



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA

MADURAI AIRPORT

(An ISO 9001:2008 and ISO 14001:2004 Certified Airport)

Ref.No.AAI/MDU/CIVIL/687/2023/

Dated: 26.09.2023

NOTICE INVITING TENDER (2 BIT – 2 ENVELOPE OPEN TENDER)

BID NO: GEM/2023/B/3997893

1. Item rate tenders are invited through the tendering GeM portal by Asst. General Manager (Engg-Civil), Airports Authority of India, Madurai Airport, Madurai – 625 022, (Bid Manager) on behalf of Chairman, A.A.I from the eligible contractors for the work of **“Construction of New ATC Tower cum Technical Block including Repair & Maintenance, operation and AICMS at Madurai Airport. SH: Job Contract for Providing Secretarial Assistant, Technical Assistant, Draughtsman (Civil) and Office Assistant in the Civil Engineering office, AAI, Madurai Airport for the year 2023-24”** at an estimated cost of **Rs.22,97,446.00** (Including GST) with period of completion **08 (Eight) Months**.

The tendering process is online at GeM portal URL address <https://gem.gov.in> Aspiring bidders may download and go through the tender document by login the GeM Portal. Any amendment or corrigendum to the tender document will be posted on GeM Portal only. As the tendering process is online on GeM portal, it is bidders' responsibility to check for any amendment / corrigendum on GeM Portal before submitting the bid online on GeM portal. Also, the bidders are advised to get themselves acquainted with the tendering process on GeM portal which requires registration at GeM portal, obtain 'User ID' & 'Password' and go through the 'Bid for Services – Service Provider side' available in the home page after login to the GeM portal <http://gem.gov.in>.

Bidders shall submit their bids as per scheduled date and time through GeM-procurement portal at <http://gem.gov.in> only.

GeM portal -procurement system shall not allow bidders to submit their tender, after the scheduled date and time. Bidders shall submit tender before the schedule deadline specified in GeM bid document or the extended deadline notified by issue of corrigendum, as the case may be.

Earnest Money Deposit of ₹ **45,949.00** will be required to be **paid online via Net Banking/ Mobile Banking via bank deposit at any of the bank branches, in favour of Airports Authority of India SBI A/c No. 32910187204 (IFSC Code-SBIN0012743)** and the proof of the same has to be submitted/uploaded as mentioned in NIT Cl. 2A (ii). **No Demand Drafts / Bank Guarantee/ FDR would be accepted in this regard.** EMD deposit made by the bidders, would be refunded directly in their respective bank accounts, of all except the successful bidder to whom the contract is



awarded. **Scanned Copy of cancelled cheque or scanned signed copy of Bank Details needs to be submitted as mentioned in Appendix-XXXII.**

2. Envelopes shall be submitted through online at GEM-portal by the bidder as per the following schedule:

CRITICAL DATA SHEET

Publishing Date	As per GEM portal
Bid Document Download / Sale Start Date	As per GEM portal
Clarification Start Date	As per GEM portal
Clarification End Date	As per GEM portal
Bid Submission Start Date	As per GEM portal
Bid Submission End Date	As per GEM portal
Bid Opening Date (Envelope- I)	As per GEM portal
Bid Opening Date (Envelope- II)	Will be informed in GEMPortal

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre- qualification):

Technical Bid containing following:

- i) Scanned copy of online payment receipt of tender fees or valid MSE registration certificate giving details of such validity for similar nature of work / services to claim benefits under MSE act.
- ii) Scanned copy of online payment receipt of EMD or valid MSE registration certificate giving details of such validity for similar nature of work / services to claim benefits under MSE act.
- iii) SC/ST certificate issued by district authorities (for SC/ST owned MSEs only) for claiming benefits as per MSE act.
- iv) Scanned copy of signed Unconditional Acceptance of AAI's Tender Conditions **(Appendix-XX)**.
- v) Scanned copy of Permanent Account Number (PAN).
- vi) Scanned copy of "Undertaking" regarding Blacklisting/Debarment **(Appendix-XXV)** & Minimum wages affidavit **(Appendix-XXXI)** on Company's Letter Head.



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vii) Scanned copy of **Appendix - XXVIII** details of similar works completed during last seven with completion certificate issued by client.

viii) Scanned copy of **Appendix - XXIX** - Financial Information.

ix) Scanned copy of **Appendix-XXVI** – Net Worth.

x) Companies other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.

xi) PQ Performa (checklist) duly filled (**Annexure-A**).

xii) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted) three works, each of Rs.9.19 Lakhs or two works, each of Rs.11.49 Lakhs or one work of Rs.18.38 Lakhs** in single contract of similar nature of work like **“Similar nature of Works like Supply of Manpower”** during last seven years ending on last day of Month previous to the one in which tenders are invited. The details of similar works completed during last seven years in the given format Form-A with supporting documents issued by client.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission bid”.

The experience certificate of works completed pre-GST era, the completion amount will be divided by 1.12 (to execute pre GST tax or VAT 12%) to make it par with the experience certificate of post GST era but including GST.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion, completion cost and satisfactory completion of work. Experience certificate should contain work order copy, bill of quantities & completion certificate. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name**



**of work, total payment received against the work and TDS amount for the work.
(In case TDS is not available for supply portion, tax invoice along with client receipt / certificate is to be submitted).**

- xiii) Should have annualized average financial turnover of **Rs.6.89 Lakh per annum** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance sheet along with profit and loss Account statement with **UDIN (Unique document Identification Number)** of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.**(Appendix - XXIX)**
- xiv) GST registration or undertaking.
- xv) EPF registration copy or undertaking that the concern will register with EPF on award of work.
- xvi) Digitally signed Tender Document.
- xvii) The tenderer should have a minimum net worth of **Rs. 3.45 Lakhs per annum** issued by certified Chartered Accountants with **UDIN (Unique Document Identification Number of the Instituted of Chartered Accountant of India) (Appendix-XXVI)**.
- xviii) E-payment details – **Appendix-XXXII**.

Refund of EMD

EMD amount of the rejected/unsuccessful bidders will be refunded to their source account as mentioned in NIT after due process of Technical / Financial evaluation by bid Manager.

Envelope-II: The Financial e-Bid through GeM portal.

1. Total amount of bid is to be filled at GeM portal.
2. In Financial Bid, the bidder has to quote the total amount for carrying out the work of all BOQ items.
3. All Bidders, shall submit break up rate of each item for total quoted amount as per format which is available for download as pdf file (**Item Rate SOQ**) and also upload the price breakup in excel file available at GeM Portal. Bidder has to check and confirm the final amount, both in letters and words before submitting it to the Bid Manager, which should mandatorily match with the total amount quoted on GeM Portal Financial Bid. Providing of this break-up on GeM Portal as given in Schedule- SOQ shall be the responsibility of each Bidder.



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4. The basic unit rate of the Items will be on FOR basis at Madurai Airport, Madurai & inclusive of any all other charges levied under any statute & inclusive of GST.
5. Prices should not to be indicated anywhere in any PQQ/Technical Bid. Concessions to the bidders registered with NSIC/MSME/Startup in relevant field shall be applicable as per the directives of Govt. of India (if applicable).
6. Purchase/Service preference to Central Public Sector Undertaking shall be applicable as per the directives of Govt. of India prevalent on the date of acceptance. Bid once uploaded shall be final and no amendment there to shall be permitted thereof. One bidder shall submit only one Bid.

LATE BIDS: Online Tendering on GeM portal shall not permit uploading of Bids after the schedule time of submission.

CORRECTIONS / MODIFICATIONS AND WITHDRAWAL OF BIDS: The Bidder may correct, modify his signed bid after submission prior to the deadline, through provisions of GeM -tendering portal. No bid shall be modified subsequent to the deadline for submission of Bids.

3. **Bid Submission:**

The tenderer shall submit their application only at GeM portal: <https://gem.gov.in> Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relations. Under no circumstance will father and his son(s) or other close relation who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from GeM Portal website <https://gem.gov.in> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner,



tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. **Bids Opening Process is as below:**

Envelope-I: (Tender processing fee, EMD, Technical bid and Pre-qualification)

Envelope-I containing documents as per Para 2 (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

Payment confirmation will be checked at the time of tender opening. Payment status will be checked for each individual bidder. Paid information link will be viewed and bidder details along with payment details will be checked. The payment status should show success against each bidder. If the status (tender fee) is not displaying success the tender will be rejected.

If the bidder has any query related to the Bid Document of the work, they should use 'Representation' on GEM portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through GEM portal, if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through GEM portal.

Envelope-II: (Financial Bid):

Financial bid of the tenderers found to be meeting the PQQ/technical criteria and qualifying requirements shall be opened electronically at GeM Portal. The date and time for opening of financial bid shall be intimated through GeM Portal.

Date of acceptance and opening of tender can be extended at sole discretion of AAI Madurai Airport, on GeM Portal.

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued



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letter of restrain/Temporary/Permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**

- a) **Forfeit the entire amount of EMD submitted by the firm.**
 - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.**
9. Consortium /JV companies shall not be permitted.
 10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
 11. Concession to INDIAN Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/Directorate off Handicraft and Handloom etc. to be given as per the provision of the Public procurement Policy for MSEs order 2012 with up to date amendments shall be applicable for tenders of supply/services and shall not be extended to construction works. **Concession for MSME registration is applicable for this work.**
 12. Exceptions/benefits under public procurement policy 2012(MSEs) if applicable only for goods and services produced and provided by MSEs for which they are registered.
 13. Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Balance Sheet / Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.
 14. In the event of inconsistency, conflict or ambiguity between the terms and condition of GeM and terms and conditions of uploaded Tender (AAI tender document), the terms and conditions of the uploaded Tender (AAI tender document) SHALL PREVAIL.

सहायक महाप्रबंधक (इं.-सिविल)/ **AGM (Engg-Civil)**,
कृते तथा अध्यक्ष की ओर से /For and on behalf of the Chairman,
भारतीय विमानपत्तन प्राधिकरण /Airports Authority of India.