

**AIRPORTS AUTHORITY OF INDIA  
SOUTHERN REGION-SALEM AIRPORT  
SALEM – 636 309.**

**Ref. No: AAI/SLM/E-E/ARMO/2021-23/6505**

**Dated: 02/08/2021**

**NOTICE INVITING e-TENDER (THREE ENVELOPES OPEN TENDER)  
(E - Bid No: 2021\_AAI\_83622\_1)**

Item Rate Tenders are invited through the CPP e-tendering Portal by Asst. Gen. Manager [Engg-Elect], Airports Authority of India, Salem Airport, Salem-636 309 on behalf of the Chairman, AAI, New Delhi from the Eligible Contractors for the Work of "**ARMO works 2021-23. SH : Job contract for Monitoring & Maintenance of E&M Installations at Salem Airport**" for an Estimated Cost of **Rs. 30,66,884.00 (Excluding GST)** with Period of Completion **24 (Twenty Four) Months**.

1. The Tendering Process is online at NIC e-Portal URL Address <http://etenders.gov.in/eprocure/app>. Aspiring Bidders may go through the Tender Document by Login CPP Portal.
2. Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements available at "INSTRUCTION FOR ONLINE BID SUBMISSION", register themselves at NIC e-tender Portal, obtain 'User ID' & 'Password' and go through the 'Self Help Files' available in the Home Page after log into the Portal "http://etenders.gov.in." They should also obtain Class II or Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 day time. The tenderer may also take Guidance from AAI Help Desk Support (Contact Details mentioned in Tender Document). Bidders are advised to visit CPP Portal Website regularly to keep themselves updated as any change/modification in the tender will be intimated through this web site only.
3. **Tender Documents may be downloaded from CPP Portal: <http://etenders.gov.in/eprocure/app> per the Schedule [Critical Dates] given below:**

**CRITICAL DATES/FEE DETAILS:**

1	Tender ID	<b>2020_AAI_83622_1</b>
2	Tender Reference No.	AAI/SLM/E-E/ARMO/2021-23
3	Name of Work	<b>ARMO works 2021-23. SH : Job contract for Monitoring &amp; Maintenance of E&amp;M Installations at Salem Airport.</b>
4	Estimated Cost (Excluding GST)	<b>Rs 30,66,884.00(Excluding GST)</b>
5	Earnest Money Deposit [EMD]	Declaration shall be submitted as per Annexure-G of Tender document.
6	Time Allowed	24 (TWENTY FOUR) Months.
7	Tender Processing Fee (Non-refundable, to be paid online through Net Banking (SBI and Other Banks) or NEFT/RTGS through the e-tender portal)	<b>Rs.1,120.00</b> (Including GST) Non- Refundable
8	Publishing Date	<b>02/08/2021 @ 18:00 Hrs.</b>
9	Bid Document Download / Sale Start Date	<b>02/08/2021 @ 18:00 Hrs.</b>
10	Clarification Start Date	<b>02/08/2021 @ 18:30 Hrs.</b>
11	Clarification End Date	<b>05/08/2021 @ 18:00 Hrs.</b>
12	Bid Submission Start Date	<b>05/08/2021 @ 18:30 Hrs.</b>
13	Bid Submission End Date	<b>12/08/2021 up to 15:00 Hrs.</b>
14	Bid Opening Date (Envelope- I)	<b>13/08/2021 @ 15:30 Hrs.</b>
15	Bid Opening Date (Envelope- II)	<b>13/08/2021 @ 15:30 Hrs.</b>

**Envelope-I: (Tender processing fee, EMD declaration, Technical Bid and Prequalification):**

Bid containing following:

- A.** Tender Processing Fee, EMD declaration
- i.** Scanned copy of details of payment made through online SBI payment gateway in CPP portal against Tender processing Fee,
  - ii.** Scanned copy of declaration shall be submitted as per Annexure-G against EMD.

**B. Technical Bid** containing the following:-

- i. Scanned copy of Unconditional Acceptance of AAI's Tender Conditions as per Annexure-E
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number
- iii. Scanned copy of Affidavit of Minimum Wages as per Annexure-F.
- iv. Scanned copy of 'Undertaking' regarding Black listing/Debarment on Company's Letter Head as per Annexure-H.
- v. Scanned copy of Minimum net worth certificate issued by the certified Chartered Accountants as per Annexure-I.
- vi. Scanned copy of Electrical Contractor License.
- vii. Scanned copy of EPF and ESI Registration.
- viii. Companies other than propriety firm shall submit scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LIPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- ix. PQ Performa/check list dully filled.
- x. Digitally signed AAI Tender Document.

**C. Qualifying requirements of contractors / tenderers containing  
The following:**

- (a) Scanned Copy [in PDF Format] of Work Experience Certificates. The Scope of Works' Experience shall cover "**O&M of E&M Installations**". The Agency should have satisfactorily completed (# Phase / Part Completion of the Scope of Work in a Contract shall not be considered. **However pre-determined Phasing of the Work will be accepted**) **Three Works**, each of **Rs. 12,26,754/-** or **Two Works**, each of **Rs 15,33,442/-** or **One Work** of **Rs. 24,53,507/-** in a Single Contract during Last Seven Years ending on date of E-Bid submission/Extended date of submission in India.

**THE VALUE OF EXECUTED WORKS WILL BE BROUGHT TO CURRENT COSTING LEVEL BY ENHANCING THE ACTUAL VALUE OF WORK AT SIMPLE RATE OF 7% PER ANNUM, CALCULATED FROM THE DATE OF COMPLETION TO THE LAST DATE OF SUBMISSION OF BID.** Client Certificate for Experience should show the Nature of Work done, the Value of Work, Date of Start, and Date of Completion as per Agreement, Actual Date of Completion and Satisfactory Completion of Work. **Firms showing Work Experience Certificate from Non-Government/Non-PSU Organizations should submit copy of Tax Deduction at Sources Certificate in support of the Claim for having Experience of stipulated value of work.**

(b) **Firms showing Work Experience Certificate from Non-Government/Non-PSU Organizations should submit copy of Tax Deduction at Sources Certificate in support of the Claim for having Experience of stipulated value of work.**

(c) Scanned Copy [in PDF Format] of Annual Turnover Details. The Agency should have annualized Average Financial Turnover of **Rs. 9,20,065.00** against works executed during Last Three Years ending 31st March of the financial year as per PQ Proforma. As a proof, Copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected. Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP Portal. Tender processing fee is required to be submitted only online. The tenderer, whose Tender processing fee and EMD declaration as per Annexure - G are not received, then their Tenders will be liable to be rejected.

The tenderer shall upload the digitally signed file of scanned documents, PQ Performa and firm's bio-data in support of their meeting each criteria mentioned above in the CPP Portal. Hard copy of application shall not be entertained except Documents mentioned at Para 6 Below. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

**E-Cover – II** shall contain The **Price Bid**. The Tenderer shall upload the digitally signed **Schedule of Price Bid in the Form of BOQ.xls**. Bidders may please note that, the Schedule of Quantities is available in the Portal. The same (BOQ) shall be downloaded and be filled in the editable (unprotected/Coloured) cells only and they should necessarily submit their Financial Bids in the format provided after entering the financial quotes, Name of Bidder etc.. No other cells (protected-un-coloured) should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ File is found to be modified/alterd in protected un-coloured cells by the bidder, the respective bid will be rejected.

#### **4. BID SUBMISSION:-**

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderer/contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partners(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

Tenderer who has downloaded the tender from Central Public Procurement Portal (CPP) website <http://etenders.gov.in/e procure/app> shall not tamper /modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

## **5. BID OPENINGPROCESS**

### **a) Envelope- I: (Tender Processing Fee, EMD declaration, Technical bid and pre- qualification):**

Envelope I containing document as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid document of the work, they should use "Seek clarifications"

on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II: (Financial Bid):

Envelope – II containing financial bid of the tenders found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. (In case the date and time for opening of Envelope II (Financial Bid) is required to be changed, the same shall be intimated through CPP portal)

AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment/blacklisting by any department of AAI or Central/State Govt. Dept./PSUs/World Bank/ADB etc. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:

Forfeit the entire amount of EMD submitted by the tenderer.

The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/legal action.

Consortium /JV companies shall not be permitted.

Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

Asst. Gen. Manager (Engg. – Electrical)  
AAI, Salem Airport, Salem-636309

**PO PROFORMA/CHECKLIST FORMAT TO BE SUBMITTED BY  
THE BIDDER**

**NAME OF WORK: ARMO WORKS 2021-23. SH : JOB CONTRACT FOR MONITORING & MAINTENANCE OF E&M INSTALLATIONS AT SALEM AIRPORT.**

S.No (1)	Qualifying Criterion (2)	Particulars (3)		Enclosure Check List (4)
1	Name and Address of the firm/contractor			
<b>2</b>	<b>Envelope-I shall contain copies of following:</b>			
a				Copy enclosed: YES/NO
b	Scanned copy of Signed AAI Unconditional Acceptance of Tender conditions as per Annexure-E.			Copy enclosed: YES/NO
c	Scanned copy of Affidavit of Minimum wages as per Annexure-F.			Copy enclosed: YES/NO
d	Scanned copy of EMD declaration as per Annexure-G			Copy enclosed: YES/NO
e	Declaration- Black listing/debarring of firm as per Annexure-H			
f	Permanent Account Number (PAN)			Copy enclosed: YES/NO
g	GSTIN Registration			Copy enclosed: YES/NO
h	EPF/ESI Registration			Copy enclosed: YES/NO
i	Electrical Contractor License			Copy enclosed: YES/NO
j	Scanned copy of Authorization Letter/Power of Attorney if applicable			Copy enclosed: YES/NO
k	Proof of Experience (Completion certificate, work order copy & Bill of quantities)	<b>Work</b>	<b>Value</b>	Copy of certificates enclosed: YES/NO
	a) 01 work of 80% of estimated cost( <b>OR</b> )	1		
	b) 02 works of 50% of estimated cost( <b>OR</b> )	2		
	c) 03 works of 40% of estimated cost	3		

l	Whether experience from Govt. organizations of Private clients?	Govt. Organization / Private client		(Tick whichever is Applicable)
m	If nongovernmental/non PSU experience enclose TDS certificate.			TDS Certificate enclosed: YES/NO
n	TURNOVER: Annualized average financial turnover equivalent to 30% of estimated cost/annum during last three financial years.	<b>Financial year</b>	<b>Rs. In Lakhs</b>	Proof of turnover enclosed (Abridged balance sheet & profit & loss A/c) YES/NO
		2017-18		
		2018-19		
		2019-20		
o	Minimum net worth certificate issued by the certified Chartered Accountants as per Annexure-I.			Copy enclosed: YES/NO
p	Digitally signed tender document			Copy enclosed: YES/NO
<b>3</b>	<b>Envelope-II</b>			
a	Financial bid through e-portal			
<b>4</b>	<b>Any other information</b>			

Place:

Signature

Date:

Authorized Signatory of the Contractor/Firm

### DECLARATION

I,(\_\_\_\_\_) hereby declare that the Documents submitted/enclosed are true and correct. In case any document at any stage found fake/incorrect, my EMD may be forfeited & action as deemed fit by AAI can be taken against me.

Place:

Date:

Signature

Authorized Signatory of the Contractor/Firm

**Note: If any of the supporting documents is submitted in any language other than English, a self-attested English Version shall be submitted with the respective document. However as mentioned all the documents duly self-attested/Digitally Signed shall be submitted/uploaded.**