



NOTICE INVITING e-TENDER
(Three Envelopes Open Tender)
(Tender ID: 2021_AAI_96985_1)

Ref : AAI / BGL/GLF Spares/2021-22

Date : 03.12.2021

NOTICE INVITING e-TENDER

1. Item rate(s) tenders are invited through the e-tendering portal by Asst. General Manager (Engg. -E), AAI, old HAL Airport, Bangalore, Karnataka – 560017, Tel.No. 080-25229861 (Bid Manager) on behalf of Chairman, A.A.I. from the Eligible contractors/firms for the work **“Operation and Maintenance of GLF System at HAL Airport Bengaluru. SH: Supply of lamps for GLF fittings** at an estimated cost of **Rs.102000** /- (excluding GST,) with period of completion **30 Days**
2. The tendering process is online at e-portal URL address www.etenders.gov.in/eprocure/app_or_www.aai.aero .Aspiring bidders may go through the tender document by login the CPP portal. Prospective Tenderers are advised to get themselves register at CPP-Portal, obtain `Login ID'&`Password' and go through the instruction available in the Home page after log in to the CPP-Portal www.etenders.gov.in/eprocure/app or www.aai.aero. They should also obtain Digital Signature which is essentially required for submission of their applications. The process normally takes 03 days' time the tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/help Desk Support.

For any technical related queries please call the Help Desk. The 24x7 Help Desk details are as below:-

[Tel:0120-4200462](tel:0120-4200462), [0120-4001002](tel:0120-4001002), Mobile:-+918826246593, E- mail:-support-eproc@nic.in Bidders are requested to kindly mention the URL of the portal and Tender ID in the Subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- 1) 08 00 hrs to 20 00 Hrs(Mon-Sat)
011-24632950, Ext-3512(Six lines), Email:-eprochelp@aai.aero
- 2) 09:30 hrs to 1800 Hrs (Mon-Fri)
011-24632950, Ext-3253, Email:-
etendersupport@aai.aero
sanjeevkumar@aai.aero and snita@aai.aero.
- 3) 09:30 Hrs to 1800 hrs (Mon-Fri)
011-24657900, Email:-gmitichq@aai.aero

3. Tender fee of Rs. 1120.00 (including GST) non-refundable required to be paid online through payment gateway in CPP portal. Last date and time of sale of tender is **13.12.2021**

4. Following 2 envelopes shall be submitted through online at CPP portal by the bidder as per the following schedule: -



CRITICAL DATE SHEET

Published Date	03.12.2021 (1800 Hrs.)
Bid Document Download/Sale Start Date	03.12. 2021 (1800 Hrs.)
Clarification Start Date	03.12.2021 (1800 Hrs.)
Clarification End Date	06.12.2021 (1800 Hrs.)
Bid submission Start Date	03.12.2021 (1800 Hrs.)
Bid Submission End Date	13.12.2021 (1800 Hrs.)
Bid Opening Date (Envelope-I)	15.12.2021 (1100 Hrs.)
Bid Opening Date (Envelope-II)	17.12.2021 (1500Hrs)
Tender Fee	Rs. 1120.00 (1000+GST@12%) (non-refundable) in form of online payment through payment gateway in CPP portal.
EMD	As per Annexure-A

Envelope-I: (EMD, Technical Bid and Pre-qualification):- Bid containing following: -

A. Tender processing fee, EMD: -

- (i) Tender fee of Rs.1120/- (i/c GST) is required to be paid online only through payment gateway provided at the CPP portal itself.
- (ii) The agency has to upload duly filled and signed EMD declaration as per **Annexure-A**” format given in the tender document.

BENEFITS UNDER MSME ACT FOR NSIC/MSME FIRMS:

The following Procedure is adopted for the bidders registered with NSIC/MSMEs:-

Micro, Small and Medium Enterprises (MSMEs) – registered with District Industries Centers or Khadi and Village Industries commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006, and further amendments for goods produced and service rendered – **shall be issued Tender Documents free of cost**, shall be exempted from paying Earnest Money Deposit (EMD) and price preference shall be applicable subject to fulfilling the following criteria.

The price preference to MSEs shall be applicable as per prevailing government norms/public procurement policy.

The MSMEs who intent to claim benefits under MSME Act, shall fulfill the following criteria. Otherwise they run the risk of their bid being passed over as “INELIGIBLE” for the benefits applicable to MSMEs and their bid will not be considered for evaluation.

Criteria

- a. MSMEs which are specified by the Ministry of Micro, Small and Medium Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing/Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- b. NSIC Certificate with Monetary Limit indicated should be valid on the scheduled date/ extended date of submission of tender. Certificates without monetary limit will not be considered

- c. The items of Product/Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tender).
- d. The monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/are “In hand(Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption . MSMEs shall submit the Pro-forma attached in Annexure “MSME-A” duly attested by Notary Public which shall be uploaded in the E-Cover – I.
- e. If monetary limit is less than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits. The Competency Certificate should be uploaded in the E-Cover – I.

During the bid evaluation, EMD exemption shall be granted to the NSIC/ MSMEs registered firm. In case the NSIC/ MSMEs Registration Certificate is found invalid during evaluation, the bid of such bidder shall be rejected and tender fee shall not be refunded. Those firms who fail to submit/upload valid NSIC Certificate in the E-Cover – I will be rejected out-rightly

Technical Bid containing the following: -

- (iii) Scanned copy of Unconditional Acceptance of AAI’s Tender conditions. (Performa given as per Annexure-I).
- (iv) Scanned copy of Permanent Account Number (PAN) and GST Registration Certificate.
- (v) Scanned copy of ‘Undertaking’ regarding Blacklisting/ Debarment on Company’s Letter Head (Performa given on Annexure B).
- (vi) Scanned copy of GST ‘Undertaking’ on firm letterhead (Performa given on Annexure III)
- (vii) Companies other than proprietary firm shall submit, scanned copy of Authorization letter/ power of attorney along with copy of certificate of Incorporation of the company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority of assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization letter/ Power of Attorney only, if the tender is processed by a person other than proprietor.
- (viii) PQ Performa duly filled.
- (ix) Scanned copies of Affidavit for No Dues (Performa given on Annexure C)

B. **Qualifying requirements of contractors / tenderer** containing the following:

Agency Should have satisfactorily completed (#Phase/Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of Rs. 0.41 Lakhs or two works each of Rs.0.51 Lakhs or one work of Rs.0.82Lakhs in single contract of similar nature of work “Supply of lamps for GLF fittings.” during last seven years ending on last date or extended date of submission of bid.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid.

Client certificate for experiences should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Tenderers showing work experience certificate from non-government/non PSU organizations should

submit copy of tax deduction at sources (TDS) **certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- (i) Should have annualized average financial turnover of Rs. 0.31. Lakhs against works executed during last three years ending 31st March of 2020. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (ii) The tenderers should have a minimum net worth of Rs.0.15 Lakhs issued by certified Chartered Accountants. (Performa given on **Annexure IV** of Tender Document). Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP Portal. EMD of the value of as per Annexure-A Shall be accepted online in the form of online payment in CPP portal.

Envelope-II (The Financial e-Bid through CPP Portal): -

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with the irrespective financial quotes and other details (such as name of the tenderers). No other cells should be changed. Once the details I completed, the tenderers should save it and submit it online, without changing the file name. If the BOQ file is found modified by the tenderers, the bid will be rejected.

1. Bid Submission:-

The tenderers shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderers/ Contractor are advised to follows the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

2. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of the condition will render he tenders of both parties liable to rejection.
3. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website: <https://etenders.gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and action will be taken as per EMD declaration and tenderer is liable to be banned from doing business with AAI.

4. Bid Opening Process is as below: -

Envelope-I (EMD, Technical Bid and pre qualification):

Envelope-I containing documents as per para 2 (A), (B) (uploaded by the tenderers) shall be opened on date & time mentioned in Critical Data Sheet.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP Portal to seek clarifications. No other means of communication in this regard shall be entertained. If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide through CPP Portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly. The intimation regarding acceptance /rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in Critical Data Sheet.

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment/black listing by any department of AAI or central/ State Govt. Depts. / PSUs/ World Bank/ ADB etc.
7. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information/documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action.
 - a) The agency shall be suspended for 01 year and shall not be eligible to bid for AAI **tender from the date of issue of suspension order.**
 - b) **The** agency shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.
8. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
9. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
10. Concessions to Indian Micro & Small Enterprises (MSEs) units will be applicable for this work.

Asst. General Manager (Engg. -E)

AAI, Bangalore.