



**AIRPORTS AUTHORITY OF INDIA
MAHARANA PRATAP AIRPORT,
UDAIPUR-313023**

REF. NO: AAI/UDR/AGM(E-E)/REWINDING/2018-19/E-NIT-02/

Date: 02.05.2018

NOTICE INVITING e-TENDER (3 BOT – 3 Envelope Open Tender)
(Tender ID : 2018_AAI_10217_1)

1. Item rate Tenders are invited through the e-tendering portal by AGM Engg (Elect), AAI, M.P. Airport, Udaipur-313023 on behalf of Chairman, A.A.I from the eligible contractors for the composite work of **“Annual Rate Contract for Repairing / Rewinding of Pumps, Fans and other Job Works at M. P. Airport, Udaipur for Year 2018-19.”** at an estimated cost of **Rs. 4,93,062.00 (Excluding GST)** with a period of completion of **12 (Twelve) Months.**

The tendering process is online at e-portal URL address <http://etenders.gov.in/eprocure/app> or www.aai.aero. Aspiring bidders may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the home page after log in to the CPP- portal <https://etender.gov.in/eprocure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/helpdesk support.

- i) For any technical related queries, please call the Helpdesk. The 24 x 7 Helpdesk details are as below :-
Tel : 0120-4200462, 0120-4001002, Mobile : 91 8826246593,
Email : support-eproc@nic.in

Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between

- ii) 08:00hrs to 20:00hrs (Mon-Sat)-
Tel : 011-24632950, Ext-3512 (Six lines), Email:- eprochelp@aai.aero
- iii) 09:30 hrs to 18:00 hrs (Mon-Fri)-
Tel : 011-24632950Ext-3523, Email:etenderssupport@aai.aero,
Sanieevkumar@aai.aero and snita@aai.aero
- iv) 09:30 hrs to 18:00 hrs (Mon-Fri)- Tel : 011-24657900, Email: gmitchq@aai.aero

Tender fee of **Rs. 1120.00 (i/c GST) Non refundable** will be required to be paid offline in the form of Demand Draft in favour of Airports Authority of India, payable at **Udaipur (Rajasthan)** from Nationalized or any scheduled bank (but not from co-operative or Gramin bank). The original Demand Draft against Tender fee should reach by post/courier/given in person to the concerned officials, within 3 days of the last date of bid submission or as specified in the Critical Data Sheet. The details of Demand Draft/any other accepted instruments, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time.

2. Following 3 envelopes shall be submitted through online CPP-portal by the bidder as per the following schedule:-

CRITICAL DATA SHEET

Publishing Date	02.05.2018
Bid Document Download/Sale Start Date	03.05.2018 from 0930 hrs.
Clarification Start Date	03.05.2018 from 0930 hrs.
Clarification End Date	11.05.2018 upto 1800 hrs.
Bid Submission Start Date	03.05.2018 from 0930 hrs.
Bid Submission End Date	14.05.2018 upto 1800 hrs.
Last date and time of submission of original Demand Draft against EMD and Demand Draft against Tender Fee, Signed hard copy of AAI Unconditional Acceptance Letter.	17.05.2018 upto 1800 hrs.
Bid Opening Date (Envelope-I)	18.05.2018 at 1100 hrs
Bid Opening Date (Envelope-II)	To be intimated later on through CPP portal
Bid Opening Date (Envelope-III)	To be intimated later on through CPP portal
Tender Fee	Rs. 1120.00 (i/c GST) Non-refundable.
EMD	Rs. 9,861.00 in the form of Demand Draft.

Envelope-I (Tender Fee) :- Bid containing scanned copy of Unconditional Acceptance of AAI's Tender Conditions, Tender fee and EMD.

The tenderer shall submit their application only at CPP portal <http://etender.gov.in/eprocure/app>. Tender/ Contractor are advised to follow the instruction provided in the tender document for online submission of bids. Tenders are required to upload the digitally signed file of scanned documents along with scanned copy of Demand Draft for Tender Fee. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

Scanned copy of tender fee in the form of Demand Draft of value **Rs. 1120.00** and Earnest Money Deposit (EMD) of value **Rs. 9,861.00** in the form of Demand Draft as stipulated in the notice inviting tender may be submitted along with Unconditional Acceptance of AAI's Tender Conditions (Performa given in page no. PR-1 of Tender Document).

Envelope-II (Pre-qualification and technical bid):-

Qualifying requirements of contractors / firms.

- i) Agency should have Permanent Account Number (PAN).
- ii) Agency should have valid Registration on the Date of issue of Tender in appropriate class of CPWD/ MES/ P&T/ Railways/ State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata.

OR

Should have satisfactorily completed (Phase/Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs. 1,97,225.00** or two works, each of **Rs. 2,46,531.00** or one work of **Rs. 3,94,450.00** in single contract of similar nature of “**Repairing rewinding of submersible/monoblock pumps, ceiling fan, exhaust fan and other similar works etc.**” during last seven years ending on last date (extended date) of submission of bids.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Firms showing work experience certificate from non-government/non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work.**

- iii) Should have annualized average financial turnover of **Rs. 1,47,919.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iv) Should possess documentary proof of owning and possessing required machinery and T&P shall also be submitted along with the application. Ownership can be either freehold or lease hold. In case agency do not have their own or possess required plant and machinery, an undertaking to this effect that the same shall be provided either by purchase or lease hold basis if work is awarded to them, to be submitted along with the application and deployment shall be as per requirement at site decided by the Engineer In-Charge.
- v) Should possess valid GST Registration.
- vi) Should contain scanned copy of duly notarized declaration on non-judicial stamp paper of Rs. 100.00 regarding **black listing/ debarring of firm.** (refer PR-2).
- vii) Should contain scanned copy of **undertaking on GST.** (refer PR-3).
- viii) Should contain digitally signed Tender Document.

Envelope- III : The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. Original EMD, Tender fees, hard copy of signed Unconditional Acceptance of AAI's Tender Conditions to be sent to **Asstt. Gen. Manager (Engg.-Elect.), AAI, M.P. Airport, Udaipur** and should reach to Bid Manager before the date & time mentioned in **CRITICAL DATA SHEET**. Tender of the tenderer whose EMD and unconditional acceptance of AAI's tender conditions are not received by the time of the opening of pre-qualification of tender then their tenders will be summarily rejected. Any postal delay will not be entertained.

4. Bid Opening Process is as below:-

Envelope-I: Envelope-I opening date shall be as mentioned in **CRITICAL DATA SHEET**. (Envelope-I Shall contain scanned copy of Tender Fees, EMD and Unconditional Acceptance of AAI tender conditions.)

Envelope-II: Envelope-II opening date shall be as mentioned in **CRITICAL DATA SHEET**. The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal. (Envelope-II shall contain scanned copy of Pre-qualification documents, Scanned copy of duly notarized affidavit on Non-Judicial stamp paper of Rs. 100 regarding compliance of minimum wages, scanned copy of duly notarized declaration on non-judicial stamp paper of Rs. 100 regarding black listing/ debarring of firm, scanned copy of undertaking on GST and digitally signed Tender Document.)

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope-I or Envelope-II, he will be asked to provide it through CPP-portal. The bidder shall upload the requisite clarification/ documents within time specified by AAI, failing which tender will be liable for rejection.

Envelope-III: The financial bids of the contractors/ firms found to be meeting the qualifying requirements shall be opened as per **CRITICAL DATA SHEET**. **(Depending on evaluation of Envelope I & II, the date shall be intimated through CPP Portal).**

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / temporary / permanent debar by any department of AAI. **AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action:**
 - a. **Forfeit the entire amount of EMD submitted by the firm.**
 - b. **The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual /legal action.**
7. Consortium / JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
9. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with DIC/ NSIC/ KVIC/ KVIB/ Directorate of Handicraft and handloom etc.
10. Benefits to Micro and Small Enterprises (MSEs) shall not be extended to construction work as construction work cannot be treated as service rendered or supply of goods. The NIT approving authority may decide suitably for retention or deletion of the provision of concession to MSEs, depending on the nature of work.

-Sd/-

POO PROFORMA / CHECK LIST

(To be submitted by applicant along with Tender Application) Envelope-II

Name of work: Annual Rate Contract for Repairing / Rewinding of Pumps, Fans and other Job Works at M. P. Airport, Udaipur for Year 2018-19.

Ref. No.	Details of Bidder & Qualifying Criteria	Particulars	Remarks on Uploaded documents
1	2	3	4
1	Name and address of the firm / Email Address & Telephone No.		
2	Envelope -I shall contain scanned copy of		
a	Tender Cost details (DD Copy)		Scanned copy uploaded YES / NO
b	EMD Details (DD Copy)		Scanned copy uploaded YES / NO
c	Unconditional Acceptance		Scanned copy uploaded YES / NO
d	If Tender Fee and EMD not paid - Valid supporting Exemption Certificate		Scanned copy uploaded YES / NO
3	Envelope -II shall contain scanned copy of		
i)	Permanent Account No. (PAN)		Scanned copy uploaded YES / NO
ii) (a)	Valid registration in appropriate class of CPWD/ MES/ P&T/ Railways/ State PWD/ PSU/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata		Scanned copy uploaded YES / NO
OR			
	Work Completion certificates of, Three works of Rs. 1,97,225.00 each Or Two works of Rs. 2,46,531.00 each Or One work of Rs. 3,94,450 .00 of similar nature of work during last seven years ending on Date of e-bid submission/ extended date of submission.	Details of the Three/Two/One work(s) as applicable	Copy of certificate Uploaded

<u>WORK NO. 1</u>			
(a)	Name of Client		YES/NO
(b)	Name of Work		YES/NO
(c)	Stipulated Date of Completion		YES/NO
(d)	Actual Date of Completion		YES/NO
(e)	Completion Cost		YES/NO
(f)	Work Order/ Agreement No		YES/NO
(g)	Copy of Work Order with BOQ		YES/NO
(h)	TDS Amount, if applicable		YES/NO
(i)	TDS Certificate		YES/NO
<u>WORK NO. 2</u>			
(a)	Name of Client		YES/NO
(b)	Name of Work		YES/NO
(c)	Stipulated Date of Completion		YES/NO
(d)	Actual Date of Completion		YES/NO
(e)	Completion Cost		YES/NO
(f)	Work Order/ Agreement No		YES/NO
(g)	Copy of Work Order with BOQ		YES/NO
(h)	TDS Amount, if applicable		YES/NO
(i)	TDS Certificate		YES/NO
<u>WORK NO. 3</u>			
(a)	Name of Client		YES/NO
(b)	Name of Work		YES/NO
(c)	Stipulated Date of Completion		YES/NO
(d)	Actual Date of Completion		YES/NO
(e)	Completion Cost		YES/NO
(f)	Work Order/ Agreement No		YES/NO
(g)	Copy of Work Order with BOQ		YES/NO
(h)	TDS Amount, if applicable		YES/NO
(i)	TDS Certificate		YES/NO
ii) (b)	Whether experience from private clients?(if applicable)	Non Govt. / Non PSU organizations	Scanned TDS Certificates of stipulated value of works from clients copy uploaded YES / NO

Ref. No.	Details of Bidder & Qualifying Criteria	Particulars	Remarks on Uploaded documents
1	2	3	4
iii)	TURNOVER : (Annualized average financial turnover equivalent to Indian Rupees 1,47,919 .00 during the last three years.) Balance Sheet Profit & Loss		Copy of Annual report i.e. Abridged balance sheet and profit & loss a/c for the last three year Scanned copy uploaded YES / NO
iv)	T&P List		Scanned copy uploaded YES/NO
v)	GST Registration		Scanned copy uploaded YES / NO
vi)	Duly notarized declaration on non-judicial stamp paper of Rs. 100.00 regarding black listing/ debarring of firm		Scanned copy uploaded YES/NO
vii)	Undertaking on GST		Scanned copy uploaded YES/NO
viii)	Digitally signed Tender Document		Uploaded YES/NO
4	Envelope -III Price /Financial E-Bid		To be quoted online through https://etender.gov.in/eprocure/app (Submit as per critical data sheet)
5	Details of any other information		

Place :

Date :

Signature with seal of Tenderer