

## NOTICE INVITING E-TENDER

**Tender ID : 2020\_AAI\_54473**

1. Item rate tenders are invited through the e-tendering portal by **Deputy General Manager (Ops.), Airports Authority of India, SVPI Airport, Ahmedabad - 382475**, on behalf of Chairman, AAI from the eligible contractors for the work of “**Job work for Pest Control Treatment at SVPI Airport, Ahmedabad**” at an estimated cost of **Rs. 7,07,600/- (excluding GST)** with period of completion of **01 Year**.

The tendering process is online only at e-portal URL address <https://etenders.gov.in/eprocure/app> Aspiring bidders can also download and go through the tender document. Hard copy of the bid shall not be accepted.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain ‘Login ID’ & ‘Password’ and go through the instructions available in the Home Page after log in to the CPP-portal at the address <https://etenders.gov.in/eprocure/app> They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days’ time. The tenderer may also take guidance from AAI Help Desk Support through path [https://www.aai.aero/sites/default/files/tender/ContactUs\\_CPPP%20041018.pdf](https://www.aai.aero/sites/default/files/tender/ContactUs_CPPP%20041018.pdf).

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below: -
  - Tel: 0120-4200462, 0120-4001002, Mobile: (91) - 8826246593,
  - E-mail: [support-eproc@nic.in](mailto:support-eproc@nic.in)
  - Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.
  - For any further technical assistance with regard to functioning of CPP portal the bidder may contact to the following AAI help desk numbers on all working days only between
- (ii) 08.00 hrs. to 20.00 hrs. (Mon-Sat)-  
011-24632950, Ext-3512 (Six Lines), E-Mail: - [eprochelp@aai.aero](mailto:eprochelp@aai.aero)
- (iii) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-  
011-24632950 Ext-3523, E-Mail:-[etendersupport@aai.aero](mailto:etendersupport@aai.aero), [sanjeevkumar@aai.aero](mailto:sanjeevkumar@aai.aero) and [snita@aai.aero](mailto:snita@aai.aero)
- (iv) 09.30 hrs. to 18.00 hrs. (Mon-Fri) 011-24657900, E-Mail: - [gmitqh@aai.aero](mailto:gmitqh@aai.aero)

**Tender processing fees of Rs. 590.00/- (i/c GST) Non-refundable** will be required to be paid to “Airports Authority of India, SVPI Airport, Ahmedabad” by way of “**Online**” in the form of NEFT/RTGS. The Bank Mandate form with details of SVPI Airport, Ahmedabad is attached as Annexure-III on page 75 of Tender Document. The Authority shall not be responsible or liable for any delay in the credit of such payment made by the Bidder. The scanned copy of NEFT/RTGS with respective Transaction proof generated/certified by the Bank must be enclosed along with the Bid. This Tender fee is Non-Refundable. Bid without Tender fee shall not be accepted.

**Earnest Money Deposit (EMD)** of the value Rs. **14,150/-** will be required to be paid to “Airports Authority of India, SVPI Airport, Ahmedabad” by way of “**Online**” in the form of NEFT/RTGS. The Bank Mandate form with details of SVPI Airport, Ahmedabad is attached as Annexure-III on page 75 of Tender Document. The Authority shall not be responsible or liable for any delay in the

credit of such payment made by the Bidder. The scanned copy of NEFT/RTGS with respective Transaction proof generated/certified by the Bank must be enclosed along with the Bid. This Tender fee is Non-Refundable. Bid without EMD will not be accepted.

- Note :
- a) In case of MSMEs/MSE's, agency should submit scanned copy of application claiming fee exemption along with scanned copy of their relevant registration certificates in appropriate class in support of their claim for exemption from tender processing fee and EMD in Envelope-I.
  - b) The benefit as above to MSEs shall be available only for goods / services produced and provided by MSEs for which they are registered.
  - c) MSEs seeking exemption and benefits shall enclose an attested/ self-certified copy of valid registration certificate, giving details of such validity, stores/ services etc. in Envelope -I, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.
  - d) The work "**Job work for Pest Control Treatment at SVPI Airport, Ahmedabad**" is deemed to be non-divisible (Non-splittable) for award of work. In case of this tender, MSE quoting price within price band L1+15% may be awarded for full/complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the bidder as per the following schedule: -

#### CRITICAL DATE SHEET

Bid Publishing Date & Time	06/08/2020 at 1800 Hrs.
Bid Document Download / Sale Start Date & Time	06/08/2020 at 1800 Hrs.
Bid Submission Start Date & Time	06/08/2020 at 1800 Hrs.
Bid Submission End Date & Time	19/08/2020 at 1200 Hrs.
Bid Opening Date & Time (Envelope- I)	20/08/2020 at 1200 Hrs.
Bid Opening Date & Time (Envelope- II)	02/09/2020 at 1700 Hrs.
Tender Processing Fee (Online through NEFT/RTGS)	<b>Rs. 590/-</b> (i/c GST) Non-Refundable.
EMD Amount (Online through NEFT/RTGS)	<b>Rs. 14,150/-</b>

The tenderer shall submit their application only at CPP portal <https://etenders.gov.in/e procure/app>. Tenderers are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents along with scanned copy of NEFT/RTGS with respective transaction proof generated/certified by the Bank against Tender fee and EMD and duly signed Unconditional Acceptance of AAI's Tender Conditions (Annexure-I). Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

#### **Envelope-I - Technical Bid (Fee & Qualification criteria): -**

Bid containing scanned copy of Tender processing fee, EMD, Unconditional Acceptance of AAI's Tender Conditions and Qualifying requirements of Contractor/Firm.

Envelope – I Bid should contain scanned copy of:

- i) Tender processing fee – NEFT/RTGS form containing transaction proof generated/certified by the Bank of value **Rs. 590/- (Rupees Five Hundred and Ninety only)**
- ii) Earnest Money Deposit (EMD) - NEFT/RTGS form containing transaction proof generated/certified by the Bank of value **Rs. 14,150/- (Rupees Fourteen Thousand One Hundred & Fifty only)**
- iii) Duly signed Unconditional Acceptance of AAI's Tender Conditions (As per Performa given at Annexure – I of the Tender Document).

Agency is required to download the PQ performa. The scanned copy of duly filled and signed PQ performa is to be submitted in Envelope-I.

Qualifying requirements of contractors / firms

- (i) Agency specialized in the similar nature of work having valid registration in appropriate class of CPWD/ MES/P&T/RAILWAYS/STATE PWD/PSUs/ Municipal corporations/ DGR registered firm **OR** Valid Certificate from Agency specialized in similar nature of work Registered with Registrar of companies/Firms/ Central Govt./ State Govt. under companies act as the case may be (Self-attested copies of Memorandum and Articles of Association in case of Companies and Partnership deed in case of firms and approved by- laws in case of co-operative societies.)
- (ii) Should have satisfactorily completed (# Phase / Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted)
  - a) **Three works, each of Rs. 2,83,040/- or more**  
OR
  - b) **Two works, each of Rs. 3,53,800/- or more**  
OR
  - c) **One work of Rs. 5,66,080/- or more**

in single contract of similar nature of work during last seven years ending on 31.07.2020.  
**Work experience will be evaluated on annual basis.**

Similar work means experience for “Pest Control services” at Hotels/Government Organizations/Airports/Malls/Residential Colony/Corporate offices/MNCs/other public Buildings etc.

**Experience Certificate should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work.** In addition to the above, the agency may submit detailed BOQ along with work order.

In case, work experience certificate is received from different applicants for same works executed as contractor & subcontractor, then experience certificate of original contractor will be accepted. Experience certificate of subcontractor/sub agency etc. will not be considered for eligibility & they will be rejected.

Firms showing work experience certificate from non-government / non-PSU organizations should submit copy of tax deduction at sources certificate (Form 16A) in support of their claim for having experience of stipulated value of work.

- (iii) Should have annualized average financial turnover of Rs. 2,12,280/- against works executed during last three years ending 31<sup>st</sup> March 2019. As a proof, copy of Abridged Balance Sheet and Profit & Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- (iv) Agency should have Permanent Account Number(PAN).
- (v) Should have valid GST Registration no. (15 digit GSTIN). In-case bidder is having multiple business verticals in a state and having separate registration for each business vertical, GSTIN of each vertical concerned with the supply and service involved, as per the scope of NIT to be informed to AAI. In case firm do not possess the same & becomes L-1 the firm will be required to get it essentially before award of work.
- (vi) Firm shall submit EPF and ESIC registration proof. In case, firm do not possess the same & becomes L-1 then firm is required to get themselves registered with EPF & ESIC authorities and submit it within 30 days after the award of work. An undertaking for the same need to be submitted, in the portal.
- (vii) Should have a valid Registration with Department of Agriculture of Central Govt./State Govt. for commercial pest control services or for Selling, Exhibiting & Stocking Insecticides. The license should be in the name of the bidder. In case, the license is in the name of an individual, the bidder must be proprietor/partner or director of the bidding organization.
- (viii) Scanned copy of duly notarized declaration on Non-Judicial stamp paper of appropriate value regarding **black listing / debarring** of firm and declaration of no outstanding dues to AAI as per proforma at given at Annexure – IV of the Tender Document.
- (ix) Should be a valid member of IPCA/PCAI. Self-attested copy of membership/registration certificate must be provided.
- (x) Should possess Power of Attorney/authorization (If Applicable) letter for tender document/bidding on CPP portal.
- (xi) Digitally signed Tender Document.

**Envelope-II (Financial Bid):** - The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

3. The tenderer whose Tender processing fees and EMD in the form of NEFT/RTGS with respective Transaction proof generated/certified by the Bank are not uploaded on the CPP portal by the time as per Critical Data Sheet, then their tenders will be summarily rejected.
4. Bids Opening Process is as below: -

**Envelope-I:** Envelope-I opening date shall be as mentioned in **CRITICAL DATE SHEET**.

(Envelope-I shall contain scanned copy of Tender processing fees and EMD in the form of NEFT/RTGS with respective Transaction proof generated/ certified by the Bank, Unconditional Acceptance of AAI

Tender conditions and Qualifying Requirement of Agencies)

The intimation regarding acceptance/rejection of their bids will be intimated to the contractors/firms through e-tendering portal.

If any clarification is needed from the bidder about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal. The bidder shall upload the requisite clarification/documents within time specified by AAI, failing which tender will be liable for rejection.

**Envelope-II:** The financial bids of the contractors/firms found to be meeting the qualifying requirements shall be opened as per CRITICAL DATE SHEET. (Depending on evaluation of Envelope-I, if there is any change in date of opening of Financial Bid, same shall be intimated through CPP Portal).

5. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
6. AAI reserve the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain/Temporary/Permanent debar by any department of AAI. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information /documents submitted by the applicant is found to be incorrect/false or have some discrepancy which disqualifies the firm then AAI shall take the following action:
  - a) Forfeit the entire amount of EMD submitted by the firm.
  - b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual/legal action.
7. Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
8. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the last date of submission of bids.
9. Benefits to micro & small enterprises (MSEs)
  - (i) Exemption from paying tender fee & earnest money deposit  
Micro and small enterprises (MSEs) – registered with district industries centers or khadi and village industries commission or khadi and village industries board or coir board or national small industries corporation or directorate of handicraft and handloom or any other body specified by the ministry of micro, small and medium enterprises as MSMED Act,2006 for goods produced and services rendered-shall be issued tender documents free of cost and shall be exempted from paying earnest money deposit (EMD).
  - (ii) Price preference  
Further in tender participating MSEs quoting price within the price band of L1 + 15 Percent, shall also be allowed to supply a portion of requirement by bringing down their prices to L1 price, in a situation where L1 price is from someone other than a Micro and small enterprises such micro and small enterprises shall be allowed to supply upto 20 percent of total tendered value. In case of more than one such MSEs, the supply will be shared proportionately (to tendered quantity). Further out of 20%, 4% (20% of 20%) shall be from MSEs owned by SC/ST entrepreneurs. This quota is to be transferred to MSEs in non-availability of MSEs owned by SC/ST entrepreneurs.  
  
In case of tender item is non-splitable or no-dividable, etc. MSE quoting price within price band L1+15% may be awarded for full/complete supply of total tendered value to MSE, considering spirit of policy for enhancing the Govt. procurement from MSE.

**Note:**

- a) The benefit as above to MSEs shall be available only for goods / services produced and provided by MSEs for which they are registered.
- b) MSEs seeking exemption and benefits shall enclose an attested/ self-certified copy of valid registration certificate, giving details of such validity, stores/ services etc. in Envelope-I, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.

**Sd/-**  
**Deputy General Manager (Ops.)**  
**Airports Authority of India**  
**S.V.P.I. Airport, Ahmedabad**