



SECTION –I
Notice Inviting e-Tender

[Through Government of India Central Public Procurement Portal (CPPP)-TENDER ID 2021_AAI_93767]

Scope of Tender

S. No.	Name of the Work	Estimated Cost (Rs)
1.	General upkeep & Assistance for maintaining CNS Equipment as job contract at Madurai Airport for a period of Two years.	24,94,300/- (Including Taxes)

1. e-Tenders are invited through the CPPP Portal by Airport Director, Airports Authority of India, Madurai Airport, (Bid Manager), on behalf of Chairman, AAI from eligible contractors for the work of "**General upkeep & Assistance for maintaining CNS Equipment as job contract at Madurai Airport**" at an estimated cost of **Rs. 24,94,300/- (Including Taxes)**. The job includes providing **03 (Three) Unskilled personnel** for six days a week (08 Hrs. daily)
2. The tendering process is online at e-portal URL address www.etenders.gov.in . Aspiring bidders may go through the tender document by logging in the CPPP Portal. Prospective bidders are advised to get themselves acquainted for e-tendering participation requirements at "Instruction for Online Bid Submission", register themselves at CPPP portal, obtain 'User ID' & 'Password' and go through the 'self-help files' available in the home page after login to the CPPP portal "www.etenders.gov.in". They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The bidder may also take guidance from AAI Help Desk Support.
3. Tender fee of **Rs.590 /-** (inclusive of GST) is required to be paid online only through payment gateway provided at the CPP portal itself.
Note: Tender fee in the form of cash/Demand Draft or any other form in offline shall not be accepted. For ONLINE PAYMENT bidder has to login to the portal <https://etenders.gov.in/> with valid User ID (i.e. User ID mapped with Digital Signature Certificate) and follow the process of participation to the tender.
4. The proforma for undertaking Earnest Money declaration (Annex - VII) shall be signed and furnished in the technical bid.
5. Address for correspondence is
The Deputy General Manager (CNS),
Office of the Airport Director,
Airports Authority of India,
Madurai Airport - 625022
6. AAI makes no representation or warranty as to the completeness or accuracy of any response, nor does AAI undertake to answer all the queries that have been posted by the Bidders. In order to provide reasonable time to bidders to take the amendments into account for preparing their bids, AAI may, at its discretion, extend the deadline for the submission of bids suitably.



Tender for “General upkeep & Assistance for maintaining CNS equipment as Job contract at Madurai Airport.”

7. Following **2 bids** shall be submitted through online at CPPP portal by the bidder.

a. Technical e-bid through CPPP Portal: -

Experience & Technical requirements:

- i. The bidder shall also upload all documents as detailed in **Section II clause 2** of Tender document in CPPP portal.
- ii. Bidder shall upload e-tender on e-Portal well in advance to avoid last minute hassles. AAI shall not entertain any queries on such subject after last date of downloading e-tender document.

b. Financial e-bid through CPPP Portal: -

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ (Bill of Quantity) format with the tender document, then the same is to be downloaded and to be filled by all the bidders.

Bidders are required to download the BOQ file in MS Excel format, open it and complete the light blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder).

No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

8. CPPP under GePNIC, Help Desk Services

- a. For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk Number 0120-4200462, 0120-4001002.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel: 0120-4200462, 0120-4001002. **Mobile:** 91 8826246593 **E-Mail:** support-eproc@nic.in

- b. **For any Policy related matter / Clarifications Please contact Dept of Expenditure, Ministry of Finance. E-Mail:** cphp-doe@nic.in.

- c. **For any Issues / Clarifications relating to the publishing and submission of AAI tender(s).**

In order to facilitate the Vendors / Bidders as well as internal users from AAI, Help desk services have been launched between 0800-2000 hours for the CPPP under GePNIC <http://etenders.gov.in>. The help desk services shall be available on all working days (Except Sunday and National Holiday) between 0800-2000 hours and shall assist users on issues related to the use of Central Public Procurement Portal (CPPP).

Before submitting queries, bidders are requested to follow the instructions given in “**Guidelines to Bidders**” and get their computer system configured according to the recommended settings as specified in the portal at “**System Settings for CPPP**”.

- d. **In case of any issues faced, the escalation matrix is as mentioned below:**

SL. No.	Support Persons	Escalation Matrix	E-Mail Address	Contact Numbers	Timings*
i.	Help Desk Team	Instant Support	eprochelp@aai.aero	011-24632950, Ext-3512 (Six Lines)	0800-2000 Hrs. (MON - SAT)
ii.	Jr. Exe. (IT)	After 4 Hours of Issue	sanjeevkumar@aai.aero	011-24632950, Ext-3505	0930-1800 Hrs. (MON-FRI)
iii.	AGM(IT)	After 12 Hours	snita@aai.aero	011-24632950, Ext-3523	0930-1800 Hrs. (MON-FRI)
iv.	General Manager (IT)	After 03 Days	gmitchq@aai.aero	011-24657900	0930-1800 Hrs. (MON-FRI)



Critical dates for online submission in CPPP portal by the bidder are given below:

CRITICAL DATE SHEET	
Published Date	03.11.2021
Bid Document Download/Sale Start Date	03.11.2021 (14:00 Hrs.)
Clarification Start Date	03.11.2021 (10:00 Hrs.)
Clarification End Date	09.11.2021 (15:00 Hrs.)
Bid submission Start Date	10.11.2021 (15:00 Hrs.)
Bid Submission End Date	23.11.2021 (15:00 Hrs.)
Technical Bid Opening Date	24.11.2021 (15:30 Hrs.)
Financial Bid Opening Date	01.12.2021 (15:30 Hrs.) (Change in opening date, if any will be intimated through CPP portal only)

CNS-In-Charge

**कृते विमानपत्तननिदेशक, भारतीय विमानपत्तन प्राधिकरण, मदुरैहवाईअड्डा
for AIRPORT DIRECTOR, AIRPORTS AUTHORITY OF INDIA, MADURAI AIRPORT.**

Dt: 03/11/2021