

AIRPORTS AUTHORITY OF INDIA**Notice Inviting Expression of Interest (EOI)**
(CPP Portal / AAI website)

1.0 Expression of Interest (EOI) are invited through the CPP portal by SM (Engg- Structure), CHQ, Airports Authority of India, 2nd floor, Operational Offices Complex, New Delhi 110037 on behalf of Chairman, A.A.I. from eligible consultants for **'Empanelment of Structural Engineering Consultants under different categories for providing Structural Engineering and Design services for various Airport Projects.**

The EOI process is online at CPP Portal URL address <https://etenders.gov.in/e procure/app> Prospective applicants may download and go through the EOI document.

Prospective applicants are advised to get themselves register at CPP portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home page after Login to the CPP portal <https://etenders.gov.in/e procure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission/upload of their EOI documents in NIC CPP e-tendering portal. The process normally takes 03 days time. The applicants may also take guidance from AAI helpdesk support through path: www.aai.aero/tender/e-tender/helpdesk support.

- i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number are as below:
Tel: 0120-4001002
International Bidders are requested to prefix 91 as country code.
E-Mail: support-eproc@nic.in

Applicants are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the Contact details. For any further technical assistance with regard to functioning of CPP portal, the applicant may contact to the following AAI Helpdesk numbers on all working days only between:

- i) 0800 hrs to 2000 hrs. (Mon-Sat)
011-24632950 Extn 3512 (Six Lines)
Email: eprochelp@aai.aero
- ii) 09.30 hrs to 18.00 hrs (Mon-Fri)
011-24632950 Ext- 3523, E-mail: etendersupport@aai.aero
sanjeevkumar@aai.aero and snita@aai.aero
- iii) 09.30 hrs to 18.00 hrs (Mon-Fri)
011-24657900, E-mail: gmitchq@aai.aero

1.1 ASSISTANCE TO BIDDERS:

Any bid related issue / query pertaining to technical support or otherwise on CPP portal (URL:-<https://etender.gov.in/eprocure/app>) for submission of EOI document should be addressed to AAI Help Desk Support as below:

- (i) Call Helpdesk. 24x7 Help Desk Number 0120-4001002 or can send e-mail at: support-eproc@nic.in.

Bidders are requested to mention the URL of the Portal and Tender ID in the e-mail sent along with their contact details.

- (ii) For any further technical assistance with regard to functioning of CPP portal, the bidder should contact at following AAI help desk numbers on all working days as per escalation matrix given below:

08.00 hrs.to 20.00 hrs. (Mon – Sat)

011-24632950, Ext – 3512 (Six Lines), e-mail – eprochelp@aai.aero

0930 hrs.to 1800 hrs. (Mon – Fri)

011-24632950, Ext – 3523, e-mail - etenderssupport@aai.aero, sanjeevkumar@aai.aero; snita@aai.aero

0930 hrs. to 1800 hrs. (Mon – Fri)

011-24657900, e-mail: gmitchq@aai.aero

In case of technical support regarding e-tender portal, if the AAI Help Desk is non-responsive, the Bid Manager can be contacted as below on all working days from 0930 hrs. to 1800 hrs.

Name : Bid Manager, SM (Engg- STR)
 Telephone No. :
 Extension No. : 2122
 Mobile No. : 99118412876
 E-mail ID : DHEERJ17@aai.aero

All bid procedure related queries be referred to HELP DESK as above and then to Bid Manager only.

EOI document fee:

A **non-refundable** processing fee of **Rs.10,000/-** (Rupees Ten thousand only) **inclusive of GST** will be required **to be paid online through payment gateway of State Bank of India** on the CPP portal via bank transfer in the form of Net banking/RTGS/NEFT.

2.0 General:

AAI invites Expression of Interest for Empanelment of Structural Engineering Consultants under different Categories for carrying out Structural design of Airport Terminal building/ Ancillary building/Technical block cum ATC Tower/Residential quarters/Hangers/ Cargo building, etc for various Airport and infrastructure development projects.

3.0 Scope of Work:

- Structural design of Airport Terminal building/ Ancillary building/Technical block cum ATC Tower/Residential quarters/Hangers/ Cargo building, Sea Port etc in RCC/Steel/Composite/ Prefab materials as per the requirement.
- Structural Analysis, modelling including loading calculation as per latest codes etc using appropriate software.
- Providing detailed structural drawings, including fabrication and erection details.
- The Structural design shall conform to the specifications and provisions of latest relevant BIS codes & requirement of proof checking authority. Vetting shall be got done from IIT/NIT.
- Study and designing for rehabilitation of Structures / Retrofitting works.
- Issue of Structural Stability certificate wherever required.

4.0 Eligibility:

Applicants who have successfully provided Structural Engineering Consultancy Services for Works/Projects of costs as mentioned in Table-1 (showing eligibility criteria) during the last 07 (seven) years ending on 31.05.2022 and fulfill the specified minimum criteria shall be eligible to apply. The eligible consultants shall submit self-attested copies of the following along with the application:

- (a) Permanent Account Number (PAN)
- (b) GST Registration Number

5.0 Categories of Empanelment:

The Structural Engineering Consultancy firms will be empaneled in following categories, based on their experience and number and types of projects of the relevant field handled by them:

Category 'A'	shall be eligible to bid for projects with estimated cost above Rs.400 crores.
Category 'B'	shall be eligible to bid for projects with estimated cost above Rs.200 crores & upto Rs.400 crores.
Category 'C'	shall be eligible to bid for projects with estimated cost above Rs.75 crores & upto Rs.200 crores.
Category 'D'	shall be eligible to bid for projects with estimated cost above Rs.15 crores & upto Rs.75 crores.
Category 'E'	shall be eligible to bid for projects with estimated cost upto Rs.15 crores.

6.0 Critical Data Sheet:

The applicant shall submit the digitally signed EOI document as per the instructions on or before the last date and time of submission.

Critical Date for submission of Envelope-1, through online at CPP portal by the applicant, shall be as per the following schedule:-

CRITICAL DATA SHEET

Publishing date	13.06.2022
EOI document download/ Sale Start	14.06.2022 from 1100 Hrs.
Clarification Start Date	20.06.2022 from 0930 Hrs.
Clarification End Date	27.06.2022 upto 1800 Hrs.
EOI submission Start Date	28.06.2022 from 0930 Hrs
EOI submission End Date	04.07.2022 upto 1800 Hrs.
EOI opening Date (Envelope-I)	06.07.2022 at 1100 Hrs.
EOI document fee	Rs.10000/- (Rupees Ten thousand only) including GST (Non-refundable) to be paid online only through CPP Portal.

* To be filled by SM (Engg-Str.)

7.0 Mode of submission of EOI:

The applicant shall submit their application only at CPP portal **<https://etender.gov.in/eprocure/app>**. Applicants are advised to follow the instruction provided in the EOI document for online submission of application. The applicants shall upload the digitally signed file of scanned documents. The documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

The applicant shall submit their application by downloading the "Application Form" from the NIC CPP e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents in support of their meeting each criteria mentioned in the notice inviting EOI.

Envelope-1 shall contain the following:

- i) Scanned copy of online payment proof of EOI document Fee of Rs. 10000/- (Rupees Ten Thousand only) (including GST) Non-refundable.
- ii) Digitally signed complete AAI EOI document.
- iii) Duly filled Application Form
- iv) Organization details as per Annexure-I
- v) Details of Directors /Partners /Proprietors as per Annexure-II
- vi) Details of work completed during last seven years as per Annexure-III
- vii) Details of work in hand/under progress as per Annexure-IV.
- viii) Financial Turnover during the last three years as per Annexure-V.
- ix) In-house Technical staff strength as per Annexure-VI
- x) List of IT infrastructure/Equipment/Design software's available with the firm as per Annexure-VII
- xi) Undertakings as per Annexure- VIII & IX.

If any clarification is needed from the applicant about the deficiency in his uploaded documents in Envelope-1, he will be asked to provide it through CPP portal. The applicant shall upload the requisite clarification/documents within time specified by AAI, failing which it will be presumed that the applicant does not have anything to submit and the EOI **shall be evaluated accordingly.**

- 8.0** The application shall be signed by the authorized person (s) of the firm. All pages of the documents shall be stamped & signed by the applicant before uploading to CPP Portal as digitally signed document.
- 9.0** The application shall be submitted as per the enclosed formats only (refer Annexures-I to IX). Self attested documentary proof(s) as asked in various annexures, in respect of the details furnished in the application form shall be submitted along with the application. The intending candidates shall also submit the list of such projects where due to any disputes, litigation /arbitration was invoked and or the consultancy services were abandoned /suspended by AAI. Suppression of any information in this regard may lead to cancellation of empanelment of the firm concerned, even if such information comes to the notice of AAI after empanelment.
- 10.0** In case an applicant is found suitable for empanelment in category lower than the one applied for, the empanelment shall be done in the eligible category in respect of such firm(s).
- 11.0** The empanelment shall be valid **for a period of 05 (five) years** from the date of issue of letter of empanelment. The panel may be extended further at the discretion of Airports Authority of India.
- 12.0** All Annexures duly completed should be submitted. The Annual turnover of the firm and profit and loss statement by way of Professional Fees for Structural Engineering Consultancy for the last three years ending on 31.03.2021, duly audited by a Chartered Accountant should be submitted. Certified copies of Award letters, completion certificates, etc. should be enclosed.
- 13.0** Empaneled Consultants would be entitled to tender for Structural Engineering Consultancy works in Airports Authority of India and work shall be awarded to

successful tenderers on General Terms and Conditions of the contract of AAI.

- 14.0** The applicant should have in-house capability of carrying out Structural Engineering Consultancy for the minimum period of seven years ending on 31.05.2022.
- 15.0** AAI will be at liberty to call open tenders, if desired for any works and consultants shall have no objection to this even if they have been empaneled for that category (i.e. 'A', 'B', 'C', 'D', 'E') for similar type of works.
- 16.0** Application from Joint Venture company are not allowed.
- 17.0** Incomplete applications shall be summarily rejected.
- 18.0** Consultants have to submit UDIN (Unique Document Identification Number) generated documents like Balance Sheet/ Turnover certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA (Chartered Accountants) and having UDIN. The documents submitted by consultants without UDIN shall not be entertained
- 19.0** AAI reserves the right to accept or reject any or all applications without assigning any reason. AAI reserves the right to call off the process of short listing of empanelment of consultants at any stage without assigning any reason.
- 20.0** No single firm shall be permitted to submit two separate applications.
- 21.0** Addendum /corrigendum, if any shall be intimated through NIC CPP e-tendering portal at <https://etenders.gov.in/eprocure/app>.
- 22.0** All future communication/changes/additional information w.r.t. this EOI shall be notified through CPP portal only.
- 23.0** AAI shall not be responsible for delay if the applicant fails to upload the EOI document in time.

Sr.Manager (Engg- Str.)
Airports Authority of India