



**AIRPORTS AUTHORITY OF INDIA
SURAT AIRPORT**

NOTICE INVITING TENDER

Tender ID: 2021_AAI_6666_1

E-Tenders from eligible bidders are invited by ASST GENERAL MANAGER (OPERATIONS/ SECURITY), SURAT AIRPORT on behalf of Chairman, and Airports Authority of India for the work as detailed below:

1	Name of Work: “Job contract for provision of manpower for ESS Up keeping of Terminal and Ancillary buildings at Surat Airport”
2	Period of Contract: This contract is initially for a period of Three months or till finalization of the regular MESS (Mechanized Environmental Support Services) contract or Whichever is earlier. The Contract may be renewed on the expiry for a further period (up to three months), subject to satisfactory service rendered by the Contractor during the three months of the Contractor or depends upon the requirement.
3	Estimated Cost: Rs. 15,61,439.30 (Rupees Fifteen Lakh Sixty One Thousand Four Hundred Thirty Nine and Thirty Paise only) excluding GST, Bonus, EPF & ESI.
4	Cost of Tender Fee: Rs. 590.00(Rs.500+GST@18%) non-refundable will be paid online only through payment gateway provided at the CPP Portal itself.
4.1	Tender documents shall be obtained from Airports Authority of India through Central Public Procurement Portal (URL http://etenders.gov.in/eprocure/app) only, Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: http://etenders.gov.in) by using valid Digital Signature Certificates on the CPP portal up to 19/01/2021 (1100 Hrs) , Bidders, who have positive intent to participate, can create a bid response only through CPP portal (e-Procurement), after offline payment of non-refundable tender fee. Duly complete e-bid response shall be submitted on the CPP e- procurement tender portal only along with the EMD declaration as per Annexure-A. Any amendment or corrigendum to the tender document shall be posted only on CPP portal (e-Procurement) URL (https://etenders.gov.in/eprocure/app).
4.2	Exemption from paying tender fees. Micro and small Enterprises (MSEs) registered with District Industries Centre’s or khadi and village Industries Commission or Khadi Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicraft and Handloom or any other body specified by the Ministry of Micro, Small and Medium Enterprises as MSMED Act. 2006 for goods produced and services rendered shall be issued tender documents free of cost.

4.3	<p>The Tenderer shall upload the required documents in 02 Envelopes.</p> <p>Envelope A: The Envelop A shall contain scanned copies of all the documents as per ANNEXURE-4.</p> <p>Envelope B: The tenderer shall upload the digitally signed Bill of Quantities in Envelope B</p> <p>Bidders may please note, the schedule of quantities is attached in the portal. The same (BOQ) shall be downloaded and be filled in the editable (un-protected) cells only and they should necessarily submit their financial bids in the format provided after entering the financial quotes, name of the bidder etc.</p> <p>Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.</p>
5	Eligibility Criteria:
5.1	The firm/contractor should have valid License issued by Regional Labour Commissioner as per prevalent Govt. rules (If applicable for this tender).
5.2	<p>Agency Should have valid registration on the date of issue of tender in appropriate class of CPWD/ MES/ P&T/ RAILWAYS/ STATE PWD/ PSUs/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata</p> <p style="text-align: center;">OR</p> <p>Agency specialized in the similar nature of work and Registered with Registrar of Companies/Firms/Central Govt. /State Govt. and Should have satisfactorily completed. (Phase/part completion of the scope of work in a contract shall not be considered), however pre-determined phasing of the work will be accepted) three works, each of Rs. 6,24,576/- (40% of estimated cost) or two works each of Rs. 7,80,720/- (50% of estimated cost) or one work of Rs. 12,49,151/- (80% of estimated cost) in single Job contract of un-skilled/semi-skilled/skilled manpower during last 07 (Seven) years ending on 31/03/2020 in India.</p> <p>(Firms showing work experience certificate from Non-Government/ Non-PSU organizations should submit 'Tax Deduction at Source certificate' in support of their claim for having experience of stipulated value of works.)</p>
5.3	ANNUALIZED AVERAGE FINANCIAL TURNOVER: The bidder firm shall have Annualized Average Financial Turnover of at least INR 4,68,431 (30% of estimated cost) or more during last three financial years, ending 31 st March of previous year. As a proof of financial turnover for the last THREE YEARS, a certificate from Chartered Accountant shall be submitted by bidder. Copy of abridged Balance Sheet along with Profit & Loss account of the firm (bidder) for last THREE YEARS shall also be submitted.
6	No two or more concerns in which an individual is interested, as Proprietor and/or partner shall tender for the execution of the same works. If they do so, all such Tenders shall be liable to be rejected.
7	Airport Director, Airports Authority of India, Surat Airport - 394550 shall be the accepting Authority herein after, referred to as such for the purpose of this contract.
7.1	Conditional tender will be summarily rejected.
8	Rates:

8.1	Rates quoted shall be inclusive of minimum wages, contractor profit etc. as per government rules. If increase in minimum wages than the existing minimum wages rate during contract period, same (difference in minimum wages) shall be reimbursed to contractor on production of documentary evidence. No additional payment such as contractor profit will be reimbursed due to increased wages.
8.2	The rates once approved shall be final and no escalation/deviation shall be accepted under any circumstances.
9	Earnest Money Deposit: Declaration as per Annexure-A

10	Security Deposit: The contractor shall deposit 10% of the contract value towards security deposit in the form of NEFT/RTGS only. Account Name: Airports Authority of India. Account Type : Current, Account No: 58920200000186, Bank Name: Bank of Baroda, Branch Name: VIP, Road Vesu, Surat and IFSC code: BARBOVIPSUR																		
10.1	After completion of work, Asst General Manager (Operations/ Security) shall, on demand from the Contractor, refund to him the security deposit, provided that, the Asst General Manager (Operations/ Security) is satisfied that there is no demand outstanding against the Contractor.																		
11	Important Dates :																		
	<table border="1"> <tr> <td>1. Publishing Date</td> <td>09/01/2021 (1800 Hrs)</td> </tr> <tr> <td>2. Bid Document Download/Sale Start Date</td> <td>09/01/2021 (1800 Hrs)</td> </tr> <tr> <td>3. Clarification Start Date</td> <td>09/01/2021 (1800 Hrs)</td> </tr> <tr> <td>4. Bid Document Download/Sale End Date</td> <td>18/01/2021 (1100 Hrs)</td> </tr> <tr> <td>5. Clarification End Date</td> <td>14/01/2021 (1000 Hrs)</td> </tr> <tr> <td>6. Bid Submission Start Date</td> <td>09/01/2021 (1800 Hrs)</td> </tr> <tr> <td>7. Bid Submission End Date</td> <td>18/01/2021 (1100 Hrs)</td> </tr> <tr> <td>8. Bid Opening Date: Envelope A</td> <td>19/01/2021 (1130 Hrs)</td> </tr> <tr> <td>9. Bid Opening Date: Envelope B</td> <td>19/01/2021 (1700 Hrs)</td> </tr> </table>	1. Publishing Date	09/01/2021 (1800 Hrs)	2. Bid Document Download/Sale Start Date	09/01/2021 (1800 Hrs)	3. Clarification Start Date	09/01/2021 (1800 Hrs)	4. Bid Document Download/Sale End Date	18/01/2021 (1100 Hrs)	5. Clarification End Date	14/01/2021 (1000 Hrs)	6. Bid Submission Start Date	09/01/2021 (1800 Hrs)	7. Bid Submission End Date	18/01/2021 (1100 Hrs)	8. Bid Opening Date: Envelope A	19/01/2021 (1130 Hrs)	9. Bid Opening Date: Envelope B	19/01/2021 (1700 Hrs)
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12	A responsive bidder is one who submits priced tender and accepts all terms and conditions of the contract documents. a) A Tenderer shall submit a responsive bid, failing which his tender will be liable to be rejected. b) The Accepting Authority reserves to himself the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at his quoted rates.
13	The Tenderer shall not be permitted to tender for works in Airports Authority of India, in which his near relative is posted. He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and their near relatives who are working in any office of Airports Authority of India. Any breach of this condition by the contractor would render him liable to be debarred from Tendering for next 2 years.
14	The Tender for works shall remain open for acceptance for a period of One Eighty days from the date of opening of Technical Bid. If any Tenderer withdraws his Tender before the said period or makes any modifications in the terms and conditions of the Tender which are not acceptable to the Department, then Airports Authority of India shall without prejudice to any other right or remedy, be at liberty to forfeit the full said earnest money absolutely.

15	A Tenderer shall submit the Tender which satisfies each and every condition laid down in this notice failing which the Tender will be liable to be rejected. Also if the credential submitted by the firm found to be incorrect or have some discrepancy which disqualifies the firm then the AAI shall Debar the firm for minimum three years to tender for AAI in any name/ style.
16	On acceptance of the Tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Officer-In-Charge shall be communicated to the Officer-In-Charge.
17	<p>MODE OF SUBMISSION OF TENDERS:</p> <ol style="list-style-type: none"> 1. The tendering process is online at NIC Central Public Procurement Portal URL address http://etenders.gov.in/eprocure/app. Aspiring bidders may go through the tender document by Login CPP Portal. 2. Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements at “Instruction for online bid submission”, register themselves at NIC e-tender portal, obtain ‘User ID’ & ‘Password’ and go through the ‘Self Help files’ available in the Home Page after log in to the portal http://etenders.gov.in”. They should also obtain Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 day time. 3. Tender document may be downloaded from CPP portal: https://etender.gov.in/eprocure/app
17.1	THE OTHERS DOCUMENTS TO BE UPLOADED IN CPP PORTAL ARE LISTED AS UNDER:
17.1.1	The firm/contractor should have valid License issued by Regional Labor Commissioner as per Govt. prevalent rule (if applicable).
17.1.2	<p>Agency Should have valid registration on the date of issue of tender in appropriate class of CPWD/ MES/ P&T/ RAILWAYS/ STATE PWD/ PSUs/ Municipal Corporations & Development Authorities of Delhi, Mumbai, Chennai and Kolkata</p> <p style="text-align: center;">OR</p> <p>Agency specialized in the similar nature of work and Registered with Registrar of Companies/Firms/Central Govt./State Govt. and Should have satisfactorily completed (#Phase/part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of Rs. 6,24,576/- (40% of estimated cost) or two works each of Rs. 7,80,720/- (50% of estimated cost) or one work of Rs. 12,49,151/- (80% of estimated cost) in single Job contract of un-skilled/semi-skilled/skilled manpower during last 07(Seven) years ending on 31/03/2020 in India.</p> <p>(Firms showing work experience certificate from Non-Government/ Non PSU organizations should submit ‘Tax Deduction at Source certificate’ in support of their claim for having experience of stipulated value of works).</p>
17.1.3	The bidder shall upload copy of PAN card along with copy of Income Tax return of last three years.
17.1.4	Unconditional acceptance of AAI’s Tender Conditions as attached. (As per Annexure1)
17.1.5	Declaration (As per Annexure2)
17.1.6	Self-attested Copy of G.S.T. Registration.
17.1.7	Self-attested Copy of E.P.F Registration.
17.1.8	Self-attested Copy of E.S.I.C. Registration.
17.1.9	Memorandum of Association or Partnership Deed or proprietorship deed as the case may be.
17.1.10	“Power of attorney” in case person other than the tenderer has signed the tender document.

17.1.1 1	An undertaking regarding minimum wages (As per annexure-3).
17.1.1 2	Details of firm bank account along with scanned copy of cancelled cheque. Also contact No., address and e-mail on company letter head to be submitted.
17.1.1 3	Check List (Annexure 4)
17.1.1 4	Tender Documents issued by AAI, digitally signed on each page by the Tenderer. All performatas forming part of the Tender documents shall be filled in, digitally signed by the Tenderer.
17.1.1 5	Self-attested Registration copy of NSIC/MSME certificate (if applicable) to get concession in tender fee.
17.1.1 6	CA Certified Firms Turnover certificate for the last 03 years ending 31/03/2020.
17.2	The rates shall be in whole numbers and shall be entered in figures on CPP Portal
17.3	NO CONDITION, WHATSOEVER, SHOULD BE STIPULATED IN THIS PART.
17.3.1	Non-submission of any of the aforesaid documents or submission of any of the aforesaid documents in a manner which is in non-conformance with the relevant clause of the tender document shall result in rejection of tender.
17.3.2	Tenders, in which any of the particulars and prescribed information are missing or are incomplete, in any respect and/or prescribed conditions are not fulfilled, shall be considered non-responsive and are liable to be rejected.
18	This notice of Tender shall form part of the contract documents. The successful Tenderer /contractor, on acceptance of his Tender by the Accepting Authority, shall within 30 days from the date of award of work, sign the contract consisting of Notice inviting Tenders, General conditions of contract, special/additional condition, General Specifications, Tender conditions as issued at the time of invitation of Tender and acceptance thereof with any correspondence leading there to. The successful tenderer has to submit valid license for the awarded work issued by RLC within 30 days, before commencement the work (if applicable).
19	Tender document are non-transferable.
20	Notification of Award: Notification of Award of contract will be made in writing to the successful Bidder. The contract will normally be awarded to the qualified and responsive Bidder offering lowest evaluated bid in conformity with the requirements of the contract documents and the Accepting Authority shall be the sole judge in this regard. The Accepting Authority does not bind himself to accept the lowest or, any tender or to give any reason for his decision.