



No: AAI/MYS/ENGG(C)/Job Contract/2021

Date 29.07.2021

**NOTICE INVITING e-TENDER (2 BOT -2 Envelope Open Tender)**

**(E-Bid Ref. No. 2021\_AAI\_83419\_1)**

1. ~~Percentage Rate/~~ **Item rate** /EPC e-tenders are invited through the e-tendering CPP Portal by **Dy. General Manager (E-C)**, Airports Authority of India, HAL Airport, Bangalore, Ph: 9518390497 (Bid Manager), on behalf of Chairman, AAI from the eligible contractors for the work/~~composite work~~ of "**Wall to wall grading of operational area at Mysore Airport. SH: Job contract for Providing Technical & Secretarial services.**" at an estimated cost of **Rs 5.37 Lakhs (excluding GST)** with a period of completion **12(Twelve) Months.**

The tendering process is online at CPP-portal URL address <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/eprocure/app> or [www.aai.aero](http://www.aai.aero). They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk](http://aai.aero/tender/e-tender/helpdesk) support.

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -  
Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,

[E-mail: support-eproc@nic.in](mailto:support-eproc@nic.in)

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs to 20.00 hrs (Mon-Sat)-  
011-24632950, Ext-3512 (Six Lines), [E-Mail: -eprochelp@aai.aero](mailto:-eprochelp@aai.aero)

- (iii) 09.30 hrs to 18.00 hrs (Mon-Fri)-011-24632950 Ext-3523, [E-Mail- etendersupport@aai.aerosanjeevkumar@aai.aero](mailto:etendersupport@aai.aerosanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero).

- (iv) 09.30 hrs to 18.00 hrs (Mon-Fri)-011-24657900, E-Mail: - [gmitq@aai.aero](mailto:gmitq@aai.aero)



Tender processing fee of **Rs.1180.00 (i/c GST) Non-refundable** will be required to be paid offline in the form of Demand Draft in favor of Airports Authority of India payable at Chennai from Nationalized or any scheduled bank (but not from co-operative or Gamin bank). The original Demand Draft against Tender processing fee should reach by post/ courier/ given in person to the concerned official by the date as specified in the Critical data sheet of Tender Document. The details of Demand Draft / any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule: -

#### CRITICAL DATA SHEET

Publishing Date	29.07.2021 at 18:00 hrs
Bid Document Download / Sale Start Date (Next Day of Publishing Date)	30.07.2021 at 09:30hrs
Clarification Start Date	30.07.2021 at 10:00 hrs
Clarification End Date	03.08.2021 at 15:00 hrs
Bid Submission Start Date	03.08.2021 at 15:30 hrs
Bid Submission End Date	11.08.2021 upto 18:00 hrs
Bid Opening Date (Envelope- I)	13.08.2021 at 10:00 hrs
Financial Bid Opening Date (Envelope- II)	18.08.2021 at 10:00 hrs
Tender Processing Fee (Non- refundable, in the form of online payment through payment Gateway on CPP Portal)	<b>Rs.1180/-</b> (i/c GST) Non-refundable
Earnest Money Deposit (EMD) Declaration	To be submitted in the proforma as per Annexure-VI at page no PR-6

#### Envelope-I: (Tender processing fee, EMD, Technical Bid and Prequalification) :

Bid containing following:

##### A. Tender Processing Fee, EMD

- Tender fee of Rs.1180/- (i/c GST) shall be accepted only online payment through payment gateway integrated for the purpose with CPP Portal,
- EMD Declaration shall be submitted in the proforma as per Annexure-VI at page no PR-6 Company's Letter Head.



Note: Vendors shall also note that they are not required to contact any AAI employee or submit any documentary evidence of submission of Tender fee via Bank Transfer during the process of tender. In no scenario the vendors are required to submit / contact any AAI employees for physical submission of any documents before opening of the bids.

**B. Technical Bid** containing the following: -

- i. Scanned copy of Unconditional Acceptance of AAI's Tender Conditions,
- ii. Scanned copy of Permanent Account Number (PAN) and GST Registration Number
- iii. Scanned copy of 'Undertaking' regarding Black listing/Debarment & Minimum Wages on Company's Letter Head.
- iv. Tenderer should deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (EIC) to achieve the milestone/targets and overall completion within the time period. Tenderer shall submit scanned copy of 'Undertaking' on Company's Letter head.
- v. Companies other than propriety firm shall submit scanned copy of Authorization Letter/Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LIPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/Power of Attorney only if the tender is processed by a person other than proprietor.
- vi. PQ proforma duly filled.

**C. Qualifying requirements of contractors / tenderers containing the following:**

- i. Should have satisfactorily completed (# Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs 2.54 Lakhs** or two works, each of **Rs 3.17 Lakhs** or one work of **Rs 5.07 Lakhs** in single contract of similar nature of works **i.e. Job Contract / Manpower supply contract** during last seven years ending on **28.07.2021**.

**"The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7.00% per annum, calculated from the date of completion to the last date of submission of bid"**.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

- ii. Should have annualized average financial turnover of **Rs. 1.90 Lakhs** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should



be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- iii. The tenderer should have a minimum net worth of **Rs. 0.95 Lakhs** issued by the certified Chartered Accountants.

Scanned copy of all the Document of Envelope-I mentioned above shall be submitted on the CPP Portal.

**Envelope-II: - The Financial e-Bid through CPP portal.**

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

**1. Bid Submission: -**

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/e-procure/app>. Tenderer/contractor are advised to follow the instruction provided in the tenderer document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

2. **Not** more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partners(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

3. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPP)website <http://etenders.gov.in/e-procure/app> shall not tamper /modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.



4. **Bids Opening Process is as below: -**

**Envelope-I:(Tender Processing Fee, EMD, Technical bid and pre-qualification):**

Envelope I containing document as per Para 2 (A), (B) and (C) (uploaded by the tenders) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid document of the work, they should use “Seek clarifications’ on CPP portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope I he will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/rejection of their bids will be intimated to the tenderers through CPP Portal.

**Envelope-II: (Financial Bid)**

Envelope – II containing financial bid of the tenders found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in **CRITICAL DATA SHEET. (In case the date and time for opening of Envelope II (Financial Bid) is required to be changed, the same shall be intimated through CPP portal)**

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment/blacklisting by any department of AAI or Central/State Govt. Dept./PSUs/World Bank/ADB etc. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

1. **Action shall be taken against tendered as per EMD declaration.**
2. **The tenderer shall be liable for debarment from tendering in AAI, including termination of their contract apart from any other appropriate contractual/legal action.**



भारतीयविमानपत्तनप्राधिकरण  
Airports Authority of India  
मैसूरहवाईअड्डा ,मैसूर  
Mysore Airport, Mysore

7. Consortium /JV companies shall not be permitted.

8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

~~Concession to INDIAN Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/Directorate of Handicraft and Handloom etc. to be given as per the provision of the Public Procurement Policy for MSEs order 2012 with up to date amendments shall be applicable for tenders of supply/services and shall not be extended to construction works~~

उपमहाप्रबंधक (इंजीनियरिंग-सिविल)  
Dy. General Manager (Engg-Civil)  
भा.वि.प्रा,बेगलूर हवाईअड्डा (एचएएल)  
AAI, Bangalore Airport (HAL)