

AIRPORTS AUTHORITY OF INDIA

FOR WEB SITE

Tender reference No.: **AAI/SIL/OPS/MESS/2022-25****Date: 14-03-2022****NOTICE INVITING e-TENDER****(Tender Id: 2022_AAI_109391_1)**

1. Item rate tenders are invited through the e-tendering portal <https://etenders.gov.in/eprocure/app> by **The Airport Director, AAI, Silchar Airport, Assam** on behalf of Chairman, AAI, from eligible agencies, for the work of “**Job contract for mechanized Environmental Support Services (Non-QCBS) at Silchar Airport, during 2022-2025**” at an estimated cost of **Rs. 1,28,17,848/-** with period of completion Three (03) years and extendable for further Two (02) years subject to satisfactory performance.

The tendering process is online at e-portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero Aspiring bidders may go through the tender document by login the CPP Portal.

Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements at "Guidelines for bidders", register themselves at CPP e-tendering portal, obtain 'User ID' & 'Password' and go through the 'Self Help Files' available in the Home Page after log in to the portal <https://etenders.gov.in/eprocure/app> or www.aai.aero They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their Bid/Tender. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support.

For any technical assistance with regard to functioning of CPP Portal the bidder may contact to following AAI help desk number between 08.00 hrs to 19.00hrs:
011-24632950, Ext: 3512, 3505 & 3523; E.Mail address: eprochelp@aai.aero;

Tender fees of **Rs. 1180/-** (Tender fee of Rs. 1000/-+ GST of Rs. 180/-) non-refundable will be required to be paid online through CPP E-Tender portal. Last date and time of submission of tender documents is **29-03-2022 upto 1700 hrs.**

EMD of the value Rs. 2,56,357/- shall be accepted online through the CPP E-Tender portal ~~/offline in form of Bank Guarantee (BG) paper form if EMD amount is more than Rs. 10 Lacs.~~

AAI Bank & Account Details for preparation of Bank Guarantee are as follows: -

BANK NAME: STATE BANK OF INDIA
ACCOUNT NAME: - AIRPORTS AUTHORITY OF INDIA
ACCOUNT NUMBER: 35722037714
IFS CODE: - SBIN000727

~~The original Bank Guarantee (BG) against EMD (if applicable) should be **Speed Post** to the concerned officials as specified in the tender document. The details of BG physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.~~

2. Following two envelopes shall be submitted through on-line at e-portal by the bidder. Last date and time of submission of bids (Envelope I & II) is **29-03-2022 Upto 1700 hrs.**

Envelope-I: - Technical Bid (Containing the following documents) :-

The tenderer shall submit their Bid/tender on e-tendering portal, fill-up the required information and upload the digitally signed file of scanned documents and firm's bio-data in support of meeting each criteria mentioned below. Hard copy of Bid/tender shall not be entertained.

Qualifying requirements of contractor / firms:

- i) Agency specialized in the similar nature of work and registered with Registrar of Companies / Firms / Central Govt. / State Govt. as the case may be and having Permanent Account Number.
- ii) The Bidder should have experience of similar works (*definition of similar works as below*) during the last seven years ending on 31st March of the previous financial year (2020-2021). The bidder has to submit the relevant **work experience certificates** to the tune of 03 works each of 40% of annual estimated value (i.e **Rs. 17,09,046/-**) (or) 02 works each of 50% of the annual estimated value (i.e **Rs. 21,36,308/-**) (or) 01 work of 80% value of the annual estimated value (i.e **Rs. 34,18,093/-**) in last 07 years.

Similar nature works mean – Mechanized cleaning of airport terminals, non-residential PSU / Govt. office buildings, MNC Buildings/ Cyber city, shopping malls / complex, Five Star Hotels, Multispecialty Hospitals, metro rail premises, Embassies buildings, Supreme court of India / High court buildings, Parliament/ Vidhan Sabha buildings.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement / status of ongoing work. Firms showing work experience certificate from non-government / non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.

- iii) Should have annualized average financial turnover of **Rs. 12,81,785/-** against works executed during last three years ending **31st March** of the previous financial year (2020-2021). As a proof, CA attested copy (with UDIN) of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the Bid/tender. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iv) **The Bidders to submit the proof of the owning the machineries OR Hire agreement with the Equipment Owners (On Stamp Paper of Rs 100/-) as mentioned in Annexure –A.**
- v) Scanned copy of Tender Fees, EMD , the Unconditional Acceptance of AAI's Tender Conditions, non- black listing Affidavit and integrity pact.
- vi) All documents issued/attested by Chartered accountant shall have UDIN. Any document issued/attested by Chartered accountant without UDIN shall not be accepted.

Envelope II: - Financial e- Bid

The Financial e- Bid shall be submitted in "Items" section of e-tendering portal. Unconditional rebate i.e. header discount (%) if any is to be put in "Bid Invitation Information Price Component" section only

3. Bid Opening process is as below:

Envelope I containing scanned copies of the following documents

- i. Registration Certificate of the Company
- ii. Proof of the Tender fees
- iii. Attested copy of experience certificates for completed work / ongoing work issued by the organization where work has been performed shall be acceptable.
- iv. Proof of Owning / Hiring Agreement of Machinery / equipment / T&P as per Annexure -A.
- v. PAN Card Details and GST registration.
- vi. Turn Over Certificate
- vii. Balance Sheet showing Profit & Loss for the last three years.
- viii. Scanned Copy of the EMD
- ix. Scanned Copy of the Affidavit on Stamp paper of Rs100/- for non- black listing of contractor and integrity pact.
- x. Scanned Copy of the Unconditional Acceptance of the AAI Contract Conditions

Documents for the technical bid (up loaded by the contractor / firms) shall be opened on **31-03-2022 at 1100 hrs** the intimation regarding acceptance / rejection of their bids will be intimated to the contractor/s firms through e-tendering portal.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope – I , he will be asked to provide it through short fall folder in CPPP e-tender portal. The bidder shall upload the requisite clarification / documents within specified time by AAI, failing which the tender will be liable to be rejected.

Envelope II: - The financial bids of the contractors / firms found to be meeting the qualifying requirements and technical criteria shall be opened on **07-04-2022 at 1100 hrs.** (Depending on Technical Bid evaluation any changes in the date shall be intimated through CPP portal).

CRITICAL DATES:

S.No	Activity	Date	Time in IST
1)	Publishing Date	14-03-2022	1600Hrs
2)	Bid Document Download / Sale start Date	15-03-2022	1000Hrs
3)	Clarification Start Date	15-03-2022	1000Hrs
4)	Clarification End Date	22-03-2022	1700Hrs
5)	Bid Submission Start Date	15-03-2022	1000Hrs

6)	Bid Submission End Date	29-03-2022	1700Hrs
7)	Last date and time of submission of original BG against EMD(Applicable in case EMD is submitted in the form of BG)	--	--
8)	Opening of envelope- I (Eligibility & Technical bids) on the e-portal	31-03-2022	1100Hrs
9)	Opening of envelope II, Financial Bids on e-tender portal of eligible bidders	07-04-2022	1100Hrs

4. AAI reserves the right to accept or reject any or all applications without assigning any reason. AAI also reserves the right to call off the process of tendering at any stage without assigning any reason.
5. AAI reserves the right to Reject the bid / tender to working agencies whose performance at ongoing works / project(s) is below par or unusually poor. And has been issued letter to restart/ temporary /permanent debar by any department of AAI. AAI reserve the right to verify the credentials submitted by the applicant submitted by the agency at any stage (before or after the award of the work) If at any stage, any information / documents submitted by the applicant is found to be false, or have some discrepancy which disqualifies the firm then AAI shall take following action:
- i) Forfeit the entire amount of EMD submitted by the firm.
 - ii) The agency shall be liable for debarment from the tendering in AAI, apart from any other appropriate contractual / legal action.

Harigovind.G.M
Asstt. Manager(Ops)
(Bid Manager)
Airports Authority of India,
Silchar Airport

List of machinery /equipment/T&P

S.No.	Description of machinery /equipment/T&P
1	i. Walk Behind Scrubber-cum-Drier Machine and ii. Rider on Scrubber-cum-Drier Machine.
2	Walk Behind Single Disc Scrubber Machine
3	Wet & Dry Vacuum Machine with applicable accessories for cleaning shampooing of sofa/carpet/chairs
4	Back Pack Vacuum Cleaner
5	i. Walk Behind Sweeper and ii. Rider on Sweeper.
6	Ride on Scooty Mop
7	High Pressure Jet Machine (with Foaming, Rinsing & Vacuuming function)
8	Hydraulic Aerial Access platform / Z-Boom / Crawler Boom Lift (self-propelled battery operated, workable height at least 17 mtrs)
9	Aluminum Dual Mast (Electrical) Aerial work platform, or Scissor Lift height at least 12 mtrs

Note:

All machines should be in the possession of bidder and should not be more than 05 years old.

CHECK LIST FORMAT TO BE SUBMITTED BY APPLICANTS ALONG WITH TENDER**Name of work: Job contract for mechanized Environmental Support Services (Non-QCBS) at Silchar Airport during 2022-2025.**

S N	NIT Parameter	Particulars of firm/contractor
1	Name and address of the firm/contractor.	
2	PAN of the firm.(Documents enclosed herewith at appendix ----)
3	Contractor's registration / proof as Specialized Agencies / Contractors in Mechanised cleaning & sweeping(Documents enclosed herewith at appendix - ----)
4	The Bidder should have experience of similar works (<i>definition of similar works as below</i>) during the last seven years ending on 31 st March 2021. The bidder has to submit the relevant work experience certificates to the tune of 03 works each of 40% of per annum estimated value (or) 02 works each of 50% of the per annum estimated value (or) 01 work of 80% value of the per annum estimated value in last 7 years. Similar works mean – Mechanized cleaning of airport terminals, non-residential PSU / Govt. office buildings, MNC Buildings/ Cyber city, shopping malls / complex, Five Star Hotels, Multispecialty Hospitals, metro rail premises, Embassies buildings, Supreme court of India / High court buildings, Parliament/ Vidhan Sabha buildings. <i>Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement / status of ongoing work</i>(Documents enclosed herewith at appendix - ----)
5	Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.(Documents enclosed herewith at appendix - ----)
6	TDS certificates from non-Government/Non PSU organization should be submitted for the work executed for non-Government/Non PSU organization commensurate with the amount of work completed (each work should have separate TDS index sheet on top of TDS certificates).(Documents enclosed herewith at appendix - ----)
7	Should have annualized average financial turnover of Rs. 12,81,785/- (30% of per annum estimated cost) against works executed during last three years ending 31 st March of the previous financial year (2020-2021).(Documents enclosed herewith at appendix - ----)
8	Abridged Balance Sheet of the firm shall be submitted along with the application. Firm showing continuous losses for the last three years in the balance sheet shall be rejected.(Documents enclosed herewith at appendix - ----)
9	Should have qualified supervisor and requisite T&P. (List of manpower and T&P to be enclosed) owned/hired/leased supporting documents to be attached with application.(Documents enclosed herewith at appendix - ----)