



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
दक्षिणी क्षेत्र, चेन्नई हवाईअड्डा,
SOUTHERN REGION, CHENNAI AIRPORT,
चेन्नई — 600 027 CHENNAI -600 027

No. AAI/CH/Engg(C)/Hostel/Conting/Tech.&Data Process/18-19/

Dated: 09.07.2018

NOTICE INVITING e-TENDER (THREE ENVELOPES OPEN TENDER)

(Bid No. 2018_AAI_12628_1)

1. Item rate e-tenders are invited through the CPP e-tendering portal by Asst. General Manager(Engg. – Civil), AAI/SR, Operational office, Chennai Airport, Chennai – 600 027 Ph. No.044 22561515 Ext.4338 on behalf of Chairman, AAI, from eligible contractors for the work of **“Construction of Hostel Accommodation in AAI(NAD) Residential colony at Chennai Airport. SH: Job contract for Providing Technical Assistant and Data Processing Services”** at an estimated cost of **Rs.1104300.00** with period of completion **365 Days**. The scope of work includes Provision of Technical Assistant and Data Processing Services.

The tendering process is online at e-portal URL address <https://etender.gov.in/eprocure/app>. Aspiring bidders may go through the tender document by login “CPP portal”.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain ‘User ID’ & ‘Password’ and go through the instruction available in the Home Page after log into the CPP portal “<http://etenders.gov.in/eprocure/app> or www.aai.aero.” They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/helpdesk support.

- (i) For any technical related queries please call the Helpdesk. The 24x7 Help Desk details are as below:-
Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593, E-mail: support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat) – 011-24632950, Ext-3512(six lines), Email-eprochelp@aai.aero
- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri) – 011-24632950, Ext-3523, Email-etendersupport@aai.aero , sanjeevkumar@aai.aero and snita@aai.aero.
- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri) – 011-24657900, Email-gmitichq@aai.aero

Tender fee of **Rs. 1180/- (i/c GST) Non –refundable** will be required to be paid offline in the form of Demand Draft drawn in favour of “Airports Authority of India” payable at Chennai from Nationalised or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against tender fee should reach by post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the tender document. The details of Demand Draft/any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. The following 3 covers shall be submitted through online at CPP portal by the bidders as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	09.07.2018
Bid Document download/ Sale Start Date / clarification start state/Bid submission start date	10.07.2018 from 0930 hrs
Clarification End Date	16.07.2018 upto 1800 hrs
Bid Submission End Date	17.07.2018 upto 1800 hrs
Last Date and time of Submission of Demand Draft against EMD and Tender Fee, signed hard copy of AAI Unconditional Acceptance Letter.	23.07.2018 upto 1600 hrs.
Bid Opening Date: (Cover-I)	24.07.2018 at 1100 hrs
Bid Opening Date(Cover-II)	Will be intimated later on through CPPP portal
Bid Opening Date: (Cover-III)	Will be intimated later on through CPPP portal
Tender fee	Rs. 1180/- (i/c GST) non-refundable, Demand Draft drawn in favour of "Airports Authority of India" payable at Chennai
EMD	Rs. 22086.00 In the form of Demand Draft drawn in favour of "Airports Authority of India" payable at Chennai

- 2.1 Cover -I:-** containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions , Tender fee and EMD:

Cover –I containing

- (a) Scanned copy of Tender Fee of value **Rs. 1180/-** (non-refundable) in the form of Demand Draft drawn in favour of "Airports Authority of India" payable at Chennai
- (b) Scanned copy of earnest money deposit (EMD) of value **Rs.22086/-** in the form of Demand Draft drawn in favour of "Airports Authority of India" payable at Chennai
- (c) Scanned copy of duly signed Unconditional Acceptance of AAI's Tender Conditions (**Annexure AL-1 of Tender document**).

2.2 Cover -II:- Containing Qualifying requirements of contractors / firms:

The tenderer shall submit their application only at CPP portal <https://etender.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

- a) Agency should have permanent Account Number (PAN).
- b) GST registration
- c) Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD /MES/P&T/ Railways/State PWD / PSU/Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata/specialized agency. The registration should be more than or equal to the estimated cost put to tender.

(OR)

Should have satisfactorily completed (# Phase / Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 5,21,196/-** or two works, each of **Rs. 6,51,495/-** or one work of **Rs. 10,42,391/-** in single contract of similar nature of works like provision of data processing services or Providing temporary technical & non-technical /ministerial services / Annual Maintenance type of works etc., during last seven years **ending last date (extending date) of submission of bid.**

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”

- d) Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work**
- e) Should have annualized average financial turnover of **Rs.3,90,897/-** against works executed during last three financial years ending **31st of March previous financial year**. As a proof, copy of abridged balance sheet along with profit & loss account statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

2.3 Cover - III: - The financial e-bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. MODE OF SUBMISSION OF ORIGINAL EMD AND HARD COPY OF SIGNED UNCONDITIONAL ACCEPTANCE LETTER:

- (a) Original EMD ,(b) Tender Fee, and (c) hard copy of signed Unconditional Acceptance of AAI's Tender conditions to be sent to the Office of Asst. General Manager (Engg. – Civil), AAI, Southern Region, Operational Office Complex, Chennai Airport, Chennai-600 027 and should reach to Bid Manager before the date & time mentioned in CRITICAL DATA SHEET. Tender of the tenderer whose EMD and unconditional acceptance of AAI's Tender conditions are not received before the date & time mentioned in CRITICAL DATA SHEET, then their tenders will be summarily rejected. Any postal delay will not be entertained.

4. **Bid Opening Process is as below:-**

4.1 **Cover-I:** Containing Documents as per Cover I (uploaded by the contractors /firms), shall be opened as per CRITICAL DATA SHEET. **The intimation regarding acceptance / rejection of their bids will be intimated to the contractors / firms through CPP portal.**

4.2 **Cover-II:** Technical bid opening date shall be as mentioned in CRITICAL DATA SHEET. (Depending on Pre-qualification, any changes in the date shall be intimated through CPP portal.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Cover - I and Cover - II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection

4.3 **Cover-III:** The financial bids of the contractors/firms found to be meeting the qualifying requirements and technical critical shall be opened as per CRITICAL DATA SHEET. (Depending on Cover II evaluation the date shall be intimated through CPP portal).

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/ Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award of work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take following action:**

a) **Forfeit the entire amount of EMD submitted the firm.**

b) **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.**

7. Consortium/Joint Ventures companies shall not be permitted. No single firm shall be permitted to submit two separate applications.

8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

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Asst. General Manager Engg (Civil)
AAI/SR, Chennai Airport

PQ-PROFORMA

(To be uploaded in Envelope ' II')

Name of Work: “ **Construction of Hostel Accommodation in AAI(NAD) Residential colony at Chennai Airport. SH: Job contract for Providing Technical Assistant and Data Processing Services ”**

1	2	3	4
Ref. No.	Qualifying Criteria	Particulars	Enclosure check list
1	Name and address of the firm/contractor		
2. Envelope– I shall contain scanned copy of PDF format			
i)	Tender fee (Rs. 1180/- in the form of DD) Demand Draft drawn in favour of “Airports Authority of India” payable at Chennai		Copy Enclosed: YES/NO
ii)	EMD (Rs.22086/- in the form of DD) Demand Draft drawn in favour of “Airports Authority of India” payable at Chennai		Copy Enclosed: YES/NO
iii)	Duly signed scanned copy of Digitally signed Unconditional Acceptance letter (Annexure C)		Copy Enclosed: YES/NO
3. Envelope – II shall contain scanned copy of PDF format			
i)	Permanent Account No. (PAN)		Copy Enclosed: YES/NO
ii)	GST Registration		Copy Enclosed: YES/NO
iii)	Proof for Registration in appropriate class of CPWD/MES/ P&T/ Railways/ State PWD/PSUs /Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata/specialized agency. The registration should be more than or equal to the estimated cost put to tender. OR		Copy Enclosed: YES/NO
	Certificate from clients of having satisfactorily completed Three works of Rs.5,21,196/- OR Two works of Rs.6,51,495/- OR One work of Rs.10,42,391/-	Details of the Three/Two/One work(s) as applicable to Client:	Copy of certificates enclosed: YES/NO
	In single contract of similar nature of works like provision of data processing services or Providing temporary technical & non-technical /ministerial services / Annual Maintenance type of works etc.,during last seven years ending last date (extending date) of submission of bid.	Name of Work: Work Order/ Agreement No. & Date: Cost: Stipulated date of Completion as per contract agreement:	

	Experience criteria and current costing level to be arrived by enchancing the actual value of work at simple rate of 7% per annum, claculated from the date of completion to the last date of submission of bids.	Actual Date of Completion: Completion Cost: EOT granted (if any) upto ___ with/ without levy of compensation.	Details of EOT case as per coloumn-3.
iv)	Whether experience from Govt. organizations or private clients?	Govt.Organization/ Private Clients. (Tick whichever is applicable. In case experience of private client, TDS certificate from clients to be enclosed)	TDS certificate enclosed: YES/NO
v)	TURNOVER: Annualized average financial turnover equivalent to Indian Rupees Rs.3,90,897/- during last three financial years	Year INR (in Lacs) 2015-16 2016-17 2017-18	Proof of turnover enclosed (Abridged balance sheet & Profit & Loss A/c) YES/NO
vi)	Duly filled PQ Performa and Checklist		YES/NO
4	Envelope - III shall contain		
a	Financial bid through CPPP portal		YES/NO
5	Any other information		

Place:

Date:

Signature
Authorised Signatory of the Contractor/Firm

DECLARATION

I, (_____) hereby declare that the documents submitted/enclosed are true and correct. In case any document at any stage found fake/incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature
Authorized Signatory of the contractor/Firm