

AIRPORTS AUTHORITY OF INDIA
SILCHAR AIRPORT, SILCHAR - 788109
ELECTRICAL SECTION

NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open Tender)

No.: AAI/SIL/ENGG-E/AMC-SS&WPH/2024-26/

Date: 01.06.2024

(Tender Id: 2024_AAI_197088_1)

1. Item rate / Percentage-Rate / EPC e-tenders are invited through the e-tendering CPP Portal by Senior Manager (Engg– Elect.), Electrical Maintenance Division, (Bid Manager), Airports Authority of India, Silchar Airport, Silchar – 788109 on behalf of Chairman, Airports Authority of India from the eligible contractors/ agency for the work of **“Repair & maintenance of E & M Installations at Silchar Airport. SH-Job contract for E&M Installations at 11 KV substation & Water Pump House and allied works for the year 2024-26.”** at an estimated cost of **Rs. 91,83,359/- (excluding GST, EPF, ESIC, reimbursement of minimum wages & bonus) (Rupees Ninety-One Lakh Eighty-Three Thousand Three Hundred & Fifty-Nine only)** with period of completion **24 (Twenty-Four) Months.**

The tendering process is online at CPP-portal URL address <http://etenders.gov.in/eprocure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <http://etenders.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path www.aai.aero/tender/e-tender/helpdesk support.

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- (i) **For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number - 0120-4200462, 0120-4001002, 0120-4001005 and 0120-6277787. International Bidders are requested to prefix 91 as country code.**

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4001002, 0120-4001005, 0120-6277787

E-Mail: support-eproc@nic.in

- (ii) For any Policy related matter / Clarifications Please contact Dept. of Expenditure, Ministry of Finance.

E-Mail: cppp-doe@nic.in

(iii) For any technical Issues / Clarifications relating to the publishing and submission of AAI tender(s)

a. In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <https://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and Gazetted Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

b. Before submitting queries, bidders are requested to follow the instructions given in “**Guidelines to Bidders**” and get their computer system configured according to the recommended settings as specified in the portal at “**System Settings for CPPP**”.

(iv) In case of any technical issues faced, the escalation matrix is as mentioned below:

SL. No.	Support Persons	Escalation Matrix	E-Mail Address	Contract Numbers	Timings*
1.	Technical Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext - 3512	0800-2000 Hrs. (MON- SAT)
2.	Sh. Sanjeev Kumar, Sr. Mgr. (IT)	After 4 Hrs. of issue	etendersupport@aai.aero or sanjeevkumar@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
3.	Sh. Dharmendra Kumar, Jt. GM (IT)	After 12 Hrs.	dkumar@aai.aero	011-24632950, Ext. 3527	0930-1800 Hrs. (MON-FRI)
4.	General Manager (IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)

***The Helpdesk services shall remain closed on all Govt. Gazetted Holidays.**

(v) The above mentioned help desk numbers are intended only for queries related to the issues on e-procurement portal and help needed on the operation of the portal. **For queries related to the tenders published on the portal, bidders are advised to contact concerned Bid Manager of AAI.**

Tender processing fee of **Rs. 1,180/- (i/c GST), non-refundable** will be required to be paid online only through payment gateway provided at the CPP Portal itself.

Earnest Money Deposit (EMD) of **Rs. 1,83,667.00** will be required to be paid online only through payment gateway provided at the CPP Portal itself.

2. Following 02 envelopes shall be submitted through online at CPP-portal by the tenderer.
as per the following schedule:

CRITICAL DATA SHEET

Sl. No.	Description	Date
1.	Publishing Date	01/06/2024 from 14:00 hrs.
2.	Bid Document Download / Sale Start Date	01/06/2024 from 14:00 hrs.
3.	Clarifications Start Date	01/06/2024 from 14:00 hrs.
4.	Clarifications End Date	08/06/2024 upto 18:00 hrs.
5.	Bid Submission Start Date	01/06/2024 from 14:00 hrs.
6.	Bid Submission End Date	22/06/2024 upto 18:00 hrs.
7.	Last date of submission of tender fees & EMD on line in CPP Portal	22/06/2024 upto 18:00 hrs.
8.	Bid Opening (Envelop-I)	24/06/2024 at 11:00 hrs.
9.	Bid Opening (Envelop-II)	04/07/2024 (If the date is changed, same will be intimated later on through CPP Portal)
10.	Tender Fee	Rs.1000.00+(18% of GST)= Rs.1,180.00 (i/c GST) Non- Refundable.
11.	EMD	Rs. 1,83,667.00 paid online only through payment gateway provided at the CPP Portal.

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification): -

Bid containing following:

A. Technical Bid containing the following: -

- I. Scanned copy of Unconditional Acceptance of AAI's Bid Conditions as per **Annexure- A** of (Refer Page- 12 of Tender Document).
- II. Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- III. Scanned copy of 'Undertaking' regarding Blacklisting / Debarment on Bidder's Letter Head as per **Annexure-D**. (Refer Page- 20 of Tender Document).
- IV. Scanned copy of **Form- A** (Refer Page – 26 of Tender Document) - details of similar works completed during last seven years supported with completion certificate issued by client.
- V. Scanned copy of **Form- B** (Refer Page – 27 of Tender Document)- Financial Information (Turnover) Certified by Chartered Accountants.
- VI. Scanned copy of **Form- C** (Refer Page- 28 of Tender Document) - Net Worth Certified by Chartered Accountants.
- VII. Bidder shall submit scanned copy of 'Undertaking' on Company's Letter Head that I/We will deploy sufficient plant and machinery as per the requirement of work in consultation with the Engineer-in-Charge (E-I-C) to achieve the milestones / targets and overall completion within the time period.
- VIII. Bidders other than proprietary firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney. Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than Proprietor.
- IX. Scanned copy of EPF/ESIC Registration and who do not have EPF/ESIC Registration submit undertaking as per **Annexure-F**. (Refer Page- 25 of Tender Document).

- X. Performa of affidavit for payment of minimum wages is to be attested by a First Class Magistrate / Notary Public on non-judicial stamp paper of Rs. 100/- . L1 bidder submitted the original copy after receiving the work order as per **Annexure-C** (Refer Page - 19 of Tender Document).
- XI. Scanned copy of Undertaking regarding GST on Bidder's Letter Head as per **Annexure-GST-1** (Refer Page- 21 to 24 of Tender Document).
- XII. If the bidder submit EMD and Tender fees, the bidder should submit scanned copy of payment challan.
- XIII. Scanned copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer during last three financial years ending on 31/03/2024. Certified by Chartered Accountants.
- XIV. Copy of certificate for net worth minimum of **Rs. 13,77,504.00** issued by certified Chartered Accountants as per **Form-C** (Refer Page- 28 of Tender Document).
- XV. Copy of certificate for Financial Turnover minimum of **Rs. 27,55,008.00** issued by certified Chartered Accountants
- XVI. Digitally signed complete tender document to be uploaded.
- XVII.** Scanned copy of valid Electrical Contractor License issued by state's licensing authority.
- XVIII.** Scanned copy of valid HT Electrical License for executing HT works.
- XIX. PQ Performa duly filled as per **Annexure-B** (Refer Page -14 to 18 of tender document).

B. Qualifying requirements of contractors / tenderers containing the following: -

i) Should have successfully completed or substantially completed (# Phase/Part Completion of the Scope of Work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) **three works**, each of **Rs. 18,36,672.00/- (Excluding GST@18%) for one year** or **two works**, each of **Rs. 22,95,840.00/- (Excluding GST@18%) for one year** or **one work** of **Rs. 36,73,344.00/- (Excluding GST@18%) for one year** in single contract of **Similar nature of work is defined as "Operation and Maintenance of Internal and External electrical maintenance in infrastructures like Airports, Aprons, Ports, Railway, substation and Stock yards, Huge institutional Buildings, Municipalities etc."** during last seven years ending on 31/05/2024. (Assessment of eligibility for issue of tender for one-year contract shall be based on the completed cost for one year AMC calculated on pro-rata basis)

Note:

1. The Experience Certificates of works completed pre GST era, Completion amount will be divided by 1.12 (to exclude pre GST taxes) to make it at par with experience certificates of post GST era but excluding GST.

2. The Tenders invited for Annual Rate Contracts for O&M/ AMC/ CMC works, the works experience may be counted for the value of work for a completed one year on pro-rata basis to prequalify agency that has completed one year of AMC but work is still not completed due to longer period of AMC.

3. Experience gained by executing work on back-to-back contract/ Sub-contract basis is acceptable in the following conditions:

(a) Work should be actually executed by the second agency (sub-contractor) with due concurrence of the owner as tripartite agreement/ written approval. It should be backed by valid agreement and experience certificate.

(b) Payments received by second agency should be reflected in TDS certificates.

4. Substantial completion shall be based on 80(eighty) percent of awarded cost or more value wise works completed under the contract.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to date of bid opening (Cover-I / Technical bid).”

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources (TDS) certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

ii) Should have annualized average financial turnover of **Rs. 27,55,008.00** against works executed during last three years ending 31st March, 2024. **The Financial Information should be submitted in the given format Form-B** Certified by Chartered Accountants.

Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

iii) The tenderers should have a minimum net worth of **Rs. 13,77,504.00/-** issued by certified Chartered Accountant. The Certificate should be submitted in the given format- **Form-C**.

* For Start-ups bidders and Sub-contractors, for repair works estimated cost of upto Rs. 30 lakhs, the requirements regarding General Construction Experience, Particular construction Experience and Available Bid Capacity may not be insisted upon provided the bidders fulfil other criteria regarding Financial / Personnel / Equipment capabilities. However, to avoid overstretching of their resources, no such contractors may be allowed to hold more than 2 (Two) contracts under relaxed credentials, at any given time.

Envelope – II: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

~~*Time and date of Reverse Auction will be intimated to all technically qualified vendors through registered email / CPP e Tender Portal for which the interested bidder has to upload the duly filled Annexure – B, page No. 16 to 20.~~

In case of submission of erroneous or incorrect financial bid which led to the rejection of the bid, total bid submitted by the vendor/ tenderer will be summarily rejected even if the vendor/ tenderer participated in reverse auction after opening of financial bid.

3. Refund of EMD:

EMD deposited by all the bidders except the confirmed lowest bidder shall be returned within one week from the date of opening of the financial bid. EMD of the successful bidder shall be returned on receipt of Security Deposit equivalent to EMD amount / performance bank guarantee.

4. Bid Submission:

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents as per para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in deducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

5. Not more than one tender shall be submitted by one tenderer of tenderers having business relationship. Under no circumstance will father and his son(s) or other close relation who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

6. Tenderer who has downloaded the tender form Central Public Procurement Portal (CPPP) website <http://etenders.gov.in/eprocure/app>, shall not tamper / modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and tenderer is liable to be banned from doing business with AAI.

7. Bids Opening Process is as below: -

Envelope –I (Tender processing fee, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A) and (B) (uploaded by the tenderers) shall be opened on date & time mentioned in **CRITICAL DATA SHEET**.

If the bidder has any query related to the Bid Document of the work, they should use ‘**Seek clarification**’ on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope-I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance / rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope –II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

8. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.

9. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary or Permanent debarment / black listing by any department of AAI or Central/State Govt. Depts./PSUs/World Bank/ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

a) Forfeit the entire amount of EMD submitted by the tenderer.

b) The tenderer shall be liable for debarment for a period upto two years from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.

10. Consortium / JV companies shall not be permitted.

11. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.

12. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and handloom etc. Further it is also clarified that benefit to MSME shall be available only for similar services / O&M Contract of E&M installations produced and provided by MSME for which they are registered. In case of tender item is non-splitable or non-dividable, etc. MSE quoting price within price band L1 + 15% may be awarded for full / complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE. This work is non-splitable.

13. Tenderers have to submit Unique Document Identification Number (UDIN) generated documents like Balance Sheet / Turnover certificate, Working Capital Certificate (works done during last 5 financial years & works in hand), Net worth Certificate, Tax Deduction at Source (TDS) Certificates for Non- Govt. works etc. as per NIT conditions duly certified by CA and having UDIN. The documents submitted by bidders without UDIN shall not be entertained.

14. Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Government of India, issued Public Procurement (Preference to Make in India), Order 2017 vide OM No. P-45021/2/2017-PP(BE-II) dated 16.09.2020 is applicable.

15. Requirement of registration by the Bidder from a country sharing land border with India based on order No. F No. 6/18/2019-PPD dated 23/07/2020 of Government of India, Ministry of Finance, Department of Expenditure (Public procurement Division) with up to date amendments, regarding restriction under Rule 144(xi) of the General Financial Rules (GFR) 2017 shall be applicable. Bidder shall submit scanned copy of 'Undertaking' on Company's letter head in this regard. (Annexure – LBS).

**Digitally signed by
Senior Manager (Engg. - Elect.),
Airports Authority of India,
Silchar Airport, Silchar - 788109.**