

AIRPORTS AUTHORITY OF INDIA

NOTICE INVITING e- TENDER (2 Envelopes Open Tender)

TENDER ID -2020 _AAI_54015_1

Ref.AAI/MYS/ENGG-E/STP/2020

Date:29.07.2020.

1. Item rate(s) tenders are invited through the e-tendering portal by Asstt. Gen.Manager (E-E), AAI, Bangalore Airport, Bangalore, Karnataka – 560017, (BidManager) on behalf of Chairman, A.A.I. from the Eligible contractors/firms for the work of **“Job Contract for Operation & Maintenance of STP at Mysore Airport for the Year 2020-21 & 2021-22”** at an estimated cost of **Rs. 8,54,118.00 (excluding GST, EPF, ESIC, Bonus & Difference in increment in wages)** with completion period of **24 (Twenty four) months**.
2. The tendering process is online at e-portal URL address www.etenders.gov.in/e procure/app or www.aai.aero. Aspiring bidders may go through the tender document by login the CPP portal.

Prospective Tenderers are advised to get themselves register at CPP-Portal, obtain 'Login ID' & 'Password' and go through the instruction available in the Home page after log in to the CPP-Portal www.etenders.gov.in/e procure/app or www.aai.aero. They should also obtain Digital Signature which is essentially required for submission of their applications. The process normally takes 03 days' time the tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/help Desk Support.

For any technical related queries please call the Help Desk. The 24x7 Help Desk details are as below:-

Tel:0120-4200462,0120-4001002, Mobile:-+918826246593, E-mail:-support-eproc@nic.in Bidders are requested to kindly mention the URL of the portal and Tender ID in the Subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

08 00 hrs to 20 00 Hrs (Mon-Sat)

011-24632950, Ext-3512 (Six lines), Email:-eprochelp@aai.aero

09:30 hrs to 1800 Hrs (Mon-Fri)

011-24632950, Ext-3253, Email:- etendersupport@aai.aero

sanjeevkumar@aai.aero and snita@aai.aero.

09:30 Hrs to 1800 hrs (Mon-Fri)

011-24657900, Email:-gmitqh@aai.aero

3. Tender fee of Rs. 1120.00 (including GST) non-refundable will required to be paid offline in the form of Demand Draft drawn in favour of Airports Authority of India payable at Chennai from Nationalized or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender fee should be posted/couriered/given in person to the concerned officials latest as specified in the Tender Document. The details of Demand Draft/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

4. Following 2 envelopes shall be submitted through online at CPP portal by the bidder as per the following schedule:-

CRITICAL DATA SHEET

Publishing Date	29.07.2020
Bid Document Download/Sale Start Date	29.07.2020 from 1800 Hrs
Clarification Start Date	29.07.2020 from 1800 Hrs
Clarification End Date	03.08.2020 upto 18:00 Hrs
Bid submission Start Date	29.07.2020 from 1800 Hrs
Bid submission End Date	10.08.2020 upto 18:00 Hrs
Last date and time of submission of Original BG/ Demand Draft against EMD and Demand Draft against Tender processing fee .	14.08.2020 upto 18:00 Hrs
Bid Opening date (Envelope-I)	17.08.2020 at 11:00 Hrs
Bid Opening date (Envelope-II)	21.08.2020 at 11:00 Hrs
Tender Processing Fee (Non-refundable, in the form of Demand Draft)	Rs. 1120/- (i/c GST) Non- refundable.
Earnest Money Deposit (EMD)	Rs. 17082/- in the form of Demand Draft/Bank Guarantee.

Envelope-I(Tenderprocessingfee,EMD,TechnicalBidandPre-qualification):- Bid
containing following: -

A. Tender processing fee,EMD:

- (i) Scanned copy of DD against Tender processing fee.
- (ii) Scanned copy of DD or BG against EMD (As per Appendix-IA) along with letter of undertaking (As per Appendix-XIA).

B. Technical Bid containing the following:-

- (i) Scanned copy of Unconditional Acceptance of AAI's Tender conditions **(Performa given as per ANNEXURE-1 of page no. 177 of Tender Document)**.
- (ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Certificate.

- (iii) Scanned copy of ‘Undertaking’ regarding Blacklisting/ Debarment on Company’s Letter Head **(Performa given on page no. 181 of Tender Document).**
- (iv) Scanned copy of Minimum wages affidavit on Rs.100 stamp paper as per **(Performa given on page no. 184 of TenderDocument)**
- (v) Scanned copy of GST ‘Undertaking’ on firm letterhead **(Performa given on page no. 182 of TenderDocument)**
- (vi) Companies other than proprietary firm shall submit, scanned copy of Authorization letter/ power of attorney along with copy of certificate of Incorporation of the company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority of assign Power ofAttorney.
Proprietary firm shall submit scanned copy of Authorization letter/ Power of Attorney only if the tender is processed by a person other than proprietor.
- (vii) PQ Performa dullyfilled.

C. Qualifying requirements of contractors / tenderer containing the following:-

- (i) Should have satisfactorily completed (#Phase/Part completion of the scope of work in a contract shall not be considered, **however pre- determined phasing of the work will be accepted**) three works, each of **Rs.1.71Lakhs**ortwoworkseachof**Rs.2.14Lakhs**oroneworkof **Rs. 3.42 Lakhs** in single contract of similar nature of work **“AMC of STP plants** during last seven years ending on last date or extended date of submission ofbid.

“The value of executed works shall be brought to current costing levelbyenhancingtheactual value of work at simple rate of 7%per annum, calculated from the date of completion to the last date of submission ofbid.

Clientcertificateforexperienceshouldshowthenatureofworkdone,the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non- PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for thework.**
- (ii) Should have annualized average financial turnover of **Rs. 1.28 Lakhs** against works executed during last three years ending 31st March of the previousfinancialyear.Asaproof,copyofAbridgedBalanceSheetalong

with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheets shall be summarily rejected.

- (iii)** The tenderers should have a minimum net worth of **Rs. 0.64 Lakhs** issued by certified Chartered Accountants. **(Performa given on page no. PR-7 of Tender Document)**

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted on the CPP Portal. Original / Hard Copies of DD against Tender processing fee and DD/BG against EMD is required to be submitted/sent to the **Asstt. Gen. Manager (Engg -E), AAI, HAL Airport, Bengaluru-560017** on or before date & time mentioned in CRITICAL DATA SHEET. The tenderer, whose DD against Tender processing fee and DD/BG against EMD are not received by the date & time mentioned in Critical Data Sheet, then their tenders will be liable to be rejected. Any postal delay will not be entertained.

EMD of the value of **Rs. 17,082/-** Shall be accepted offline only in the form of Demand Draft/Bank Guarantee from a Nationalized or any scheduled bank (but not from Co-operative or Gramin Bank).

AAI Bank & Account details for preparation of Bank Guarantee are as follows:-

Name of Account Holder: - AIRPORTS AUTHORITY OF INDIA.

Name of Bank: BANK OF BARODA

Bank Address: Meenambakkam, Chennai.

IFSC code: BARB0VJMEEN (Zero in between BARB & VJMEEN)

Account No.: 304600300000001

Refund of EMD

The refund of EMD to tenderers who fail to qualify in the eligibility / technical criteria, shall be initiated within 7 days of their rejection. For all tenderers who qualify and their financial bids are opened, the refund of EMD of all such tenderers except L-1 shall be processed within 7 days of opening of the financial bid.

Envelope-II (The Financial e-Bid through CPP Portal): -

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderers). No other cells should be changed. Once the details are completed, the tenderers should save it and submit it online, without changing the file name. If the BOQ file is found modified by the tenderers, the bid will be rejected.

5. Bid Submission:-

The tenderers shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app>. Tenderers/ Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

6. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of the condition will render the tenders of both parties liable to rejection.
7. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website: <https://etenders.gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.
8. Bids Opening Process is as below:-

Envelope-I (Tender processing fee, EMD, Technical Bid and pre-qualification):

Envelope-I containing documents as per para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in Critical Data Sheet.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP Portal to seek clarifications. No other means of communication in this regard shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide through CPP Portal or email if required. The tenderers shall upload the requisite clarification/documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance /rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in Critical Data Sheet. **(In case the date and time for opening of Envelope-II (Financial Bid) is required to be changed, the same shall be intimated through CPP Portal).**

9. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender at any stage without assigning any reason.
10. AAI reserve the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debarment/ black listing by any department of AAI or central/ State Govt. Depts. / PSUs/ World Bank/ ADB etc. **AAI reserve the right to verify the credential submitted by the tenderers at any stage (before or after the award of work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) Forfeit the entire amount of EMD submitted by the tenderers.
 - b) The tenderers shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.
11. Consortium/JV companies shall not be permitted.
12. Purchase preference to Central Public Sector Undertakings shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

**Asstt. Gen. Manager (Engg.-E)
AAI, Bangalore Airport**

(PQ-Performa to be put in envelope -I)

PQ-PERFORMA FORMAT TO BE SUBMITTED BY APPLICANTS

Name of Work: Job Contract for Operation & Maintenance of STP at Mysore Airport for the Year 2020-21 & 2021-22.

1	2	3	4
Ref No.	Details of bidder and Qualifying Criteria	Particulars	Self-attested scanned copy Uploaded / enclosed
	Name & address of the firm/ email address & telephone no.		
A	Tender Processing fee, EMD:		
(i)	Tender fee	Tender fee for an amount of Rs. 1120/- in form of Demand Draft.	Yes/No
(ii)	EMD	EMD for an amount of Rs. 17082.00 in the form of Demand Draft/Bank Guarantee.	Yes/No
B	Technical Bid:		
(i)	Unconditional Acceptance Letter	As per Performa given as per ANNEXURE-1 of page no. 177 of Tender Document.	Yes/No
(ii)	PAN & GST	Copy of PAN & GST registration certificate	Yes/No
(iii)	Blacklisting/Debarment undertaking	As per Performa given on page no. 181 of Tender document on company's letter head.	Yes/No
(iv)	Affidavit on Minimum Wages	As per Performa given on page no. 184 of Tender document on Rs.100 Non judicial stamp paper.	Yes/No
(v)	GST undertaking	As per Performa given on page no. 182 of Tender document on company's letter head.	Yes/No
(vi)	Power of Attorney/ Authorization letter	Copy of Power of Attorney/ Authorization letter as per NIT.	Yes/No

C	Qualifying requirements												
(i)	<p>Should have satisfactorily completed work of similar Nature of work for “Job Contract for Operation & Maintenance of STP at Mysore Airport for the Year 2020-21 & 2021-22.”</p> <p>meeting with any one of the value criteria during last seven <u>years</u> ending on 30.04.2020</p> <p><u>(A) Value Criteria</u></p> <p>i) Three separate works each costing not less than INR. 1.71 Lakhs</p> <p>ii) Two separate works each of costing not less than INR. 2.14 Lakhs</p> <p>iii) One work costing not less than INR. 3.42 Lakhs</p>	<p>A) Certificate of completion of the Three / Two/One work(s) for meeting eligibility criteria as applicable.</p> <p>1.</p> <p>2.</p> <p>3.</p> <p>Note: (i) Completion certificate should indicate the following:</p> <p>Name of Client:</p> <p>Name of work:</p> <p>Work order No:</p> <p>Completion value: Date of Start:</p> <p>Date of completion:</p>	Yes/No										
(ii)	<p>Annualized average financial turnover equivalent to INR. 1.28 Lakhs against works executed during last three financial years.</p>	<table border="1"> <thead> <tr> <th data-bbox="711 1444 831 1514">Year</th> <th data-bbox="831 1444 1224 1514">Turnover (Lakhs INR)</th> </tr> </thead> <tbody> <tr> <td data-bbox="711 1514 831 1583">2017-18</td> <td data-bbox="831 1514 1224 1583"></td> </tr> <tr> <td data-bbox="711 1583 831 1652">2018-19</td> <td data-bbox="831 1583 1224 1652"></td> </tr> <tr> <td data-bbox="711 1652 831 1722">2019-20</td> <td data-bbox="831 1652 1224 1722"></td> </tr> <tr> <td colspan="2" data-bbox="711 1722 1224 1785"><u>Average:</u></td> </tr> </tbody> </table>	Year	Turnover (Lakhs INR)	2017-18		2018-19		2019-20		<u>Average:</u>		Yes/No
Year	Turnover (Lakhs INR)												
2017-18													
2018-19													
2019-20													
<u>Average:</u>													

		<u>NOTE:</u> As a proof, copy of Abridged Balance Sheet of the firm with profit and loss account / certificate from the chartered accountant shall be submitted.	
(iii)	Minimum Networth of INR. 0.64 Lakhs	Copy of net worth issued by certified Chartered Accountant. As per Performa given on page no. PR-7 of Tender document.	Yes/No

DECLARATION FOR GENUINENESS OF DOCUMENTS

I, (_____) hereby declare that the documents submitted/enclosed are true and correct. In case any document at any stage found fake/incorrect, my EMD may be forfeited.

Place:

Date:

SIGNATURE WITH STAMP
Authorized signatory of the Tenderer