

**AIRPORTS AUTHORITY OF INDIA**

**O/o the AGME (E), Imphal International Airport  
Imphal, Manipur – 795 140**

**NOTICE INVITING E-TENDER (3 BOT- 3 Envelope Open Tender)**

**TENDER ID: 2018\_AAI\_12069\_1**

**Ref.: AAI/IMP/AGME(E)/eNIT-MW-04/2018-19**

**Date: 22/06/2018**

1. Item rate tenders are invited through the e-tendering portal by Asstt. General Manager (E-E), (Bid Manager), Airports Authority of India, Imphal International Airport, Imphal – 795140 on behalf of Chairman, A.A.I. from the eligible contractors for the work of “**Job contract for operation and maintenance of E&M installations for Airport Services (AS) at Ops/ Non-Ops areas during 2018-19 and 2019-20 at Imphal Airport**” at an estimated cost of ₹. **84,40,880.00** (Excluding GST) with a period of completion **24 (Twenty-four) months**.

**Scope of Work:** - Maintenance of electrical & mechanical installations pertains to Airport Services (AS) available at Ops and Non-Ops areas of Imphal Airport.

The tendering process is online at CPP e-portal URL address <https://etenders.gov.in/e procure/app> or [www.aai.aero](http://www.aai.aero). Aspiring bidders may download and go through the tender document.

Prospective tenderers are advised to get themselves register at CPP portal, obtain “Login ID” & “Password” and go through the instructions available in the Home Page after log in to the CPP-Portal <https://etenders.gov.in/e procure/app> or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help desk support).

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593

E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP Portal, the bidder may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hours to 20.00 hours (Mon to Sat)-  
011-24632950, Ext-3512 (Six Lines), e-Mail: [eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- (iii) 09.30 hours to 18.00 hours (Mon to Fri)-  
011-24632950, Ext-3523, e-Mail: [etendersupport@aai.aero](mailto:etendersupport@aai.aero)  
[sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero)
- (iv) 09.30 hours to 18.00 hours (Mon to Fri)-

011-24657900, e-Mail: [gmitchq@aai.aero](mailto:gmitchq@aai.aero)

Tender fee of ₹. 1120/- (Non-refundable) will be required to be paid offline in the form of Demand Draft from Nationalized or any scheduled bank (but not from co-operative or Gramin bank) in favour of Airports Authority of India payable at Imphal. The original Demand Draft against Tender fee should reach by post/ courier/ given in person to the concerned officials within 03 days of the last date of bid submission or as specified in the Tender Document. The details of Demand Draft/ any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online at CPP-Portal by the bidder as per the following schedule: -

### CRITICAL DATA SHEET

a)	Publishing Date	22.06.2018 at 1730 hours.
b)	Bid Document Download/Sale Start Date	22.06.2018 at 1730 hours.
c)	Clarification Start Date	22.06.2018 from 1800 hours.
d)	Clarification End Date	30.06.2018 upto 1530 hours.
e)	Bid Submission Start Date	22.06.2018 From 1800 hours.
f)	Bid Submission End Date	02.07.2018 upto 1800 hours.
g)	Last date & time of submission of original Demand Draft against EMD and Tender Fee, signed hard copy of AAI Unconditional Acceptance Letter.	05.07.2018 upto 1800 hours.
h)	Bid Opening Date (Envelope-I)	06.07.2018 at 1100 hours.
i)	Bid opening Date (Envelope-II)	06.07.2018 at 1100 hours.
j)	Bid opening Date (Envelope-III)	To be intimated later on through CPP Portal.
k)	Tender Fee	₹. 1120/- (Non-refundable). in the form of Demand Draft, in favour of Airports Authority of India payable at Imphal.
l)	EMD	₹. 1,68,818/- in the form of Demand Draft, in favour of Airports Authority of India payable at Imphal.

**Envelope-I:** Containing qualifying requirements of Contractor/ Firm: -

The tenderer shall submit their application only at CPP Portal <https://etenders.gov.in/e procure/app>. Tenderer/ Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender Fee.

Uploading of application in location other than specified above shall not be considered.  
Hard copy of application shall not be entertained.

**Qualifying requirements of Contractors / Firms (Scanned copy should be uploaded):**

- i) Agency should have Permanent Account Number (PAN).
- ii) Agency should have valid registration on the date of issue of tender in appropriate class of CPWD/ MES/ P&T/ Railway/ State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.

OR

Should have satisfactorily completed (\* Phase/ Part completion of the scope of work in a contract shall not be considered, **however predetermined phasing of the work will be accepted**), **three works** each of ₹. 39,84,095.00 or **two works** each of ₹. 49,80,119.00 or **one work** of ₹. 79,68,190.00 in single contract of similar nature of work (Job contract for operation and maintenance of E&M installations for Airport Services (AS) at Ops/ Non-Ops areas) during last seven years ending on **31.03.2018** in India.

**“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.**

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/ non-PSU organizations should submit copies of Tax Deduction at Source Certificate in support of their claim for having experience for stipulated value of work.**

- iii) Should have annualized average financial turnover of ₹. 29,88,071.00 against works executed during last three years, ending on 31<sup>st</sup> March, 2017. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iv) Should have valid GSTIN registration (Portal generated copy to be uploaded).

**Envelope-II:** Technical Bid containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions.

Scanned copy of earnest money deposit (EMD) of value ₹. 1,68,818.00 in the form of Demand Draft, in favour of Airports Authority of India payable at Imphal, as stipulated in the notice inviting tender may be submitted in “Tech Bid Folder” in Technical Bid/ Attachments section of e-Tendering portal along with Unconditional Acceptance of AAI's Tender Conditions (Pro forma given at **Page No. 26** of Tender Document). Following undertaking should be furnished by the agency on company letter head in Envelope-II.

- i) That the bidder is registered under GST and compliant of GST provision
- ii) In case of noncompliance of GST provision and blockage of any input credit the bidder shall be responsible to indemnify AAI.

- iii) That all input credits have been passed on to AAI by the bidder.

**Envelope-III:** The Financial e-Bid through CPP Portal

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be download the BoQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

3. Original Tender Fee, EMD, hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to the AGM (E-E), Imphal International Airport, Imphal - 795140 and should be reached to the Bid Manager before the date & time mentioned in the **CRITICAL DATA SHEET**. Tender of the tenderer whose EMD and unconditional acceptance of AAI's tender conditions are not received by the time as per critical data sheet then their tenders will be summarily rejected. Any postal delay will not be entertained.

4. **Bids opening process is as below:**

**Envelope-I:** Containing Documents for pre-qualification bid (uploaded by the contractors / firms) shall be opened as per **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal.

**Envelope-II:** Technical bid opening date shall be as mentioned in **CRITICAL DATA SHEET**. (Depending on pre-qualification, any changes in the date shall be intimated through CPP portal).

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I and Envelope-II, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

**Envelope-III:** The Opening Date of financial bids of the contractors/firms found to be meeting the qualifying requirements and technical criteria shall be as per **CRITICAL DATA SHEET**. (Depending on Technical Bid evaluation the date shall be intimated through CPP Portal).

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or**

**after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**

- (a) Forfeit the entire amount of EMD submitted by the firm.**
  - (b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.**
7. Consortium/JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
  8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
  9. Exemptions/ Benefits under Public Procurement Policy 2012 (MSE) is **not applicable** for this tender.
  10. If bidder has any clarification(s) related to the Tender Document of the work, they should use “Seek Clarification” tab in CPP-tendering portal to seek clarifications. No other means of communication in this regards shall be entertained. Last date and time for making clarification is as stipulated in the Critical Data Sheet.

*Sd/-*

Asst Gen. Manager (E-E)  
AAI, Imphal International Airport  
Tulihal, Manipur – 795140