

**AIRPORTS AUTHORITY OF INDIA**  
**M.T.Section, CATC, Prayagraj-211012**  
**NOTICE INVITING e-TENDER**

Ref. AAI/CATC/MT-OM/2022-23/NIT01

Date: 08/02/2022

1. **Percentage Rate** e-tenders are invited through the e-tendering GeM -Portal by **Deputy General Manager(ATM)/MTO,AAI,CATC, BAMRAULI Prayagraj-211012; Phone no. 0532-2580431 (Extension-3340) (Bid Manager)**, on behalf of Chairman, A.A.I, from the eligible contractors, for the work of **“Annual Job Contract for Operation of Vehicles and Associated Works at Civil Aviation Training College[CATC] Prayagraj during 2022-23”** at an estimated cost of **Rs.25,18,462.00 (Including GST and Excluding of EPF,ESIC,BONUS)** with period of completion **12 Months**.

Estimated Cost is derived inclusive of all taxes, contractor's profit, ELDI, GST, Cess and uniform but excluding of EPF,ESI,BONUS.

The tendering process is online at GeM Portal URL address **<https://gem.gov.in>**. Aspiring bidders may download and go through the tender document. Aspiring bidders may go through the tender document by login in to the GeM portal. The tenders will not be accepted in any other form.

Any amendment or corrigendum to the tender document will be posted on GeM Portal only. As the tendering process is online on GeM portal, it is bidders' responsibility to check for any amendment / corrigendum on GeM Portal before submitting the bid online on GeM portal. Also, the bidders are advised to get themselves acquainted with the e-tendering process on GeM portal which requires registration at GeM portal, obtain 'User ID' & 'Password' and go through the 'Bid for Services – Service Provider side' available in the home page after login to the GeM portal **<https://gem.gov.in>**.

Bidders shall submit their bids as per scheduled date and time through GeM- procurement portal at **<https://gem.gov.in>** only.

GeM portal -procurement system shall not allow bidders to submit their tender, after the schedules date and time. Bidders shall submit tender before the schedule deadline specified in GeM bid document or the extended deadline notified by issue of corrigendum, as the case may be.

Following documents shall be submitted through online GeM-portal by the bidder. Bidder shall upload scanned copy of self-attested documents in a readable format on the GeM Portal under the **Technical bid in pdf file only**. Uploading of documents in location other than specified above shall not be considered. Hard copy of documents shall not be entertained.

2. Following **02 Cover/ Envelope** shall be submitted through online at **GeM- Portal** by the tenderer as per GeM Portal schedules:-

**Envelope-I (Technical Bid and Pre-qualification): Bid containing following :**

## A. Technical Bid containing the following

- I. Scanned Copy of Unconditional Acceptance of AAI's Tender Conditions (Performa given in PR-I of Tender Document).
- II. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- III. Scanned copy of valid EPF & ESIC registration and PR-VII
- IV. Scanned copy of duly signed Affidavit for payment of Minimum Wages on non-judicial stamp paper of Rs. 100.00 (Performa given in PR-II of Tender Document)
- V. Undertaking of GST on Company's Letter Head (Performa given in PR-III of Tender Document).
- VI. Scanned copy of 'Undertaking' regarding Blacklisting/Debarment on Company's Letter Head. (Performa given in PR-IV of Tender Document).
- VII. Firm must have registrations with appropriate government Authorities related to providing Skilled/Semiskilled (M.T.Driver/Helper) Manpower for Job Works on hire basis:
- VIII. Companies other than propriety firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender in processed by a person other than Proprietor.
- IX. Digitally signed tender document.
- X. PQ Performa duly filled ( as per Annexure-A of tender document)
- XI. Scanned Copy of MSMEs Certificate, if any.
- XII. Scanned copy of 'Bid Security / Earnest Money Declaration on Company's Letter Head.
- XIII. Turnover exemption shall be given to eligible Indian Micro Small and Medium Enterprises (MSEs) units. **However, bidder has to mandatorily submit UDIN generated Balance sheet/ Turnover certificate of last three years ending on 31<sup>st</sup> march 2021 as this shall be used for financial evaluation in case two or more bidders quote the same rate. Non submission of this document shall lead to rejection of bid.**

## B. Qualifying requirement of contractors/ tenderers containing the following:-

- I. Should have satisfactorily completed (#Phase/Part completion of the scope of work in a contract shall not be considered, **however, pre-determined phasing of the work will be accepted**). **Three works**, each of **Rs. 10,07,385.00** or **Two works**, each **Rs. 12,59,231.00** or **One work** of **Rs. 20,14,770.00** in single contract of similar nature of work i.e. **"Providing manpower services ( M.T. Drivers & Helpers/Mechanic)"** during last seven years ending on bid submission end date (extended date, if any) of submission of bid in India. Work experience will be evaluated on annual basis.  
**NOTE:- The experience certificates of work completed pre GST era, completion amount will be divided by 1.12 (to exclude pre GST tax of VAT @ 12%) to make it at par with experience certificates of post GST era but excluding GST "The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of Bid.**  
Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from Non-government/Non-PSU organizations should submit copies of Tax Deduction at Source Certificate (TDS) certificate (s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.
- II. Should have annualized average financial turnover of **Rs. 7,55,539.00** against works executed during last three years ending 31<sup>st</sup> March of the previous financial year. As a proof, copy of Abridged Balance Sheet and Profit and Loss Account Statement of the firm should be submitted along with the application.

Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- III. Tenderers have to submit UDIN generated documents like Balance sheet, Turnover certificate ,Working capital certificate (works done during last 5 financial years and works in hand), Net worth certificate , Tax deduction at source (TDS) certificates for Non Govt. works etc. as per NIT conditions duly certified by CA and having UDIN . **The documents submitted by bidders without UDIN shall not be entertained.**

### **Envelope -II: - Financial e-Bid through GeM- Portal.**

All rates shall be quoted in the format provided on GeM Portal (**For all the Items i.e. ITEM-1 to ITEM-4 of Schedule-A**) and no other format is acceptable.

Bids with Nil/Blank/N.A. / Zero/ Negative percentage rate quoted in Financial Bid/Schedule-A will be rejected outright without giving any reason whatsoever.

### **3. Bid Submission:**

The tenderer shall submit their applications only at GeM- Portal: <https://gem.gov.in> Tenderer/Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed pdf file of scanned documents as per Para-2. Bid documents may be scanned with 100dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Not more than one tender shall be submitted by one bidder or tenderers having business relationship. Under no circumstance will father and his sons(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common be allowed to tender for the same contract as separate competitors. A breach of this conditions will render the tenders of both parties liable to rejection.

Tenderer who has downloaded the tender from GeM Portal website <https://gem.gov.in>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to banned from doing business with AAI. Tenders once uploaded shall be final and no amendment there to shall be permitted.

Online Tendering on GeM portal shall not permit uploading of Bids after the schedule time of submission.

### **CORRECTIONS / MODIFICATIONS AND WITHDRAWAL OF BIDS:**

The Bidder may correct, modify his signed bid after submission prior to the deadline, through provisions of GeM -tendering portal. No bid shall be modified subsequent to the deadline for submission of Bids.

### **4. TENDER / Bid Opening Process and EVALUATION**

#### **A. OPENING OF BIDS:(Technical and Financial)**

- i. The Buyer shall open the Bids on-line through GeM-Portal as per schedule of the bid or as per intimation of Bid Opening Date & Time to Bidders.
- ii. The PQQ/Technical Bid documents and Financial Bid will be opened online by AAI, CATC Prayagraj as per the scheduled date and time in the bid.
- iii. All the statements, documents, certificates etc., uploaded by the bidders may be verified for PQQ/Technical evaluation.
- iv. PQQ/Technical bids of bidders shall be scrutinized by AAI, Prayagraj to ensure that the same are in conformity with the requirements of tender documents and to short list the bidders qualified for

- opening of Financial Bid. It shall therefore be in the bidder's interest to give complete and comprehensive details while submitting the bids.
- v. AAI may seek clarifications on PQQ/Technical details or any other information deemed necessary on GeM Portal. The queries raised should be replied positively within the time specified, failing which the Technical evaluation will be done on the basis of the information available.
  - vi. The clarification, if any, required from the bidders, will be obtained through query provision available in GeM-procurement portal.
  - vii. **OPENING OF THE FINANCIAL BIDS:** Financial Bids of those Bidders who qualify technically by AAI shall be opened electronically at GeM-tendering Portal.
  - viii. No correspondence shall be entertained from the bidders after opening of PQQ/Technical bid, except for the clarifications sought by AAI.
  - ix. Date of acceptance and opening of tender can be extended on sole discretion of AAI CATC, Prayagraj on GeM Portal

**B. COMPARISON AND EVALUATION OF TENDERS/BIDS:**

The tender received and accepted will be evaluated by AAI to ascertain the complete requirements contained in the tender document. The objective of the evaluation is to select bidder(s), who can provide the described supply/service meeting the scope of work.

Technical Bids of eligible bidders shall be scrutinized by AAI to ensure that the same are in conformity with the operational requirement and technical specifications.

Bidder should provide complete information to substantiate compliance of the technical specifications listed in the tender. In case of incomplete compliance statement or inadequate information, tenders shall be finalized on the basis of the information available. It shall, therefore, be in the bidders' interest to give complete and comprehensive technical particulars, description and details while submitting the bid. AAI may seek clarifications on technical details or any other information deemed necessary. The queries raised should be replied positively within the time specified, failing which the evaluation will be done on the basis of the information available.

To assist in the examination, evaluation and comparison of bids, AAI may, at its discretion ask the bidder for the clarification / confirmation of compliance of its bid. The request for clarification / confirmation of compliance and the response shall be through query provision available in GeM portal.

Bidders may submit their response to AAI queries through provision of **GeM** Portal only.

No post bid clarification / confirmation of compliance at the initiative of the bidder shall be entertained.

Bidders meeting technical bid criteria as specified shall only be informed through GeM portal and considered for opening and evaluation of financial bid.

The tender(s) found technically acceptable shall be compared on the basis of price quoted by the bidders for the entire scope of work. The amount indicated in the Financial Bid will only be taken for price comparison.

The result of Technical bid and financial bid evaluations shall be displayed on GeM Portal and shall be visible to suitably qualified bidders.

Tender(s) submitted by NSIC/MSME/Startup registered bidder firm shall only be **Evaluated** for those bidder(s) who have submitted valid NSIC/MSME/Startup registration certificate(s) in relevant field.

**In the event of receiving same financial bids (i.e. same percentage) of two or more bidders, the bidder having highest average turnover of last three years would be L-1 and can be considered for award of contract, subject to fulfillment of all other terms and conditions.**

5. AAI reserve the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award of work). If at any stage, any information/documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action.**
  - a. **The tenderer shall be liable for debarment from tendering in AAI, including termination of contract apart from any other appropriate contractual/legal action.**
7. Consortium/JV companies shall not be permitted.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
9. Concession to Indian Micro Small and Medium Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/ Directorate of Handicraft and handloom etc. to be given as per the provisions of public procurement policy for MSEs order 2012, MSEs with up to date amendments, shall be applicable for tenders of supply/services and shall not be extended to construction work.

Deputy General Manager (ATM)/MTO  
AAI, CATC, Bamrauli, Prayagraj-211012  
For & on behalf of Chairman  
Airports Authority of India

**SCHEDULE- (A)****(Contract Period 12 months.)****Schedule of Quantities**

| <b>Name of Work- "Annual Job Contract for Operation of Vehicles and Associated Works at Civil Aviation Training College [CATC] PRAYAGRAJ during 2022-23."</b> |   |                                    |  |  |              |                       |
|---|---|------------------------------------|--|--|--------------|-----------------------|
| <b>Item. No.</b>  | <b>Description of items</b>   | <b>Category of Manpower</b>        | <b>Average. No. of days in a month</b> | <b>Total quantity (12 month * No. of days in a month* No. of Manpower)</b> | <b>UNITS</b> | <b>RATES (In Rs.)</b> |
| 1   | Operation of Vehicles (to drive different type of HMV/LMV available in CATC in shift duty of 08 hours.) | 05 Skilled Manpower (M.T. drivers) | 26 Days                                | 1560 Man day   | PER DAY      | <b>724.00*</b>        |
| 2   | Associated work in M.T. section (Maintenance work of vehicles) 08 hrs. shift duty.                      | 02 Semi-skilled Manpower (Helper)  | 26 Days                                | 624 Man day  | PER DAY      | <b>617.00*</b>        |
| 3   | Extra hours duties for skilled manpower (M.T. Drivers) beyond normal duties of 08 hours.                | 05 Skilled Manpower (M.T. drivers) | On Operational Requirement Only.       | 1800 Hours.  | PER HRS.     | <b>92.25</b>          |
| 4   | Extra hours duties for Semi-skilled manpower (Helpers) beyond normal duties of 08 hours.                | 02 Semi-skilled Manpower (Helper)  | On Operational Requirement Only.       | 720 Hours.   | PER HRS.     | <b>78.60</b>          |

(\*) **ITEM-1 and 2** ,Rate applicable as on 01.10.2021. Minimum wages will be revised from time to time as per government norms and payment will be made on the basis of Minimum Labour Wages revised by Govt. from time to time.

**ITEM-3 and 4** Rate is fixed during the currency of contract

**Note\***- The actual requirement of services, and in terms of number of staff may increase or decrease during the currency of contract. The agency will have no claim what so ever in terms of quantity. The quantity given are only indicative for tendering purpose and for general guidance.

The rate shall be quoted by the bidder in **% Percentage only on Minimum Wage Rate given in Schedule-A**. The quoted percentage (with positive number) shall be considered up to two decimal only. The lowest responsive bidder will be considered.

Bids with NIL/BLANK/N.A./ZERO/Negative percentage rate quoted in Schedule-A above will be rejected out rightly without giving any reason whatsoever. It will be considered as non-responsive bid.

The ESI, EPF, BONUS and GST amount paid to the statutory authority by the contractor shall be reimbursed on actual basis on submission of documentary evidence. **The ESI, EPF and GST have to be paid by the agency as per the govt. prevailing rules. The rate derived for this item includes all taxes but exclusive of BONUS, GST, ESI and EPF.**

Deputy General Manager (ATM)/MTO  
AAI, CATC, Bamrauli, Prayagraj-211012

**Annexure-A**

**PQ PROFARMA – CHECK LIST**

(TO BE UPLOADED BY THE BIDDER IN Technica Bid Envelope –I)

**Name of work: “Annual Job Contract for Operation of Vehicles and Associated Works at Civil Aviation Training College [CATC] Prayagraj during 2022-23”. (FOR 01 YEARS 2022-2023)**

| Ref No  | Qualifying Criteria / parameter supportive document  | Supporting Documents must have the following salient information which AAI would like to note          | Reference to the documents Submitted in support of Column 3 |
|---|--|--|---|
| 1   | 2  | 3  | 4   |
| <b>Cover-I : Following documents are uploaded by me/us in cover-I</b> |  |  |   |
| 1   | Name and address of the Firm.  | On Firm's letter head  | <b>YES / NO</b>   |
| 2   | Telephone, Mobile No., E-mail address of the Firm.   | On Firm's letter head  | <b>YES / NO</b>   |
| 3   | Scanned copy of Power of Attorney/ Authorization Letter (If Applicable)  | Duly signed and notarized Power of Attorney  | <b>YES / NO</b>   |
| 4   | Unconditional acceptance of tender conditions  | Scanned duly signed & stamped copy of Unconditional acceptance of tender conditions uploaded /enclosed | <b>YES / NO</b>   |
| 5   | Certificate from clients of Having satisfactorily works which includes   | Details of the three/two/one work as Applicable  | Copy of the Certificates enclosed                           |
| a)  | <b>Three works of Rs. 10,07,385 .00 or</b>   | 1. (i).....<br>(ii).....<br>(iii).....   | <b>YES / NO</b>   |
| b)  | <b>Two works of Rs. 12,59,231.00 or</b>  | 2. (i).....<br>(ii).....   | Copy of the Certificates enclosed<br><b>YES / NO</b>        |
| c)  | One work of <b>Rs. 20,14,770.00 .00</b> Each in single contract of similar nature during last 07 years ending on last date of submission   | 3. (i).....  | Copy of the Certificates enclosed.<br><b>YES / NO</b>       |
| 6   | Whether experience is from Govt organization or private client?  | Govt. organizations/ Private clients/ Both (Tick whichever is applicable)                              | TDS certificate enclosed –<br><b>YES / NO</b>               |
| 7   | Average annual financial turnover certificate/ balance sheet having UDIN of the last three years with a minimum of <b>Rs. 7,55,539 .00</b> | Year   | Profit/ Loss (In Lakhs)                                     |
|   |  | (In Lakhs)   | enclosed (Abridged balance sheet and profit & loss A/C)     |

|    |  | 2018-19  |          |  |          |
|----|--|--|----------|--|----------|
|    |  | 2019-20  |          |  | YES / NO |
|    |  | 2020-21  |          |  |          |
|    |  | Average  |          |  |          |
| 8  | Permanent Account Number (PAN)   | Copy of PAN card enclosed                                    |          |  | YES / NO |
| 9  | E.S.I.C. Registration  | Copy   | enclosed |  | YES / NO |
| 10 | E.P.F. Registration  | Copy   | enclosed |  | YES / NO |
| 11 | GST Registration & under taking  | Copy   | enclosed |  | YES / NO |
| 12 | Digitally signed tender document   | Digitally signed copy of Tender Document uploaded/ enclosed. |          |  | YES / NO |
| 13 | Undertaking for minimum wages on Rs. 100 / - Non Judicial Stamp Paper duly notarized | Document uploaded/ enclosed.                                 |          |  | YES / NO |
| 14 | Declaration for debar/black listed by AAI or any department on Company's letter head | Document uploaded/ enclosed.                                 |          |  | YES / NO |
| 15 | Undertaking for experience certificate on letter head as per PR-V                    | Document uploaded/ enclosed.                                 |          |  | YES / NO |
| 16 | Undertaking for GST provisions on letter head  | Document uploaded/ enclosed.                                 |          |  | YES / NO |
| 17 | Bid Security / Earnest Money Declaration on letter head as per PR-VIII               | Document uploaded/ enclosed.                                 |          |  | YES / NO |
| 18 | Whether the Firm is proprietorship or partnership or company                         | Copy of proprietorship or partnership deed uploaded          |          |  | YES / NO |
| 19 | Authorization of signature other than Firm Owner                                     | Notarized power of attorney                                  |          |  | YES / NO |

### **DECLARATION**

**I/We, (\_\_\_\_\_)** hereby declare that the documents submitted / enclosed with the tender are true to the best of my/our knowledge and belief. I/We further undertake that in case any of the documents submitted by me/us, is found to be forged/false at any stage, I/We may be debarred from AAI for taking participation in tendering all future AAI works, my/our EMD may be forfeited & any other suitable contractual / legal action may be taken against me/us as deemed fit by AAI.

**Place:**

**Date:**

**Signature:**

**Authorized Signatory of the contractor / Firm / Agency**

**PROFORMA**  
UNCONDITIONAL ACCEPTANCE LETTER OF AAI'S TENDER CONDITIONS  
*TO BE PUT IN Technical Bid ALONGWITH E.M.D. Declaration*  
**(TO BE PRINTED ON COMPANY'S LETTER HEAD)**

To  
Deputy General Manager (ATM)/MTO  
Airports Authority of India,  
CATC, Bamrauli, Prayagraj-211012

Date: \_\_\_\_\_

**SUBJECT- ACCEPTANCE OF AAI'S TENDER CONDITIONS**

Sir,

1. The tender documents for the work of **“Annual Job Contract for Operation of Vehicles and Associated Works at Civil Aviation Training College [CATC] PRAYAGRAJ during 2022-23.”** for an estimated cost of **Rs.25,18,462.00** have been sold to me/us by Airports Authority of India and I/we hereby certify that I/we have inspected the site and read the entire terms and conditions of the tender documents made available to me/us on GeM- Portal <http://etenders.gov.in/eprocure/app> which shall form part of the contract agreement and I/We shall abide by the conditions/clauses contained therein.

2. I/We hereby unconditionally accepts the tender conditions of AAI's tender documents in its entirety for the above work.

3. The contents of Notice Inviting Tender of the Tender Document have been noted wherein it is clarified that after unconditionally accepting the tender conditions in its entirety, it is not permissible to upload any additional file or put any remarks/conditions in the tender uploaded in Envelope/COVER-I. In case, any condition(s) are found in COVER -I ( Technical bid) then COVER –II (i.e. Financial Bid) shall not be opened, or if any condition found in Envelope/COVER –II(i. e. Financial Bid) the tender shall be rejected and AAI shall without prejudice to any other right or remedy be at liberty **to debar from tendering in AAI, apart from any other appropriate contractual/legal action.**

4. I/We declare that I/We have not paid and will not pay any bribe to any officer of AAI for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of AAI asks for bribe / gratification, I/We will immediately report it to the appropriate authority in AAI.

5. I/We hereby submit the required EMD earnest money declaration on GeM Portal

6. I/We agree that “If at any stage, any information / documents submitted by us are found to be false, we shall be liable for debarment from tendering in AAI, apart from any other appropriate / Legal action”.

Thanking you,

Date:

Yours Faithfully

(Signature & name of the tenderer)  
With rubber stamp

E-mail-----  
Mobile No.-----

**A F I D A V I T**  
(MINIMUM WAGES)

PR-II

**(To be executed on Rs. 100 / - Non Judicial Stamp Paper duly notarized and submitted along with Technical Bid in Cover-I)**

I, \_\_\_\_\_, age \_\_\_\_\_ years S/o \_\_\_\_\_ proprietor / Managing Partner / Managing Director of M/s \_\_\_\_\_ having address \_\_\_\_\_ do hereby solemnly affirm and state as follows;

I am competent to swear this affidavit on behalf of \_\_\_\_\_ (name of the agency) and hereby confirm that I am fully complying with the legal obligations with regards to payment of minimum wages as per minimum wages Act – 1948 and deduction of Provident Fund Authorities as per EPF & MP Act – 1952 and Contract Labour (Regulation and Abolition) Act, 1970.

Date:

(Signature of the Contractor)  
With rubber-stamp.

(Notary)

**PR-III**

**(To be uploaded in Technical Bid/ Cover-I (PQQ) on Company Letter Head)**

**UNDERTAKING BY THE BIDDER FOR GST**

I/We ----- (Name of company/Firm) hereby undertakes that:-

1. Our firm is registered under GST and compliant of GST provision. My GST Registration is.....  
.....( Copy of GST registration enclosed herewith)
2. In case of Non-compliance of GST provisions and blockage of any input credit, the bidder shall be responsible to indemnify AAI.
3. That all input credits have been passed on to AAI by the bidder.
4. In case documents at any stage found fake/incorrect, my Tender/Bid may be rejected.

Date \_\_\_\_\_

Place: \_\_\_\_\_

Authorized Signatory of firm with seal

**To be uploaded in Technical Bid/ COVER- I (PQQ)**  
**UNDERTAKING on Company's/Agency's Letter Head**  
**(Regarding Blacklisting/Debarment)**

**PR-IV**

I, ( \_\_\_\_\_ ), age \_\_\_\_\_ years S/o \_\_\_\_\_ proprietor / Managing Partner / Managing Director of M/s \_\_\_\_\_ having address \_\_\_\_\_ do hereby solemnly affirm and state as follows;

1. I / we are not debarred / black listed by AAI or undertaking department like Govt. of India, Central or State Public Sector/ world bank/ADB etc.
2. I / we are not facing any action of any act with AAI
3. I / we are do not have any dues to be paid to AAI (disputed or Undisputed)
4. I / we do not have established business with AAI in any other company name which has any outstanding dues of AAI.

Date:

(Signature of the Contractor)  
With rubber-stamp.

**(To be uploaded in Technical Bid in Cover – I on Company's Letter Head)**

**PR-V**

**Undertaking** (Experience Certificate)

I/We \_\_\_\_\_ (Name of company/ Firm) \_\_\_\_\_ hereby undertakes that in case the Experience Certificate No. \_\_\_\_\_ dated \_\_\_\_\_ issued by \_\_\_\_\_ (Name of Department) \_\_\_\_\_ submitted by me / us, is found to be forged / false at any stage, I / We may be debarred from AAI for taking participation in all future AAI works & any other suitable action may be taken against our company / firm as deemed fit by AAI.

**Signature of Director / Proprietor of the Company / Firm With rubber-stamp.**

**(UNDERTAKING on Letter Head for the agencies who do not have EPF/ESI Registration)** **PR-VII**

((To be uploaded in **Technical Bid COVER- I (PQQ)**)

I/We ( \_\_\_\_\_ ) hereby undertake that I/we shall produce the EPF / ESIC Registration after award of work and I/We shall continue these valid EPF and ESIC Registration Number till the actual completion of the contract. Failing which, I/We permit AAI that at the time of making any payment to me/us for work done under the contract to deduct / withhold an amount as per terms & conditions of contract.

Place: \_\_\_\_\_

Date: \_\_\_\_\_  
with Stamp

Signature

Authorized Signatory of the Contractor

**Proforma for Bid Security / Earnest Money Declaration**  
**(To be submitted on contractor's letter head)**

**PR-VIII**

((To be uploaded in **Technical Bid COVER- I (PQQ)**)

Whereas, I/We.....(name of agency).....have submitted bid for .....(name of work)..... I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

- (1) If after the opening of tender, I/We withdraw of modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents,
- Or
- (2) If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents,

I/We shall be suspended for one year and shall not be eligible to bid for AAI tenders from date of issue of suspension order.

Signature of the contractors (s)