

**AIRPORTS AUTHORITY OF INDIA
TRIVANDRUM INTERNATIONAL AIRPORT,**

E-TENDER NOTICE (3 BOT – 3 Envelope Open Tender)

Item rate(s) Tender are invited through the NIC CPP e-tendering portal given below by (Bid Manager) on behalf of Chairman, A.A.I from the eligible contractors for the work of JOB CONTRACT FOR PROVIDING BIRD AND ANIMAL SCARING AND ALLIED SERVICES IN THE OPERATIONAL AREA AT TRIVANDRUM INTERNATIONAL AIRPORT at an estimated cost of **₹/Rs.1,23,34,564/- (Rupees One Crore Twenty Three Lakhs Thirty Four Thousand Five Hundred and Sixty Four only)** Excluding EPF,ESI ,Statutory bonus and revision in minimum wages, wherever applicable and GST with a period of completion of 24 (Twenty Four) months.

The tendering process is online at NIC CPP e-portal URL address <http://etenders.gov.in/eprocure/app> Aspiring bidders may go through the tender document by Login CPP Portal

Prospective Tenderers are advised to get themselves acquainted for e-tendering participation requirements at “Guidelines for Bidders”, register themselves at NIC e-tendering portal, obtain ‘User ID’ & ‘Password’ and go through the ‘Self Help files’ available in the Home Page after log in to the portal<http://etenders.gov.in>. They should also obtain Class III Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 day time. The tenderer may also take guidance from AAI Help Desk Support (contact details mentioned in tender document)

Critical Dates:

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|---|---------------------------|
| Bid Document Sale Start Date & Time | 03/01/2020, 1800hrs |
| Clarification Start Date & Time | 03/01/2020, 1800hrs |
| Clarification End Date & Time | 08/01/2020, 1800hrs |
| Bid Submission Start Date & Time | 08/01/2020, 1800hrs |
| Bid Submission End Date & Time | 17/01/2020,1800hrs |
| Last date of offline submission of original documents of tender fee/EMD/MSME Certificate/Declaration(in case of exemption) and unconditional acceptance letter to be submitted to O/o Bid Manager. | 20/01/2020 up to 1500 hrs |
| Bid Opening Cover –I (Fee Cover – Original) - Offline | 20/01/2020, 1530 hrs |
| Bid Opening Cover –I (Fee Cover) - Online | 20/01/2020, 1530 hrs |
| Bid opening Date : Envelope – II (Tech Bid) - Online | 22/01/2020, 1530 hrs |
| Bid opening Date : Envelope – III (Price Bid) - Online | 27/01/2020, 1530 hrs |

Clarification after the due date stipulated above will not be entertained and No extension of date will be granted.

Tender Cost of **Rs.1180/- (Rs 1000 + GST@18%) and EMD amount of Rs 2,46,691/-** shall be paid off line in the form of **Demand Draft drawn** in favour of **Airports Authority of India, payable at Trivandrum.**

1. Following 3 envelopes shall be submitted through online e-portal by the bidders. Last date and time of submission of bids (cover 1,2 &3) is **17.01.2020 up to 1800 hrs.** The tenderer shall submit their application by downloading the “PQ Performa” from the e-tendering portal, fill up the required information and upload the digitally signed file of scanned documents and firm’s bio-data in support of their meeting each criteria mentioned below in the “Cover 1 & 2” i.e., Fee Details/Pre Qualification / Technical

COVER 1 (Fee Details) Shall contain the scanned copies of payment made :

- (i) Towards Tender Cost in the form of Demand Draft
- (ii) Towards EMD in the form of Demand Draft

OR

Copy of Registration Certificate with ESIC, MSME and UAM (Udyog Aadhar Memorandum and Declaration as per Format given at **“Annexure II** for claiming exemption towards payment of Tender Fee/Earnest Money Deposit. However, exemption can be given only for the services provided by MSMEs for which they are registered

- (iii) Unconditional acceptance letter duly signed (**Annexure I**).
- (iv) PQ proforma as per Appendix 'B'

NOTE: In order to reduce the file size, bidders are suggested to scan the documents in 75-100 DPI so that the clarity is maintained and also the size of file also gets reduced. This will help in quick uploading even at very low bandwidth speeds.

Cover 2: Pre Qualification/ Technical - containing qualifying requirements of Contractor / Firm:-

- (i) Should have valid PAN, GST, EPF, ESI registration valid on date of E-bid submission /Extended date of Submission.
- (ii) Should have satisfactorily completed (Phase / Part completion of the scope of work in a contract shall not be considered, **however pre-determined phasing of the work will be accepted**) three works, each of **Rs 24,66,913/- per annum** or two works, each of **Rs 30,83,641 per annum** or one work of **Rs 49,33,826 per annum** of similar nature of work during last seven years ending on 31.12.2019. Experience criteria costing level shall be arrived by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to the last date of submission of bids.
Similar works mean – Bird and Animal Scaring and Allied Services / Facility Management works inclusive of providing services for bird scaring, cleaning and watch and ward in Airports, non-residential corporate office buildings / Cyber city, Multi National Company Buildings, shopping malls / complex, metro rail premises etc.
- (iii) Client certificate for experience should be submitted showing the nature of work done and corresponding completion certificate showing the value of work done, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. Firms showing work experiences certificate from non-government /non-PSU organizations should submit copy of tax deduction at sources certificate in support of their claim for having experience of stipulated value of work. The value of work experience will be considered for per annum amount only irrespective of number of years of contract.
- (iv) Should have annualized average financial turnover of **Rs 18,50,185/-** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with profit and Loss Account Statement of the firm should be submitted along with the application. Firms showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

- (v) Soft copy of Affidavit for payment of minimum wages and EPF deduction and deposit (as per Annexure III)
- (vi) Soft copy of Undertaking for genuineness of the tender and validity (as per Annexure IV)

MODE OF SUBMISSION OF ORIGINAL TENDER COST AND EMD AMOUNT:

Original Demand Draft (DD) of EMD and Tender Cost, hard copy of signed unconditional Acceptance of AAI 's Tender Condition to be sent to **O/o Assistant General Manager (Ops)-GFS, C/o. Joint General Manager (Ops)-GFS Airports Authority of India, Trivandrum Airport, Trivandrum -695 008** and should reach the bid Manager before the stipulated date and time. Tender of bidder whose original D/D towards Tender cost, EMD **OR** ESIC/MSME/UAM Registration Certificate/Declaration in Annexure II (in case of exemption for payment of Tender Fee/EMD and Unconditional Acceptance of AAI's Terms and Conditions (Annexure I) are not received by the stipulated time, then their bid will be summarily rejected . Any postal delay will not be entertained.

The details of the Tender Cost, Earnest Money Deposit(EMD)/ Valid ESIC/MSME/UAM Registration Certificate, Declaration in case of MSEs (Ref Format **Annexure-II**) and Unconditional Acceptance letter document submitted offline (Postal/Physical) to the Bid Manager and the scanned copies furnished at the time of bid submission online should be the same otherwise the tender will be summarily rejected.

DOCUMENT REQUIRED FOR AVAILING EXEMPTION OF TENDER FEE AND EMD FOR MSEs:

The following procedure is adopted for the bidders of MSEs registered with NSIC:

The MSEs who intent to claim benefits under MSME act shall fulfill the following , otherwise they run the risk of their bid being passed over as "INELIGIBLE" for the benefits applicable to MSEs and their bid will not be considered for evaluation.

- a. MSEs which are specified by the Ministry of Micro, Small and Medium Enterprises under MSME Act 2006 and Public Procurement Policy, 2012 as Manufacturing/Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- b. NSIC certificate with monetary limit indicated should be valid on the scheduled date /extended date of submission of tender. Certificates without monetary limit will not considered

- c. The items of Product / Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tendered).
- d. The monetary limit stipulated in the NSIC certificate of MSEs should be equal to or more than the value of work(s)/Supply is/are “In hand(Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption .
- e. If monetary limit is less than the value of work(s)/Supply is/are “In hand(Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits . The competency certificate should be uploaded in the PQQ folder.

MSEs shall submit the pro forma attached in Annexure-II duly attested by Notary Public.

During the bid evaluation, EMD/Tender Fee exemption shall be granted to the NSIC/MSME/UAM registered firm. In case the NSIC/MSMEs/UAM registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected.

2. Bid Opening Process is as below :-

Cover 1 – Fee Cover submitted in online portal shall be opened along with original requisite documents submitted off line.

Cover -2 Pre Qualification /Technical bid shall be opened online .

If any clarification is needed from the bidder about the deficiency in these uploaded documents in Cover 2, the same shall be asked to provide it through Short fall Document folder in e-tendering portal. The bidder shall upload the requisite clarification / documents within stipulated time intimated by Bid Manager, failing which tender will be liable for rejection.

COVER 3- Finance bid shall be submitted in the BOQ attached in e-portal.

The tenderer shall upload the digitally signed BOQ.

Bidders may please note that the schedule of quantities is attached in the portal. The same(BOQ) shall be downloaded and be filled in the editable (un protected – coloured) cells only and they should necessarily submit their financial bids in the format provided after entering the financial quotes, Name of the bidder etc . No other cells (protected-uncoloured) should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the

filename. If the BOQ file is found to be modified/alterd in protected un-coloured cells by the bidder, the respective bid will be rejected and EMD will be forfeited.

3. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call of tender process at any stage without assigning any reason.
4. AAI reserves the right to disallow issue of tender document to working agencies whose performance at ongoing project(s) is below par and usually poor and has been issued letter of restrain / temporary / permanent debar by any department of AAI. AAI reserve the right to verify the credential submitted by the agency at any stage (before or after the award the work). If at any stage, any information / documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the firm then AAI shall take the following action:
 - a) Forfeit the entire amount of EMD submitted by the firm.
 - b) The agency shall be liable for debarment from tendering in AAI, apart from any other appropriate contractual /legal action.
5. Consortium /JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.
6. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
7. Public procurement policy for Micro, small and medium enterprises registered under MSME shall be followed as per the directives of Government of India prevailing at the date of acceptance.
8. If the entity participating in any of the tenders is a private or public accompaniment, Partnership firm or proprietary firm and any of the Directors / Partners / Proprietor of such company is also a director of any other company or partner of a concern or a sole proprietor having established business with AAI and has outstanding dues payable to the Authority, then the said entity shall not be allowed to participate in AAI tenders.

Asst. General Manager (Ops)
AAI , Trivandrum International Airport