’ and go through the ‘self-help files’ available in the home page after login to the CPP portal <http://etenders.gov.in/e procure/app> They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application.
26. Tenderers are advised to go through the “instruction for Online Bid Submission” given on the CPP portal <https://etenders.gov.in/e procure/app> for online guidance, before online registration and submission of their applications/bids and submit their applications along with firms bio-data & self-attested documents/credentials etc. as required as an attachment before due date as per NIE-T.
27. AAI is not responsible for any postal delay or delay due to link failure /internet problem etc. in respect of submission /receipt of any documents or in submission of e-Bid. Bidders who are intending to submit responsive e-Bids are requested to submit the same well in advance before the due date & time. It is the responsibility of the Bidder to make sure that the required documents /e- Bid is submitted in time.

For an on behalf of Airports Authority of India

(Digitally Signed)
Jt. General Manager Engg. (Elect)-II,
EMD, AAI, Chennai Airport
Chennai-600 016.