



DEPARTMENT OF OPERATIONS  
AIRPORTS AUTHORITY OF INDIA  
COIMBATORE INTERNATIONAL AIRPORT,  
COIMBATORE-641014

GeM Tender ID: GEM/2024/B/5321934

Date: 23-08-2024

File Ref. No. SR-11014/33/2024-APD-SR-COIMBATORE

(Notice Inviting e-Tender)

1. The Airport Director, Airports Authority of India (AAI), Coimbatore International Airport, on behalf of the Chairman of AAI, invites bids through the GeM portal from eligible contractors for the following work:

**Title: Job contract for providing bird and animal scaring and allied services in the operational area at Coimbatore International Airport.**

**Estimated Cost: Rs 3,18,71,298/- (Rupees Three Crore Eighteen Lakh Seventy-One Thousand Two Hundred and Ninety-Eight Only)** including PF, ESI, EDLI, Bonus and GST.

**Contract Duration:** The contract duration is **two (2) years**. The contract may be extended for up to twelve (12) additional months at the discretion of AAI, contingent upon the satisfactory performance of the contractor, mutual consent and will be subject to the same terms and conditions as outlined in the Notice Inviting Tender (NIT).

**Earnest Money Deposit (EMD):** An EMD of **Rs. 6,37,426/- (Rupees Six Lakhs Thirty-Seven Thousand Four Hundred and Twenty-Six Only)** is required. The EMD can be paid offline in the form of a Demand Draft, Banker's Cheque, Insurance Surety Bonds, or Bank Guarantee (BG) from a nationalized or scheduled bank (excluding cooperative or Gramin banks) or online through RTGS/internet banking. However, no EMD is required from exempted categories of sellers as per the General Terms and Conditions on GeM.

**Bank Guarantee Verification:** AAI has arranged for the verification of Bank Guarantees (BG) received from vendors, customers, and concessionaires through the Structured Financial Messaging System (SFMS) of ICICI Bank. This system operates on a pan-India basis.

When submitting documents to the BG issuing bank, the bidder must also submit a letter to the issuing bank as per the format provided in **Annexure-P**. Based on the inputs from the bidder, the BG confirmation message will be triggered through SFMS to the beneficiary bank, ICICI Bank. The BG confirmation mail, identified by a unique code, will be received at the BG verification email ID: **bgv.coimbatore@aai.aero** (Refer to **Annexure-M**).

**AAI Bank & Account Details for Bank Guarantee (BG) Preparation:**

<b>Name</b>	<b>AIRPORTS AUTHORITY OF INDIA</b>
<b>Bank Name</b>	<b>ICICI BANK</b>
<b>IFSC Code</b>	<b>ICIC0000007</b>
<b>BG Advising Message</b>	<b>IFN 760COV (BG ISSUE) IFN 767COV (BG AMENDMENT)</b>
<b>Unique Identifier Code</b>	<b>AAICOIMBATORE (to be mentioned in field 7037 of the BG advising message code)</b>

**Submission of Original EMD Documents:** The original documents for the EMD (if paid offline) must be received at the Office of The Airport Director, AAI, Coimbatore Airport, Coimbatore-641014, on or



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before the date and time specified in the **Critical Date Sheet**. **Tenders from bidders whose EMD are not received by the specified time will be summarily rejected.** Postal delays will not be entertained.

**BG Submission Details:** If the EMD is paid through a BG, a copy of the SFMS Outgoing message sent by the BG issuing bank to ICICI Bank must be submitted along with the original BG. The details of the documents physically sent should match the details available in the scanned copy and the data entered during bid submission.

**AAI Bank & Account Details for EMD Submission:** For submission of EMD through RTGS, internet banking, Demand Draft, Bankers Cheque, or Insurance Surety Bonds, the AAI bank and account details are as follows:

<b>Name</b>	<b>AIRPORTS AUTHORITY OF INDIA</b>
<b>Account Number</b>	<b>36613115513</b>
<b>IFSC Code</b>	<b>SBIN0000827</b>
<b>Type of Account</b>	<b>Current</b>
<b>Bank</b>	<b>SBI Coimbatore (MAIN) BRANCH Coimbatore-641018</b>
<b>GST No.</b>	<b>33AAACA6412D1ZF</b>
<b>PAN</b>	<b>AAACA6412D</b>

**Note:** The bidder must indicate the bid number and the name of the bidding entity in the transaction details field during the online transfer. The bidder must also upload a scanned copy or proof of the online payment transfer along with the bid.

2. **Critical Date Sheet:** Bids shall be submitted through the GeM Portal by the tenderers as per the following schedule

Publishing Date	<b>23-08-2024, 1800 hrs</b>
Bid Document Download / Sale Start Date	<b>23-08-2024 from 1800 hrs</b>
Clarification Start Date	<b>23-08-2024 from 1800 hrs</b>
Clarification End Date	<b>27-08-2024 from 1800 hrs</b>
Bid Submission Start Date	<b>23-08-2024, 1800 hrs</b>
Bid Submission End Date	<b>13-09-2024, 1800 hrs</b>
Last date and time of submission of original document against EMD	<b>18-09-2024, 1800 hrs</b>
Bid Opening Date (Envelope- I)	<b>19-09-2024, 1200 hrs</b>
Bid Opening Date (Envelope- II)	<b>27-09-2024, 1500 hrs</b>

**Note:-**

- (i) AAI may at its discretion may extend / change the schedule of any activity by intimating the Bidder through a notification on the GeM portal (<http://gem.gov.in>).



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- (ii) Corrigendum if any, will be uploaded only on GeM portal. It is the responsibility of Bidders to check at the website regularly.

**3. Qualifying requirements of Agencies/Bidders:**

- (i) Applicant should have successfully completed or substantially completed three works, each of **Rs.63,74,260/-** or two works, each of **Rs.79,67,825/-** or one work of **Rs.1,27,48,519/-** in single contract of similar nature of specifically "**Deployment/supply of Manpower in Companies/Organisations**" during last 07 (seven) years ending last day of month previous to the one in which tenders are invited i.e. **31-07-2024**

Substantial completion shall be based on 80(eighty) percent of awarded cost or more value wise works completed under the contract.

Experience criteria and current costing level to be arrived by enhancing the actual value of work at simple rate of 7 % per annum, calculated from the date of completion to the date of bid opening. (Cover-I/ Technical Bid)

- (ii) Should have Average Annual Financial Turnover of **Rs.47,80,695/-** on works of similar nature i.e. "**Deployment/supply of Manpower in Companies/Organisations**" during last three years ending 31st March of the previous financial year. The Financial Information shall be submitted in the given format – **Annexure-D**. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- (iii) The tenderer should have a minimum net worth of **Rs.23,90,347/-**, issued by certified Chartered Accountants. The Certificate should be submitted in the given format given in **Annexure-E**

**4. Submission Guidelines:**

The bidding process is conducted online through the GeM portal at [www.gem.gov.in](http://www.gem.gov.in). Prospective bidders are advised to register on the GeM portal, obtain a 'Login ID' and 'Password', and follow the instructions available on the Home Page after logging into the GeM portal.

The Bidder must submit their application exclusively through the GEM Portal at [www.gem.gov.in](http://www.gem.gov.in). Bidders and Contractors should strictly adhere to the instructions outlined in the Bid document for online submission of bids and are required to upload scanned documents. Any submission made at a location other than specified above will not be considered, and hard copies will not be entertained.

Only one Bid shall be submitted by a Bidder, and Bidders with a business relationship are prohibited from submitting more than one Bid. This includes cases where family members (e.g., father and son(s)) or other closely related individuals with shared business relationships attempt to bid separately. Violation of this condition will result in the rejection of Bids from all affected parties.

Bidders who download the Bid from the GeM Portal at [www.gem.gov.in](http://www.gem.gov.in) must not tamper or modify the Bid, including the downloaded price bid template, in any manner. Any evidence of tampering or modification will result in the complete rejection of the Bid, forfeiture of the Earnest Money Deposit (EMD), and potential prohibition from future business dealings with AAI.

The bidding process will be conducted using a two-envelope system. Documents in following 2 Envelopes/Packs shall be submitted online at GeM portal by the bidder.



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- (i) **Envelope – I (Pre-Qualification & Technical Bid)** should contain the following documents:
- a) Scanned copy of signed Unconditional Acceptance of AAI's Bid Conditions (**Annexure – A**) on bidder's letter head.
  - b) Proof of payment of EMD & EMD declaration as per **Annexure B** (To be submitted on contractor's letter head)  
In case EMD is paid by Bank Guarantee (BG), the following documents should be submitted:
    - a. Scanned copy of the Bank Guarantee (BG) as per **Annexure-N**
    - b. SFMS outgoing message generated by the BG issuing bank confirming the BG
    - c. Scanned copy of letter submitted to the bank as per **Annexure-P**
  - c) Scanned copy of Registration Certificate of the Company.
  - d) Scanned copy of Permanent Account Number (PAN)
  - e) Scanned copy of GST Registration.
  - f) Companies other than proprietary firms shall submit a scanned copy of Authorization Letter/Power of Attorney along with a copy of Certificate of Incorporation of the Company under the Companies Act showing CIN/LLPIN/Name of Directors of the Company, memorandum of association, article of association & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firms shall submit a scanned copy of Authorization Letter/Power of Attorney only if the Bid is processed by a person other than the Proprietor.
  - g) The details of similar works completed during last seven years in the given in **Annexure-C** with supporting documents issued by client i.e. scanned copy of Award Letter / Work Order / Work Contract Agreement along with its satisfactory completion certificate. Experience certificates from clients should detail the nature of work performed, the contract value, dates of commencement and completion as per agreement, actual completion dates, and confirmation of satisfactory completion. Bidders using certificates from non-government or non-PSU entities must additionally provide a copy of the Tax Deduction at Source (TDS) certificate and a certificate from a registered Chartered Accountant with Unique Document Identification Number (UDIN), specifying the project name, total payment received, and TDS amount.
  - h) Financial Information (Turnover) in the format given in **Annexure-D** and Scanned copy of abridged Balance Sheet along with Profit & Loss Account Statement for the last three Financial years i.e., **FY 2021-22, FY 2022-23 & FY 2023-24** with UDIN attested by Chartered Accountant.
  - i) Financial Information (Net Worth) in the format given in **Annexure-E** with UDIN attested by Chartered Accountant.
  - j) Scanned copy of 'Undertaking regarding Non-Blacklisting/Debarment (**Annexure-F**) on a company letter pad duly signed.
  - k) Scanned copy of ESI & EPF registration certificate.
  - l) Scanned copy of undertaking for "Registration under GST and compliance of GST provision" as per **Annexure-G**
  - m) Scanned copy of Notarized Affidavit regarding compliance of minimum wages (**Annexure-H**)
  - n) Scanned copy of the complete set of AAI Custom Bid Document duly signed by the bidder.
  - o) Scanned copy of declaration regarding "Security Clearance" on Company/Organisation letter head **Annexure-I**.
  - p) Scanned copy of Notarized Affidavit as per **Annexure-J** (For MSE Units only)



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- q) Scanned copy declaration by Bidder for compliance of order on Restriction under Rule 144(xi) of the General Financial Rules (GFRs)-2017 on Company's letter head. (**Annexure- K**)
- r) Scanned copy of Checklist **Annexure-L**

**Note:**

- **All CA certified documents required as per the NIT, such as Balance Sheets, Turnover certificates, Net worth Certificates, Tax Deduction at Source (TDS) Certificates for Non-Government works, etc., must have Unique Document Identification Numbers (UDIN). Documents submitted by bidders without UDIN shall not be entertained.**
- The Bidders shall provide documents as specified above. Lack of submission of any of the specified qualification documents or submission of any of the specified documents in a manner that is non-conforming with the relevant clause of this Bid document may result in rejection of the Bid.
- Bidders are advised to upload clear and readable scanned copies of the requisite documents in sequence.
- If any of the document submitted is in any language other than English, a self-attested English Version shall be submitted with the respective document.

**(ii) Envelope – II (Financial e-Bid)**

- a) All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete it with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.
- b) **The quoted rate of the contractor must be inclusive of all statutory labour components such as EPF, ESI, Bonus, applicable GST, in accordance with prevailing Government Guidelines, Contractor Profit & overhead.**
- c) Bidders must upload "Item wise Price Breakup of quoted amount" on the GeM portal following the format provided in **Annexure – R**; failure to comply will result in rejection of the bid. Bidders should note that this price breakup will not be part of the L1 evaluation but will form part of the contract.
- d) **If the total quoted amount (sum of Item-wise Price Breakup) differs from the quoted amount on the GeM portal, the bidder will be disqualified.**
- e) **Bidders whose total quoted cost is less than the total cost of manpower specified in the tender document (including minimum wages, PF, ESI, etc., plus GST at 18%) will be disqualified.**

**5. Clarification and Questions:**

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on GeM portal to seek clarifications. No other means of communication in this regard shall be entertained.

**6. Bids Opening Process is as below: -**



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**(i) Envelope-I (EMD, Technical bid and Pre-qualification):**

Documents uploaded by the Bidders as per the pre-qualification & technical criteria will be opened for evaluation. If any clarification is required from the Bidder regarding deficiencies in their uploaded documents, they will be requested to provide it through the GeM portal if necessary. The Bidder must upload the required clarification or additional documents within the specified time as stipulated by AAI; failure to do so will be deemed as the Bidder having nothing further to submit, and their bid will be evaluated accordingly. Notifications regarding the acceptance or rejection of bids will be communicated to the Bidders through the GeM portal.

**(ii) Envelope-II (Financial Bid):**

Financial bid of the Bidders found to be meeting the technical criteria and qualifying requirements shall be opened.

**Evaluation of Financial Bid:** The evaluation criteria/comparison of rates for identifying the successful bidder shall be based on the lowest rates quoted in the GeM portal.

7. **Refund of EMD:** The refund of EMD to bidders who fail to qualify in the eligibility / technical criteria, shall be initiated online within 15 days of opening of Envelope-I. For all tenderers who qualify and their financial bids are opened, their EMD of all such tenderers, except L-1, shall be refunded within 7 days of opening of Envelope-II.
8. This NOTICE INVITING e-TENDER shall form part of the contract documents.
9. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
10. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI. AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:
  - (i) Forfeit the entire amount of EMD submitted by the tenderer.
  - (ii) The tenderer shall be liable for debarment for a period upto two years from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.
11. **Validity of Tender:** The Tender for the work shall remain open for acceptance for a period of **90 days** from the date of opening of Envelope-II (Financial Bid). If any Tenderer withdraws his Tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the Department, then Airports Authority of India shall without prejudice to any other right or remedy, be at liberty to take suitable action and to forfeit the full said Earnest money absolutely.
12. Consortium/JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
13. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.



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14. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work. **Also, exemption for experience and turnover will not be provided.**
15. Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Financial information (Turnover with loss/ profit), Net worth Certificate etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.
16. Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, issued Public Procurement (Preference to Make in India), Order 2017 vide OM No. P-45021/2/2017-PP(BE-II) dated 16.09.2020 is applicable.
17. AAI has registered as a buyer under TReDS hence MSME vendors themselves may registered with any one of the RBI approved TReDS service providers to avail the benefits of TReDS, a Govt. of India initiative.
18. Requirement of registration by the Bidder from a country sharing land border with India based on order No. F No. 6/18/2019-PPD dated 23/07/2020 of Government of India, Ministry of Finance, Department of Expenditure (Public procurement Division) with up to date amendments, regarding restriction under Rule 144(xi) of the General Financial Rules (GFR) 2017 shall be applicable. Bidder shall submit scanned copy of 'Undertaking' on Company's letter head in this regard.

**Joint General Manager (Ops),  
AAI, Coimbatore International Airport**

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