

AIRPORTS AUTHORITY OF
INDIA HYDERABAD
INTERNATIONAL AIRPORT,
HYDERABAD

Ref No.: - AAI/HYD/Paramedical Staff/e-NIT/2021

Date: -15.12.2021

NOTICE INVITING e-TENDER (2 Envelope Open Tender)

(Tender ID No. 2021_AAI_98409 _1)

1. Item rate e-tenders are invited through the e-tendering CPP Portal by **Joint General Manager (ATM), Airports Authority of India, Hyderabad International Airport, Hyderabad** (Bid Manager) on behalf of Chairman, A.A.I from the eligible contractors for the work of “**JOB CONTRACT FOR DEPLOYING PARAMEDICAL STAFF/ PERSONNEL HOLDING BSC (NURSING) / DIPLOMA (NURSING) FOR CONDUCTING BA TEST AS PER DGCA CAR REQUIREMENT AT HYDERABAD AIRPORT, BEGUMPET**” for operational staff at the airport consisting the officials of ATM, CNS, MTD, FIRE at an estimated cost of **Rs. 3,36,461.25/- (excluding GST, ESI, PF)** with completion period of **01 Year (365) Days** for further Three (03) months subject to satisfactory performance and mutual agreement.

The tendering process is online at e-portal URL address <https://etenders.gov.in/e procure/app> or www.aai.aero Aspiring bidders may go through the tender document by login the CPP Portal.

Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements at "Guidelines for bidders", register themselves at CPP e-tendering portal, obtain 'User ID' & 'Password' and go through the 'Self Help Files' available in the Home Page after log in to the portal <https://etenders.gov.in/e procure/app> or www.aai.aero They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their Bid/Tender. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support.

For any technical assistance with regard to functioning of CPP Portal the bidder may contact to following AAI help desk number between 08.00 hrs to 19.00hrs:

011-24632950, Ext: 3512, 3505 & 3523; E:Mail address: eprochelp@aai.aero; sanjeevkumar@aai.aero

Tender fees of Rs 1770/- (Tender fee of RS 1500/- + GST of Rs 270/-.) non-refundable will be required to be paid by way of online only through CPP portal itself. Last date and time of submission oftender documents is **27/12/2021 up to 1800 hrs.**

In lieu of EMD, Annexure B shall be filled on a company's letter head and submitted online through CPP portal.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule:-

**CRITICAL DATA
SHEET**

Publishing Date	15.12.2021
Bid Document Download / Sale Start Date	15-12-2021 (1700 Hrs.)
Clarification Start Date	15-12-2021 (1700 Hrs.)
Clarification End Date	27-12-2021 (1800 Hrs.)
Bid Submission Start Date	15-12-2021 (0930 Hrs.)
Bid Submission End Date	27-12-2021 (1800 Hrs.)
Bid Opening Date (Envelope- I)	28-12-2021 (1100 Hrs.)
Bid Opening Date (Envelope- II)	30-12-2021 (1100 Hrs.)
Tender Processing Fee (Online through CPP Portal)	Rs. 1,770 /- (i/c GST) Non-refundable.

Envelope-I (Technical Bid and Pre-qualification):- Bid containing following:

A. Technical Bid containing the following: -

- i) Scanned copy of Unconditional Acceptance of AAI's Tender Conditions. (ANNEXURE-1 is provided at Page- 67 of GCC in the tender document).
- ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number with GST declaration (GST Declaration as per Annexure-6 IN special conditions of the contract at page 9 in the tender document).
- iii) Scanned copy of 'Undertaking' regarding Blacklisting / Debarment on Company's Letter Head. (Undertaking as per Annexure- 7 at page 10 of Special Conditions of Contract in the tender document).
- iv) Companies other than propriety firm shall submit, scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.
- v) Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than proprietor.
- vi) In lieu of EMD, scanned copy of filled, signed and sealed Annexure B shall be submitted.
- vii) Proof of Tender Fees or relevant documents in case of exemption
- viii) Should have EPF & ESI registration.

(In case EPF & ESI registration are not available with bidder while submitting tender. Bidder shall submit an undertaking to submit EPF & ESI registration after awarding of work.)

B. Qualifying requirements of contractors / tenderers containing the following:-

i) Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 1.57 Lacs or two works, each of Rs. 1.96 Lacs or one work of Rs. 3.14 Lacs** in single contract of similar nature of works **Job Contract to Conduct Breathe Analyzer Test for aviation personnel/equivalent work in any medical field/supply of paramedical staff in medical institution/Nursing Home/hospitals etc.** during last seven years ending on last date or extended date of submission of bid in India. (proof of work order)

Note:- The Experience Certificate of works completed pre GST era. Competition amount will be divided by 1.12 (to exclude pre GST Tax of VAT 12%) to make it at par with experience certificate of post GST era but excluding GST.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non- government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

In accordance with the policy circular no 1(2)(1)/2016-MA dated by 10-03-2016 received from O/o the Development Commissioner (MSME), the applicable agencies willing to avail the relaxation as per the above mentioned policy circular shall submit the relevant documents.

The agencies shall submit Valid NSIC/MSME registration certificate issued by the competent authority in case of seeking for exemption of Tender fee by the NSIC/MSME registered firms.

ii) Should have annualized average financial turnover of **Rs. 1.18 Lacs** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

iii) The tenderer should have a minimum net worth of **Rs. 59,000/- issued** by certified Chartered Accountants.

Envelope-II: - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price

bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission:-

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered.

Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his sons(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitions. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper/modify the tender from including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and Annexure – B would be forfeited and tenderer is liable to be banned from doing business with AAI.

6. Bids Opening Process is as below: -

Envelope-I: (Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A) and (B) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid document of the work, they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II: (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for**

opening of Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through CPP portal).

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

8. AAI reserve the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary or Permanent debarment/black listing by any department of AAI or Central /State Govt. Depts./PSUs/World Bank/ADB etc. AAI reserve the right to verify the credential submitted by the tenderer at any stage (before or after award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:

- a) **Execute the undertaking as per Annexure B.**
- b) **The tenderer shall be liable for debarment from tendering in AAI including termination of the contract apart from any other appropriate contractual/legal action.**

9. Consortium /JV companies shall not be permitted.

Joint General Manager (ATM),
Airports Authority of India,
Hyderabad International Airport,
Hyderabad.